



ADAMS COUNTY

COLORADO
BOARD OF COUNTY COMMISSIONERS

Eva J. Henry - District #1
Charles "Chaz" Tedesco - District #2
Erik Hansen - District #3
Steve O'Doriso - District #4
Mary Hodge - District #5

STUDY SESSION AGENDA
TUESDAY
January 23, 2018

ALL TIMES LISTED ON THIS AGENDA ARE SUBJECT TO CHANGE.

- | | | |
|-------------------|---------------------|---|
| 10:00 A.M. | ATTENDEE(S): | Abel Montoya / Adam Burg / Rebecca Zamora / Alix Midgley |
| | ITEM: | Adams County Foundation, Inc. Grant Application and Process Review and Review of Contract and Bylaws |
| 11:00 A.M. | ATTENDEE(S): | Abel Montoya / Adam Burg / Rebecca Zamora / Alix Midgley |
| | ITEM: | Adams County Foundation 2017 Annual Report Presentation |
| 12:00 P.M. | ATTENDEE(S): | Abel Montoya / Adam Burg / Rebecca Zamora / Alix Midgley |
| | ITEM: | 2018 Town Hall Discussion |
| 12:30 P.M. | ATTENDEE(S): | Abel Montoya / Adam Burg |
| | ITEM: | Legislative Update |
| 1:30 P.M. | ATTENDEE(S): | Raymond Gonzales |
| | ITEM: | Administrative Item Review / Commissioner Communications |
| 2:00 P.M. | ATTENDEE(S): | Heidi Miller |
| | ITEM: | Executive Session Pursuant to C.R.S. 24-6-402(4)(b) for the Purpose of Receiving Legal Advice Regarding Pending Litigation |

(AND SUCH OTHER MATTERS OF PUBLIC BUSINESS WHICH MAY ARISE)

AGENDA IS SUBJECT TO CHANGE



STUDY SESSION AGENDA ITEM

DATE: January 23, 2018
SUBJECT: Adams County Foundation, Inc. Grant Application and Process Review and Review of Contract and Bylaws
FROM: Abel Montoya, Adam Burg, Rebecca Zamora and Alix Midgley
AGENCY/DEPARTMENT: Department of Regional Affairs
ATTENDEES: Abel Montoya, Adam Burg, Rebecca Zamora and Alix Midgley
PURPOSE OF ITEM: Inform BOCC of grant application and upcoming process for 2018.
STAFF RECOMMENDATION:

BACKGROUND:

Inform BOCC of updates to CEG or (Community Enrichment Grant) RFP application for 2018 grant cycle of Adams County Foundation, Inc.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Department of Regional Affairs

ATTACHED DOCUMENTS:

- Power Point
- 2018 Grant Application Draft
- Draft Contract
- Draft Bylaws

FISCAL IMPACT:

Please check if there is no fiscal impact . If there is fiscal impact, please fully complete the section below.

Fund:

Cost Center:

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			


	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			

New FTEs requested: YES NO

Future Amendment Needed: YES NO

Additional Note:

APPROVAL SIGNATURES:

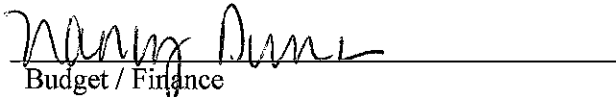

Raymond H. Gonzales, County Manager

Alisha Reis, Deputy County Manager

Bryan Ostler, Deputy County Manager

Patti Duncan, Deputy County Manager

APPROVAL OF FISCAL IMPACT:


Budget / Finance



Grant Application and Process 2018

CEG Grant Application

The 2017 Community Enrichment Grant (CEG) application was reviewed by Adams County Foundation, Inc.(ACF) board. Utilizing non-profit feedback the ACF board sought to enhance and improve the CEG grant process this year.

Goals

GOAL: Provide succinct application that provides:

- Clear grant focus.
- Definitions and project scope.
- Grant award structure that delineates how ACF will award funding.
- Clear point system for applicants.

GOAL: Create comprehensive grant application that allows applicants to demonstrate:

- Verified community partnerships.
- Promotes leveraged funding.
- Demonstrate organizations use of best practices.
- Promote innovation/collaboration.
- Validate practices through metrics.
- Provide overview of impact and outcomes.

GOAL: Provide clear grant structure that promotes ACF mission and values:

- Creation of 3 Tier award system.
- Creation of award disclaimer.
- Established reporting and site visit expectations.
- Provide language that holds applicants to provide high quality and complete applications.

Mission and Values

COMMUNITY ENRICHMENT GRANT HISTORY

The Community Enrichment Grant (CEG) funding was originally created by the Adams County Board of County Commissioners (Commissioners) to provide financial support to carry out human service missions of selected Adams County non-profits. The funding was intended to fill direct service gaps in the organizations' budgets that were not typically covered by other sources of funding they received. The ACF board has streamlined this vision in creating a grant application that directly aligns with the original founding service areas.

ADAMS COUNTY FOUNDATION, INC. MISSION AND VALUES

The Adams County Foundation, Inc. focuses on initiatives that increase the quality of life for all residents in Adams County. The Foundations mission is inspired by Board of County Commissions 5 strategic goals: Education and Economic Prosperity, High Performing, Fiscally Sustainable Government, Community Enrichment, Safe, and Reliable Infrastructure. The Adams County Foundation, Inc. board has consolidated these strategic goals and identifies with the following core initiative structure for incoming grant applications:



Definitions

Community Wellbeing:

Programming that provides gap funding for educational, financial, medical, housing, nutritional or supportive programming for residents of any age.

Community Enrichment:

Programming or initiatives that assist residents to thrive in the community. This includes initiatives that assist with homelessness, workforce, housing, advocacy, legal advocacy services for underserved populations, financial security classes/services/support, emergency assistance, transportation, nutritional, dental, medical, and mental health support. Other programming considered also includes community art projects, public infrastructure for direct use in any of the above capacities, and providing new services or supports that have been an identified need in the community.

Community Innovation:

Collaborative initiatives that utilize a multi-organization, multi school/school district, or multi-city partnerships. Initiatives in this category demonstrate a detailed plan that leverages resources and partnerships to bring additional services or benefits to any population birth through senior in Adams County.

Definitions Continued

Direct Service

The CEG grant will not fund agency administrative costs for personnel who do not provide direct service. Direct service is defined as by the Adams County Foundation, Inc. as an activity that directly impacts residents. Included are materials, maintenance, supplies, programmatic cost, purchasing of infrastructure, food, clothing, adding FTE for direct care, and other activities that directly impact programmatic outcomes for residents in Adams County.

Funding Qualifications

The Adams County Foundation will provide funding to non-profit organizations in the 2018 grant year. All organization will be reviewed and scored against other organizations within in the funding tier they select. All applicants must qualify with the basic qualifications before selecting the funding tier.

BASIC QUALIFICATIONS

- All organizations that apply must be:
- Non-profit organizations with a current certificate of good standing from the State of Colorado.
- Serve residents within Adams County

Funding Categories

FUNDING TIERS

Tier I. Up to 50,000 Dollars- This category is mostly reserved for smaller non-profits, events, initiatives that provide valuable services in the Adams County community. Some examples in this category could be public art/ cultural events, community events, volunteer run community initiatives.

- Demonstrate clear value for residents as identified by Adams County Foundation.
- Have a staff or volunteers that provide direct service to residents.

Funding Categories

Tier II. Up to 100,000 Dollars- This category is designed for larger non-profit organizations events, initiatives that provide valuable services that can demonstrate metrics, best practice research, partnerships, and outcomes based data.

- Highlight best practice research.
- Can demonstrate current direct service program outcomes and benefits.
- Demonstrate organizational partnerships.
- Can demonstrate how organization leverages overall funding (fundraise, additional grants, in kind support etc).
- Can demonstrate specific metrics, outcomes, and impact.

Funding Categories

Tier III. 100,000+ Dollars- This category is designed for collaborative initiatives. Non-profits, educational groups, collaborative networks currently engaged or set to pilot a collaborative initiative that:

- Involves a Partner network with verified MOU and/ or letters of support.
- Have a minimum of \$50,000 in leveraged funding/in kind support for program they are applying for.
- Have research to validate innovative direct service programming.
- Demonstrate well researched community need or gap that this program will fill.
- Can provide detailed programmatic overview with detailed metrics, outcomes, and impact.

Expectations

GRANT REPORTING AND DOCUMENTATION

All awarded parties will need to agree to the following grant monitoring process and documentation. All reports due December 14, 2018.

BASIC REGULATORY DOCUMENTATION AND PROCESS FOR ALL AWARDED PARTIES

- Receipts for all expenditures of grant funds.
- Report residents/individuals/families/seniors served in Adams County.
- Send representative to award ceremony.
- Host site visit/tour for Adams County Foundation, Inc. board member
- Provide programmatic event schedule that can be attended by Adams County Foundation, Inc. board member.

Expectations

ADDITIONAL REPORTING FOR TIER II and III

- Detailed demographic information of population served.
- Household Income
- Number in household
- Population indicators: child/family/senior etc.
- Race/ethnicity
- Totals of those served
 - Aggregate
 - By ages
 - Unduplicated individuals
- Program outcome data and metrics.
- One or two stories of program impact from client perspective.

Grant Application Disclaimer

The Adams County Foundation, Inc. cannot guarantee full funding based on the tier selected. All agencies who apply will be scored based on the following criteria and will be awarded funding a percentage of available funds based on the score they receive. The board reserves the right to provide funding to organizations who apply, under tiers that they may not have selected due to the quality of information provided in the grant application. Please read all instructions and criteria carefully. Due to limited funding, applications received by Adams County Foundation, Inc. are not guaranteed funding and will be granted based on the point criteria you see below. Please make sure to read the application carefully and provide complete answers and supporting documents. Incomplete applications will not be considered.

Point structure for Grant Assessment

POINT VALUES:

There are four sections in the CEG application that are assigned weighted point values totaling **100 points**. Applicants may receive the following maximum number of points for each section:

- A. PROGRAM OVERVIEW - 20 Points**
- B. PROGRAM IMPACT - 40 Points**
- C. INNOVATION, LEVERAGED FUNDING, AND PARTNERSHIPS- 40 points**

ACF Distribution of Grant Funds

Total ACF Funding : 1 Million

\$975,000.00
Grant Funding

Available to all eligible Ad. Co. Non-Profits.

\$50,000.00
Legal Advocacy Fund

Fund set aside for MHP and Renter's
in Ad. Co.

\$ 25,000.00
Foundation Operational Funding

Funding for ACF operation expenses
and fundraising efforts.

ACF Strategic Business Plan

- The Adams County Foundation is focused on the future and would like to ensure the successful creation of an independent organization that fosters county-wide strategic collaboration.
- The Adams County Foundation board members request \$200,000 in additional funding to utilize consultants to help in create a strategic business plan for the future.

Next Steps for AFC

01.23.18
ACF broad
Study Session
on contract
and Annual
Report .

01.25.18
ACF broad
approves
final grant
application
and contract .

01.30.18
Public
Hearing to
announce
award of
funds to ACF
and contract
signing.

2.12.18
Grant RFP
released and
AFB hosts a
meet a launch
meet and
greet with
community
foundations.

3.16.18
Board Retreat
and approval
of 2018
calendar and
fundraising
efforts.

3.26.18
Deadline for
grant
proposals for
ACF grant.

4.19.18
ACF selects
non-profits
to receive
grant
awards.

5.18
Award
ceremony.
Current date
TBA.



Adams County Finance Department
 Purchasing Division
 4430 S Adams County Parkway
 Brighton, Colorado 80601

REQUEST FOR PROPOSAL COVER SHEET

RFP Issue Date: 2018
 RFP Number: RFP-2018 CEG
 RFP Title: **ACF; 2018 Community Enrichment Grants**
 Proposal will be received until: 2018 4:00 pm MT, Our Clock
 Adams County Government Center
 4430 South Adams County Parkway, Front Lobby
 Brighton, CO 80601

Goods or services to be delivered to or performed at: Adams County Finance Department

For additional information about proposal drop off: Heidi Ellis
 720-523-6053

Email Address: hellis@adcogov.org

Documents included in this package:

- One (1) hard copy of application with original signatures and attachments
- Proof of being a Colorado Corporation in good standing
- Proof of 501(c)(3) tax-exempt status from the Internal Revenue Service (IRS)
- Most recently audited financial statements
- Board of Directors Information (Occupations and/or Community Affiliations AND Anti-Discrimination Statement Adopted by the Board)
- Signature Authority Approval Documents for Contracting Purposes
- This Cover Page

If any of the documents listed above are missing from this package, contact Adams County Purchasing. If you require additional information, call the Purchasing Division contact person.

