



ADAMS COUNTY

COLORADO

BOARD OF COUNTY COMMISSIONERS

Eva J. Henry - District #1
Charles "Chaz" Tedesco - District #2
Erik Hansen - District #3
Steve O'Dorisio - District #4
Jan Pawlowski - District #5

**STUDY SESSION AGENDA
TUESDAY
May 5, 2015**

STUDY SESSION WILL BEGIN APPROXIMATELY 15 MINUTES AFTER CONCLUSION OF PUBLIC HEARING.

ALL TIMES LISTED ON THIS AGENDA ARE SUBJECT TO CHANGE.


11:00 A.M.	ATTENDEE(S):	Kristin Sullivan
	ITEM:	Legislative Working Group Update
11:30 A.M.	ATTENDEE(S):	Norman Wright
	ITEM:	Graffiti Removal Program Update
12:00 P.M.	ATTENDEE(S):	Raymond Gonzales / Norman Wright
	ITEM:	Animal Shelter Update
12:30 P.M.	ATTENDEE(S):	Norman Wright
	ITEM:	Electrical Inspector Update
12:45 P.M.	ATTENDEE(S):	Nick Kittle
	ITEM:	Performance Measures / Strategic Plan
1:00 P.M.	ATTENDEE(S):	Kristin Sullivan / Tricia Allen / Andrea Amonick
	ITEM:	Stanley Marketplace Redevelopment
1:30 P.M.	ATTENDEE(S):	Theresa Wilson / Nancy Duncan / Pernell Olson
	ITEM:	2016 Budget
3:00 P.M.	ATTENDEE(S):	Todd Leopold
	ITEM:	Administrative Item Review / Commissioner Communications
3:30 P.M.	ATTENDEE(S):	Heidi Miller
	ITEM:	Motion to Adjourn into Executive Session Pursuant to C.R.S. 24-6-402(4)(b) and (e) for the Purpose of Receiving Legal Advice and Negotiation Strategy Regarding Development at DIA
4:00 P.M.	ATTENDEE(S):	Heidi Miller
	ITEM:	Executive Session pursuant to C.R.S. 24-6-402(4)(b) and (e) for the Purpose of Receiving Legal Advice and Negotiation Discussions Regarding City of Aurora Case

(AND SUCH OTHER MATTERS OF PUBLIC BUSINESS WHICH MAY ARISE)

AGENDA IS SUBJECT TO CHANGE



STUDY SESSION AGENDA ITEM

DATE OF STUDY SESSION: May 5 th 2015
SUBJECT: Update on Graffiti Program
FROM: Norman Wright 
AGENCY/DEPARTMENT: Neighborhood Services
ATTENDEES: Norman Wright, Andrea Berg, Ed Rodriguez, Joaquin Flores
PURPOSE OF ITEM: To update the Board on the current performance of our Graffiti Program
STAFF RECOMMENDATION: Informational only

BACKGROUND:

Since its inception in January of this year, the department's Graffiti Program has delivered an excellent new service to county residents. This presentation will deliver the basic performance thus far, show the tangible results of our work, and explain how our initial expectations have already been exceeded.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Neighborhood Services

ATTACHED DOCUMENTS:

Powerpoint Presentation

FISCAL IMPACT:

Either mark X if there is no fiscal impact or provide the following information for the recommended action:

Fund(s):	
Cost center(s):	
Self-generated / dedicated revenues:	\$
Annual operating costs:	\$
Annual net operating (cost) / income:	\$
Capital costs:	\$
Expenditure included in approved operating budget:	\$
Expenditure included in approved capital budget:	\$
New FTEs requested:	


Additional Note:

APPROVAL SIGNATURES:

APPROVAL OF FISCAL IMPACT:



Todd Leopold, County Manager



Budget / Finance



Raymond H. Gonzales, Deputy County Manager

Ed Finger, Deputy County Manager



A presentation to the BoCC regarding

Graffiti Management and Abatement Program Update



Neighborhood Services Department

Recent History

2014

- Program housed in Sheriff's office
- Serviced through third-party vendor
- \$60,000 dedicated to the service
- Graffiti took weeks to abate ...



Following review of program performance in June 2014, the Board approved the program's transfer to the Neighborhood Services department.



