



ADAMS COUNTY

COLORADO

BOARD OF COUNTY COMMISSIONERS

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STUDY SESSION AGENDA TUESDAY April 14, 2015

*STUDY SESSION WILL BEGIN APPROXIMATELY 15 MINUTES AFTER CONCLUSION OF
PUBLIC HEARING.*

ALL TIMES LISTED ON THIS AGENDA ARE SUBJECT TO CHANGE.

10:00 A.M.	ATTENDEE(S): ITEM:	Debbie Allen CJCC 2014 Annual Report Presentation
11:00 A.M.	ATTENDEE(S): ITEM:	Kristin Sullivan Legislative Working Group Update
11:30 A.M.	ATTENDEE(S): ITEM:	Chris Laws Award of RFP 204.319 Food Services for the Jail
12:00 P.M.	ATTENDEE(S): ITEM:	Charles DuScha Insurance Renewals
12:30 P.M.	ATTENDEE(S): ITEM:	Norman Wright Electrical Inspections Update
1:00 P.M.	ATTENDEE(S): ITEM:	Todd Leopold Administrative Item Review / Commissioner Communications
1:30 P.M.	ATTENDEE(S): ITEM:	Heidi Miller Executive session pursuant to C.R.S. 24-6-402(4)(b) and (e) for the purpose of receiving legal advice and negotiation discussions regarding settlement of judgment against City Horizon
2:00 P.M.	ATTENDEE(S): ITEM:	Heidi Miller Executive Session Pursuant to C.R.S. 24-6-402(4)(b) and (e) for the Purpose of Receiving Legal Advice and Negotiation Strategy Regarding Development at DIA

(AND SUCH OTHER MATTERS OF PUBLIC BUSINESS WHICH MAY ARISE)

AGENDA IS SUBJECT TO CHANGE



STUDY SESSION AGENDA ITEM

DATE OF STUDCY SESSION: April 14, 2015
SUBJECT: 2014 CJCC Annual Report Presentation
FROM: Debbie Allen, Criminal Justice Planner and Analyst
AGENCY/DEPARTMENT: Adams County Criminal Justice Coordinating Committee (CJCC)
ATTENDEES: Presenters: Sharon Dunlap, Municipal Court Manager, City of Thornton; Abigail Tucker, Psy.D., Clinical Director, Community Reach; Charlie Long, Deputy City Manager, City of Thornton; Scott Evans, Office Head, Office of the Colorado State Public Defender; Dave Young, District Attorney, 17 th Judicial District; Debbie Allen, Criminal Justice Planner and Analyst.
PURPOSE OF ITEM: In 2014, the Adams County Criminal Justice Coordinating Committee (CJCC) addressed a set of strategic priorities established by its members which are highlighted in the 2014 CJCC Annual Report. The presentation is to educate the Commissioners on the accomplishments achieved in 2014, to point out the 2015 CJCC goals, and to strengthen the partnership between the CJCC and the Board of County Commissioners.
STAFF RECOMMENDATION:

BACKGROUND:

As an independent planning advisory group, the Adams County Criminal Justice Coordinating Committee (CJCC) is committed to addressing system wide goals impacting community safety and offender accountability. The CJCC leverages the resources and expertise from participating agencies to address systemic issues that no one agency can do alone. The mission is to provide an ongoing forum for leaders from the criminal justice agencies, general governments, and communities in Adams County to discuss and prioritize public safety and criminal justice issues and coordinate resources to address issues in the most evidence-based, cost-effective, and equitable way possible.

The CJCC draws upon a broad representation of elected and agency heads from the justice system to develop recommendations and strategies for accomplishing this mission. The CJCC is committed to a justice reinvestment strategy that identifies data-driven approaches to reducing spending in the justice system and redirecting the savings to justice strategies proven to decrease crime and maintain public safety for the benefit of Adams County.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**2015 Adams County CJCC Membership**

Member Title/Service Area/Representation			Member Title/Service Area/Representation		
Linda Angell	Community Corrections Administrator	17th Judicial District/Community Corrections	Todd Leopold	County Manager	Adams County/County Administration
Sharon Dunlap	Municipal Court Manager	City of Thornton/Municipal Court Managers	Charlie Long	Deputy City Manager	City of Thornton/City Managers
Scott Evans	Public Defender	Adams County/Public Defense	Michael McIntosh	Sheriff	Adams County/Sheriff
Michael Garcia	Chief Probation Officer	17th Judicial District/Probation	Randy Nelson	Police Chief	City of Thornton/Police Chiefs
Kate Horn-Murphy	Victim Services Director	17th Judicial District/Prosecution-based Victim Services	Steve O'Dorisio	County Commissioner	Adams County/Board of County Commissioners
Simone Jones	Court Programs Coordinator	17th Judicial District/Chief District Judge	Abigail Tucker, Psy.D.	Clinical Director	Community Reach Center/Behavioral Health Services
Kimberly Kaufman	Lead Prosecuting Attorney	City of Westminster/Municipal Prosecutors	Dave Young	District Attorney	17th Judicial District/District Attorney

ATTACHED DOCUMENTS:

FISCAL IMPACT:

Either mark X if there is no fiscal impact or provide the following information for the recommended action:

Fund(s):	
Cost center(s):	
Self-generated / dedicated revenues:	\$
Annual operating costs:	\$
Annual net operating (cost) / income:	\$
Capital costs:	\$
Expenditure included in approved operating budget:	\$
Expenditure included in approved capital budget:	\$
New FTEs requested:	

Additional Note:

APPROVAL SIGNATURES:

APPROVAL OF FISCAL IMPACT:




Todd Leopold, County Manager



Budget / Finance

Raymond H. Gonzales, Deputy County Manager



Ed Finger, Deputy County Manager



ADAMS COUNTY COLORADO
CRIMINAL JUSTICE COORDINATING COMMITTEE
2014 ANNUAL REPORT



ADAMS COUNTY COLORADO CRIMINAL JUSTICE COORDINATING COMMITTEE 2014 ANNUAL REPORT

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ACKNOWLEDGMENTS

The Adams County Criminal Justice Coordinating Committee would not be able to accomplish its mission without the hard work and dedication of many individuals and organizations. Acknowledgments are extended to the committee chairs, committee members, and staff along with national, state, and local partners who have worked collaboratively on the accomplishments described in this report.

