



# Disaster Management Plan

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**ADAMS COUNTY COLORADO**

**2023 Version**



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**ADAMS COUNTY**  
**COLORADO**

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**FOR OFFICIAL USE ONLY**

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# Executive Summary

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This Disaster Management Plan forms the framework for how the County will respond to and recover from all types of disasters. It is built on the same concepts identified in the National Incident Management System and is designed to align key roles across local, county, state, and federal agencies. As no plan can contain all the necessary details, this document is meant to capture the key principles, authorities, responsibilities and coordinating structures required in the County's response to and recovery from disasters. To allow for a scaled response, delivery of the specific resources and capabilities, and a level of coordination appropriate to each incident, the responsibilities described within the plan and the relative annexes may be implemented partially or fully, depending on the need.

This framework includes and is supplemented by the following:

- County Comprehensive Plan (2020)
- County Hazard Mitigation Plan (2020)
- Annual Operating Plan (2022)
- County Disaster Policies (2020)
- Emergency Support Annexes
- Recovery Support Annexes
- Continuity of Operations Plan – COOP (as developed by each County department / elected office)

The goal of this plan is to lay a foundation for the collaborative approach between the government, citizens, non-profit and faith-based organizations, and involved agencies of Adams County. This Plan is written around the cycle of mitigating, preparing for, responding to and recovering from disasters that affect community and government functions.

While general roles and responsibilities are described within this base plan, annexes are attached to this plan that more fully describe the partnerships and functions that are necessary as the County responds to and recovers from a disaster. The Adams County Office of Emergency Management is responsible for coordinating the development and maintenance of this base plan and supporting annexes. Functional position-specific annexes may be developed by those departments/agencies responsible for that function. This plan, and the identified support annexes, were written in collaboration with those agencies identified herein.



# I. INTRODUCTION

## Supersession

Upon completion and formal adoption, this plan will supersede and replace the existing Adams County Disaster Management Plan (DMP) dated January 2021.

## Overview

In an effort to ensure that this Plan was aligned with the State and National preparedness guidance; the following publications listed below were consulted and incorporated in concept:

- The National Incident Management System (October 2017)
- National Response Framework, Fourth Edition, October 2019
- Comprehensive Preparedness Guide 101, v.2 (November 2010)
- National Disaster Recovery Framework, Second Edition (June 2016)
- Colorado Hazard and Incident Response and Recovery Plan (November 2016)
- Colorado State Emergency Operations Plan (Sept 2019)
- Resolution Adopting Adams County Disaster Policies, Board of County Commissioners for Adams County, State of Colorado Resolution 2020-159

These documents represent a significant evolution in the way we approach preparedness, emergency response and recovery management. Together, they create a vision of a more prepared and disaster resilient nation with coordinated capabilities to mitigate against, prepare for, respond to, and recover from all hazards. Additionally, national guidance, and relative case law has set the standard for the local emergency planning process. Pursuant to CPG 101, v.3, preparedness plans should be developed in consideration of the needs of the whole community. This 'whole community' approach suggests a planning process that involves representation from the actual population in the community and involves community leaders and the private sector in the planning process. It is also essential to include groups or organizations that support individuals with disabilities or specific access and functional needs. The purpose of whole community planning is to build resilient communities. Specifically, the priorities under this plan are as follows:

- Protect life, property, and the environment to the greatest extent possible
- Shorten the response and recovery timelines as much as possible.
- Restore the impacted area to the new normal.

Success of the County in disaster response and recovery depends upon robust collaboration of all County departments and elected officials, the public and private sector, municipal jurisdictions, and faith-based agencies and community groups within Adams County. Collaboration requires joint planning and training focused on improving capabilities and resource management of all involved entities. To support this collaboration, primary agencies are identified based on their day-to-day authorities, resources and capabilities, as the responsible agency to serve as the lead in fulfilling specific functions needed during response and recovery operations. In addition, other agencies are identified that are important partners in providing specific assistance and functional needs for the community. These functional roles are described in further detail in the attached annexes.

## Definition: Emergency Management

Emergency management here refers to the coordination and management of resources and responsibilities relating to the mitigation of, preparedness for, response to, and recovery from a disaster or emergency.

## Purpose

The purpose of the Adams County Disaster Management Plan is to provide a framework for the coordinated planning, response, and recovery management for disaster events in Adams County. This document provides the overall guidance for County government during the different phases of disaster management.

Figure 1. Phases of Disaster Management



This base plan provides an overview of the roles, responsibilities and actions of elected officials, county departments and partner agencies within Adams County. The base plan is then supported by annexes



that describe core functional outcomes that must be addressed by government operations to provide successful emergency response and recovery to the community. The plan utilizes the Emergency Operations Plan toolkit provided by the State of Colorado as guidance for development of this plan.

Pursuant to C.R.S. 24-33.5-707, the plan recognizes that County assistance will be provided to impacted communities within the County and the County shall cooperate with the emergency management agencies of municipalities situated within its borders. Likewise, when resources are unavailable within Adams County, the County shall look to the State to provide assistance and support. To facilitate cooperation, this plan is applicable to all of Adams County, but does not supersede or replace municipal or state Disaster Management Plans, nor is it meant to replace department or agency operating procedures.

## Scope

This plan may be applied to any hazard, natural or human caused, that necessitates or may necessitate the response of multiple departments or agencies outside the scope of normal operations or with the potential to exceed normal capabilities in Adams County. Impacts to Adams County may include direct impacts (severe weather) or indirect impacts (regional transportation disruption outside the county). Procedures for routine emergencies and incidents are covered in respective departmental, agency, or jurisdictional normal operation plans, policies, and procedures. Procedures for operational execution of the tasks in this plan reside in departmental, agency, or jurisdictional operation plans, policies, and procedures.

## Planning Assumptions

The preparation of this plan was guided by several assumptions that address a range of issues that potentially impact response and recovery capabilities and the concept of operations:

- An emergency or disaster can occur at any time and any location. It may create significant degrees of loss of life, human suffering, property damage and economic hardship to individuals, governments, the environment, and the business community.
- The elected and appointed leaders of Adams County are responsible for disaster preparedness and coordination of response (CRS 24-33.5-707)
- When threatened by hazards, citizens expect elected and appointed leaders to take action to help them resolve the problem. Citizens expect the government to coordinate its resources, be the foundation for appropriate communication, channel the efforts of the whole community, and, if necessary, solicit assistance from outside the jurisdiction.
- Disaster and other large-scale emergencies are rarely confined to one jurisdiction, so a multi-jurisdictional effort may be required to manage such incidents. All levels of government share responsibility for working together in preventing, preparing for, responding to, and recovering from the effects of an emergency or disaster event. Partnerships need to embrace the whole community concept.



- Incident management begins and ends at the local government level. Local agencies will respond to an incident to the extent possible, depending on available resources and mutual aid. Once these initial resources have been exhausted, resources may be requested through the County Emergency Operations Center in accordance with the Resource Management Annex. If additional resources are required, requests will be made from the County Emergency Operations Center to the State Emergency Operations Center and from the State to Federal government. Agencies should follow the County and State Resource Mobilization/Management Plans to ensure financial encumbrances are understood when requesting resources. The National Incident Management System (NIMS) will be utilized in the implementation of this plan and all supporting Annexes.

#### **LIMITATIONS STATEMENT**

Adams County Government and partner agencies strive to make every effort to respond and help our community recover from disasters. However, there is the potential that resources, infrastructure, and communication systems may be overwhelmed. This Plan outlines the roles and responsibilities of Adams County Government and external partner agencies with the assumption that in ideal situations communications, agency capabilities, and resources will be available, and partner agencies will fulfill roles and responsibilities as outlined in this plan.

