



ADAMS COUNTY

COLORADO
BOARD OF COUNTY COMMISSIONERS

Eva J. Henry - District #1
Charles "Chaz" Tedesco - District #2
Erik Hansen - District #3
Steve O'Doriso - District #4
Mary Hodge - District #5

STUDY SESSION AGENDA
TUESDAY
October 3, 2017

ALL TIMES LISTED ON THIS AGENDA ARE SUBJECT TO CHANGE.

| | | |
|------------|---------------------|--|
| 10:00 A.M. | ATTENDEE(S): | Nathan Mosley / Thad Gourd |
| | ITEM: | Adams County Extension 2017 Update |
| 11:00 A.M. | ATTENDEE(S): | Harold Lawson / Mark Mitchell / Jeremy Whytock |
| | ITEM: | Sheriff's Office – Radio Replacements RFP |
| 11:30 A.M. | ATTENDEE(S): | Kristin Sullivan / Nana Appiah / Greg Barnes |
| | ITEM: | Home Child Day Care Facility Regulations |
| 11:45 A.M. | ATTENDEE(S): | Raymond Gonzales |
| | ITEM: | Administrative Item Review / Commissioners Communications |
| 12:00 P.M. | ATTENDEE(S): | Heidi Miller |
| | ITEM: | Executive Session Pursuant to C.R.S. 24-6-402(4)(b) and (e) for the Purpose of Receiving Legal Advice and Advising Negotiators Regarding Fire District Fees |
| 12:30 P.M. | ATTENDEE(S): | Heidi Miller |
| | ITEM: | Executive Session Pursuant to C.R.S. 24-6-402(4)(a) for the Purpose of Discussing the Potential Sale of Real Property |
| 1:00 P.M. | ATTENDEE(S): | Heidi Miller |
| | ITEM: | Executive Session Pursuant to C.R.S. 24-6-402(4)(b) and (e) for the Purpose of Receiving Legal Advice and Advising Negotiators Regarding the Gregory Case |

(AND SUCH OTHER MATTERS OF PUBLIC BUSINESS WHICH MAY ARISE)

AGENDA IS SUBJECT TO CHANGE



STUDY SESSION AGENDA ITEM

| |
|---|
| DATE: October 3, 2017 |
| SUBJECT: Adams County Extension 2017 Update |
| FROM: Thaddeus Gourd |
| AGENCY/DEPARTMENT: Adams County Parks and Open Space |
| ATTENDEES: Nathan Mosley , Thaddeus Gourd, Julia Hurdelbrink, Kenzie Kimmel, Lacey Mann, Chris Uhing, Eric Hammond, Jennifer Tucker, Cassey Anderson |
| PURPOSE OF ITEM: To update the BoCC on the educational outreach programming performed by extension and how that programming impacts the residents we serve and supports the goals of “Education and Economic Prosperity” and Quality of Life”. |
| STAFF RECOMMENDATION: Informational only |

BACKGROUND:

The Extension office would like to inform the Adams County Board of County Commissioners of activities that the Extension office has performed in 2017 in order to support the goals of the Adams County Board of County Commissioners. Our presentation will include a power point presentation with links to three educational videos created by Extension staff.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Adams County Parks and Open Space and Colorado State University Extension

ATTACHED DOCUMENTS:

PowerPoint Presentation
2017 Program Highlights

Links to the following videos:

4-H <https://youtu.be/WgzZd48Gri8>

Bees <https://www.youtube.com/watch?v=O9NtMP1Zed0>

Pruning <https://www.youtube.com/watch?v=g-tQoy83Iik&t=3s>

FISCAL IMPACT:

Please check if there is no fiscal impact . If there is fiscal impact, please fully complete the section below.