MISSION, VISION, AND GOALS

As an independent planning advisory group, the Adams County Criminal Justice Coordinating Committee (CJCC) is committed to addressing system-wide goals impacting community safety and offender accountability. The mission is to provide an ongoing forum for leaders from the criminal justice agencies, general governments, and communities in Adams County to discuss and prioritize public safety and criminal justice issues, and coordinate resources to address issues in the most evidence-based, cost-effective, and equitable way possible.

The CJCC draws upon a broad representation of elected officials and agency heads from the justice system to develop recommendations and strategies for accomplishing this mission. Our guiding principles are effective collaboration and planning, stakeholder involvement, and effective resource utilization.

The annual report explains and highlights the work of the CJCC. The CJCC is committed to a justice reinvestment strategy that identifies data-driven approaches to reducing spending in the justice system and redirecting the savings to justice strategies proven to decrease crime and maintain public safety for the benefit of Adams County.

GOAL 1

Improve Informed Justice Decision-Making by Increasing Effective Collaboration and Planning

Goal 1 Priority Areas Include:

- Conduct a membership survey to establish strategic goals and project priorities
- Increase stakeholder participation and engagement
- Align national, state, and local resources

GOAL 2

Improve Justice Systems Operations Requiring Interagency Collaboration and Information Sharing

Priority Areas Include:

- Improve the Community Corrections Diversion Offender Placement process
- Garner justice technical expertise to help Community Corrections acquire a new offender management application
- Implement aspects of the new Colorado bond reform laws

2014 CJCC MEMBERSHIP



Dave Young
CJCC Interim Chair
17TH JUDICIAL DISTRICT/COMMUNITY CORRECTIONS

Subcommittee Chairs



Sharon Dunlap
Municipal Court Manager
CITY OF THORNTON/MUNICIPAL COURT MANAGERS



Scott Evans
Public Defender
ADAMS COUNTY/ PUBLIC DEFENSE



Charlie Long
Deputy City Manager
CITY OF THORNTON/CITY MANAGERS



Abigail Tucker
Clinical Director
COMMUNITY REACH CENTER/
BEHAVIORAL HEALTH SERVICES



Debbie Allen
Criminal Justice Planner
ADAMS COUNTY



Doug Darr
Sheriff
ADAMS COUNTY/SHERIFF



Linda Angell
Community Corrections
ADMINISTRATOR 17TH JUDICIAL
DISTRICT/COMMUNITY
CORRECTIONS



Simone Jones
Court Programs Coordinator
17TH JUDICIAL DISTRICT/CHIEF
DISTRICT JUDGE



Randy Nelson
Police Chief
CITY OF THORNTON/POLICE CHIEFS



Michael Garcia
Chief Probation Officer
17TH JUDICIAL DISTRICT/
PROBATION



Todd Leopold
County Manager
ADAMS COUNTY/COUNTY
ADMINISTRATION

NOT PICTURED

Kate Horn-Murphy
Victim Services Director
17TH JUDICIAL DISTRICT/ PROSECUTION-
BASED VICTIM SERVICES

Kimberly Kaufman
Lead Prosecuting Attorney
CITY OF WESTMINSTER/ MUNICIPAL
PROSECUTORS

IMMEDIATE PAST CHAIRS

*Chief Judge Vincent Phelps (Retired) - Served January 2012–January 2014

**Chief Judge Patrick Murphy - Served February 2014–June 2014

FROM THE CHAIR

The CJCC is fortunate to have a broad representation of elected officials and agency heads from the justice system. The committee is also comprised of representatives from the various allied agencies that provide invaluable support and services to the justice system and the community.

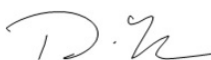
All members make important contributions to our principle goals:

- Improve Public Safety
- Reduce Victimization and Recidivism
- Achieve an Effective and Informed Justice System
- Improve Collaboration and Cooperation

The issues facing the justice system are complex and multidimensional; to address them properly requires strategic planning, a multidisciplinary approach, and collaboration, cooperation, and coordination by all members.

The justice system is diverse, independent, and fragmented. It is made up of elected officials, county and state agencies, local governments, advocate groups, and citizens. All of these entities are autonomous decision-makers in the justice system; at the same time, they are interdependent upon each other. When key decision-makers align efforts internally and externally, they are more knowledgeable, effective, and efficient. CJCC members commit themselves to identifying issues and their solutions, proposing and recommending actions, and facilitating cooperation that will improve public safety and justice services. Members realize that together they can accomplish larger goals for community safety and offender accountability than any one agency can do alone. I would like to thank the CJCC members, who are committed to our collective goal to improve the outcomes for the citizens. I look forward to their engagement as we move into the 2015 fiscal year.

Sincerely,



Dave Young

District Attorney, 17th Judicial District
CJCC Interim Chair

FROM THE CRIMINAL JUSTICE PLANNER

During the past year, the CJCC addressed a set of strategic priorities established by the CJCC members. Our work is informed by an Evidence-Based Decision Making Framework, which conceptualizes a justice system guided by goals defined and shared by policymakers, decisions informed by research evidence, a collaborative policy development process, and ongoing data collection and analysis.

The CJCC provides an important opportunity for key decision-makers to come together, establish a clear mission, adapt policies and programs that make more effective use of limited resources, implement documented evidence-based practices, and evaluate these practices to demonstrate effectiveness. The CJCC uses their collaborative nature to leverage limited resources to affect locally identified gaps and needs by applying evidence-based programs and practices that produce more effective results and lower financial costs. Within the CJCC, decision-makers learn together about these practices, tailor approaches to improve or adapt them to local needs, and implement them locally within a framework that meets the unique needs of each community.