## **Plan Development, Adoption & Maintenance**

The Disaster Management Plan provides guidance for the County's disaster management approach. Additional material pertaining to the actions taken to respond to and recover from disasters are contained in specific essential support function or hazard Annexes. Annexes are developed and implemented in coordination with lead and support agencies and provide additional guidance on specific functions that support the base plan. Annexes may be created, revised, or updated as needed.

#### **PLANNING TEAM**

The Office of Emergency Management, in conjunction with the Executive Board of the Local Emergency Planning Committee (LEPC), will serve as the Planning Team. The Planning Team will review lessons learned and after-action reports and determine goals, objectives, and priorities for furthering emergency preparedness within the County.

Based on the identified goals, objectives, and priorities, the Planning Team will develop strategies to include participation from the whole community as required by FEMA's Comprehensive Preparedness Guide (CPG) 101, v3, September 2021.

#### **PLAN DEVELOPMENT**

The Adams County Office of Emergency Management is responsible for the development and revision of the Disaster Management Plan. The Office of Emergency Management will coordinate with County agencies and partners in the development of the plan. (C.R.S. 24-33.5-707)

## **PLAN REVIEW AND APPROVAL**

This Plan will be coordinated with each agency/department identified herein. Coordination will allow for each agency to provide input on the plan components and roles and responsibilities identified in the Plan. If necessary, additional partner and stakeholders will be identified and incorporated into the planning process for the plan and associated annexes.

After a legal review, the plan will be submitted to the Board of County Commissioners for formal adoption. Partners, stakeholders, and the public are invited to attend scheduled study sessions and public hearings, as per County policy.

## **PLAN IMPLEMENTATION, MAINTENANCE AND REVISION**

The Adams County Disaster Management Plan is adopted by the Adams County Board of County Commissioners by resolution, which serves as the promulgation letter for the Disaster Management Plan.

Plan revision will occur every 2 years, or as determined necessary by the Emergency Manager, the County Manager, or the Board of County Commissioners. However, minor revisions or clarifications may be made by the Office of Emergency Management from time to time. Changes, revisions, and clarifications will be identified and tracked through the Record of Changes Log (Appendix A). The master copy of this Plan, with a master Record of Changes Log, will be maintained by the Adams County Office of Emergency Management.

## **DEVELOPMENT AND IMPLEMENTATION OF SUPPORTING ANNEXES**

Development, revision, and implementation of supporting annexes will be coordinated by the Office of Emergency Management in collaboration with relevant partner agencies and departments. Supporting annexes may be created and updated as often as needed.

## **TRAINING AND EXERCISING THE DISASTER MANAGEMENT PLAN**

A critical component of any plan development is the training and exercise of that plan. Training is dependent on coordination, participation, and leadership from all the agencies identified in this Plan. To support this goal, the Office of Emergency Management is responsible to the Board of County Commissioners for the following:

- Conducting an accurate risk assessment of the County through development of a Hazard Mitigation Plan. Such risk assessment will be conducted in a manner that is consistent with the Colorado Division of Homeland Security and Emergency Management and FEMA's guidelines for Hazard Identification and Risk Assessment.
- Implementing an annual training and exercise program to promote awareness and a shared sense of responsibility for emergency planning and preparedness for all identified agencies. Such training and exercise program will include an annual review or workshop on the Disaster Management Plan to familiarize Adams County officials, employees and other emergency officials and agencies with the provisions of this plan. This includes volunteer organizations, non-governmental organizations, and appropriate private sector groups.



- Maintaining an emergency management program that uses a whole community approach to prepare for, respond to, and recover from disasters affecting Adams County.
- Ensuring the readiness of the County Emergency Operations Center and overseeing the management of its operations.
- Advising the County Manager of the overall readiness of Adams County to respond to and recover from disasters.

## II. CONCEPT OF OPERATIONS

### Plan Activation

Emergencies and disasters will be managed under the roles and responsibilities set forth herein. Adams County shall retain the responsibility for direction and control of its own operations, personnel, resources, and facilities when an emergency or disaster occurs.

When municipal response capabilities are insufficient, municipalities may reach out to Adams County for additional support. If the effects of a disaster or emergency require Adams County to seek outside assistance, the assistance provided shall supplement, not replace, the operations of the Adams County agencies or departments involved.

This Plan, and any necessary supporting annexes, may be activated upon the issuance of a Disaster Declaration by the Board of County Commissioners, or their line of succession as dictated in the Adams County Disaster Policies referencing C.R.S. 24-33.5-709.

Local disasters or emergencies not requiring a disaster declaration may utilize the concepts provided in this Plan to support response and recovery efforts. A disaster declaration is not required for the activation of the Emergency Operations Center or this plan.

### Disaster Declaration

Pursuant to the County Disaster Policy and the Colorado Disaster Emergency Act, C.R.S. 24-33.5-701, et seq.:

- A local disaster may be declared by the Chair of the Board of County Commissioners, or its line of succession as defined in the Adams County Disaster Policy.
- The County is authorized to declare a disaster if the County finds that the County or any of its cities, municipalities, townships, special districts, or other part thereof is suffering from, or is in imminent danger of suffering, a natural or man-made emergency or disaster.
- A disaster declaration shall be the authority for the deployment, use, and/or distribution of any supplies, equipment, and materials assembled pursuant to the Adams County Disaster Policy and the Resource Management Annex.



- Upon declaring an emergency or disaster, and unless the circumstances of the emergency or disaster prevent or impede this action, such declaration shall be promptly filed with the Colorado Division of Homeland Security and Emergency Management and the County Clerk and Recorder.

Upon the issuance of a disaster declaration, the Board of County Commissioners may exercise the following powers, including but not limited to:

- I. An order closing or canceling the use of any County owned building, facility, public park, or other public place.
- II. Suspend County business operations as necessary and in conjunction with elected officials, suspend and or close other County offices.
- III. Suspend or change department policies regarding timelines for service to citizens or customers.
- IV. Suspend or change times and locations of public meetings, as necessary.
- V. Utilize all available resources of the County as may be reasonably necessary to cope with the disaster whether in preparation for, response to, or recovery from the disaster.
- VI. Compensate employees for overtime worked in relationship to the disaster in accordance with the policies set forth in the Adams County Employee Manual.
- VII. Make application for state or federal assistance.
- VIII. Delegate authority to such County officials as determined to be reasonably necessary or expedient.
- IX. Suspend normal operating procedures for approval of contracts and other County agreements, as necessary. The Chair of the Board of County Commissioners and/or the County Manager is specifically authorized to enter into contracts and other agreements that are outside of his/her normal contracting authority when he/she determines that the disaster necessitates that the matter be handled immediately. Contracts or agreements that are normally placed on a public hearing agenda shall be included on the agenda for the next regular meeting of the Board.
- X. Enter into such reciprocal aid, mutual aid, joint powers agreements, intergovernmental assistance agreements or other compacts or plans with other governmental entities for the protection of life and property.
- XI. When a required competency or skill for a disaster function is not available within the County government, the County may seek assistance from persons or incident management teams through the State Office of Emergency Management and delegate such authority for such period of time and extent as necessary to successfully manage the disaster.

XII. Any expenditures made in connection with the declaration, including mutual aid activities, shall be deemed conclusively to be for the direct protection and benefit of the inhabitants and property of the County.

XIII. In the event of a declared disaster, the County Finance Policy #1015 will be in effect.

XIV. Modify building and or planning permit requirements to facilitate the efficient restoration of buildings and property within the County.