The undersigned hereby affirms that (1) he/she is a duly authorized agent of the Contractor, (2) he/she has read all terms and conditions and technical specifications which were made available in conjunction with this solicitation and fully understands and accepts them unless specific variations have been expressly listed in his/her Proposal, (3) the Proposal is being submitted on behalf of the Contractor in accordance with any terms and conditions set forth in this Solicitation, and (4) the Contractor will accept any awards made to it as a result of the Proposal submitted herein for a minimum of 120 calendar days following the date of submission.

PRINT OR TYPE YOUR INFORMATION

Name of Contractor: _____ Fax: _____
 Address: _____ City/State: _____ Zip: _____
 Contact Person: _____ Title: _____ Phone: _____
 Authorized Representative's Signature: _____ Phone: _____
 Printed Name: _____ Title: _____ Date: _____
 Email Address: _____

Community Enrichment Grant (CEG)

Application for Funding Program Year 2018

**Applications are due by 4:00 PM
2018**

Please submit one (1) original containing original signatures and one (1) original copy of required certification and supporting documents as applicable Applications must be submitted to and received at the Adams County Government Center, Front Lobby.

**Adams County Government Center
4430 S. Adams County Parkway
Front Lobby
Brighton, CO 80601**

EMAILED & LATE SUBMISSIONS WILL NOT BE ACCEPTED

SUBMISSION OF APPLICATION IS NOT A GUARANTEE OF FUNDING

Please answer all required questions as completely and succinctly as possible, check all appropriate boxes, and complete all relevant tables. Pages 2 and 3 explain the CEG program and various eligibility activities. Please do not forget to complete and sign the certification at the back of your application packet.

Questions about proposal drop off or the grant itself please contact:

Rebecca Zamora
4430 S. Adams County Parkway
Brighton, CO 80601
rzamora@adcogov.org
720.523.6846

Heidi Ellis
4430 S. Adams County Parkway
Brighton, CO 80601
Hellis@adcogov.org
720.523.6053

COMMUNITY ENRICHMENT GRANT INFORMATION

COMMUNITY ENRICHMENT GRANT HISTORY

The Community Enrichment Grant (CEG) funding was originally created by the Adams County Board of County Commissioners (Commissioners) to provide financial support to carry out human service missions of selected Adams County non-profits. The funding was intended to fill direct service gaps in the organizations' budgets that were not typically covered by other sources of funding they received.

ADAMS COUNTY FOUNDATION, INC. MISSION AND VALUES

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DEFENITIONS OF IDENTIFIED INITATIVES

Community Wellbeing: Programming that provides educational, financial, medical, housing, or nutritional support for residents of any age and their families.

Community Enrichment: Programming or initiatives that assist residents to thrive in the community. This includes initiatives that assist with workforce, housing, advocacy, legal advocacy services for underserved populations, financial security classes/services/support, emergency assistance, transportation, nutritional, medical and mental health support. Other programming considered also includes community art projects, public infrastructure for direct use in any of the above capacities, and providing new services or supports that have been an identified need in the community.

Community Social Innovation: Collaborative initiatives that utilize a multi-organization, multi school/school district, or multi-city partnerships. Initiatives in this category demonstrate a detailed plan that leverages resources and partnerships to bring additional services or benefits to any population birth through senior in Adams County.

DEFENITION OF DIRECT SERVICE

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FUNDING AND GRANT STRUCTURE

The Adams County Foundation will provide over 700,000 in funding to non-profit organizations in the 2018 grant year. All organization will be reviewed and scored against other organizations within in the funding tier they select. All applicants must qualify with the basic qualifications before selecting the funding tier.

BASIC QUALIFICATIONS

All organizations that apply must be:

- Non-profit organizations with a current certificate of good standing from the State of Colorado.
- Serve residents within Adams County

FUNDING TIERS

Tier I. Up to 50,000 Dollars- This category is mostly reserved for smaller non-profits, events, initiatives that provide valuable services in the Adams County community. Some examples in this category could be public art/ cultural events, community events, volunteer run community initiatives.

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- Can demonstrate current direct service program outcomes and benefits.
- Demonstrate organizational partnerships.
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- Involves a Partner network with verified MOU and/ or letters of support.
- Have a minimum of \$50,000 in leveraged funding/in kind support for program they are applying for.
- Have research to validate innovative direct service programming.
- Demonstrate well researched community need or gap that this program will fill.

- Can provide detailed programmatic overview with detailed metrics, outcomes, and impact.

EXAMPLES OF PAST ACTIVITIES

Funds may be used to pay for direct services materials, supplies and operation expenses that directly assist in maintaining the portion of an agency’s facility that serves a community located in Adams County. Past funding awards to nonprofits and school districts have benefited all of the following:

- Gap funding for Health and medical services for children or seniors
- Detox facility funding
- Emergency assistance
- Shelter Services for individuals and Families
- Emergency Shelter Supplies and Shelter Repair
- Community Foodbank Support
- Community Resource Support
- Housing Assistance
- Before and Afterschool Time Support
- Referral Service Support

AWARD CRITERIA

All organizations who apply will be scored under the funding tier they select. Organizations who qualify in each tier will undergo a grant scoring process. Based on the score, funding will be distributed. *Disclaimer: The Adams County Foundation, Inc. cannot guarantee full funding based on the tier selected. All agencies who apply will be scored based on the following criteria and will be awarded funding a percentage of available funds based on the score they receive. The board reserves the right to provide funding to organizations who apply, under tiers that they may not have selected due to the quality of information provided in the grant application. Please read all instructions and criteria carefully. Due to limited funding, applications received by Adams County Foundation, Inc. are not guaranteed funding and will be granted based on the point criteria you see below. Please make sure to read the application carefully and provide complete answers and supporting documents. Incomplete applications will not be considered.*

POINT VALUES:

There are four sections in the CEG application that are assigned weighted point values totaling **100 points**. Applicants may receive the following maximum number of points for each section:

- A. PROGRAM OVERVIEW - 20 Points**
- B. PROGRAM IMPACT - 30 Points**
- C. ORGANIZATIONAL CAPACITY AND PROJECT MANAGEMENT - 20 Points**
- D. INNOVATION, LEVERAGED FUNDING, AND PARTNERSHIPS- 30 points**

****Special note: For the 2018 grant year, the Adams County Foundation is looking for organizations interested in obtaining and providing legal services for renters, mobile home owners, and other underserved populations.**

GRANT REPORTING AND DOCUMENTATION

All awarded parties will need to agree to the following grant monitoring process and documentation.

BASIC REGULATORY DOCUMENTATION AND PROCESS FOR ALL AWARDED PARTIES

- Receipts for all expenditures of grant funds.
- Report residents/individuals/families/seniors served in Adams County.
- Send representative to award ceremony.
- Host site visit/tour for Adams County Foundation, Inc. board Member
- Provide programmatic event schedule that can be attended by Adams County Foundation, Inc. board Member.

ADDITIONAL REPORTING FOR TIER II and III

- Detailed demographic information of population served.
 - Household Income
 - Number in household
 - Population indicators: child/family/senior etc.
 - Race/ethnicity
- Totals of those served
 - Aggregate
 - By ages
 - Unduplicated individuals
- Program outcome data and metrics.
- One or two stories of program impact from client perspective.

ALL REPORTS DUE: December 14, 2018.

Adams County Community Enrichment Grant (CEG) Application for Funding

Please complete and include all certifications and required attachments. Incomplete applications will not be considered. Please feel free to contact Adams County Manager's Office for guidance and technical assistance on County policies and application requirements. Incomplete or late applications will not be considered for funding.

1. Agency Information:

Authorized Representative Name and Title:

Address:

Phone:

Email:

Agency Tax Identification Number:

Agency DUNS Number:

Explain your agency's mission, main goals and community outcomes to be achieved in 50 words or less.

2. Application Contact information:

Name and Title:

Address:

Phone:

Email:

3. Total amount of CEG funding requested in this application: \$

4. Please Indicate what Tier you are applying for:

Tip: Please read pages 3 -6 very carefully when determining this selection.

- I
- II
- III

Disclaimer, The Adams County Foundation, Inc. cannot guarantee full funding based on the tier selected. All agencies who apply will be scored based on the following criteria and those who qualify will be awarded a percentage of available funds based on the score they receive. The board reserves the right to provide funding to organizations who apply, under tiers that they may not have selected due to the quality of information provided in the grant application. Please read all instructions and criteria carefully.

CEG APPLICATION RATING CRITERIA

Adams County’s goals, objectives, and strategies are the foundation of our criteria for acceptance and funding. With these goals and objectives in mind, the CEG criteria are structured as follows. Please answer each question in its entirety.

POINT VALUES:

There are four sections in the CEG application that are assigned weighted point values totaling **100 points**. Applicants may receive the following maximum number of points for each section:

- A. PROGRAM OVERVIEW - 20 Points**
- B. PROGRAM IMPACT - 30 Points**
- C. ORGANIZATIONAL CAPACITY AND PROJECT MANAGEMENT - 20 Points**
- D. INNOVATION, LEVERAGED FUNDING, AND PARTNERSHIPS- 30 points**

ORGANIZATIONAL OVERVIEW

PART A- 20 Points

1. Provide a summary (half page maximum) of the project for which you are requesting CEG.

2. Services Provided.
 Tip: Double click on the box and select “checked” option.

<input type="checkbox"/> Adult education	<input type="checkbox"/> Financial literacy	<input type="checkbox"/> Services for homeless
<input type="checkbox"/> Budget counseling	<input type="checkbox"/> Follow-up	<input type="checkbox"/> Services for Seniors
<input type="checkbox"/> Case management	<input type="checkbox"/> Health care	<input type="checkbox"/> Small business assistance
<input type="checkbox"/> Child care	<input type="checkbox"/> Housing counseling	<input type="checkbox"/> Substance abuse services
<input type="checkbox"/> Counseling	<input type="checkbox"/> Job training	<input type="checkbox"/> Transportation
<input type="checkbox"/> Crime prevention	<input type="checkbox"/> Outreach	<input type="checkbox"/> Youth enrichment
<input type="checkbox"/> Employment services	<input type="checkbox"/> Prescriptions	<input type="checkbox"/> Youth tutoring
<input type="checkbox"/> Language Training (ESL)	<input type="checkbox"/> Public education	<input type="checkbox"/> Other: Describe below
<input type="checkbox"/> Foster & Adoptive Services	<input type="checkbox"/> Recreational services	

If you selected “Other” please provide a description of the services your program provides:

3. Who will you serve?

Tip: Double click on the box and select “checked” option.