Fund: _____

Cost Center: _____

| | Object Account | Subledger | Amount |
|--|----------------|-----------|--------|
| Current Budgeted Revenue: | | | |
| Additional Revenue not included in Current Budget: | | | |
| Total Revenues: | | | _____ |

| | Object Account | Subledger | Amount |
|---|----------------|-----------|--------|
| Current Budgeted Operating Expenditure: | | | |
| Add'l Operating Expenditure not included in Current Budget: | | | |
| Current Budgeted Capital Expenditure: | | | |
| Add'l Capital Expenditure not included in Current Budget: | | | |
| Total Expenditures: | | | _____ |

New FTEs requested: YES NO

Future Amendment Needed: YES NO

Additional Note:

APPROVAL SIGNATURES:

APPROVAL OF FISCAL IMPACT:



Raymond H. Gonzales, County Manager



Nancy Dunn
Budget / Finance



Bryan Oster, Interim Deputy County Manager

Patti Duncan, Interim Deputy County Manager

A sunset over a lake with a large flock of waterfowl in the foreground. The sky is filled with orange and red clouds, and the water reflects the colors. The foreground shows a large number of waterfowl, possibly geese or ducks, gathered on the water and the shore.

Colorado State University

Extension

Adams County

County Commissioner Meeting 10-3-2017

Extension Budget for 2017

- Adams County - \$628,350
- Colorado State University – \$281,619
- Total Budget – \$909,969



Agriculture Programs & Research in 2017

IR-4 Organic
Weed Control
Tour



Wheat Field Day



Onion Variety, Bio -Nematode
Research and Onion Field Day



Working with Farmers
on Crop Production
Issues



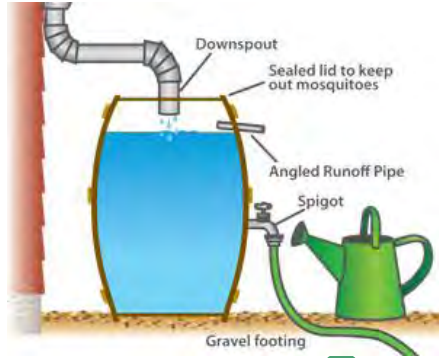
Chinese Academy of
Social Sciences Tour

Agriculture- 2017 Year to Date



1757 + clients served (does not include web hits)
57 Community Collaborative Rain, Hail and
Snow Network (CoCoRaHS) volunteers
2380 + hours of community service
Service valued at \$54,907

Small Acreage Program -2017



Workshops:
Rain Barrel
Beekeeping
Livestock
Grasses and Weeds

Traditional outreach

Phones
Email
“Walk-ins”
Site Visits



Cooperate with Local
Conservation
Districts- Tree Sale
-14,000+ Trees
sold in Adams
County

Conservation Projects



Local Bee Clubs

A young boy wearing a cowboy hat and a blue shirt is running away from the camera in a grassy field. A black and white dog is running alongside him. The background shows a line of trees under a cloudy sky.

Work with a wide variety of Landowners and residents of Adams County

Provide On site education of landowners

Collaborate with a variety of entities within Adams County Government
Livestock Emergency Management
Invasive Weed Issues

Work with residents in Adams County to increase their education of Small Acreage issues,
Which in turn, increase the income from their property

Work with Associations and groups to build strong partnerships and relationships

4-H & Youth Programs

Colorado State University
Extension



Our Programs Include:

Cloverbuds (ages 5-7)

Consumer Science

Horticulture, Plants & Natural Resources

Leadership & Life Skills

Mechanical Science & Photography

Livestock

Small Animal

Equine

4-H School Programs - 2017



Over 12,000 Youth *have participated in 4-H School Programs this year*

Adams County offers a variety of school programs that combine 4-H Curriculum with school standards. The programs we offer align with CDOE standards and fit easily into teachers' regular curriculum, and each activity is designed to fit into a 45-minute class period or after school program.

Horticulture Programs - 2017

Colorado Master Garden Program

Tree team

Community Garden Mentors



Traditional outreach

Phones

Email

“Walk-ins”

Site Visits



Emerald ash borer and
Japanese beetle.