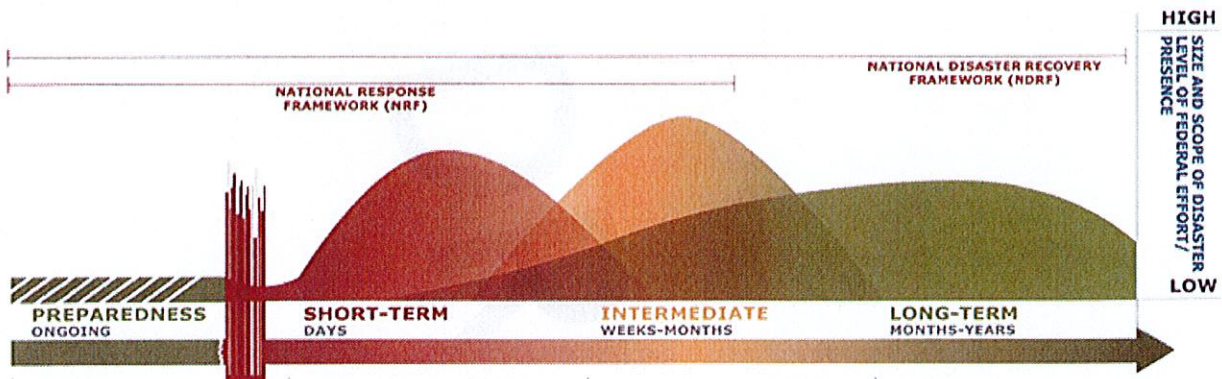
XV. Issue all other orders or undertake such other functions and activities as the County reasonably believes necessary to protect the health, safety, and welfare of persons or property within the County or to otherwise preserve the public peace or abate, clean up, or mitigate the effects of any disaster.

XVI. The Resolution adopting the county disaster policies and any disaster declaration that is issued will not relieve any County departments of the responsibilities or authority otherwise given to them by the Board of County Commissioners.

## Operational Phases

Disaster response and recovery do not result in clear start and stop points in time, but are instead a continuum of preparedness, response, and recovery operations. While there are points of intersection along this continuum, for purposes of this Plan and its supporting annexes, roles and responsibilities will be discussed in terms of preparedness, response, and recovery.

Figure 2. Disaster Recovery Continuum



## Operational Transitions

The response phase is triggered by a disaster event that affects the county and results in activation of this Plan. In the initial onset of a disaster, the Office of Emergency Management is responsible for the coordination of information flow between the following entities and components that comprise the multi-agency coordination system:

- Incident Command System (Field Response)



- Dispatch Centers
- Emergency Operations Centers
- Joint Information Centers
- Policy Groups
- Other response partners

#### **RESPONSE PHASE – EMERGENCY OPERATIONS CENTER**

At the onset of a disaster, the County’s Emergency Operations Center is typically activated and serves as the focal point for the multi-agency coordination system. Specifically, the Adams County Emergency Operations Center performs four core functions:

- Communication Coordination – communication systems must be established among partners in the field, the policy group, dispatch agencies, and other local and state partners necessary for the response.
- Resource Support – identify, acquire, prioritize, and allocate needed and anticipated support resources. Also provide technical assistance and resource coordination between the State and local jurisdictions.
- Situational Awareness – Emergency Operations Center staff must collect, analyze, and share information from various sources to develop and maintain a common operating picture and provide information for critical decision making.
- Policy Coordination – Information gathered in the EOC is shared with policy makers, who use the information to form policy directives. These directives are reflected within the Emergency Operations Center’s operations.

The Emergency Operations Center can provide support for disaster incidents, planned events, and continuity of government situations. Activation and notification are determined by the guidelines set forth in the Emergency Operations Center Activation Annex. Requests for activation of the Emergency Operations Center may be made by any of the following:

- Office of Emergency Management staff
- The County Manager or Board of County Commissioners
- The Adams County Sheriff
- Other officials, as described in the Emergency Operations Center Activation Annex

This Plan and the Adams County Emergency Operations Center operate under the Support Function concept as described below.

#### **RESPONSE & RECOVERY SUPPORT FUNCTIONS**

The Emergency Operations Center provides support to the incident by staffing the Center with appropriate support function subject matter experts. In addition to providing subject matter expertise, the role of each support function is to assist in assessing the overall situation and coordinate resources during response. The support functions required during Emergency Operations Center activation will depend on the level of activation, and the type, size, and scope of the incident.



Depending upon the level of activation, the appropriate support functions will be notified and requested to report to the Adams County Emergency Operations Center to support the incident.

As the incident transitions to the recovery phase, it is important to shift to a recovery coordination system, and the corresponding recovery support functions. The recovery coordination system components may include:

- Disaster Assistance Centers
- Recovery Support Functions
- Community Structures- neighborhood groups and service groups, non-governmental and faith-based organizations
- Economic Organizations
- Private Industry
- Recovery Coordination Group

Both the multi-agency and the recovery coordination systems are designed to coordinate efforts during the transition from response to recovery. These systems, and the transition between them, are critical as the needs and resources required for recovery efforts may be different from the operational response needs of a disaster.

The annexes to this Plan describe agency and department responsibilities and provide operational guidance. All agencies and departments are responsible for having standard operating procedures, guidelines, checklists, staffing patterns or resource requirements needed to perform their support functions.

*Table 1. Essential Support Function Lead Agency List*

| <b>Support Function Lead Agency List</b> |   |
|--|---|
| <b>Essential Support Function Name</b>   | <b>Lead Agency/Department</b>                                   |
| Transportation                           | Adams County – Public Works Department                          |
| Emergency Communications                 | Adcom911<br>ARES R1D1   |
| Public Works                             | Adams County – Public Works Department                          |
| Firefighting                             | Adams County – Sheriff's Office<br>Fire Districts & Departments |
| Emergency Medical Service                | Fire Districts & Departments with Emergency Medical Services    |
| Emergency Management                     | Adams County Office of Emergency Management                     |

|  |   |
|--|---|
| Mass Care and Human Services   | Adams County – Human Services   |
| Volunteers & Donations   | Adams County – Human Services / Community Safety & Well Being   |
| Public Health<br><ul style="list-style-type: none"> <li>• Public Health/Hospitals</li> <li>• Behavioral Health</li> <li>• Fatalities Management</li> </ul> | Adams County Health Department<br><ul style="list-style-type: none"> <li>• Adams County Health Department</li> <li>• Community Reach Center</li> <li>• Adams County – Coroner’s Office</li> </ul> |
| Hazardous Materials  | Adams County – Sheriff's Office /Fire Districts & Departments/Adams/Jeffco Hazmat Authority   |
| Animals & Livestock  | Adams County – Parks, Open Space & Cultural Arts<br>Adams County – Animal Services / CSU Extension  |
| Utilities  | Adams County – Public Works<br>Public Utility Companies   |
| Law Enforcement  | Adams County – Sheriff's Office   |
| Damage Assessment  | Adams County – Assessor's Office (Residential & Business)<br>Adams County – Public works (Infrastructure)   |
| Emergency Public Information   | Adams County – County Manager - Communications<br>AdCom 911 / MetCom  |