The CJCC's 2014 accomplishments are the direct result of determination and commitment of CJCC members, partner agencies, community-based programs, stakeholders, and dedicated staff.

In 2014, the CJCC:

- Conducted a membership survey to identify priority projects that will impact multiple components of the county's justice system and address the drivers of crime in the county.
- Established four subcommittees: Alternatives to Sanctions, Behavioral Health, CJCC Governance, and Information Sharing Governance.
- Increased stakeholder involvement and engagement among traditional and non-traditional stakeholders.
- Aligned national, state, and local resources to support the activities of the CJCC and its subcommittees.
- Implemented aspects of the new bond reform laws.
- Improved the Community Corrections diversion offender placement process.

I am pleased to present the CJCC 2014 Annual Report which provides details on the initiatives undertaken in support of the CJCC's strategic priority areas. The CJCC is well poised to continue addressing longstanding and emerging justice and public safety issues that confront our community.



Debbie Allen

Criminal Justice Planner



GOAL 1

Improve Informed Justice Decision-Making by Increasing Effective Collaboration and Planning

Goal 1 Priority Areas Include:

- Conduct a membership survey to establish strategic goals and project priorities
- Increase stakeholder participation and engagement
- Align national, state and local resources

AN EVIDENCE-BASED DECISION MAKING APPROACH

Evidence-Based Decision Making (EBDM) is a systematic and collaborative method that identifies data-driven approaches to help local jurisdictions analyze available evidence to inform the policy making process. The approach informs decision-makers about policies, programs and projects by putting the best available evidence from research at the heart of policy development and implementation. It requires a strong base of collaboration and stakeholder engagement, as well as data collection and analysis capabilities within the local justice system.

An EBDM approach strives to improve the efficiency and effectiveness of policy-making processes by focusing on 'what works;' this framework produces more effective policy decisions, and, as a result, better outcomes for the community.

Our model is centered on a system-wide strategic plan that includes determination of the drivers of crime and related costs in Adams County.

MEMBERSHIP SURVEY

In an effort to gauge areas of consensus and inform future committee efforts, the Criminal Justice Planner, along with the National Criminal Justice Association (NCJA), designed a Criminal Justice Coordinating Committee (CJCC) member survey in July 2014. The survey was designed to be distributed to the CJCC's voting members; the survey sought input on each of the following areas:

1. Drivers of Crime in Adams County
2. Greatest Justice System Needs
3. Specific System Needs
 - a. Prevention and Education
 - b. Enforcement
 - c. Courts, Prosecution, and Public Defense
 - d. Probation and Community Corrections (Community Supervision Agencies)
 - e. Adult and Juvenile Detention
 - f. Treatment and Offender Intervention
 - g. Crime Victim Services and Witness Protection
4. Upcoming Issues

FINDINGS

Common Themes

While the survey sought input on a wide variety of issues impacting justice system partners, there were two common themes that emerged from the respondents' prioritizations and general survey responses.

Addressing the Nexus of Behavioral Health Needs Within Justice-Involved Populations

Throughout the 25-question survey, the unmet behavioral health needs within the county's justice populations were consistently selected as a top issue and priority area for CJCC resources. When asked about the drivers that influence crime in Adams County, every CJCC member selected *Substance Abuse/Addiction* as one of the top three drivers, with 7 of the 13 respondents selecting it as the main driver of crime. In addition to *Substance Abuse/Addiction*, CJCC members prioritized *Mental Illness* as the second most influential driver of crime in the county. When asked to identify the most pressing issues facing Adams County, access to *Behavioral Health Services* was seen as the top issue.

In 2014, it estimated that the average daily Adams County jail population was 998. A snapshot indicator demonstrated that 27% of the inmates in the jail had been diagnosed with an Axis I Disorder of severe mental illness. Additionally, data from the existing medical unit indicated that inmates with an Axis I Disorder who are on the jail's highest level of suicide watch generally have an average length of stay of four days (ranging from three to 12) within the infirmary.

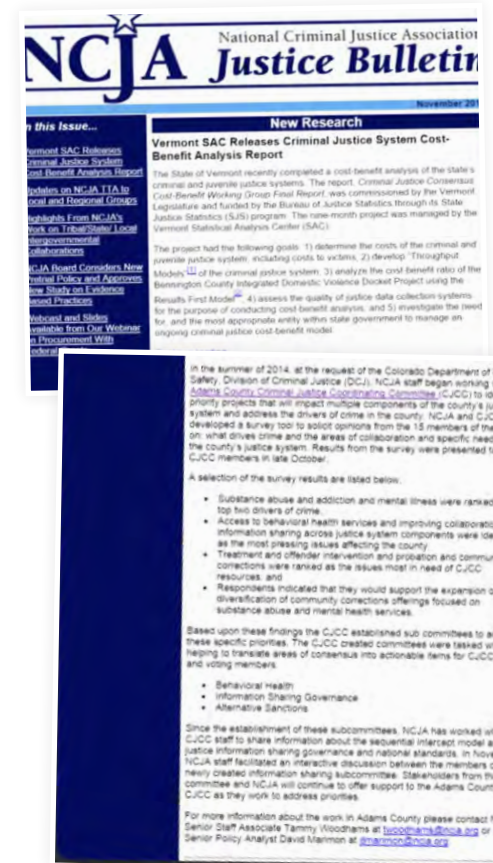
Another snapshot indicator also demonstrated that 65 percent of the inmates in the jail were identified as having a behavioral health disorder(s).

Research and public policy have documented the overrepresentation of persons with severe mental illness in jails. In 2008 the National Institute of Mental Health estimated the impact of serious mental illness with a prevalence rate of 4.5%. In comparison, the national average of mentally ill inmates in a county Jail is between 20 and 25 percent; the Adams County jail is on target with those national averages. The impact of this national trend on jails is comprehensive and unavoidable; moreover the direct consequences include increased cost (staffing & medication, increased length of stay, and increased recidivism) and increased risk and liability to the jail.