- | | | |
|--|---|---|
| <input type="checkbox"/> Abused children | <input type="checkbox"/> Non-English speakers | <input type="checkbox"/> Young children |
| <input type="checkbox"/> Adults (under 65) | <input type="checkbox"/> People with disabilities | <input type="checkbox"/> Youth |
| <input type="checkbox"/> Domestic violence victims | <input type="checkbox"/> People with HIV/AIDS | <input type="checkbox"/> Veterans |
| <input type="checkbox"/> Homeless | <input type="checkbox"/> Senior citizens | <input type="checkbox"/> Other: Describe Below |

If you selected “Other” please provide a description of population your program supports:

PROGRAM IMPACT

PART B. 30 Points

1. Provide a program impact overview that also provides a detailed snapshot of the Adams County residents served over the last 3 years as well as the value this program has provided the community.
2. Provide current best practice research links or examples that validate your organizational programming.
3. Define specific outcomes of the program that grant funds will support.
4. Provide the metrics your program uses to determine the success of the program and outcomes listed above:
5. Describe how the program impacts and supports one or more of the following: Community Well-being, Community Enrichment, or Community Social Innovation.
6. Describe how the program impacts and supports one or more of the following five Board of County Commissioner Goals ([Learn ore about the Adams County Commissioner goals here: http://www.adcogov.org/mission-vision-values-and-goals](http://www.adcogov.org/mission-vision-values-and-goals))

ORGANIZATIONAL CAPACITY AND PROJECT MANAGEMENT

PART C. 20 Points

1. Identify the individuals responsible for the success of your program by names, titles, numbers of years of professional experience, and relevant responsibilities to the organization.

Name	Title	Describe Grant Management Experience

2. Who will administer the program if these key personnel leave your organization?

Name	Title	Describe Grant Management Experience

3. Projected Program Budget.

Category	CEG Request	Other	Total
Personnel (Direct Labor)	\$0	\$0	\$0
Fringe Benefits	\$0	\$0	\$0
Travel	\$0	\$0	\$0
Equipment	\$0	\$0	\$0
Supplies and Materials	\$0	\$0	\$0
Consultants	\$0	\$0	\$0
Contracts and Sub-Grantees	\$0	\$0	\$0
Other Direct Costs	\$0	\$0	\$0
Total Direct Charges (sum of 6a-6h)	\$0	\$0	\$0

INNOVATION, LEVERAGED FUNDING, AND PARTNERSHIPS

PART D. 30 Points

1. Describe how your organization’s impact utilizes community partners, leveraged funding, and other resources to reach maximum programmatic impact.

2. Leveraged Resources Overview Budget

	Totals
Organizational Program Total	\$0
Grant Funds	\$0
Leveraged Funds	\$0
Partners	\$0
Fundraising	\$0
Overall Programmatic Total	\$0

Budget Notes: Use this section to provide more details of the categories above.

3. Provide a partners list for the program seeking funding.

4. Briefly provide your organizations fundraising overview (endowment fund, fundraisers, etc.)?

5. Provide an innovation overview. How is your programming innovative?

6. Has your program been featured in any local or national news? Provide the links below:

7. Should CEG funding not be available for this project, what are your other alternatives for funding?

APPLICATION CHECKLIST AND COVER PAGE:

Use this checklist to make sure your Application adheres to the required documentation.

- One (1) hard copy of application with original signatures and attachments
- Proof of being a Colorado Corporation in good standing
- Proof of 501(c)(3) tax-exempt status from the Internal Revenue Service (IRS)
- Organization's W-9
- Electronic Fund Transfer Permission Form
- Most recently audited financial statements
- Board of Directors Information (Occupations and/or Community Affiliations **AND** Anti-Discrimination Statement Adopted by the Board)
- Signature Authority Approval Documents for Contracting Purposes
- This Cover Page

CERTIFICATIONS:

I certify that _____ (Agency Name) is in good standing with all Departments of Adams County Government, including, but not limited to, the Tax Assessor, Public Utilities and Building Inspections.

This application is true and complete to the best of my knowledge and I further understand by this submission that _____ (Agency Name) must adhere to all grant regulations and requirements as well as any additional federal requirements that may be applicable.

I further agree, if awarded funding, to attend a contract review session, to read Adams County's proposed contract thoroughly, and provide ACCD with a scope of services and/or any outstanding documentation prior to the grant award.

I certify that all information provided in this grant application is true and complete. I understand that any false information or omission may disqualify my agency from further consideration for grant funding. I authorize the investigation of any or all statements contained in this application and any other information pertinent to this application and my agency and its employees, officers and board members.

I have read, understand, and by my signature agree with the above statements and authorize the investigation of my agency as set forth above.

Name (please print)

Title

Signature

Date

DO NOT ALTER THE FORMAT OF THIS APPLICATION

A COMPLETE APPLICATION MUST BE SUBMITTED IN ORDER FOR YOUR APPLICATION TO BE DETERMINED ELIGIBLE FOR CONSIDERATION

ANY MISSING OR INCOMPLETE INFORMATION WILL RESULT IN A **FORFEITURE OF APPLICATION. EACH SECTION MUST BE FULLY COMPLETED.**

YOU MAY INSERT "SEE SECTION X", "SEE LETTER", OR "SEE ATTACHED" IN ORDER TO FULLY DESCRIBE ANSWERS TO QUESTIONS.

PLEASE RETURN 1 ORIGINAL OF YOUR COMPLETED APPLICATION IN TYPEWRITTEN FORM TO:

**Adams County Government Center
4430 South Adams County Parkway
Front Lobby
Brighton, CO 80601**

APPLICATIONS MUST BE RECEIVED ON or BEFORE

February

_____, 2018 by 4:00 P.M.

NO EXCEPTIONS

Contract between Adams County and The Adams County Foundation, Inc. for 2018 Grant Funding

This contract ("Contract" or "Agreement") is entered into this ___day of _____, 2018, by and between Adams County ("County"), located at 4430 S. Adams County Parkway, Brighton, CO 80601 and the Adams County Foundation ("Foundation"), located at _____ i

WHEREAS, Adams County wishes to support organizations and initiatives throughout the county that increase the quality of life for all residents in Adams County; and,

WHEREAS, the Adams County Foundation is a 501(c)(3) non-profit corporation established by the County for purposes consistent with the above goals; and,

WHEREAS, the County wishes to grant \$1,000,000.00 to the Foundation in order to support the Foundation's creation of a county-wide grant program for nonprofit organizations that serve Adams County residents.

NOW, THEREFORE, in exchange for the mutual promises contained herein, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. **Obligations of Foundation:-** the Foundation shall develop and implement a grant funding program, and otherwise engage in related activities, that comply with the following criteria:
 - 1.1 Support and strengthen programs and activities that improve the health, well being, and independence of Adams County citizens, promote the arts, and address other quality of life needs of residents as identified by the Foundation's Board of Directors;
 - 1.2 Promote Adams County and its programs by sponsoring public events for County-related purposes, and other County purposes for which public monies are insufficient or totally unavailable;
 - 1.3 Fundraise, partner, and promote collaborative capacity building activities to increase funds for Foundation endeavors;
 - 1.4 Contribute funds, property, and services to events and programs that contribute to the health and well being of Adams County residents.
2. **Obligations of County:** The County shall grant one million dollars (\$1,000,000) by January 31, 2018 [or such other date as has been agreed upon] and perform such other obligations as required by this Contract
 - 2.1 The Adams County Department of Regional Affairs will provide interim executive leadership expertise to assist the Foundation Board until it obtains a fully operational organization.
 - 2.5 The Adams County Finance Department will provide the technical assistance necessary to ensure that all current financial oversight and regulatory procedure is maintained until the Foundation Board obtains a fully operational organization.

Contract between Adams County and The Adams County Foundation, Inc. for 2018 Grant Funding

3. **Lead Fiscal Agent-** The Foundation will serve as the lead fiscal agent in the fiscal management of the funds awarded to the Foundation by the County.
 - 3.1 As the lead fiscal agent, the Foundation will generate grants, review submittals, distribute awarded grants to applying organizations, and monitor grants to ensure compliance with grant requirements.
 - 3.2 The Foundation will adhere to the by-laws and policies attached to this Contract.
 - 3.3 The Foundation adheres to the contractual "Use of Funds" agreement between the Adams County Board of County Commissioners and the Adams County Foundation, Inc., that aligns with the described Scope of Work within this document.
4. **Use of Funds** County funds granted to the Foundation shall be used as follows:
 - 4.1 Twenty-five thousand dollars (\$ 25,000.00) shall be used for general operating revenue for the Foundation. General operating funds include supportive funding for Foundation business such as non-profit legal assistance, fundraising, and web/marketing activities.
 - 4.2 Nine hundred and seventy-five thousand dollars (\$975,000.00) shall be used for direct community grant awards consistent with the purposes of this contract.
5. **The Department of Regional Affairs**
 - 5.1 The Department of Regional Affairs will provide administrative and interim executive leadership support to the Foundation in an in-kind capacity, and may supply the following services as well: collaborative recommendations, meal purchases, research, assistance with website/marketing, non-profit relations, community communications, grant inquiries/oversight, overseeing the issuance, selection and ongoing oversight of contracted services on behalf of the Foundation grant reporting, assisting in understanding and creating policy, policy considerations, and procedures, as well as understating the responsibilities of state, local, and other regulatory agencies such as; the Colorado Secretary of State, the Colorado Department of Revenue and the Internal Revenue Service and others.
- The Department of Finance**
 - 5.2 The Department of Finance staff work in an in-kind capacity while assisting the Foundation Finance staff will provide support for Foundation financial business and expertise to assist the Foundation and may supply the following services as well:: making bank deposits and reconciliations verifying such activity, accounting for receipts and payments, maintaining assets, preparing financial reports and statements, coordinating payments, purchases and other expenditures according to policy and procedure, prepare or cause to be prepared regular filings with; regulatory agencies such as: the Colorado Secretary of State, the Colorado Department of Revenue and the Internal Revenue Service and others.
6. **Miscellaneous:**
 - 6.1 The Foundation agrees to receive grants, contributions, and gifts to be awarded to community non-profits, and to make those funds available to supportive community agencies, minus assessed administrative costs and fees, as specified in this agreement. Administrative costs and fees shall not be used to pay any salaries paid by the Foundation.

Contract between Adams County and The Adams County Foundation, Inc. for 2018 Grant Funding

- 6.2 The Foundation agrees that all grants, charitable contributions, and gifts that the Foundation receives will be reported as contributions to the Foundation as required by law. The Foundation further agrees to acknowledge the receipt of any such grant, charitable contribution, or gift in writing, and to furnish evidence of its status as a tax-exempt organization under Section 501(c)(3) as requested, or as required by law.
- 6.3 The Foundation agrees not to use funds received from the County in any way that would jeopardize the tax-exempt status of the Foundation. The Foundation shall comply with any written request by the County that the Foundation cease activities that might jeopardize the Foundation's tax exempt status, and further agrees that the Foundation's obligation to make funds available is suspended in the event that it fails to comply with any such request. Any change in the purpose for which grant funds are spent must be approved in writing by the County prior to implementation. The County retains the right, in its sole discretion, to withhold or demand repayment of funds contributed by the County if the Foundation breaches this Agreement.
- 6.4 Written approval for any proposed change in its tax exempt status is required to be obtained from the County before such change in tax exempt status may be implemented by the Foundation.
- 6.5 The Foundation shall ensure that its expenditures do not exceed the total contributions received from the County unless additional funds are received from other funding opportunities, such as grants, philanthropic donations, or fundraising activities. The County shall not be responsible for contributing funds to the Foundation in excess of those stated in this Agreement. The Foundation agrees to use all funds received from the County solely for the business purposes of the Foundation and to account for all Foundation funds to the County. The County shall have a right to examine and/or audit the Foundations books and/or accounting records at any time the County wishes to do so.
- 6.6 The Foundation will follow regulatory non-profit financial policies and accounting procedures as established by the IRS or other regulatory bodies with legal authority. The Foundation shall adopt the County's Fiscal Year, which extends from January 1st through December 31st. All financial practices will be in accordance with generally accepted accounting principles, and the Foundation's revenue and expenses shall be separately classed. The Foundation will generate reports reflecting revenue and expenses on a monthly basis, to be reviewed by both the Foundation and County accounting staff.
- 6.7 The Foundation will provide and post its Annual Budget at the beginning of each fiscal year.
- 6.8 The Foundation may solicit gifts, contributions, and grants on behalf of the Foundation, as long as such gifts, contributions, and grants, if and when received, are in congruence with the Scope of Work delineated in Section 1 and the Foundation By-laws. The Foundation's choice of funding sources to be approached and the text of the letters of inquiry, grant applications, and other fundraising materials are subject to approval by the Foundation's Board of Directors.