*Table 2 Recovery Support Function (RSF) Lead Agency List*

| Recovery Support Function (RSF) Lead Agency List |   |
|--|---|
| Recovery Support Function Name                   | Lead Agency/Department  |
| Debris Management                                | Adams County – Public Works Department<br>Adams County – Parks, Open Space, and Cultural Arts |
| Community & Economic Recovery                    | Adams County – Community & Economic Development   |



|   |  |
|---|--|
| Infrastructure                            | Adams County – Public works<br>Adams County – Assessor   |
| Assistance to Individuals & Families      | Adams County – Human Services<br>Adams County – Community & Economic Development                       |
| Recovery Management                       | Adams County Office of Emergency Management; Adams County Long-Term Recovery & Major Initiatives Dept. |
| Housing                                   | Adams County – Human Services Department<br>Unisom Housing Partners                                    |
| Health & Medical                          | Adams County Health Department   |
| Public Health/ Hospitals                  | Adams County Health Department   |
| Behavioral Health                         | Community Reach Center   |
| Environmental Recovery                    | Adams County – Community & Economic Development  |
| Historical & Cultural Resources           | Adams County – Community & Economic Development  |
| Consumer Protection & Public Safety       | Adams County – Sheriff’s Office  |
| Public Information & Community Engagement | Adams County – County Manager - Communications   |

## Financial Management

The equipment, personnel, and financial resources of the Adams County government may quickly be overtaxed in a disaster. Mutual aid agreements exist with our municipalities, school districts, fire and police districts, and other county governments that may offset costs.

Internally, each County department, office, and agency has responsibility to track employee time and/or equipment utilized for disaster response and recovery with the coding as provided by the Finance Department. Other agencies outside Adams County government are responsible for finance and tracking employee time and equipment in accordance with their own policies. Adams County government may seek disaster reimbursement and coordinate such reimbursement with other involved agencies as dictated by the reimbursement process contained in the County Disaster Finance Policy and the Resource Support Annex.



## Continuity of Operations

All Adams County agencies are responsible for developing and implementing Continuity of Operations Plans (COOP) to ensure that essential government services are provided to the public. The County Manager, in conjunction with the Office of Emergency Management, is responsible for ensuring the overall development of a Continuity of Government (COG) Plan. Separate from the Disaster Management Plan, COOP and COG plans identify agency mission-essential functions and the key policies, procedures and resources needed to meet agency responsibilities. The COOP and COG plans also serve to identify essential personnel and protect and preserve vital records and systems deemed essential for continuing government functions.

## Hazard Assessment & Risk Analysis

Risk, for the purposes of this plan and as defined by FEMA, is a combination of hazard, vulnerability, and exposure. It is the impact that a hazard would have on people, services, facilities, and structures in a community, and refers to the likelihood of a hazard event resulting in an adverse condition that causes injury or damage.

The risk assessment process identifies and profiles relevant hazards and assesses the exposure of lives, property, and infrastructure to these hazards. The process allows for a better understanding of a jurisdiction’s potential risk to hazards and provides a framework for developing and prioritizing mitigation actions to reduce risk from future hazard events. In addition to the Hazard Assessment & Risk Analysis conducted as part of the 2020 Hazard Mitigation Plan, Adams County also completed the State of Colorado Emergency Preparedness Assessment (CEPA) in 2021 which includes a capability assessment.

Table 3. Adams County Hazard Ranking \*2020 Hazard Mitigation Plan

| Hazard                | Geographic Location | Probability of Future Occurrence | Magnitude/ Severity (Extent) | Overall Significance |
|-----------------------|---------------------|----------------------------------|------------------------------|----------------------|
| Thunderstorms         | Extensive           | Highly Likely                    | Limited                      | High                 |
| Tornado/Damaging Wind | Extensive           | Highly Likely                    | Limited                      | High                 |
| Winter Weather        | Extensive           | Highly Likely                    | Limited                      | High                 |
| Flood                 | Limited             | Likely                           | Limited-Critical             | Medium               |
| Dam Failure/Incident  | Limited-Significant | Unlikely                         | Critical                     | Medium               |
| Drought               | Extensive           | Likely                           | Negligible                   | Medium               |

|                              |         |            |            |        |
|------------------------------|---------|------------|------------|--------|
| Hazardous Materials Incident | Limited | Likely     | Limited    | Medium |
| Earthquake                   | Limited | Occasional | Limited    | Low    |
| Subsidence                   | Limited | Occasional | Limited    | Low    |
| Wildfire                     | Limited | Likely     | Negligible | Low    |
| Terrorism/Active Shooter     | Limited | Occasional | Limited    | Low    |
| Cyber Incident               | Limited | Likely     | Limited    | Low    |

**Geographic Location**

Limited: Less than 10% of planning area

Significant: 10-50% of planning area

Extensive: 50-100% of planning area

**Probability of Future Occurrences**

Highly Likely: Near 100% chance of occurrence in next year or happens every year.

Likely: Between 10 and 100% chance of occurrence in next year or has a recurrence interval of 10 years or less.

Occasional: Between 1 and 10% chance of occurrence in the next year or has a recurrence interval of 11 to 100 years.

Unlikely: Less than 1% chance of occurrence in next 100 years or has a recurrence interval of greater than every 100 years.

**Magnitude/Severity (Extent)**

**Catastrophic—More than 50% of property severely damaged; shutdown of facilities for more than 30 days; and/or multiple deaths**

Critical—25-50% of property severely damaged; shutdown of facilities for at least two weeks; and/or injuries and/or illnesses result in permanent disability.

Limited—10-25% of property severely damaged; shutdown of facilities for more than a week; and/or injuries/illnesses treatable do not result in permanent disability.

Negligible—Less than 10% of property severely damaged, shutdown of facilities and services for less than 24 hours; and/or injuries/illnesses treatable with first aid

**Significance**

Low: minimal potential impact

Medium: moderate potential impact

High: widespread potential impact



# III. ROLES AND RESPONSIBILITIES

## All Agencies

All agencies in this Plan, including elected officials & directors, are responsible for the following, in addition to those roles and responsibilities specifically outlined in their agency specific section:

### Planning & Preparing

1. Developing and implementing Continuity of Operations (COOP) Plans, standard operating procedures, checklists, staffing patterns and/or resources needed to meet the requirements identified in this plan to ensure that essential government services are provided to the public.
2. Understanding their agency's emergency responsibilities identified in this plan and assigning personnel to perform those functions.
3. Developing mutual aid agreements or intergovernmental agreements that are needed to meet their requirements identified in this plan.
4. Identifying and inventorying agency specific resources that are needed to meet their requirements as identified in this plan.
5. Considering access and functional needs (AFN) issues so that emergency response and recovery actions support the needs of the whole community.

### Response & Recovery

1. Reporting significant events and activities promptly to the Emergency Operations Center to ensure a common operating picture during emergencies.
2. Tracking personnel time and equipment utilized for disaster response and recovery. Utilizing appropriate forms and following appropriate procedures as established by the Finance Department.
3. Providing a representative to the Emergency Operations Center, when appropriate, to coordinate their emergency response functions. Representatives may be available virtually, by telephone, or in person in the Emergency Operations Center.
4. Coordinating emergency public information with involved Public Information Officers.
5. Providing a representative to participate in the Recovery Coordination System, when appropriate, to communicate and strategize on community recovery operations as relevant to their recovery function.
6. Providing information, updates, and regular reports to the Office of Emergency Management as needed to facilitate the recovery and reimbursement process.

## County Government

The **Adams County Health Department (ACHD)** is responsible for:

1. Serving as lead agency for all public and environmental health incidents affecting Adams County.
2. Serving as the lead agency for the Public Health Essential Support Function in the EOC, as well as providing staff to the EOC, as requested.
3. Maintaining SOPs and response plans for public health response and recovery.
4. Coordinating with the County Communications Department on public health communications.
5. Coordinating with County and local jurisdictions to provide public health services to the community during a disaster or emergency.