This type of prioritization was also mirrored in many of the questions related to specific system needs and the prioritization of those needs. To that end, *Treatment and Offender Intervention* was selected as the best use of CJCC resources and the most important area of need. It was prioritized over other areas such as *Probation and Community Corrections* and *Adult and Juvenile Detention*, which were selected second and third, respectively.

Interventions Impacting Multiple-System Partners

In addition to prioritizing the nexus between behavioral health needs and justice populations, respondents consistently favored projects and interventions that would impact the work of multiple system partners. For example, CJCC respondents indicated that the most pressing issues facing Adams County were: *Access to Behavioral Health (Substance Abuse/Mental Health) Services*, *Improving Collaboration and Information Sharing Across Justice System Partners*, and *The Need For Diversion/Alternatives to Incarceration*.



Each of these issues requires the participation of multiple agencies to enhance and improve outcomes for Adams County. When looking at particular system needs, there was again a preference for initiatives that either required working collaboratively or provided benefits to multiple system partners. For example, when asked about the most pressing *Courts, Prosecution and Public Defense* needs, all three of the selected needs either required enhanced coordination (*Enhanced Information Sharing and Problem Solving Courts*) or would impact multiple system partners (Technology Enhancements, e.g. Records Management Systems, Video-Conferencing). This same pattern was seen in the majority of system-specific questions and speaks to respondents' desire to see a coordinated, multi-system approach to public safety.

As a result of the survey findings, and based on the Criminal Justice Planner's recommendation, as well voting member input, the CJCC created four subcommittees to align CJCC activities to the goals and priorities identified.

The four committees established were Alternative Sanctions, Behavioral Health, CJCC Governance, and Information Sharing Governance.

SUBCOMMITTEES

Understanding the need to acquire additional resources in order to adequately support the activities of the subcommittees, the criminal justice planner secured expertise from national, state, and local partners. These resources empowered the subcommittee chairs to see the full range of possibilities and opportunities in addressing the goals and objectives of each of the respective subcommittees.

Alternative Sanctions Subcommittee Chair: Scott Evans, Public Defender, Office of the Colorado State Public Defender

PURPOSE: The Adams County CJCC Alternative Sanctions Subcommittee will identify opportunities to strengthen and diversify alternative sanctions and diversion options within Adams County. Initial work will examine opportunities as they pertain to: Community Corrections, Juvenile Services, Pretrial Services, and Probation.

Behavioral Health Subcommittee Chair: Abigail Tucker, Psy.D., Clinical Director, Community Reach Center

PURPOSE: The Adams County CJCC Behavioral Health Subcommittee will identify opportunities to prevent initial or further penetration of individuals with mental illness and substance use disorders into the justice system.

CJCC Governance Subcommittee Chair: Charlie Long, Deputy City Manager, City of Thornton

PURPOSE: The Adams County CJCC Governance Subcommittee will guide and support the CJCC as it pertains to its structure, governance, and member engagement and participation.

Justice Information Sharing Governance Subcommittee Chair: Sharon Dunlap, Court Manager, City of Thornton

PURPOSE: The Adams County CJCC Information Sharing Governance Subcommittee will develop an offender-based application to meet two primary objectives: 1) provide a comprehensive view of an offender's criminal information in a single web-based application; 2) provide the capability to aggregate and analyze the data for the purpose of supporting informed decision-making.

STAKEHOLDER PARTICIPATION AND ENGAGEMENT

At the beginning of 2014, the CJCC was comprised of nine members; as the year progressed, and with the desire to broaden stakeholder membership, the CJCC expanded to include a representative from behavioral health, community corrections, probation, and victim services. That represents a 44 percent increase in voting membership.

With the formation of the four subcommittees, the CJCC again sought to expand participation by engaging other justice system stakeholders, non-traditional system partners, and representation from surrounding counties. As a result of these efforts, approximately 40, previously disengaged stakeholders now participate in various monthly subcommittee meetings. By expanding the number of engaged partners, the CJCC hopes to expand the visibility of the planning body and enhance the knowledge and resources of partner organizations, all with the intent to leverage the CJCC's ability to improve public safety and offender accountability within Adams County.



Behavior subcommittee members convening to develop their mission, vision, and values statement.



Throughout the year, members participated in national trainings on a variety of topics at the 2014 National Forum on Criminal Justice and engaged in peer-to-peer learning while visiting with members of the District of Columbia Criminal Justice Coordinating Council in late 2014. To help guide the CJCC's work and stay informed of current trends, the criminal justice planner participated in numerous local and state trainings, along with peer-to-peer opportunities. In an effort to help Adams County enhance its exposure at the state and national level, the planner has either begun or continued her engagement with the Colorado EBDM State Planning Team, the National Association of Justice Information Systems Board of Directors, and the National Criminal Justice Association.

A sampling of these learning opportunities is below:

- Colorado Criminal Justice Planner and Analyst Tri-Monthly Forum
- Peer-to-peer with Mesa and Larimer Counties
- Attended the 17th Judicial District Community Corrections Monthly Board Meetings
- Presented to various organizations and schools
- NIC's Evidence-Based Decision Making Capacity Building Training
- Building Collaborative Approaches for Local, Regional and State Criminal Justice Strategic Planning Forum
- Colorado Organization for Victim Assistance Annual Conference

ALIGNING RESOURCES

IDENTIFIED AND ACQUIRED ASSISTANCE OF NATIONAL, STATE, AND LOCAL RESOURCES TO MEET THE NEEDS AND PRIORITIES RECOGNIZED BY THE CJCC

In addition to the acquisition of national resources, the CJCC acquired support from the Colorado Department of Public Safety, Division of Criminal Justice and the Office of Research and Statistics, along with other counties and criminal justice planners, to accomplish the goals and objectives identified by the CJCC. This assistance augments the financial and human resources commitment by Adams County administration, along with the many volunteer members who dedicate their time and resources to CJCC activities.