Contract between Adams County and The Adams County Foundation, Inc. for 2018 Grant Funding

- 6.9 Two Foundation officers shall sign all original letters of inquiry, grant proposals, and grant agreements. All grant agreements, pledges, or other commitments with funding sources to support the Foundation. shall be executed by the Foundation. The cost of any reports or other compliance measures required by such funding sources shall be borne by the Foundation. The Foundation shall be responsible for the processing and acknowledgment of all monies received Grants involving government or public agency monies have substantial reporting and auditing requirements; therefore, if the Foundation desires to apply for government or public agency grants, the Foundation will be responsible for all said requirements.
- 6.10 The County may, in its sole discretion, terminate payment of County funds and/or may terminate this Contract if the Foundation violates Foundation by-laws, the terms of this Contract, or loses 501c3 status. If the Foundation ceases operating or fails to maintain its good standing with the Secretary of State's Office all remaining funds, grant funds, and raised funds/donations of the Foundation shall be returned to the County. Nothing in this Contract shall be construed as creating a multi-year fiscal obligation by the County. This Contract is subject to annual appropriation. In the event the County fails to appropriate funds for this Contract, the County may amend this Contract or terminate it accordingly.
7. **Reporting** – The Foundation shall provide, at a minimum, an annual report to the County that highlights grant funding selection, impact, and general Foundation overview.
8. COMPLIANCE WITH C.R.S. § 8-17.5-101, ET. SEQ. AS AMENDED 5/13/08
- Pursuant to Colorado Revised Statute (C.R.S.), § 8-17.5-101, *et. seq.*, as amended 5/13/08, the Foundation shall meet the following requirements prior to signing this Agreement (public contract for service) and for the duration thereof:
- A. The Foundation shall certify participation in the E-Verify Program (the electronic employment verification program that is authorized in 8 U.S.C. § 1324a and jointly administered by the United States Department of Homeland Security and the Social Security Administration, or its successor program) or the Department Program (the employment verification program established by the Colorado Department of Labor and Employment pursuant to C.R.S. § 8-17.5-102(5)) on the attached certification.
- B. The Foundation shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.
- C. The Foundation shall not enter into a contract with a subcontractor that fails to certify to the Foundation that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.
- D. At the time of signing this public contract for services, the Foundation has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under this public contract for services through participation in either the E-Verify Program or the Department Program.
- E. The Foundation shall not use either the E-Verify Program or the Department Program procedures to undertake pre-employment screening of job applicants while this public contract for services is being performed.
- F. If Foundation obtains actual knowledge that a subcontractor performing work under this public contract for services knowingly employs or contracts with an illegal alien, the Foundation shall: notify the

Contract between Adams County and The Adams County Foundation, Inc. for 2018 Grant Funding

subcontractor and the County within three days that the Foundation has actual knowledge that the subcontractor is employing or contracting with an illegal alien; and terminate the subcontract with the subcontractor if within three days of receiving the notice required pursuant to the previous paragraph, the subcontractor does not stop employing or contracting with the illegal alien; except that the Foundation shall not terminate the contract with the subcontractor if during such three days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien.

- G. The Foundation shall comply with any reasonable requests by the Department of Labor and Employment (the Department) made in the course of an investigation that the Department is undertaking pursuant to the authority established in C.R.S. § 8-17.5-102(5).
- H. If the Foundation violates this Section of this Agreement, the County may terminate this Agreement for breach of contract. If the Agreement is so terminated, the Foundation shall be liable for actual and consequential damages to the County.

Contract between Adams County and The Adams County Foundation, Inc. for 2018 Grant Funding

THE FOUNDATION'S CERTIFICATION OF COMPLIANCE

Pursuant to Colorado Revised Statute, § 8-17.5-101, *et. seq.*, as amended 5/13/08, as a prerequisite to entering into a contract for services with Adams County, Colorado, the undersigned Foundation hereby certifies that at the time of this certification, the Foundation does not knowingly employ or contract with an illegal alien who will perform work under the attached contract for services and that the Foundation will participate in the E-Verify Program or Department program, as those terms are defined in C.R.S. § 8-17.5-101, *et. seq.* in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under the attached contract for services.

FOUNDATION:

Company Name

Date

Name (Print or Type)

Signature

Title

Note: Registration for the E-Verify Program can be completed at: <https://www.vis-dhs.com/employerregistration>. It is recommended that employers review the sample "memorandum of understanding" available at the website prior to registering

9. Effective Date and Term

The term of this Contract shall begin on _____ (use date we want it to start) and shall terminate on _____ (year later.) This Contract may be extended or amended by written agreement of the parties.

Contract between Adams County and The Adams County Foundation, Inc. for 2018 Grant Funding

10. Signatures

1. BOCC Board Chair

Signature/Date

Print Name/Title

- 1) *Adams County Foundation, Inc., Co-Chair*

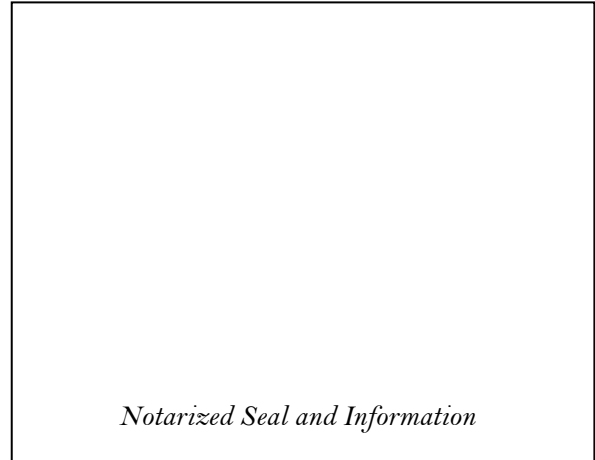
Signature/Date

Print Name/Title

- 2) *Adams County Foundation, Inc., Officer*

Signature/Date

Print Name/Title



BY-LAWS
OF
ADAMS COUNTY FOUNDATION, INC.

Article I
GENERAL

- 1.1 NAME. The name of the corporation shall be “Adams County Foundation, Inc.”, a Colorado nonprofit corporation. (hereinafter referred to as the “Foundation”)
- 1.2 PURPOSE. The business and purpose of the Foundation shall be to:
- 1.2.1 Support and strengthen programs and activities that improve the health, wellbeing, and independence of Adams County citizens, promote the arts, and address other quality of life needs of residents as identified by the Board of Directors;
 - 1.2.2 Promote Adams County and its programs by sponsoring public events for County-related purposes, and other County purposes for which public monies are insufficient or totally unavailable;
 - 1.2.3 Fundraise, partner, and promote collaborative capacity building activities to increase funds for foundation endeavors;
 - 1.2.4 Contribute funds, property and services to functions and programs contributing to the health and wellbeing of Adams County citizens.
- 1.3 OFFICES. The principal office of the Foundation in the State of Colorado shall be located at the Department of Regional Affairs, 4430 S. Adams County Parkway, Brighton, CO 80601, or at such other location within Adams County, Colorado as the Board of Directors authorizes. The Foundation may have such other offices within the State of Colorado, as the Board of Directors may determine or as the affairs of the Foundation may require from time to time. The Board business is supported by the Department of Regional Affairs Director and team.
- 1.4 REGISTERED OFFICE AND AGENT. The Foundation shall have and continuously maintain in the State of Colorado a registered office, and a registered agent whose office is identical with such registered office, as required by the Colorado Nonprofit Corporation Act. The registered office may be, but need not be; identical with the principal office in the State of Colorado, and the address of the registered office may be changed from time to time by the Board of Directors.

Article II
MEMBERS

The Foundation shall not have members. The entire voting power for all purposes shall rest with the Adams County Foundation Board.

Article III
BOARD MEMBERS

- 3.1 GENERAL POWERS. Adams County Board members are responsible for overall policy and direction of the Foundation and may delegate responsibility for day-to-day operations to such committees or persons as the Board deems appropriate.
- 3.2. NUMBER, TENURE AND QUALIFICATIONS. The number of board members shall be a minimum of seven (7). Board members are volunteer constituents of Adams County who applied and interviewed for the position with County officials and existing directors. Each board member is appointed to a four year term unless otherwise stated in the appointing resolution. All directors are responsible for the duties and time commitments of this position. The Board also has the following leadership structure, two Vice-Chairs, a Secretary, and Treasurer.
- 3.3 OFFICERS. The officers of the Foundation shall be a Two Co-Chairs, a Secretary, and a Treasurer. This structure aids with additional leadership and the creation of committees the Adams County Foundation deems to be appropriate for foundation business. Adams County will provide supportive services staff to provide technical assistance in the business of the Adams County Foundation, Inc.

FIRST CO-CHAIR. The First Vice-Chair shall be the principal executive officer of the Foundation and shall in general supervise and control all of the business and affairs of the Foundation. He or she shall preside at all meetings of the board. He or she may sign, with the secretary or any other proper officer of the Foundation authorized by the board members, any deeds, mortgages, bonds, contracts, or other instruments which the board has authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the board or by these By-Laws or by statute to some other officer or agent of the Foundation; and in general he or she shall perform all duties incident to the office of Co-Chair and such other duties as may be prescribed by the board from time to time.

SECOND CO-CHAIR. In the absence of the Chair or in event of his or her inability or refusal to act, the Co-Chair shall act as Chair of the Foundation and shall perform the duties of the Chair. The Co-Chairs shall perform other such duties as assigned to him or her by the First Vice-Chair or by the board.

TREASURER. The treasurer shall have, or cause to be kept, the charge and custody of and be responsible for all funds and securities of the Foundation; receive and give receipts for monies due and payable to the Foundation from any source whatsoever, deposit all such monies in the name of the Foundation in such banks, trust companies or other depositories as shall be selected in accordance with the provisions of these By-Laws, file such financial reports with the U.S. Internal Revenue Service as may be required by law or regulation; and in general perform all the duties as from time to time may be assigned by the Co-Chairs or by board members. In the absence of the secretary or in the event of his or her inability or refusal to act, the treasurer shall perform the duties of the secretary.

SECRETARY. The secretary shall keep, or cause to be kept, the minutes of the meetings of the Adams County Foundation in one or more books provided for that purpose, file such reports on behalf of the

- 3.4 REGULAR MEETINGS. Regular monthly meetings of the Adams County Foundation board shall be held regularly allowing the board to conduct business regarding the Adams County Foundation grant process, fundraising endeavors, and other collaborative business the Foundation Board deems beneficial in their supportive role of increasing capacity for quality of life programming in Adams County.
- 3.5 SPECIAL MEETINGS. Special meetings of the Board of Directors may be called by or at the request of the Co-Chair or any other officer of the Foundation. The officer or Co-Chair calling the special meeting must provide as much notice as possible, with a minimum of 24 hours in advance, preferably in writing, of the time and place of the special meeting, and must make reasonable efforts to accommodate the schedules of as many directors as possible.

- 3.6 NOTICE OF MEETINGS. Notice of each meeting of the Board of Directors, shall be given to each board member not less than five (5) days prior to the time and place fixed for the meeting. Notice of meetings may be given personally, by telephone, by electronic mail or by sending a notice via the U.S. mail. Any board member may waive notice of any meeting. The attendance of a board member at any meeting shall constitute a waiver of notice of such meeting. Neither the business to be transacted at, nor the purpose of any regular or special meeting of the board need be specified in the notice or waiver of notice of such meeting, unless specifically required by law.
- 3.7 QUORUM. A majority of the Board of Directors shall constitute a quorum for the transaction of business at any meeting of the board; but if less than a majority of the directors are present at said meeting, a majority of the directors present may adjourn the meeting without further notice.
- 3.8 MANNER OF ACTING. The act of a majority of the directors present at a meeting at which a quorum is present shall be the act of the Board of Directors, unless the act of a greater number is required by law or by these By-Laws.
- 3.9 PARTICIPATION BY ELECTRONIC MEANS. Business of the Board may be conducted by mail, email or other electronic means if required. Votes must be received from a majority of Board members within the time frame set by the announcement. Actions shall be reported, verified and made a part of the minutes of the next meeting of Board.
- 3.10 VACANCIES. Any vacancy occurring in the Board of Directors shall remain vacant until it is filled. Successors shall be interviewed and appointed by the Board of County Commissioners. A board member appointed to fill a vacancy shall serve for the unexpired term of his or her predecessor on the Board.
- 3.11 COMPENSATION. Directors and officers shall not receive any compensation for their services, but nothing herein contained shall be construed to preclude any director or officer from receiving repayment for all necessary, reasonable and actual expenses incurred on behalf of the Foundation, in accordance with the Adams County Foundation adopted repayment policy.