The **Assessor's Office** is responsible for:

1. Serving as the lead agency, in conjunction with Public Works, for the development and implementation of the Damage Assessment Annex.
2. Maintaining a program to quickly provide damage assessment in disaster and report their results to the EOC.
3. Serving as the lead agency in coordinating the collection of damage assessment data and losses sustained to industry, businesses, and residential dwellings as defined by department standard operating procedures.
4. Providing equipment, records, documentation, and personnel to participate in the collection of information for damage assessments.
5. Conducting and coordinating damage assessment activities with the Adams County Sheriff's Office, Rampart Search and Rescue, Public Works, and other first response agencies to provide the information needed for initial response and long-term recovery.

The **Board of County Commissioners** is responsible for:

1. Determining and authorizing the level of commitment of County resources and funds for disaster response and recovery as permitted by law and appropriate intergovernmental agreements or MOUs.
2. Issuing a disaster declaration when a disaster or extraordinary emergency event has occurred, or the threat of such an event is imminent.
3. Invoking those powers and authorities as described in the County Disaster Policies, as necessary.
4. Providing prioritization strategies and policy level guidance and decisions in conjunction with County Management and other elected officials.

The **Clerk and Recorder's Office** is responsible for:

1. Recording of local disaster declarations.



The **Colorado Air & Space Port** is responsible for:

1. Providing support for emergency sheltering operations within CASP facilities.
2. Providing support for Federal repatriation efforts, as requested.
3. Providing communication with aviation resources such as:
  - Denver FAA TRACON
  - Denver Air Traffic Control Tower
  - CDOT-Aeronautics Division

The **Community & Economic Development** is responsible for:

1. Providing policy guidance and direction regarding disaster and post-disaster temporary land use issues, including:
  - a. Land use codes
  - b. Building permitting
  - c. Temporary housing
  - d. Construction equipment sites
  - e. Temporary administrative permitting process
  - f. Long range planning
2. Providing environmental analysis support.
3. Coordinating with local businesses and neighborhoods during emergency situations to provide information regarding disaster assistance and recovery information.
4. Providing staffing to the Emergency Operations Center, as requested.

**Community Safety and Well Being - Animal Management** is responsible for:

1. Coordinating with the Riverdale Animal Shelter for the sheltering and care of animals during a disaster.
2. Providing animal management services to unincorporated Adams County.

The **Coroner's Office** is responsible for:

1. Serving as the lead agency for the development and implementation of the Mass Fatalities Annex.
2. Coordinating with the Adams County Health Department and Community Reach on implementing the Mass Fatalities Annex.
3. Advising the Board of County Commissioners and the Emergency Operations Center on matters pertaining to the handling, disposition, and identification of the deceased.
4. Organizing and training hospital, mortuary, and grave registration teams.
5. Establishing morgue facilities and directing the identification and disposition of the deceased.
6. Providing public information and notification information regarding the deceased.

The **County Attorney's Office** is responsible for:

1. Serving as the principal legal advisor to Adams County government, including all elected offices and departments during all phases of disaster planning, response, and recovery.

2. Providing interpretation of federal, state, and local laws and regulations to ensure that Adams County is operating within the law during all phases of disaster planning, response, and recovery.
3. Drafting disaster declarations, resolutions, ordinances, and other legal documents as needed.
4. Providing legal counsel to elected officials, directors, and other Adams County personnel regarding liabilities and risks associated with emergency response and recovery operations.
5. Assisting the Office of Emergency Management and members of the policy group with timely policy decisions.
6. Providing representation in the Emergency Operations Center as part of policy group as requested by Office of Emergency Management.

The **County Attorney – Risk Management** is responsible for:

1. Providing messaging to County employees, in conjunction with the Public Information Office, regarding disaster situation, applicable instructions, and available resources.
2. Assisting with damage assessments of County buildings and facilities.
3. Coordinating the collection and dissemination of insurance claims and information.
4. Coordinating workers compensation issues with Human Resources and other departments, offices, or other agencies that have personnel working for Adams County during the emergency or disaster.

The **County Manager** is responsible for:

1. Providing direction to the Executive Leadership Team and County Directors before, during, and after the disaster or emergency.
2. Serving as the Emergency Operations Center Director during full EOC activations
3. Serving as the liaison to the Board of County Commissioners during disaster operations.
4. Exercising authorities as defined in the Adams County Disaster Policies.

The **County Manager - Communications** is responsible for:

1. Serving as the lead agency for the development and implementation of the Emergency Public Information Annex.
2. Participating in and/or coordinating the Joint Information System and, if requested, the Joint Information Center.
3. Establishing a call center for citizen inquires when necessary.
4. Coordinating public information efforts with the Executive Leadership Team and Board of County Commissioners, as appropriate.
5. Providing public service announcements and information concerning a disaster.
6. Monitoring social media for the purpose of gathering and disseminating relevant information.
7. Establishing the Joint Information Center and Joint Information System.

The **District Attorney's Office** is responsible for:

1. Coordinating criminal prosecutions related to a disaster event, as appropriate.
2. Assisting with criminal investigations as requested by law enforcement.



The **Facilities & Fleet Management** is responsible for:

1. Coordinating emergency procedures for all County buildings, facilities, and property falling under the jurisdiction of Facility Operations.
2. Providing maintenance support to the EOC as requested.
3. Providing staffing to the Emergency Operations Center to fill Essential Support Functions, as requested.
4. Providing support to alternate facilities in accordance with the COOP.

The **Finance Department** is responsible for:

1. Developing emergency finance procedures for disaster procurement and resource management.
2. Maintaining all financial and expense tracking documentation related to disaster response and recovery.
3. Researching and procuring State and Federal disaster response and recovery grants.
4. Coordinating with the elected officials, appointed officials, and department heads on fiscal policy, records, and expenditures related to disaster response and recovery.
5. Providing necessary financial documentation for local, state, and federal damage assessment activities.
6. Providing staffing to the Emergency Operations Center to fill Essential Support Functions, as requested.
7. Implementing the County Disaster Finance Policy when directed by the County Manager.

The **Human Services Department** is responsible for:

1. Serving as the lead agency for mass care and human services during a disaster. These functions may include coordination of:
  - Temporary housing
  - Emergency sheltering
  - Food resources (food banks, etc.)
  - Individual and family disaster assistance, including Family Assistance Centers
  - Disaster mental health, in conjunction with Community Reach
  - Disaster case management
2. Providing staffing to the Emergency Operations Center to fill Essential Support Functions, as requested.
3. Coordinating access and functional needs resources.
4. Coordinating volunteer and donations management.

The **Information Technology & Innovation** is responsible for:

1. Maintaining County information technology continuity of operations during an emergency or disaster.
2. Providing information technology support to the Emergency Operations Center when activated.
3. Providing staffing to the Emergency Operations Center to fill Essential Support Functions, as requested.

The **Information Technology & Innovations Department - GIS** is responsible for:

1. Providing GIS support in the Emergency Operations Center as part of the Situational Awareness Section.
2. Providing situation awareness dashboards and mapping to support disaster response and recovery.

The **Information Technology & Innovations Department - Telecommunications Services** is responsible for:

1. Maintaining continuity of County telecommunications services during an emergency or disaster event.
2. Providing telecommunications support to the Emergency Operations Center.

**Neighborhood Services – Building Inspection** is responsible for:

1. Coordinating with Adams County Public Works and Assessor’s Office to conduct damage assessments.
2. Collecting and sharing of initial damage assessment data with the Emergency Operations Center (EOC).
3. Providing staffing to the Emergency Operations Center to fill Essential Support Functions, as requested.