NATIONAL CRIMINAL JUSTICE ASSOCIATION (NCJA)



TAMMY WOODHAMS, Senior Staff Associate, provided criminal justice information sharing training and technical assistance to the CJCC which was supported by 2008-DD-BX-K011 and 2012-DP-BX-K004 awarded to NCJA by the Bureau of Justice Assistance, a component of the Office of Justice Programs, U.S. Department of Justice.



DAVID MARIMON, Senior Policy Analyst, provided planning assistance and support to the CJCC which was supported by Grant No. 2009-SC-B9-K003 awarded to NCJA by the Bureau of Justice Assistance, a component of the Office of Justice Programs, U.S. Department of Justice.

SEARCH, THE NATIONAL CONSORTIUM FOR JUSTICE INFORMATION AND STATISTICS



MARK PERBIX, Director of Information Sharing Programs, provided criminal justice information sharing technical assistance to the CJCC which was supported by Grant No. 2012-DP-BX-K006 awarded to SEARCH by the Bureau of Justice Assistance, a component of the Office of Justice Programs, U.S. Department of Justice.



GOAL 2

Improve Justice Systems Operations
Requiring Interagency Collaboration and
Information Sharing

Priority Areas Include:

- Improving the Community Corrections Diversion Offender Placement process
- Garnering technical expertise to assist Community Corrections acquire a new Offender Management System
- Implementing aspects of the new Colorado bond reform laws

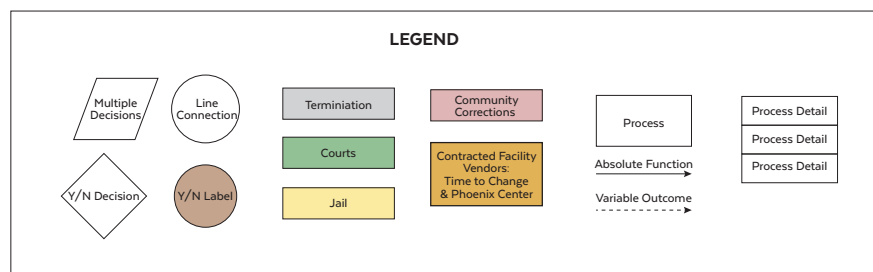
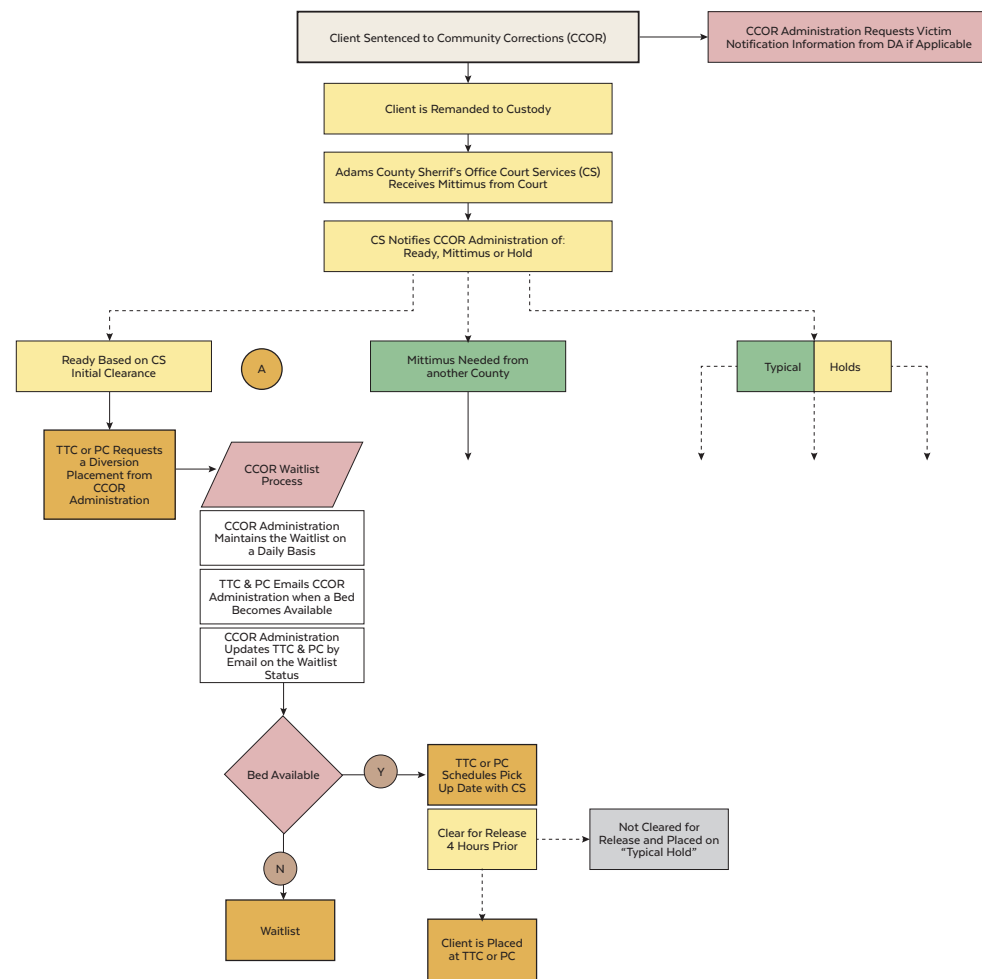
INTERAGENCY COLLABORATION AND INFORMATION SHARING

In 2014, the criminal justice planner facilitated a collaborative effort focusing on improving the Community Corrections Diversion Offender Placement process. The focus of this initiative was to improve the lines of communication and understanding among all judicial stakeholders as it related to offender diversion placement holds.

This initiative involved a number of steps, including creation of a system's map, conducting assessments of current policy and practice in placing direct sentenced offenders, and identifying the strengths of the current process and areas for potential improvements. This exercise provided stakeholders with an opportunity to learn more about how decisions made in each agency influence other parts of the justice system. By example, it required the stakeholders to ask questions about the connections between criminal case processing, the policies that guide agencies, the practices that influence daily activities, the composition of the justice population, and the availability of jurisdictional resources.