Article V
COMMITTEES

The Board of Directors, by resolution adopted by a majority of the directors, may designate and appoint one or more committees, to promote the purposes and carry on the work of the Foundation. Any committee can continue to function until such time as its stated purpose is achieved, or until the Board of Directors votes, by a majority of the directors in office, to disband a committee.

Article VI
CONTRACTS. CHECKS. DEPOSITS AND FUNDS

- 6.1 CONTRACTS. The Board of Directors may authorize any officer or officers, agent or agents of the Foundation, in addition to the officers so authorized by these By-Laws, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Foundation, and such authority may be general or confined to specific instances.
- 6.2 CHECKS. DRAFTS. ETC. All checks, drafts or orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Foundation, shall be signed by such officer or officers, agent or agents of the Foundation and in such manner as shall from time to time be determined by resolution of the Board of Directors. In the absence of such determination by the Board of Directors, such instruments shall be signed by the Treasurer of the Foundation, or in the Treasurer's absence, by the Secretary of the Foundation. Two signatures shall be required for any amount over \$5,000. The two authorized

signatures shall be The Co-Chair and treasurer; if these officers are not available the Second Vice-Chair and Secretary obtain official authority to sign for Foundation business.

- 6.3 DEPOSITS. All funds of the Foundation shall be deposited from time to time to the credit of the Foundation in such banks, trust companies or other depositories or in certificates of deposit or other securities as the Board of Directors may select.
- 6.4 GIFTS. The Board of Directors may accept on behalf of the Foundation any contribution, gift, bequest or devise for general purposes or for any special purpose of the Foundation.

Article VII
BOOKS AND RECORDS

The Foundation shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its Board of Directors and committees having any of the authority of the Board of Directors, and shall keep at the registered or principal office a record giving the names and addresses of the members entitled to vote. All books and records of the Foundation may be inspected by any director, or his or her agent or attorney for any purpose at any reasonable time.

Article VIII
WAIVER OF NOTICE

Whenever any notice is required to be given under the provisions of the Colorado Nonprofit Corporation Act or under the provisions of the Articles of Incorporation or the By-Laws of the Foundation, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice.

Article IX
AMENDMENTS TO BY-LAWS

These by-laws may be altered, amended or repealed and new By-Laws may be adopted by a majority of the board present at any regular meeting or at any special meeting, if at least five days' written notice is given of intention to alter, amend or repeal or to adopt new By-Laws at such meeting. However, any and all amendments must be approved by the Board of County Commissioners.

Article X
NONDISCRIMINATION

The officers, board members and persons served by this Foundation shall be selected entirely on a nondiscriminatory basis with respect to age, sex, race, religion, national origin or sexual orientation.

Article XI
INDEMNIFICATION

Each board member and officer of the Foundation, whether or not then in office, and personal representatives thereof, shall be indemnified by the Foundation against all costs and expenses actually and necessarily incurred in connection with the defense of any action, suit or proceeding in which such person may be involved or to which such person may be made a party by reason of being or having been a board member or officer, except in relation to matters as to which such person shall be finally adjudged in such action, suit or proceeding to be liable for negligence or misconduct in the performance of duty. Such costs and expenses shall include amounts reasonably paid in settlement for the purpose of curtailing costs of litigation, but only if the Foundation is advised in writing by its legal counsel that, in the opinion of such counsel, the person indemnified did not commit such negligence or misconduct. The foregoing right or indemnification shall not be exclusive of other rights to which such person may be entitled as a matter of law or agreement. The Foundation shall be authorized to purchase insurance or other similar device for the purpose of such indemnification.

IN WITNESS WHEREOF I hereby certify that the foregoing by-laws constitute the by-laws of the Adams County Foundation, Inc., adopted by the Adams County Foundation Board, as of _____ 2017 in Adams County, Colorado

Signed By:



STUDY SESSION AGENDA ITEM

DATE: January 23, 2018
SUBJECT: Adams County Foundation 2017 Annual Report Presentation
FROM: Abel Montoya
AGENCY/DEPARTMENT: Department of Regional Affairs
ATTENDEES: Abel Montoya, Adam Burg, Alix Midgley, ACF Board Members
PURPOSE OF ITEM: Inform BOCC of 2017 outcomes
STAFF RECOMMENDATION:

BACKGROUND:

ACF Board would like to share outcomes with the BOCC.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Department of Regional Affairs

ATTACHED DOCUMENTS:

Presentation

FISCAL IMPACT:

Please check if there is no fiscal impact . If there is fiscal impact, please fully complete the section below.

Fund:

Cost Center:

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			

New FTEs requested: YES NO

Future Amendment Needed: YES NO

Additional Note:

APPROVAL SIGNATURES:

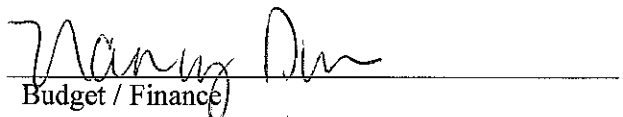

Raymond H. Gonzales, County Manager

Alisha Reis, Deputy County Manager

Bryan Ostler, Deputy County Manager

Patti Duncan, Deputy County Manager

APPROVAL OF FISCAL IMPACT:


Budget / Finance



Annual Report – 2017

2017 ACF Board Members

- Ken Ciancio- First-Chair
- Jeni Shaw-Second-Chair
- Lisa Hough- Secretary
- Jacob King- Treasurer
- Cassie Ratcliff
- Jeni Shaw
- Michael Zucker
- Rahem Malatu

We would like to say a special thank you to Lisa Hough who stepped down at the end of 2017. She was an inspiration to our board and provided the feedback that helped shape the final draft of our ACF By-Laws.

2017 Snapshots

- Awarded \$ 425,000 in grant funding to local non-profits.
- Created New Foundation By-Laws.
- Generated a new grant application for non-profits.
- Created website landing page for Adams County Foundation.
- Visited all organizations that applied for the CEG grant.

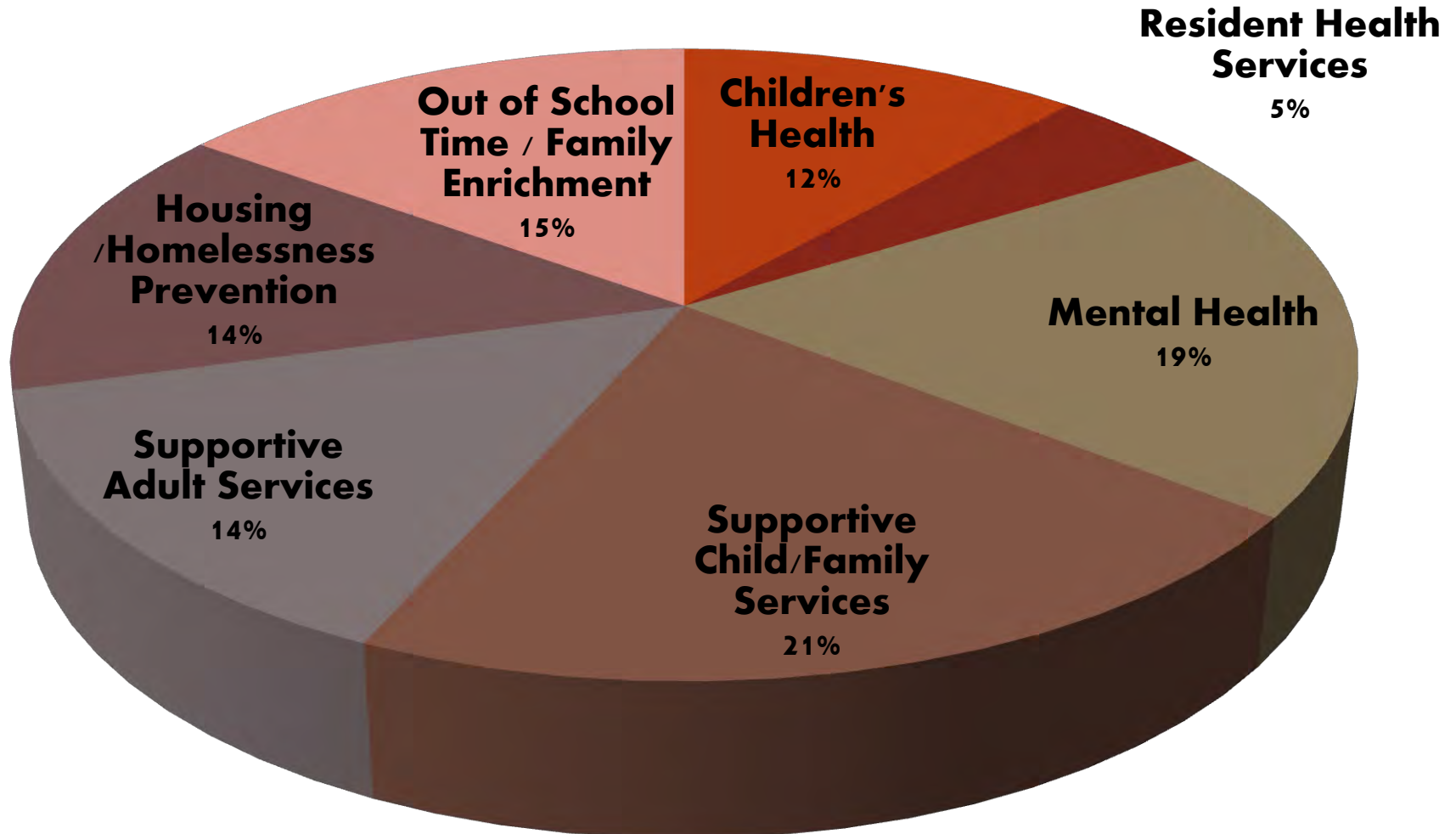


Who We Funded

- Archway Housing and Service
- A Precious Child
- ACCESS Housing
- Aurora Mental Health Center
- Boys & Girls Club
- CASA
- Clinica Colorado
- Colfax Community Network
- Comitis Crisis Network
- Community Reach Center
- Growing Home
- Kids First Health
- Ralston House
- Rocky Mountain Youth Clinics
- Senior Hub
- Services de la Raza



Focus: Quality of Life Grants



Overall award breakdown impact organizations that support birth to senior resident populations in Adams County.

2017 ACF Grand Award Outcomes

Funding Reached Approximately:

- 4,700 Children & Youth
- 6,000 Families
- 5,222 Seniors
- 12,000 Individuals

Snapshot of services provided:

- Supported 2,000 displaced individuals in Adams County.
- Provided 1,500 uninsured youth in Adams County receive medical care.
- Supported over 500 youth in foster care.
- Provided 500 families with crisis intervention.



Leveraged funding provided

- Provided 26,388 service hours to 507 residents.
- Provided 23,072 hours of Adult day care for senior residents.
- Assisted the opening of a new Medical Clinic in Thornton High School. Serving 680 youth to date.
- Supported facility's ability to provide 50,000 shelter nights yearly.
- Supported 3 area food pantry efforts.
- Provided preventative social programming and advocacy for over 500 families.
- Provided specialized therapeutic services for 556 youth and their families.
- Provided Detox services to over 600 adults in Adams County.