Multi-site trial of woody plants

Continuing education for green
industry

Classes for backyard gardeners



Social media

Educational videos

Carreer day planing (2018)

Horticulture- 2018 The Year to Come

2018 Focus:

- Green Industry Outreach
 - “Career Day”
- CMG Fall Class-reaching working people
- Growing volunteer base
- HOA focused Outreach
- Social Media
- Garden Tours



Colorado
State
University

EXTENSION
Adams County

2017 Program Highlights

Agriculture

- ✦ Hosted or assisted in over 37 community outreach events and meetings that address the agriculture educational needs of 775 clients.
- ✦ Managed 71 volunteers who gave over 2380 hours of community service to the residents of Adams County.
- ✦ Answered over 366 phone and 447 emails requests about agriculture related questions.
- ✦ Conducted a Bio-Nematicide research trial on commercially grown onions to evaluate for cost benefit.
- ✦ Provided a Private and Commercial Pesticide Applicator Credit Workshop for Adams County businesses in February.
- ✦ Presented research findings and displayed 36 onion varieties at the Colorado Fruit and Vegetable Growers Association Conference in February.
- ✦ Hosted the largest attended Colorado State University Extension Wheat Field Day in the state. Surveyed the attendees to find that 95% of growers credited CSU Extension recommendations with a 1 to 4 bushel wheat increase per acre on their farm.
- ✦ Hosted the annual Northern Colorado Onion Variety Field Day in August.
- ✦ Partnered with Natural Resources Conservation Services, Farm Service Agency and local Conservation Districts to assist growers with crop production recommendations.
- ✦ Presented a lecture at the Annual Global Biosafety and Biosecurity Conference on crop security and disease in August.
- ✦ Hosted the Western Regional IR-4 State Liaison Representative and the Commodity Liaison Representative Tour at the Adams County Regional Park where I demonstrated two organic weed control devices to 40 participants.





Colorado
State
University
EXTENSION
Adams County

2017 Program Highlights

4-H / Youth Development

- ✦ Hosted or assisted with 102 Extension events and meetings in 2016 to address the educational needs of 13,228 youth and 4-H volunteers
- ✦ Managed 151 volunteers who gave 4352 hours of service to Adams County 4-H
- ✦ Answered 1128 phone and 9126 e-mail requests about the Adams County 4-H program
- ✦ Conducted field and site visits to provide 4-H programming and project support and over 65 school programs and education activities related to 4-H
- ✦ Served 501 office walk in customers with 4-H programming support and information
- ✦ Received \$2,100 in grant money and more than \$70,000 in in-kind and cash donations for the Adams County 4-H program
- ✦ Provided 4-H programming to 24 schools including seven school districts, as well as serving the community through the Anythink Libraries, reaching 3600 students
- ✦ Partnered with National Western Stock Show to provide school tours and school programs during the Stock Show, reaching approximately 9,100 youth across the state of Colorado
- ✦ Provided approximately 35 county-wide and project-specific workshops to meet the needs of 4-H members
- ✦ Provided Meat Quality Assurance (MQA) training to 250 4-H members to educate them about raising a safe, wholesome meat product for consumers





Colorado
State
University

EXTENSION
Adams County

2017 Program Highlights

Small Acreage

- ✦ Managed 41 volunteers who gave 531 hours of service to Adams County.
- ✦ Participated in 48 site visits assisting 71 small acreage landowners develop, improve and manage their properties in Adams County.
- ✦ Answered 1089 phone calls and 1960 e-mails about small acreage issues.
- ✦ Managed the wool inventory of over 500 fleeces for small flock owners along the Front Range. Assisted with marketing this wool pool for the owners so they would receive a premium price for their product.
- ✦ Coordinated the National Western Wool Show and Collegiate Wool Contest.
- ✦ Assisted with the West Adams Conservation District Tree Sale. Distributed 14,213 trees to Adams County landowners.
- ✦ Offered 28 Small Acreage Workshops.
- ✦ Partnered with NRCS, and three Conservation Districts in the area
- ✦ Hosted an ultrasound and sire fertility evaluation for local sheep and goat owners. Served 41 flock owners and handled over 200 animals.
- ✦ Worked cooperatively with Colorado Department of Agriculture on several animal health situations. Assisted parks management with decisions related to animal health and the safety of the fairgrounds.
- ✦ Partnered with the Adams County office of Sustainability to present 4 Rain barrel workshops in Adams County, and distributed 30 rain barrels to residents
- ✦ Had over 5000 school children participate in the wool booth at the National Western Stock Show.
- ✦ Assisted in the development of the Adams County Honey Bee Demonstration Hives, providing community access to a variety of hive types.