DIVERSION PLACEMENT FLOWCHART

COMMUNITY CORRECTIONS DIVERSION PLACEMENT PROCESS FLOWCHART (AT-A-GLANCE)



The process required the stakeholders to ask questions about the connections between criminal case processing, the policies that guide agencies, the practices that influence daily activities, the composition of the justice population, and the availability of jurisdictional resources. Through this collaborative effort, it is estimated that a savings of \$41,770.14 was realized between January and December of 2014.

GARNERING TECHNICAL EXPERTISE

In the fourth quarter of 2014, the CJCC acquired a yearly subscription with SEARCH to assist with some of its information sharing goals and related projects. In 2015, the CJCC plans to leverage the technical assistance component included with the subscription to assist Community Corrections staff in developing business and functional requirements to help guide the agency in its efforts to obtain a new and more intuitive offender management system. The use of best practices and national standards within this system will not only help Community Corrections, but will aid the Information Sharing Governance subcommittee in their efforts to build an information sharing environment by bridging siloed justice information systems.

COLORADO BOND REFORM LAWS

On May 11, 2013, Governor Hickenlooper signed into law H.B. 13-1236, which substantially altered the way judges are to administer bail in Colorado. A provision of the law requires the use of an empirically validated pretrial risk assessment instrument.

While Adams County had utilized a pretrial assessment tool in prior years, the tool itself was not empirically validated; thus, in 2014, the CJCC facilitated the implementation of the Colorado Pretrial Assessment Tool (CPAT), an empirically validated tool for use in Colorado, along with a locally customized decision-making matrix, PRAXIS.

On November 1, 2014, after the Adams County Sheriff's Office was able to increase staffing in the Pretrial Services program, and once training was provided to district and county court judges and magistrates, Adams County implemented aspects of the new bail reform laws.

Additionally, the Adams County Pretrial Services program has aligned their methodology for tracking court-appearance rates, public-safety rates, and program technical-compliance rates in accordance with the new reform laws (C.R.S 16-4-106.)

While the Adams County Pretrial Services program collected and reported these rates in prior years, the new reform laws provide for a more consistent interpretation of the data across the state, providing a better understanding of the influences and trends of the pretrial population.

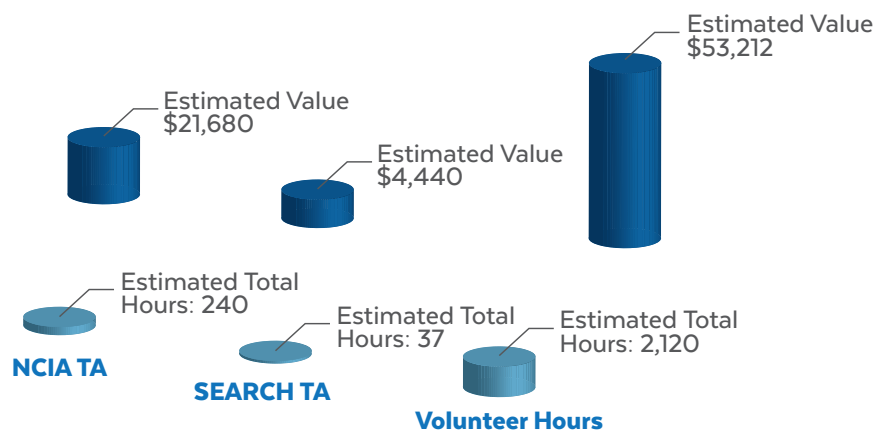
Nationwide, pretrial populations are a huge driver of local justice costs. Pretrial defendants represent more than sixty-percent of the population of local jails across the country.¹ This makes it all the more important to understand the nature of the pretrial population and how long the population remains in the criminal justice system (either incarcerated or in the community) before case disposition.

By breaking down pretrial releases, we can identify which pretrial release decisions are most common and whether any pretrial release decisions have disparate failure-to-appear or public-safety outcomes

2014 AUTHORIZED CJCC BUDGET

Revenue & Expenditures	2014
Summary Expenditures	Actual Expenditures
Personnel Services	\$91,109
Operating & Maintenance	\$12,975
Charges for Services	\$12,548
Total Actual Expenditures	\$116,632
Full-time Equivalent Positions	2014
(FTEs)	Authorized
CJCC	1.50

ESTIMATED 2014 T/A AND CJCC MEMBER AND STAKEHOLDER HOURS DEVOTED TO CJCC INITIATIVES



¹ Minton, T.D., (2012) *Jail Inmates at Midyear 2011—Statistical Tables*. Department of Justice, Office of Justice Programs, Bureau of Justice Statistics, Washington, D.C.

ADAMS COUNTY COLORADO
CRIMINAL JUSTICE COORDINATING COMMITTEE
2014 ANNUAL REPORT





STUDY SESSION AGENDA ITEM

DATE: April 14, 2015
SUBJECT: Sheriff's Office Kitchen and Laundry RFP
FROM: Chris Laws
AGENCY/DEPARTMENT: Sheriff's Office
ATTENDEES: Commander Laws, Chief Kelley, Support Services Manager Susan Argo
PURPOSE OF ITEM: Discuss recommendations for Kitchen and Laundry services at the Jail
STAFF RECOMMENDATION: Choosing ABL for Kitchen and Laundry Services at the Jail.

BACKGROUND:

Discuss the selection for Kitchen and Laundry services for the Jail. The Sheriff's Office is recommending ABL for both services. ABL will provide more staff in the Kitchen and will require fewer inmates per shift to work in the Kitchen which will help with security in the Kitchen. The Jail is experiencing a shortage of inmates that are eligible to work. This is due to the reduction of inmates within the Jail and new DUI laws which cause many of the inmates to be ineligible to work for the first 60 days of their sentences. In both of the other proposals the companies were asking for 24 inmates per shift, ABL is requesting 8 inmates. Currently the Jail is running short of inmates and the current vendor is continually requesting more inmates. (See attached most recent email request.)