Looking to 2018

- Focus on establishing mission and value statements.
- Creating fundraising plan and goals.
- Go live with our website landing page.
- Award 1,000,000 in grants to Adams County Non-profits.
- Focus on gap funding and initiatives for homelessness, foster youth, and other marginalized populations in Adams County.
- Seek to generate advocacy funding like legal representation for low income residents in MHP and apartments throughout the county.



- Generate RFP to create ACF Business Plan and collective network.
- Host meet and greet with county-wide non-profits as we launch new grant RFP.
- Collect better data.
- Promote collaboration.
- Support innovative community enrichment projects.

2018 ACF Distribution of Funds

Total ACF Funding : 1 Million

\$975,000.00
Grant Funding

Available to all eligible Ad. Co. Non-Profits.

\$50,000.00
Legal Advocacy Fund

Fund set aside for MHP and Renter's
in Ad. Co.

\$ 25,000.00
Foundation Operational Funding

Funding for ACF operation expenses
and fundraising efforts.

ACF Strategic Business Plan

- The Adams County Foundation is focused on the future and would like to ensure the successful creation of an independent organization that fosters county-wide strategic collaboration.
- The Adams County Foundation board members request \$200,000 in additional funding to utilize consultants to help in create a strategic business plan for the future.

2018 ACF Events

Upcoming Activities

- 1/23 Study Session with BOCC
- 2/12 CEG RFP Launch
- 2/15 or 2/20 Meet and Greet with non-profits.
- 3/16 ACF Retreat
- 3/26 CEG RFP Closes
- 4/19 Organizations selected for CEG Awards

Scheduled Board Meetings

- 4/19
- 5/17
- 6/21
- 7/19
- 8/16
- 9/20
- 10/18
- 11/15
- 12/13



STUDY SESSION AGENDA ITEM

DATE: January 23, 2018
SUBJECT: 2018 Town Halls
FROM: Regional Affairs Team
AGENCY/DEPARTMENT: Department Regional Affairs
ATTENDEES: Abel Montoya, Adam Burg, Alix Midgley, and Rebecca Zamora
PURPOSE OF ITEM: Town Hall Discussion
STAFF RECOMMENDATION:

BACKGROUND:

Reviewing potential locations, dates, and venues for Town Halls.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

All County Departments are involved with this process.

ATTACHED DOCUMENTS:

Town Hall Recommendations Powerpoint

FISCAL IMPACT:

Please check if there is no fiscal impact . If there is fiscal impact, please fully complete the section below.

Fund:

Cost Center:

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			

New FTEs requested: YES NO

Future Amendment Needed: YES NO

Additional Note:

APPROVAL SIGNATURES:

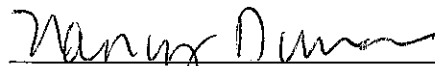

Raymond H. Gonzales, County Manager

Alisha Reis, Deputy County Manager

Bryan Ostler, Deputy County Manager

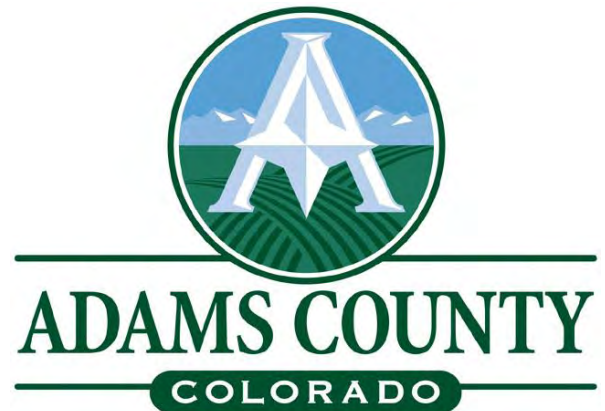
Patti Duncan, Deputy County Manager

APPROVAL OF FISCAL IMPACT:

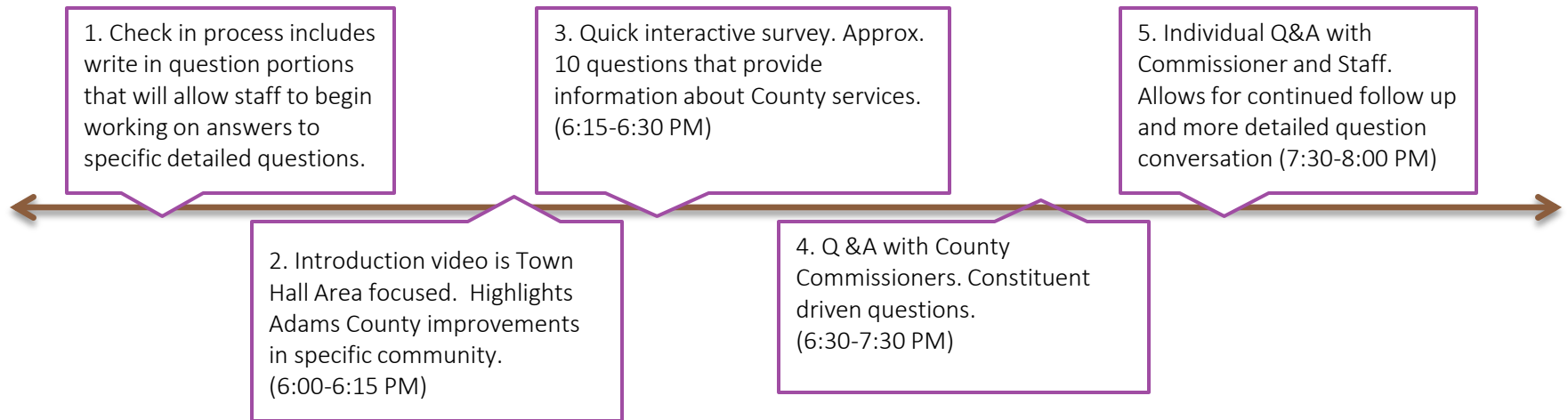

Budget / Finance

2018 Town Hall Recommendations

Locations, Dates, and Venues



Recap of Customer Service Improvements



Goal: Increased Customer Service

- Highlight Adams County Services in Town Hall Area.
- Provides additional time for staff to work on detailed questions and follow-up.
- Informs public of County Services.

2018 Town Halls

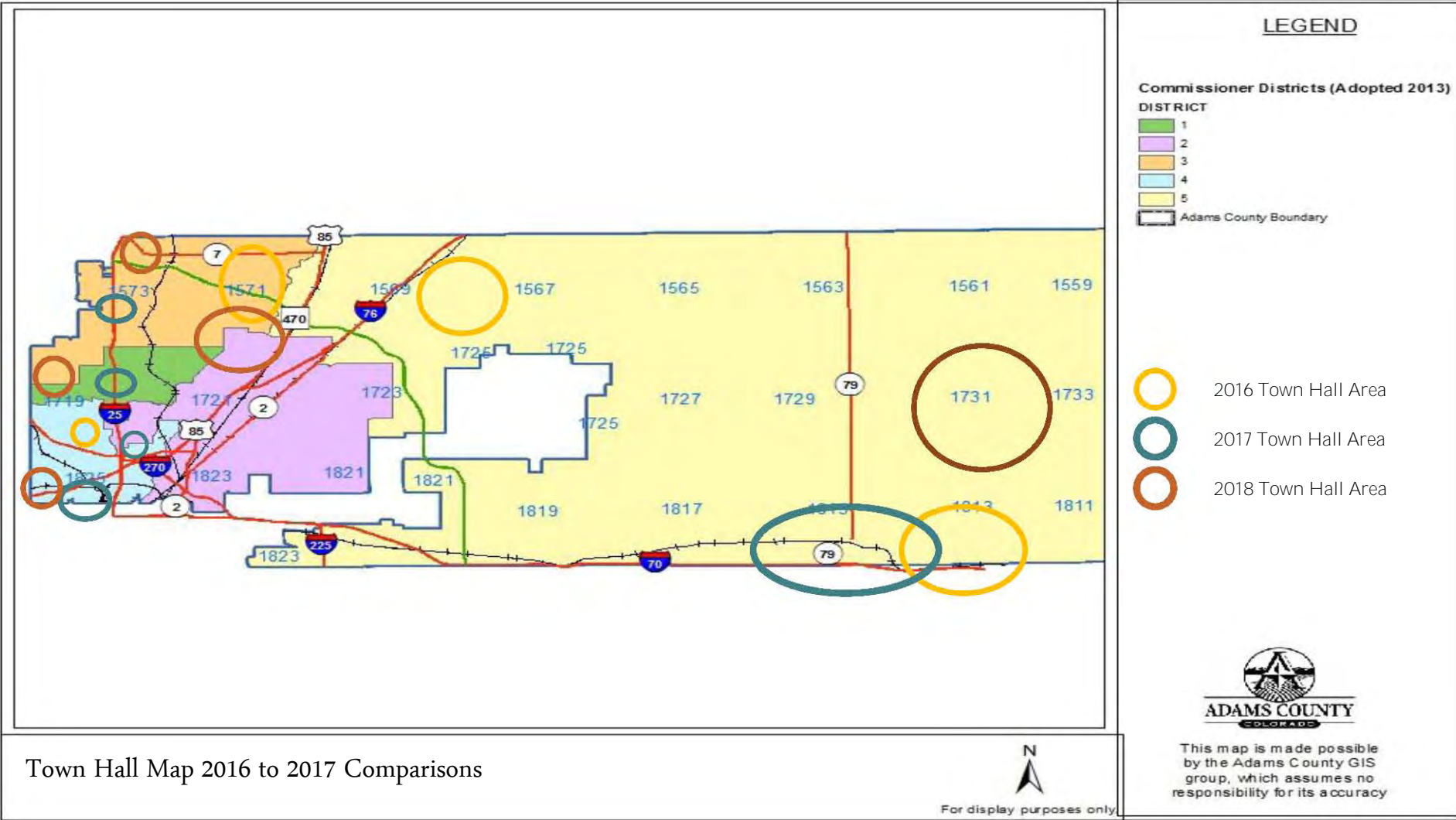
Resident Town Halls

- Focus on communities that have not received a Town Hall visit in the last two years.
- Assist in generating comprehensive community email lists and continue fortifying community networks.
- Continue building resident dialog with County Commissioners.
- Connecting residents to county services and information.
- Coordinated Neighborhood Clean-Up events
 - Spring Time Clean Ups In:
 - Berkeley
 - Dahlia Pit
 - Strasburg