Colorado
State
University
EXTENSION
Adams County

2017 Program Highlights



Horticulture

- ✦ Worked to provide information to 35894 clients with horticulture related issue.
- ✦ Managed 45 volunteers who gave over 1600 hours of service to Adams County.
- ✦ Increased presence on social media- 100% increase in followers and nearly 3,000 views of video content.
- ✦ Over 700 horticulture phone calls and 200 Ask an Expert online questions answered.
- ✦ Served 108 clients on field and site visits dealing with horticulture problems.
- ✦ Served 230 office walk-in customers with plant and insect problems.
- ✦ Assisted with the onion variety trial and woody plant trials and bee research.
- ✦ Provided educational services at 80 meetings, events and classes to over 5500 participants.





STUDY SESSION AGENDA ITEM

| |
|---|
| DATE: October 3, 2017 |
| SUBJECT: Sheriff's Office Radio Replacement RFP |
| FROM: Marc Osborne |
| AGENCY/DEPARTMENT: Sheriff's Office |
| ATTENDEES: Harold Lawson, Mark Mitchell, Jeremy Whytock |
| PURPOSE OF ITEM: Radio Replacement Budget Discussion |
| STAFF RECOMMENDATION: Obtain direction from the BOCC regarding the purchase of radios per the RFP. |

BACKGROUND:

For the majority of 2017, the Sheriff's Office has been working with County Purchasing on a procurement process to replace the radios currently in use throughout the Sheriff's Office. The RFP evaluation group has a recommended vendor and would like to discuss options with the BOCC for moving forward with the purchase of radios.

The options to be discussed involve the timeline for purchasing replacement radios throughout the Sheriff's Office. The Sheriff's Office has \$643,127 approved budget in 2017 for the first phase to replace the all of the XTS5000 and some of the 2500 series radios and has requested \$2,308,634 in 2018 to replace the remainder of the 2500 series radios before they become non-serviceable in 2019. Including the budget requested for 2018, the total projected budget for the project would be \$2,951,761.

Based on best and final pricing offered by the recommended vendor from the RFP process, the 2017 cost would be \$602,692.84 and the 2018 cost would be \$2,140,078.13 to complete the project. During the RFP best and final process, the recommended vendor proposed the option to purchase all the radios in 2017 in addition to the multi-year approach. The proposed one-time purchase option offered would result in additional discounted pricing at a total cost of \$2,527,710.72 to complete the project, resulting in an estimated cost savings amount of \$215,060.25.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Purchasing, Budget, Finance

ATTACHED DOCUMENTS:

None

FISCAL IMPACT:

Please check if there is no fiscal impact . If there is fiscal impact, please fully complete the section below.

Fund: 1

Cost Center: 2011

| | Object Account | Subledger | Amount |
|--|-----------------------|------------------|---------------|
| Current Budgeted Revenue: | | | |
| Additional Revenue not included in Current Budget: | | | |
| Total Revenues: | | | <hr/> |

| | Object Account | Subledger | Amount |
|---|-----------------------|------------------|---------------------|
| Current Budgeted Operating Expenditure: | 9155 | 20111707 | 643,127 |
| Add'l Operating Expenditure not included in Current Budget: | | | |
| Current Budgeted Capital Expenditure: | | | |
| Add'l Capital Expenditure not included in Current Budget: | | | |
| Total Expenditures: | | | <hr/> 643,127 <hr/> |

New FTEs requested: YES NO

Future Amendment Needed: YES NO *

Additional Note:

*Depending on the option that pleases the BOCC, a budget amendment may be necessary.

APPROVAL SIGNATURES:

APPROVAL OF FISCAL IMPACT:



Raymond H. Gonzales, County Manager



Budget / Finance

Bryan Ostler, Interim Deputy County Manager



Patti Duncan, Interim Deputy County Manager



STUDY SESSION AGENDA ITEM

| |
|--|
| DATE: October 3, 2017 |
| SUBJECT: Day Care Home Regulations |
| FROM: Kristin Sullivan, Director of Community and Economic Development |
| AGENCY/DEPARTMENT: Community and Economic Development |
| ATTENDEES: Kristin Sullivan, Nana Appiah, Greg Barnes |
| PURPOSE OF ITEM: To provide a summary of Adams County regulations for day care homes, and present findings of research on similar standards from neighboring municipalities |
| STAFF RECOMMENDATIONS: Amend the County's Development Standards and Regulations to allow a maximum of 12 children in child day care homes, including specified performance standards. |

BACKGROUND:

The Board of County Commissioners and staff have received requests from residents to review and make changes to the County's current regulations on child day care homes. Specifically to change the County's regulations to match that of the State regarding the number of children allowed in a day care home. Currently, the County's Development Standards and Regulations allow a maximum of six children for a child day care home. This number of children includes the caretaker's children under sixteen years of age and not attending full-day school. Two additional children of school age are also allowed either before or after school hours, and on days during the regular school year when school is not in session. The State allows a maximum of 12 children in a day care home.