The **Office of Emergency Management** is responsible for:

1. Serving as the lead agency for the development and implementation of the Disaster Management Plan.
2. Providing situational awareness information to Adams County officials, neighboring jurisdictions, State Division of Homeland Security and Emergency Management, and key partners.
3. Seeking support from county, state, and federal emergency partners, when required, to supplement Adams County disaster response efforts.
4. Coordinating the Multi-Agency Coordination system and disaster response and recovery operations through the Adams County Emergency Operations Center.
5. Providing disaster resource coordination and management.

The **Parks, Open Space & Cultural Arts** is responsible for:

1. Serving as the lead agency for debris management.
2. Providing staffing to the Emergency Operations Center to fill Essential Support Functions, as requested.
3. Supporting other response and recovery operations, such as emergency sheltering (human and animals), as requested.

**People and Culture** is responsible for:

1. Maintaining employee personnel records relating to disasters.
2. Recruiting and hiring temporary workers for emergency related employment.



3. Implementing County personnel and benefits policies, including workers compensation, insurance, leave, time keeping/payroll, etc.
4. Implement policies for reassignment of employees for emergency duties.
5. Implement policies for use of volunteers.

The **Public Works Department** is responsible for:

1. Coordinating with Parks, Open Space, and Cultural Arts for debris management operations following a disaster.
2. Assessing and reporting infrastructure damage and other situational awareness information.
3. Providing staffing to the Emergency Operations Center to fill Essential Support Functions, as requested.
4. Providing emergency traffic control, snow removal, and traffic engineering, including the establishment of emergency traffic routes, and coordination with the Colorado Department of Transportation for the marking of such emergency routes.

The **Riverdale Animal Shelter** is responsible for:

1. Serving as the lead agency for the sheltering and care of animals during a disaster.
2. Providing staffing to the Emergency Operations Center to fill Essential Support Functions, as requested.
3. Coordinating with CSU extension for the sheltering of livestock during a disaster.

The Adams County - **Sheriff's Office** is responsible for:

1. Serving as the lead agency for law enforcement operations within unincorporated Adams County.
2. Serving as the Designated Emergency Response Authority (DERA) for hazardous materials response and for implementation of the Hazardous Materials Annex.
3. Serving as the Fire Warden for the County.
4. Serving as the Designated Emergency Response Authority (DERA) for Search & Rescue operations in Adams County.
5. Provide staffing to the Emergency Operations Center to fill Essential Support Functions, as requested.
6. Providing situational awareness updates during a disaster to elected officials and the Emergency Operations Center, as requested.
7. Providing preliminary damage assessments to the Emergency Operations Center, as requested.
8. Providing victim's advocate services to disaster victims, as requested.
9. Adhering to the requirements established in the Agreement for Cooperative Wildfire Protection and the Annual Operating Plan.

## Municipal Government

**Incorporated Municipalities** are responsible for:

1. Creating municipal emergency management plans consistent with the National Incident Management System and the National Response Framework, for those with an emergency management program.
2. Coordinating their emergency plan development with the County Office of Emergency Management, where applicable.
3. Considering access and functional needs (AFN) issues so that emergency response and recovery actions support the needs of the whole community.
4. Coordinating disaster situational awareness information and resource management with the County Emergency Operations Center.

**Municipal Emergency Management Offices** are responsible for:

1. Coordinating the emergency planning and emergency support operations of municipal and partner agencies prior to and during disaster response and recovery operations.
2. Coordinating requests for resources through the County, if appropriate.
3. Promoting situational awareness by informing municipal officials, neighboring jurisdictions, and key partners of the emergency or disaster situation.
4. Providing situational awareness information to the County Emergency Operations Center, when appropriate.

## State Government

The **Colorado Division of Homeland Security and Emergency Management** is responsible for:

1. Being available on a 24-hour basis to provide advice and technical assistance, state resources, and coordination of supplemental assistance in support of local emergency management disaster and recovery operations.
2. Processing requests for state and federal disaster assistance.
3. Managing the State Emergency Operations Center.
4. Assisting in the coordination of Federal response and support.
5. Coordinating resources and information as needed with other State agencies.

## Federal Government

The **Federal Government** is responsible for:

1. Providing emergency response on federally owned or controlled property, such as military installations and federal prisons.
2. Providing federal assistance as directed by the President of the United States under the coordination of the United States Department of Homeland Security, Federal Emergency Management Agency and in accordance with national response plans.
3. Identifying and coordinating recovery assistance under other federal statutory authorities.



## Special Services, Authorities and Districts

**Special Services, Authorities and Districts** are responsible for:

1. Preparing agency SOPs to address disaster response and recovery.
2. Providing personnel to staff the EOC and/or attend EOC trainings and exercises as requested.
3. Acknowledging their agency's roles and responsibilities during disaster response and recovery, as defined in this plan.
4. Coordinating disaster response and recovery operations with the County Emergency Operations Center.
5. Obtaining and maintaining the necessary agreements to support their specific task responsibilities as defined in this Plan.
6. Maintaining records for all emergency-related expenses, in accordance with County disaster finance policies.
7. Considering access and functional needs (AFN) issues so that emergency response and recovery actions support the needs of the whole community.

The **Adams/JeffCo Hazardous Response Authority** is responsible for:

1. Providing guidance and subject matter expertise to Incident Command during a hazardous material incident.
2. Providing supplemental resources and personnel to Incident Command.
3. Providing staffing to the Emergency Operations Center to fill Essential Support Functions, as requested.
4. Serving as a subject matter expert on hazardous materials response during an incident.

**Adcom911** is responsible for:

1. Serving as the lead agency for emergency communications.
2. Maintaining the Code Red and IPAWS emergency notification systems.
3. Coordinating information with communications/dispatch centers within and outside of the County.
4. Establishing a coordinated radio Communications Plan in coordination with incident command, surrounding jurisdictions and the State.
5. Providing staffing to the Emergency Operations Center to fill Essential Support Functions, as requested.

**CSU Extension Adams County** is responsible for:

1. Conducting damage assessments on crops, agricultural infrastructure, farm animals, and coordinating that assessment with the Assessor and the Emergency Operations Center.
2. Providing advice and guidance to owners/operators of farms, ranches, gardens, and other agricultural facilities regarding the short- and long-term effects of the emergency or disaster.
3. Developing a plan in conjunction with Tri-County Health Department, to dispose of animal carcasses to prevent the spread of disease.

4. Developing and implementing a plan in conjunction with other agencies and the Emergency Operations Center to rescue, move, keep, and control livestock that are affected by a disaster or emergency.

**Emergency Medical Service Organizations** are responsible for:

1. Providing emergency medical services to minimize the loss of life due to the disaster or emergency.
2. Implementing appropriate ICS structure, on-scene policies, and procedures in accordance with NIMS guidelines and principles.
3. Ordering resources and mutual aid as needed.
4. Tracking of on-scene EMS resources.
5. Participating in unified command.
6. Providing staffing to the Emergency Operations Center to fill Essential Support Functions, as requested.

**Fire Departments & Protection Districts** are responsible for:

1. Implementing appropriate ICS structure, on-scene policies, and procedures in accordance with NIMS guidelines and principles.
2. Determining objectives, response strategies, and resource needs for the protection of life and property.
3. Ordering resources and mutual aid as needed.
4. Tracking of on-scene fire resources.
5. Assisting in the coordination of emergency evacuations.
6. Participating in unified command.
7. Providing staffing to the Emergency Operations Center to fill Essential Support Functions, as requested.