Business Town Halls

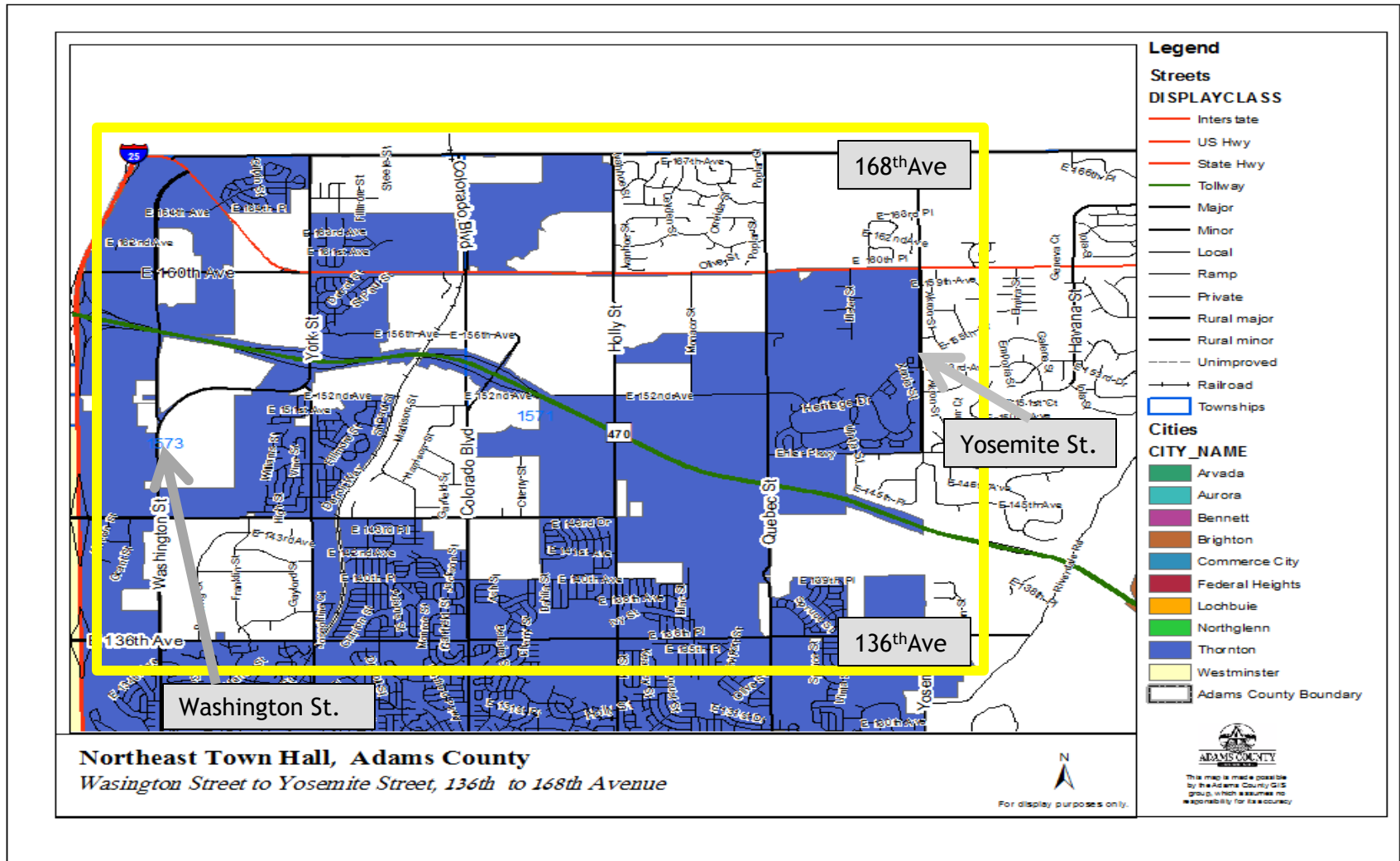
- Focused on engaging the local business community.
- Provide opportunities to inquire how Adams County can support local business and commerce.
- Inform local business owners about upcoming County improvements and other activities.