In addition to day care homes, the County allows day care centers through a conditional use permit in all residential or agricultural zone districts. Day care centers are permitted by-right in all commercial and industrial zone districts. There are no requirements for maximum number of children for the day care centers. However, the center must have access to an arterial or collector street.

The purpose of this study session is to provide a summary of the County's current regulations for child day care homes, summaries of regulations of neighboring municipalities, and to make a recommendation for amendments to the County's Development Standards to allow a maximum of 12 children in a day care home, with specified performance standards. Any request for more than 12 children shall require a conditional use permit in residential and agriculture zone districts, and be located on an arterial or collector street.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Community and Economic Development

ATTACHED DOCUMENTS:

Presentation

FISCAL IMPACT:

Please check if there is no fiscal impact . If there is fiscal impact, please fully complete the section below.

Fund: N/A

Cost Center: N/A

| | Object Account | Subledger | Amount |
|--|----------------|-----------|--------|
| Current Budgeted Revenue: | | | |
| Additional Revenue not included in Current Budget: | | | |
| Total Revenues: | | | _____ |

| | Object Account | Subledger | Amount |
|---|----------------|-----------|--------|
| Current Budgeted Operating Expenditure: | | | |
| Add'l Operating Expenditure not included in Current Budget: | | | |
| Current Budgeted Capital Expenditure: | | | |
| Add'l Capital Expenditure not included in Current Budget: | | | |
| Total Expenditures: | | | _____ |

New FTEs requested: YES NO

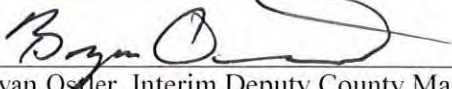
Future Amendment Needed: YES NO

Additional Note:

APPROVAL SIGNATURES:



Raymond H. Gonzales, County Manager



Bryan Ostler, Interim Deputy County Manager

Patti Duncan, Interim Deputy County Manager

APPROVAL OF FISCAL IMPACT:



Budget / Finance

Current County Regulations

- Child Day Care Home (6 +2 children)

- Permitted in any residential district
- Max no. of children allowed = 6
 - Includes caretaker's children under 16 years
 - Additional 2 school-age children may be allowed

- Child Day Care Center (No maximum)

- Permitted by right in all Commercial and Industrial zones
- Requires a conditional use permit in all Agricultural and Residential zones
- Only permitted where primary access is on arterial or collector streets

- Performance Standards for Day Care Centers and Homes

- Licensed by State
- Provide adequate drop-off/pick-up areas
- Fencing around outdoor recreation area, if any (min. 6' height)
- Maintain residential appearance - existing residential shall not be modified

Denver-Area Municipalities Requirements For Day Care Homes

| Municipalities | Children Permitted | Allowances for more |
|---|--------------------|---|
| Westminster; Boulder County | 4 | None |
| Arapahoe County; Commerce City; Northglenn | 6 | SUP approval (7-12) |
| Boulder (city) | 6 + 2 school-age | None |
| Brighton | 6 + 2 school-age | Brighton: CUP (8-12) |
| Broomfield; Weld County | 8 | None |
| Jefferson County | 8 | Admin approval (9-12) with public notice |
| Arvada; Aurora; Bennett; Denver; Federal Heights; Thornton | 12 | None |

Adams County Requirements

- **Day Care Homes** – allows 6 + 2 school-age children in any dwelling
- **Day Care Centers** – allows 8 or more children with CUP in residential or agricultural zones. Must be located on arterial or collector street.

Staff Recommendation For Day Care Homes:

- Amendment to allow a max no. of 12 children without a conditional use permit
- No changes to current allowed zone district requirements