Having more staff in the Kitchen with fewer inmates will allow for better supervision which could help reduce repair costs for the equipment in the Kitchen. The Sheriff's Office spent \$53,400.66 last year for repair bills for equipment in the Kitchen. Many of these repairs are due to intentional damage by inmates. Most times the Sheriff's Office cannot which inmate damaged the equipment due to high inmate to staff ratio in the Kitchen.

Assigning fewer inmates to the Kitchen will allow for more inmates to be available for other areas such as helping with the Fairgrounds.

ABL is offering greater staff hours than we currently have which will result in better supervision of inmates. The weekly staff hours are ABL 440, CBM was 304 weekly and Aramark's lower proposal was 352-360.

The menu provided by ABL appears more robust than the menu from CBM who is the lowest priced proposal. All three proposals are lower in cost than the Sheriff's Office is currently

paying per meal. Currently the Sheriff's Office is paying \$1.2270 per regular inmate meal and \$2.85 for Kosher breakfast and \$6.10 for Kosher lunch and dinner.

Overall the ABL proposal provides a greater value to the Sheriff's Office with added staff and less inmates in the Kitchen.

Only two companies submitted proposals for the laundry. ABL is the lower of the bids but appear to provide all the services needed for the Sheriff's Office Laundry.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Sheriff's Office and County Finance

ATTACHED DOCUMENTS:

Email about inmate numbers in the Kitchen.


FISCAL IMPACT:

Either mark X if there is no fiscal impact or provide the following information for the recommended action:

Fund(s):1	
Cost center(s):2071.8325	
Self-generated / dedicated revenues:	\$
Annual operating costs:	\$1,250,000.00
Annual net operating (cost) / income:	\$
Capital costs:	\$
Expenditure included in approved operating budget:	\$1,718,498.00
Expenditure included in approved capital budget:	\$
New FTEs requested:	

APPROVAL SIGNATURES:

APPROVAL OF FISCAL IMPACT:




Todd Leopold, County Manager



Nancy Dunn
Budget / Finance

Raymond H. Gonzales, Deputy County Manager



Ed Finger, Deputy County Manager

Erica Hannah

From: Honn, Peggy L. [honn-peggy@aramark.com]
Sent: Monday, April 06, 2015 1:02 PM
To: Chris Laws
Subject: FW: Inmate Workers

Chris,

Can you assist with getting inmate workers assigned to the kitchen? We are running low and have difficulty getting meals out on time as well as all the cleaning completed. I know this issue seems to be very cyclic, but maybe we can find a resolve in the meantime.

Thanks much.

Peggy

From: Smith, Kevin D.
Sent: Monday, April 06, 2015 8:48 AM
To: gjarmin@adcogov.org
Subject: Inmate Workers

Sgt. Jarmin,

I want you to be aware that we are still struggling with the amount of inmate workers in the kitchen. Last week we had about 14 for most of the week on the AM shift, now there is 18. And starting today I will only have 15 on the PM shift.

We are asking some of the AM shift workers to stay for part of the PM shift so we can get lunch out. This is strictly on a volunteer basis. I know that classifications does not like it when we do this, but I'm not sure what the other options are, we cannot get the meals out with so little labor. It also becomes increasingly difficult to maintain staff dining as we have to really prioritize feeding the jails population.

Let me know if there is anything I can do to help.

Thanks,

Kevin Smith | Aramark | Food Service Director | Adams County Detention Center | Sports, Leisure & Corrections
150 North 19th Avenue, Brighton, CO 80601
P: 303-655-3426 **F:** 720-685-3840

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STUDY SESSION AGENDA ITEM

DATE: April 14, 2015
SUBJECT: Insurance Policy Renewal - All Policies Except Benefits
FROM: Charles B. DuScha, Risk/Benefits Manager
AGENCY/DEPARTMENT: Human Resources-Risk Management
ATTENDEES: Charles B. DSuScha, Bryan Ostler, Terri Lantt, Kevin Beach, Brandon
PURPOSE OF ITEM: Review Renewal Responses for County Insurance Policies
STAFF RECOMMENDATION: Renew Insurance Policies Per Submitted Quotations

BACKGROUND:

Every year in January, Risk Management meets with our insurance broker to develop a marketing strategy for the renewal of expiring county wide insurance policies which expire on April 30. At that time insurance market conditions are reviewed. All of the expiring insurance policies (insurance policy period is one year) are marketed to appropriate insurance carriers to obtain competitive quotations. We have received quotations for each line of coverage and they have been reviewed by our insurance broker, the County Manager and Risk Management. Our purpose is to review the attached spreadsheet, make recommendations and select the insurance carriers for coming policy year: 5/1/15 - 4/30/16.

The county insurance program is designed to have the type and amount of coverage to best protect the county's financial assets.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

County Manager, Risk Management, County Attorney

ATTACHED DOCUMENTS:

Premium Comparison 2014 v 2015

FISCAL IMPACT:

Either mark X if there is no fiscal impact or provide the following information for the recommended action:

Fund(s):	19
Cost center(s):	8611.8115
	8617.8115
Self-generated / dedicated revenues:	\$
Annual operating costs:	\$702,929.00
Annual net operating (cost) / income:	\$702,929.00
Capital costs:	\$
Expenditure included in approved operating budget:	\$782,522.00
Expenditure included in approved capital budget:	\$
New FTEs requested:	

APPROVAL SIGNATURES:

APPROVAL OF FISCAL IMPACT:



Todd Leopold, County Manager



Budget / Finance

Raymond H. Gonzales, Deputy County Manager


Ed Finger, Deputy County Manager

Adams County, Colorado
2014 v 2015 Premium Comparison/Recommended Program
Note, all premiums have been rounded to the nearest dollar for comparison purposes