2018 Resident Town Halls

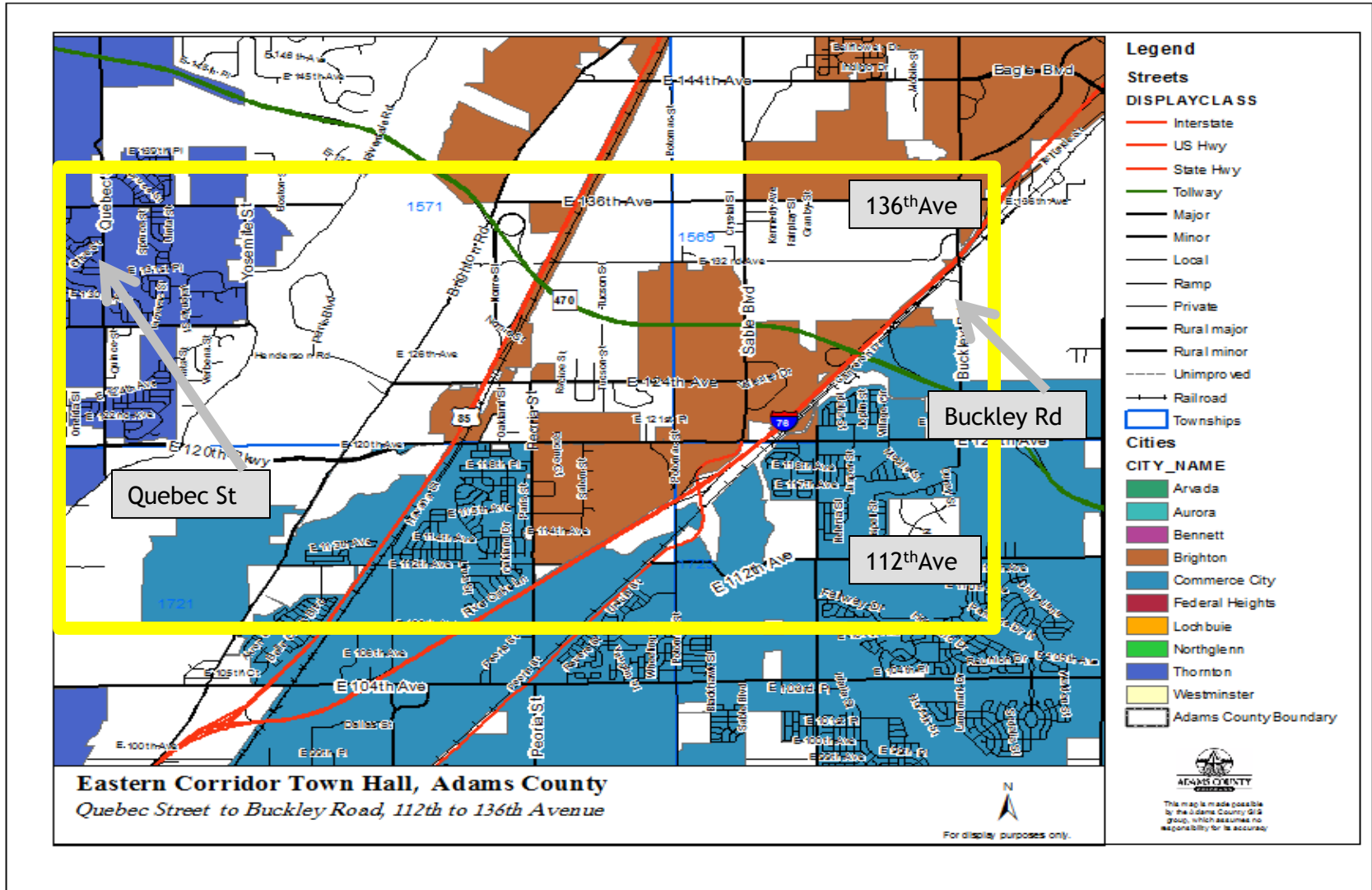


Town Hall Map 2016 to 2017 Comparisons

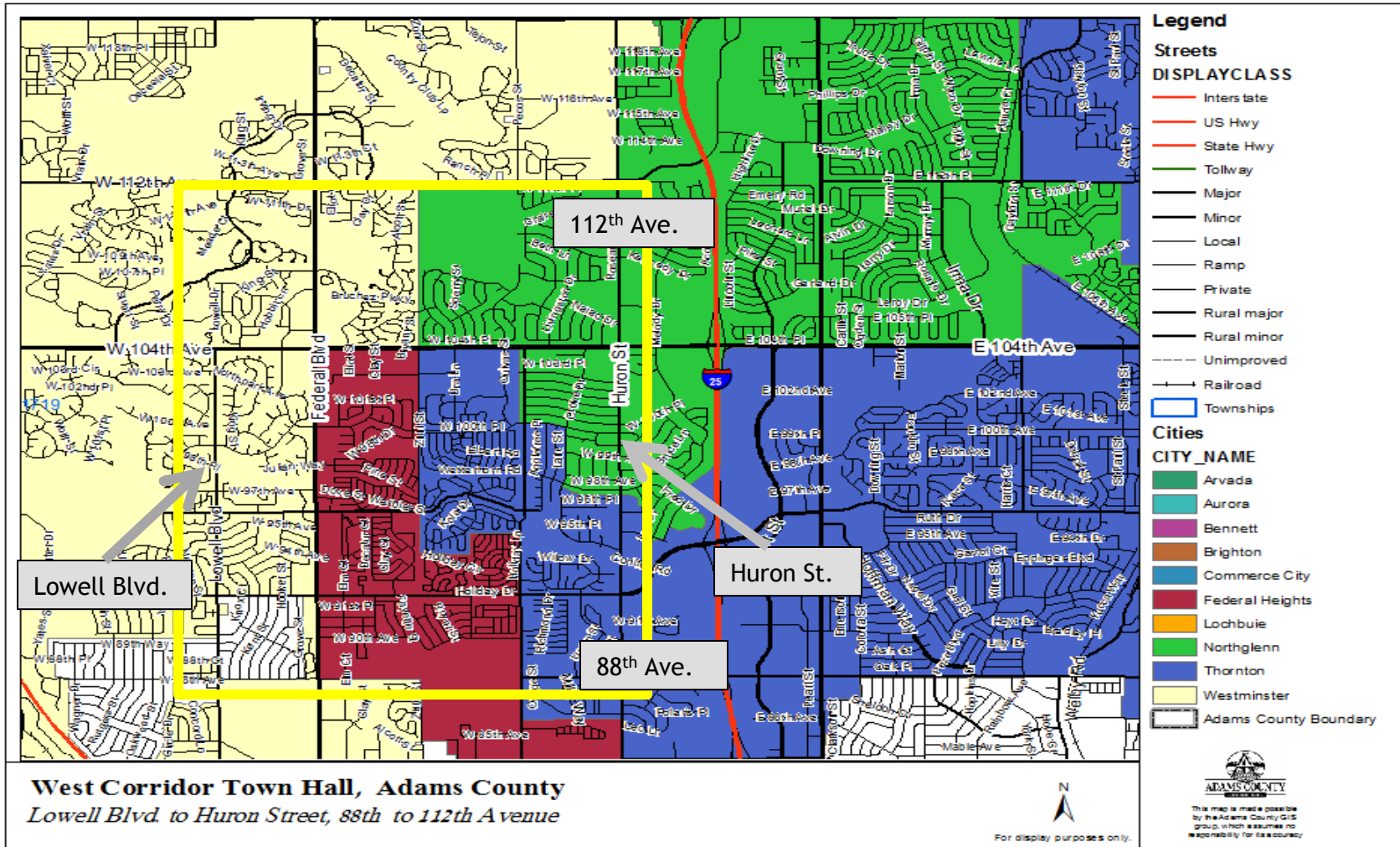
Northeast Corridor Town Hall



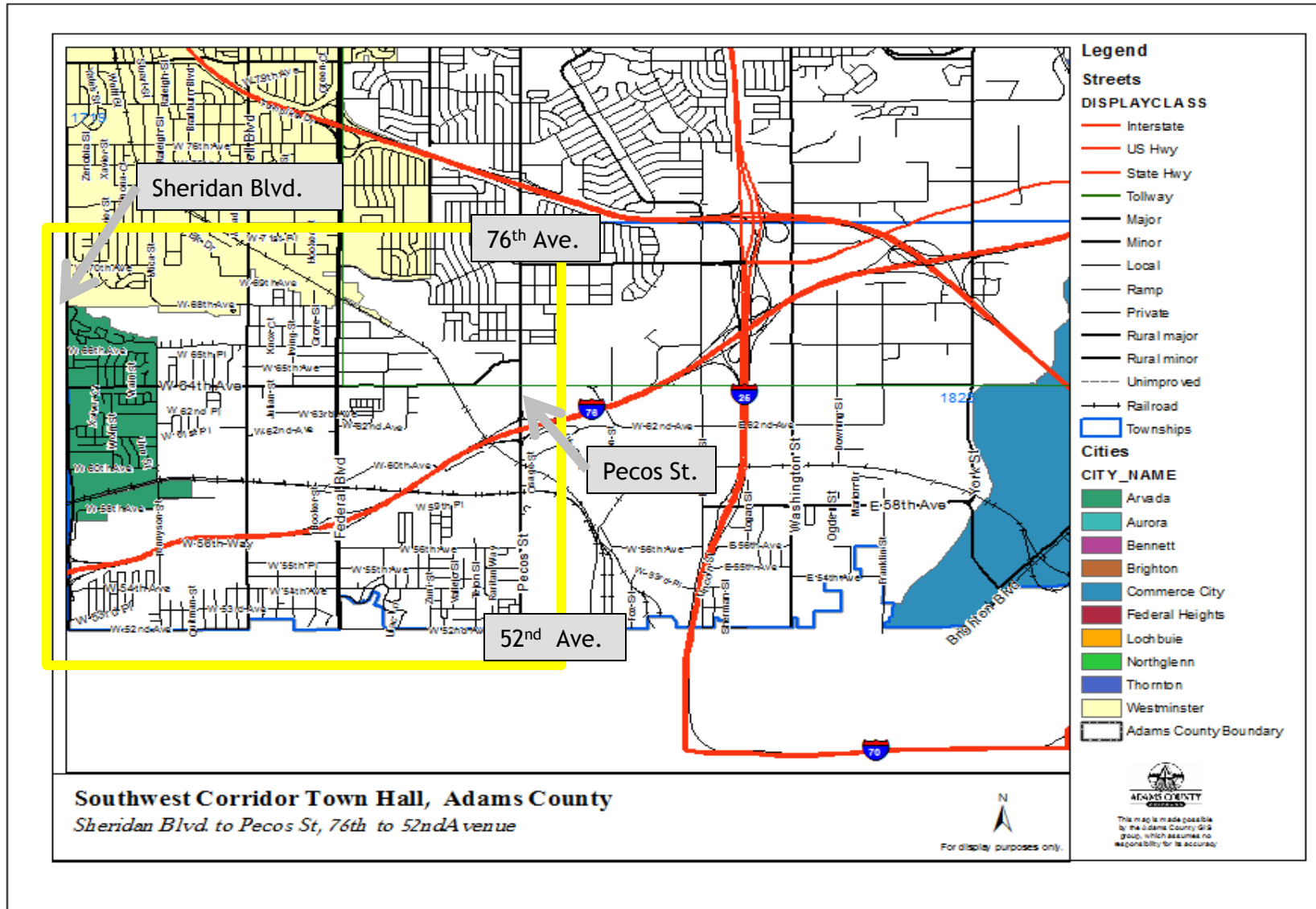
Eastern Corridor Town Hall



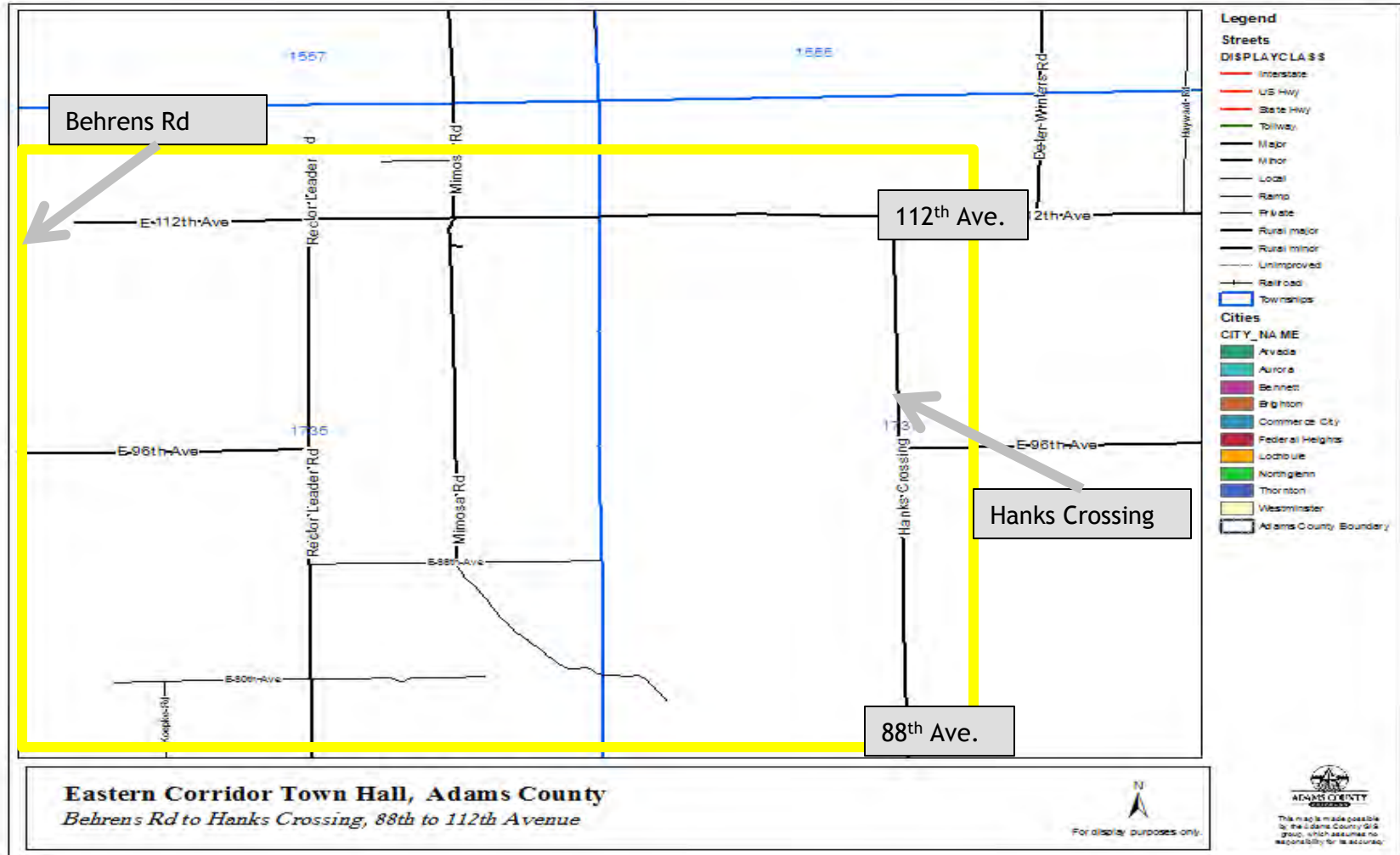
West Corridor Town Hall



Southwest Corridor Town Hall



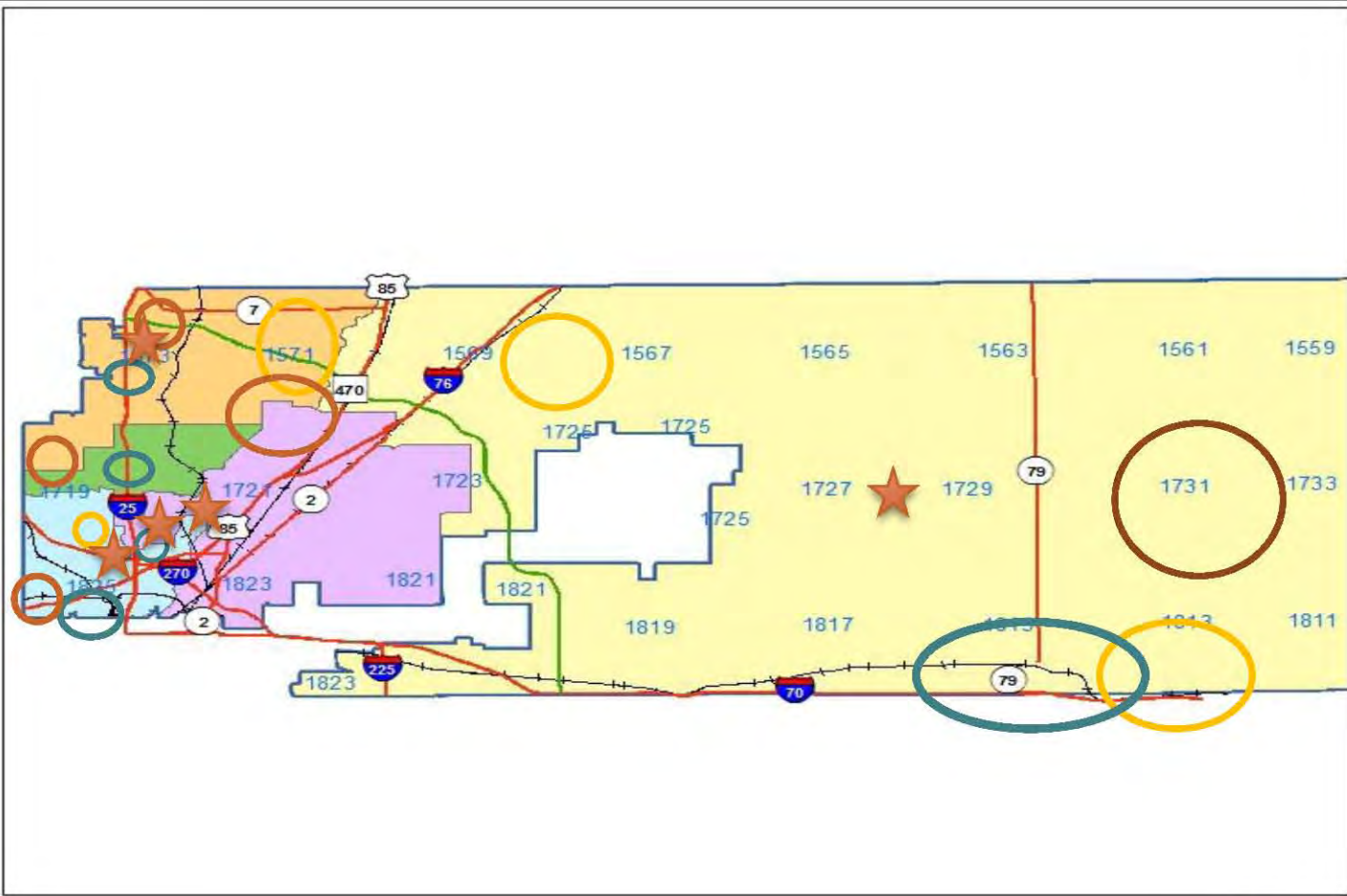
Eastern Plains Town Hall



Resident Town Hall Locations & Dates

- Northeast Town Hall
 - Dates available in February: 15th 19th 20th
 - Location: North Hills Church, 5061 E 160th Ave, Brighton, CO
- Eastern Corridor Town Hall
 - Dates available in March: 14th, 19th, 22nd
 - Location: Riverdale Golf Course, 13300 Riverdale Rd, Brighton, CO
 - Location: The Amory 300 Strong St, Brighton, CO 80601
 - Location: Brighton Senior Center: 1150 Prairie Center Pkwy, Brighton, CO 80601
- West Corridor
 - Dates available in April: 9th, 16th, 30th
 - Location: Anythink, Huron Street 9417 Huron St, Thornton, CO
- Southwest Town Hall
 - Dates available in May: **10th, 17th**, 24th, 30th, and 31st
 - Location: Carl Park Community Center, 5401 Meade St, Denver, CO
- Eastern Plains Town Hall
 - Dates available in June: 13th and 27th
 - Location: Legion Hall, 56423 Westview Ave. Strasburg CO

2018 Business Town Halls



LEGEND

Commissioner Districts (Adopted 2013)

- DISTRICT**
- 1
 - 2
 - 3
 - 4
 - 5
- Adams County Boundary

Resident Town Halls

- 2016 Town Hall Area
- 2017 Town Hall Area
- 2018 Town Hall Area

Business Town Halls

- 2018 Town Hall Area



ADAMS COUNTY
COLORADO

This map is made possible by the Adams County GIS group, which assumes no responsibility for its accuracy

Town Hall Map 2016 to 2017 Comparisons

N
For display purposes only

Business Town Halls Location & Dates

I-25/58th Ave: Denver Merchandise Mart (I-25 and 58th)

- March Dates Available: 26th and 29th

I-70&HWY 85: TRADECRAFT Industries (62nd and Broadway)

- April Dates Available: 11th 23rd and 30th

I-25 North: Radiance Events (83rd and Rosemary)

Or Candlewood Suits (144th Avenue and I-25)

- May Dates: **10th**, **17th**, 24th, 30th and 31st

I-70 East: Adams County Front Range Airport

- June Dates: 13th 21st and 27th

Questions, Thoughts, Ideas & Comments