**Hospitals/Medical Facilities** are responsible for:

1. Establishing Hospital Incident Command and opening a Department Operations Center, as needed.
2. Maintaining communications with external agencies, local and County Emergency Operations Centers, and/or incident command.
3. Maintaining current bed availability and divert status using EMSsystems.
4. Providing medical treatment and patient care.
5. Coordinating with Tri-County Health Department during disaster response and recovery operations.

**School Districts** are responsible for:

1. Establishing a school Incident Command and opening a Department Operations Center, as needed.
2. Maintaining communications with external agencies, local and County Emergency Operations Centers, and/or incident command.
3. Student and staff accountability and reunification.
4. Coordinating transportation services when requested by the EOC.



## **Non-Governmental and Volunteer Organizations**

### **Non-Governmental and Volunteer Organizations are responsible for:**

1. Preparing standard operating procedures, checklist, staffing patterns or resource requirements needed to meet their mission statement.
2. Providing personnel to staff the EOC and/or attend EOC trainings and exercises as requested.
3. Acknowledging their agency's roles and responsibilities during disaster response and recovery, as defined in this plan.
4. Coordinating all response activities with incident command and/or the Emergency Operations Center.
5. Obtaining and maintaining the necessary agreements to support their specific task responsibilities.
6. Maintaining records for all emergency-related expenses, in accordance with County disaster finance policies.

The **Amateur Radio Emergency Service (ARES R1D1)** is responsible for:

1. Providing emergency radio communications during disaster response, as requested.
2. Establishing and operating the emergency radio net in coordination with the Emergency Operations Center.
3. Providing staff to the Emergency Operations Center or other off-site locations, as requested.

**Colorado Voluntary Organizations Active in Disaster (COVOAD)** organization is responsible for:

1. Coordinating VOAD member agencies for the provision of volunteer services to people affected by disasters.
2. Keeping VOAD member agencies informed of disaster situations and possible resource needs.
3. Providing an Emergency Operations Center liaison to assist with the provision of volunteer services, as requested.
4. Coordinating disaster volunteer information, in conjunction with the Joint Information Center.
5. Assisting with volunteer and donations management, as requested.

**Community Reach** is responsible for:

1. Providing disaster mental health practitioners and pastoral care to those needing preliminary counseling and information on long-term counseling services.
2. Coordinating with Mass Care and Public Health Essential Support Functions during disaster response and recovery operations.

The **Mile High Chapter, American Red Cross** is responsible for:

1. Supporting emergency or disaster shelter operations.
2. Providing specially trained liaisons to work at designated Command Posts, Emergency Operations Centers, or other locations to support mass care activities, as requested.
3. Providing situational information on current Red Cross mass care activities as requested prior to and during response operations.
4. Supporting reunification efforts.
5. Maintaining an updated list of available mass care facilities.
6. Providing 24-hour emergency phone coverage and initiating response to the disaster or emergency within 2 hours of notification.

7. Providing Disaster Health Services nurses, in coordination with Adams County Human Services and Tri-County Health Department.

**Rampart Search & Rescue** is responsible for:

1. Supporting local authorities in locating and extracting lost, stranded, or trapped individuals.
2. Providing transportation assistance for field damage assessment teams, when requested.
3. Coordinating 4x4 transportation assistance.
4. Coordinating SAR dog operations in support of field operations, when requested.
5. Coordinating with Adcom911 and ARES D-27 for communications assistance, when requested.
6. Supporting situational awareness through field and damage assessments.
7. Coordinating all operations with Incident Command.

**The Salvation Army** is responsible for:

1. Assisting with disaster welfare inquiries, counseling services, and pastoral care.
2. Providing meal services for emergency workers and displaced citizens.
3. Assisting with food/beverage donations related to mass care operations.

The **United Way 211** program is responsible for:

1. Providing 2-1-1 as a central phone number and call center for information and referral services in the event of a disaster.
2. Coordinating public information through the Joint Information Center.
3. Conducting trend analysis for tracking community needs and unmet needs and forwarding reports to Adams County OEM.
4. Actively participating in training and exercises throughout the year in support of disaster response planning and response efforts.

## IV. REFERENCES AND AUTHORITIES

The following references and authorities may be consulted for further advice and guidance. Other than those references and authorities that have the inherent force and effect of law, this Plan is not intended to incorporate them by reference.

### REFERENCES:

- Adams County Resolutions, IGA's, and MOU's
- County Comprehensive Plan
- County Hazard Mitigation Plan (2020)
- Annual Wildland Fire Operating Plan (2020)
- Hazard Analysis & Risk Assessment (2020) completed as part of the County Hazard Mitigation Plan
- AdCom 911 Operations Plans and SOPs
- County Disaster Policies
  - Disaster Finance Policy
  - Human Resource Policies



- Disaster Support Annexes
  - Resource Management Annex
  - EOC Activation Annex
  - Emergency Public Information Annex
  - Evacuation, Sheltering, and Re-Entry Annex
  - Damage Assessment Annex
- Colorado Disaster Emergency Act (CRS 24-33.5-701, et. Seq.)
- Colorado Emergency Operations Plan
- Federal acts, statutes, resolutions, and other documents that guide emergency management including:
  - Homeland Security Presidential Directive 5 (HSPD 5), Management of Domestic Incidents
  - Presidential Directive Policy 8, National Preparedness Goal
  - Emergency Planning and Community Right-to-Know Act of 1986 (SARA Title III)
  - Stafford Act
  - Community Preparedness Guide (CPG) 101, v.3, September 2021
  - Post– Katrina Reform Act
  - Homeland Security Act of 2002
  - National Planning Framework
  - PETS Act 2006
  - Plain Language Guidance
  - National Incident Management System (NIMS) (October 2017)
  - National Recovery Framework, Second Edition (June 2016)
  - National Response Framework, (Fourth Edition (October 2019)
  - Americans with Disabilities Act

**AUTHORITIES:**

- Title 24, Article 33.52-701 et. Seq., Colorado Revised Statutes, as amended; entitled the Colorado Disaster Emergency Act of 1992.
- 44 CFR Parts 59-76 - National Flood Insurance Program and related programs.
- 44 CFR Part 13 (The Common Rule) - Uniform Administrative Requirements for Grants and Cooperative Agreements.
- 44 CFR Part 206 - Federal Disaster Assistance for Disasters Declared after November 23, 1988.
- 44 CFR Part 10 - Environmental Considerations.
- 44 CFR Part 14 - Audits of State and Local Governments.
- 44 CFR 350 of the Code of Federal Regulations.
- 50 CFR - Title 10 of the Code of Federal Regulations.
- Public Law 107-296, 116 Stat. 2135 (2002) (codified predominantly at 6 U.S.C. 101-557 and other sections of the U.S.C.), ESTABLISHED THE Department of Homeland Security with the mandate and legal authority to protect the American people from the continuing threat of terrorism.
- Public Law 93-288, as amended, 42 U.S.C. 5121, et seq, the Robert T. Stafford Disaster Relief and Emergency Assistance Act, which provides authority for response and recovery assistance under the Federal Response Plan, which empowers the President to direct any federal agency to utilize its authorities and resources in support of State and local assistance efforts.