Coverage Type	Expiring Insurer	Renewal Insurer	2014 Premium	2015 Premium	% Change	Comments
Property - Equipment Breakdown	Lexington Insurance Co.	Lexington Insurance Co.	\$ 218,153	\$ 190,550	-12.65%	\$200M Limit; Same Terms/Conditions as expiring; except \$100K Ded on Vehicles/Mobile Equipment
Public Entity Liability	Ironshore Specialty Ins. Co.	Argonaut Insurance Co.	\$ 340,908	\$ 321,939	-5.56%	\$10,000,000 Each Occurrence/Wrongful Act; \$10,000,000 Aggregate Limits, \$500,000 SIR
Crime	Travelers Casualty & Surety Co.	Travelers Casualty & Surety Co.	\$ 12,400	\$ 13,100	5.65%	\$1M Limit; \$75K Ded; Faithful Performance \$500K
Underground Storage Tank Pollution - Front Range Airport	Liberty Surplus Ins. Co.	Liberty Surplus Ins. Co.	\$ 10,079	\$ 10,583	5.00%	\$1M Limit; \$10K Ded; same terms/conditions as expiring; excludes Terrorism
Airport Liability	ACE USA	ACE USA	\$ 18,159	\$ 18,113	0%	\$25M Limit; 2014 premium includes War Risk and Terrorism
Excess Workers' Compensation	Midwest Employers	Midwest Employers	\$ 79,494	\$ 82,660	3.98%	SIR \$650K; Two-Year Policy with Premium paid in annual installments; SIR; Two-year premium \$162,320
Self Insurers Workers' Compensation Bond	Travelers Casualty & Surety Co.	Travelers Casualty & Surety Co.	\$ 4,735	\$ 4,735	0.00%	Bond Limit = \$686,187
Network Security and Privacy Liability	N/A	Illinois Union Insurance Co. (ACE)	N/A	\$ 25,776	N/A	\$1M Limit separate Limit /ded Towers by Coverage; with Data Breach Sidecar \$500K;
Grand Total			\$ 683,928	\$ 667,456	-2.41%	
Broker Fee			\$ 34,440	\$ 35,473	3.00%	



STUDY SESSION AGENDA ITEM

DATE OF STUDY SESSION: April 14, 2015
SUBJECT: Status update for the Electrical Inspection Program
FROM: Norman Wright, Director of Neighborhood Services Justin Blair, Chief Building Official 
AGENCY/DEPARTMENT: Neighborhood Services\Building Safety Division
ATTENDEES: Norman Wright , Andrea Berg , Justin Blair
PURPOSE OF ITEM: To provide an update to the BoCC regarding the Electrical Inspection Program
STAFF RECOMMENDATION:

BACKGROUND:

This program started in September of 2014. We have experienced tremendous success with this program since its inception. Our permit revenue is above the anticipated levels expected and the demand is exceeding our ability to maintain service levels; therefore, our customers are experiencing delays with our ability to deliver the service.

To remedy this, we request to add an additional FTE, and requisite one-time capital equipment, to the program.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Neighborhood Services
Human Resources
Finance
Fleet

ATTACHED DOCUMENTS:

PowerPoint presentation

FISCAL IMPACT:

Either mark X if there is no fiscal impact or provide the following information for the recommended action:

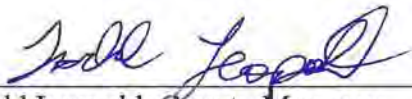
Fund(s):	001
Cost center(s):	3064
Self-generated / dedicated revenues:	\$500,000
Annual operating costs:	\$182,000
Annual net operating (cost) / income:	\$318,000
Capital costs:	\$32,000
Expenditure included in approved operating budget:	\$75,000
Expenditure included in approved capital budget:	\$32,000
New FTEs requested:	1

Additional Note:

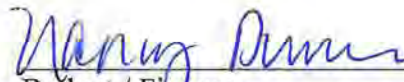
Our current operating budget includes (1) FTE for the Electrical Inspection Program at a cost of \$75,000. The cost of an additional FTE with capital is \$107,000. Total anticipated revenue for this program is \$500,000, leaving a net amount of \$318,000.

APPROVAL SIGNATURES:

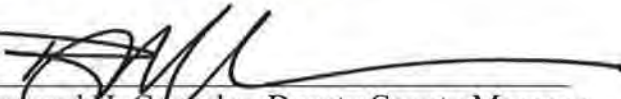
APPROVAL OF FISCAL IMPACT:



Todd Leopold, County Manager



Budget / Finance



Raymond H. Gonzales, Deputy County Manager

Ed Finger, Deputy County Manager



A presentation to the BoCC regarding

Building Safety Division Electrical Permit Program

Six Month Status Update
And Request



Neighborhood Services Department



History

On July 22nd 2014, Ordinance 14 was adopted by the BoCC.

On September 15th, 2015, the Electrical Inspection Program went live.



Neighborhood Services Department



What are the revenue and permit levels?

Through March 1, 2015, \$299,750 has been collected.

2015 - \$500K budgeted in new revenue for electrical permits.

2015 –1,200 – 1,500 electrical anticipated permits.

(443 Electrical permits issued YTD 2015; on pace for 1,772 by year end)





Workload Data

- 1,199 total electrical permits issued to date (9/2014 to 3/2015).
- 1,189 total electrical inspections performed (9/2014 to 3/2015).
- 34 electrical inspections requested each day.
- 17 are performed each day (daily cap for Inspector). We have a growing backlog.





One additional electrical inspector is being requested due to workload:

Q. What is cost of an additional electrical inspector?

A. Salary and benefits = \$75,000
Vehicle and Equipment = \$32,000
Total = \$107,000

Q. What is impact on program finances?

A. 2015 Budgeted Revenue = \$500,000
Cost of Salary for 2 FTEs and (one-time) Equipment = \$182,000
Net Revenue = \$318,000





Request

We are seeking approval of one additional Electrical Inspector to improve service delivery and eliminate backlog.

