



**RESIDENTIAL SUBMITTAL REQUIREMENTS**  
**ALL DOCUMENTS SUBMITTED MUST BE IN (PDF FORMAT) AND SUBMITTED**  
**THROUGH THE E-PERMIT CENTER at <https://permits.adcogov.org/>**

- Address and Parcel number
- Site Plan - Showing All Setbacks  
(Must include existing and proposed structures)
- Soils Test and report by an Geotechnical Engineer
- Engineered Foundation Plans and details (WET STAMPED)
- Engineered Structural Plans and details (WET STAMPED)
- Complete Architectural plans and details
- Complete Mechanical plans and details  
(General equipment, duct size and layout  
to include supply and return, vents,etc)
- Complete Electrical plans and details  
(General wiring layout to include fixtures, switches,  
receptacles, panel location, ufer ground)
- Complete Plumbing plans and details  
(General plumbing layout of piping, materials, sizes,  
fixtures location, and gas piping)
- Provide proof plans meet RES Check requirements  
Available at [www.energycodes.gov](http://www.energycodes.gov). Thermal barrier  
must be indicated on architectural plans.
- Tri-County Health (Septic Permits)**  
**Commerce City-** 303.288.6816  
4301 E. 72<sup>nd</sup> Avenue  
Commerce City, CO 80022  
**Aurora-** 303.341.9370  
15400 E 14<sup>th</sup> Place Ste. 115  
Aurora, CO 80010
- Colorado Division of Water Resources (Water Well Permits)** 303.866.3581  
1313 Sherman Street, Room 818  
Denver, CO 80203
- Please check with the local water and sanitation district for any additional fees or requirements
- FIRE DEPARTMENT APPROVAL MAY BE REQUIRED.** Contact your Fire District for plan review  
and Fire District Impact Fee. The signed Fire District Impact Fee form is required to be submitted to Adams County  
prior to the approval or release of a building permit.
- Access and Culvert Permits Contact One-Stop Customer 720.523.6800
- Erosion and Sediment Control Plan (See Adams County Pamphlet “Small Construction Site Sediment and Erosion Control  
Guidelines”) to prepare the plan, or contact **Adams County Stormwater Management 720.523.6400.**

Incomplete submittals will not be accepted

**FEES REQUIRED AT TIME OF SUBMITTAL**

- Plan Review fee based on 65% of listed valuation at time of submittal by applicant.**  
*Note: During review of the plans, the valuation will be verified according to the Building Safety Journal Data (Aug. 2014) price per square foot and may be adjusted resulting in adjustment of the plan review fee and additional charge for the difference or a credit towards total permit fees.*
- Development Review fees upon each submittal: Residential **\$40.00.**
- Traffic Impact Fees (see below)

**West Service Area (West of Schumaker Road)**

- 900sq or less.....	\$1,492.00
- 901sq - 1,300sq.....	\$1,959.00
- 1301sq - 1,800sq.....	\$2,245.00
- 1801sq - 2,400sq.....	\$2,946.00
- 2,401sq or more.....	\$3,190.00

**East Service Area (East of Schumaker Road)**

- 900sq or less.....	\$1,561.00
- 901sq - 1,300sq.....	\$1,865.00
- 1301sq - 1,800sq.....	\$2,036.00
- 1801sq - 2,400sq.....	\$2,621.00
- 2,401sq or more.....	\$2,736.00