- Public Law 106-390, Disaster Mitigation Act of 2000, to amend the Robert T. Stafford Disaster Relief and Emergency Assistance Act to authorize a program for pre-disaster mitigation, to streamline the administration of disaster relief, to control the Federal costs of disaster assistance, and for other purposes.
- 16 U.S.C. 3501, et seq, Coastal Barrier Resources Act.
- Public Law 93-234, Flood Disaster Protection Act of 1973, as amended by the Flood Insurance Reform Act of 1994, 42 U.S.C. 4001, et seq, provides insurance coverage for all types of buildings.
- Public Law 99-499, Superfund Amendments and Re-authorization Act of 1986, Part III, the Emergency Planning and Community Right-to-Know Act of 1986, 42 U.S.C. 11001, et seq, which governs hazardous materials planning and community right-to-know.
- Public Law 101-615, Hazardous Materials Transportation Uniform Safety Act (HMTUSA), which provides funding to improve capability to respond to hazardous materials incidents.
- Public Law 95-510, 42 U.S.C. 9601, et seq, the Comprehensive Environmental Response, Compensation, and Liability Act of 1980 (CERCLA), as amended, which requires facilities to notify authorities of accidental releases of hazardous materials.
- Public Law 101-549, Clean Air Act Amendments of 1990, which provide for reductions in hazardous air pollutants and risk management planning requirements.
- Public Law 85-256, Price-Anderson Act, 42 U.S.C. 2210, which provides for a system of compensating the public for harm caused by a nuclear accident.
- Public Law 84-99, 33 U.S.C. 701n, Flood Emergencies, authorizing an emergency fund for flood emergency preparation, flood fighting and rescue operations, and repair and restoration of flood control works threatened or destroyed by flood.
- Public Law 91-671, Food Stamp Act of 1964, in conjunction with Section 412 of the Stafford Act, relating to food stamp distributions after a major disaster.
- Public Law 89-665, 16 U.S.C. 470, et seq, National Historic Preservation Act, relating to the preservation of historic resources damaged because of disasters.
- Stewart B. McKinney Homeless Assistance Act, 42 U.S.C. 11331-11352, Federal Emergency Management Food and Shelter Program.
- National Flood Insurance Act of 1968, 42 U.S.C. 4101, et seq, as amended by the National Flood Insurance Reform Act of 1994 (Title V of Public Law 103-325).
- Regal Community Development and Regulatory Improvement Act of 1994.
- Public Law 833-703 - amendment to the Atomic Energy Act of 1954.
- Pursuant to the authority granted in Adams County resolutions, the issuance of a declaration of a state of disaster automatically empowers the chair of the Board of County Commissioners to exercise those powers as set forth in the Adams County Disaster Policies and all of the disaster and emergency powers permitted by the state and by local laws and resolutions and shall activate all relevant portions of this Plan. Nothing in this DMP shall abridge or curtail the authority of the Board of County Commissioners.
- Pursuant to the authority granted in Adams County resolutions, the chair of the Board of County Commissioners, or a designee, as the principal executive officer of Adams County, shall have the authority to declare that a state of disaster exists when, in his/her opinion, a disaster or extraordinary emergency event has occurred, or the threat of such an event is imminent. The disaster declaration shall be in writing and shall describe the nature of the disaster, the area threatened, the conditions that brought it about, and the conditions that would remedy it. The Board of County Commissioners shall be responsible for the publication and dissemination of information to the public and shall file the declaration with



the Adams County Clerk and Recorder and forward a copy to the Colorado Division of Homeland Security and Emergency Management.

- The Board of County Commissioners exercises general direction and control of all Adams County departments in emergency or disaster operations. The county manager shall be responsible to the Board of County Commissioners for the coordination of all activities of offices, departments, and organizations in the execution of this plan.
- Independently elected officials should endeavor to fully comply with this plan as detailed and as consistent with their statutory and constitutional obligations of office.

#### **MEMORANDUMS OF UNDERSTANDING AND AGREEMENTS:**

- Mutual Aid between Fire Departments and Foothills Fire Protection District (January 2006)
- Adams County Fire Departments' Mutual Aid Trust concerning Hazardous Substances Incidents (August 2006)
- Adams County & Jefferson County Hazardous Response Authority IGA (January 2000)
- Colorado Emergency Management IGA (January 2006)
- Adams County Disaster-Emergency Mutual Aid and Funding Assistance IGA (December 2012)
- Colorado North Central All-Hazards Region Health & Medical MOU (January 2008)
- Adams County Schools Letter Agreement (January 2013)
- Adams County Office of Emergency Management and Adams County Amateur Radio Emergency Service – District 27 MOU (July 2006)
- Colorado Department of Public Health and Environment, Tri-County Health Department and Adams County Agreement for Emergency Space Usage (August 2007)
- Emergency Managers Weather Information Network MOU (April 2011)
- Multi-County Regional Emergency Medical and Trauma Advisory Council (June 2008)

## **V. SIGNATURES**

### **Notice of Plan Approval**

This document indicates the commitment to continuous planning, training, and exercise activities to ensure the level of preparedness necessary to respond to emergencies or disasters within the County. By affixing the signatures indicated below, the signing agency indicates receipt of this Plan and hereby approves it for implementation and acknowledges that it supersedes any/all previous versions. The Disaster Management Plan is a living document and will be updated as conditions change. Minor changes and updates of facts will occur as approved by the Adams County Emergency Manager. Complete review and revision will occur every 2 years or as directed by the Planning Team.

### **Record of Review and Distribution**

Copies of this Plan will be filed with the Adams County Office of Emergency Management and will be made available electronically to all partners.

**Signature Page**

Steven J. Davis  
Adams County - Board of County Commissioners

8/1/23  
Date

APPROVED AS TO FORM  
COUNTY ATTORNEY  
Jennifer Stanley





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BOARD OF COUNTY COMMISSIONERS FOR  
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION APPROVING THE 2023 DISASTER MANAGEMENT PLAN

Resolution 2023-343

WHEREAS, the Colorado Disaster Emergency Act, Colorado Revised Statutes (C.R.S.) § 24-33.5-701, *et seq.*, provides procedures for statewide and local prevention of, preparation for, response to, and recovery from disasters; and,

WHEREAS, the Colorado Disaster Emergency Act, C.R.S. § 24-33.5-707(8), requires that each local and interjurisdictional disaster agency shall prepare and keep current a local or interjurisdictional disaster emergency plan for its area; and,

WHEREAS, the Board of County Commissioners of the County of Adams, State of Colorado has determined that the proper management of disasters is of public concern; and,

WHEREAS, the Board of County Commissioners finds that the citizens of Adams County will be better protected by the adoption of certain disaster policies.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Adams, State of Colorado, that the attached Adams County Disaster Management Plan is adopted and shall take effect upon declaration of a disaster pursuant to C.R.S. § 24-33.5.709.

BE IT FURTHER RESOLVED that any prior Adams County Disaster Management Plan previously adopted by the Adams County Board of County Commissioners is hereby repealed.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

|           |       |               |
|-----------|-------|---------------|
| Henry     | _____ | Aye           |
| Tedesco   | _____ | Aye           |
| Pinter    | _____ | Excused       |
| O'Dorizio | _____ | Aye           |
| Baca      | _____ | Aye           |
|           |       | Commissioners |

STATE OF COLORADO )  
County of Adams )

I, Josh Zygielbaum, County Clerk and ex-officio Clerk of the Board of County Commissioners in and for the County and State aforesaid do hereby certify that the annexed and foregoing Order is truly copied from the Records of the Proceedings of the Board of County Commissioners for said Adams County, now in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said County, at Brighton, Colorado this 18<sup>th</sup> day of July A.D. 2023.

County Clerk and ex-officio Clerk of the Board of County Commissioners

Josh Zygielbaum:

By:



*E. Hannon*

Deputy