Program Costs

Annual Expenses (staff and supplies): \$62,600 (4.3% greater)

One-time capital costs (truck, sprayer, trailer): \$37,000

Program Benchmarks and Performance for 2015

Previous program in 2014: 206 cases per year

New program goal for 2014: 225-250 cases per year

Cases to date: 337



Program Costs

337 cases under previous arrangement would have cost

\$98,067

2014 cases cost \$291 on average per case to abate.



Neighborhood Services Department





A brief video from Communications featuring the program



Neighborhood Services Department



STUDY SESSION AGENDA ITEM

DATE OF STUDY SESSION: May 5 th , 2015
SUBJECT: Update on the performance and conditions at the Animal Shelter
FROM: Norman Wright <i>NW</i>
AGENCY/DEPARTMENT: Neighborhood Services
ATTENDEES: Norman Wright
PURPOSE OF ITEM: Provide an update on the performance and conditions of the Shelter
STAFF RECOMMENDATION: Form a task force to develop a community engagement strategy

BACKGROUND:

Since our last presentation in January, we have continued to make strides in maintaining or improving our services at the Shelter. This update explains how and why and introduces a few key efforts underway to keep the Shelter moving forward, including a proposed task force for improving community engagement.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Neighborhood Services

ATTACHED DOCUMENTS:

Powerpoint Presentation

FISCAL IMPACT:

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New FTEs requested:	

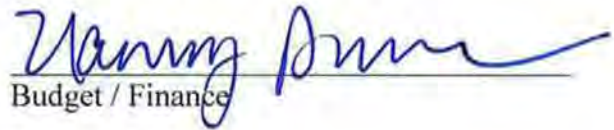
Additional Note:

APPROVAL SIGNATURES:

APPROVAL OF FISCAL IMPACT:



Todd Leopold, County Manager



Budget / Finance



Raymond H. Gonzales, Deputy County Manager

Ed Finger, Deputy County Manager



A presentation to the BoCC regarding

The Animal Shelter's 2015 Update



Neighborhood Services Department

Key Points

Status of A.S. Director Recruitment

Highlights of last three months

2016 Intergovernmental Agreement discussions with city partners

Food and Supply Contract

A.S. Director Recruitment

Phone Interviews held Friday, May 1st

12 candidates selected for initial interviews

Final selection anticipated for late May

Highlights of January - April

Volunteer garage sale success

Record-breaking vaccine clinic

New adoption fee structure

Donated autoclave from Aurora

New positions established and new hires underway

Pit Bull Marketing Campaign in progress

Regular updates on social media with Communications



Improved Marketing Efforts

Adams County Animal Shelter Adoption Center CO

We wanted to share some amazing stories about some amazing dogs



These 16 Dogs Are Heroes. They Are Also Pit Bulls.

Judge the deed, not the breed...

HUFFINGTONPOST.COM

1,754 people reached

Boost

Like Comment Share

Adams County Animal Shelter Adoption Center CO, Cori Leanne Dodson, M...
Hernandez, Kim Chenault and 67 others like this.

19 shares

Write a comment

Stephanie Zabel awesome - thanks for sharing!
Like Reply 19 hrs

It's back! Low-cost vaccines will be available April 16 and 22. Mark your calendar, check the flyer for future dates and share this post with your friends. <http://bit.ly/1nX62LQ>



LOW COST VACCINATION CLINIC
for Cats and Dogs

Keeping your pets current on vaccines is critical. This simple step is one of the most important things you can do to ensure the health of your pets. Adams County Animal Shelter/Adoption Center is offering the following vaccines/services:

- Rabies (one year) - \$10
- Distemper/Panle combo for dogs, FVRCP for cats - \$10
- Microchips through HomeAgain - \$20
- Dewormer (puppies and kittens only) - \$5
- Dog License for unlicensed Adams County - \$25 (for intact dogs) FREE for spayed or neutered

NO CHECKS

- Wednesday, April 15, 3-6 p.m.
- Wednesday, April 22, 3-6 p.m.
- Wednesday, May 13, 3-6 p.m.
- Wednesday, May 20, 3-6 p.m.
- Wednesday, June 10, 3-6 p.m.
- Wednesday, June 17, 3-6 p.m.

REFUGIO DE ANIMALES / CENTRO DE ADOCIÓN
CLÍNICAS DE BAJO COSTO
para Gatos y Perros

Es crítico mantener actual las vacunas de su animal. Este paso sencillo es uno de las cosas más importantes que usted puede hacer para asegurar la salud de su animal. El Refugio de Animales/Centro de Adopción estará ofreciendo los siguientes vacunas / servicios:

- La Rabia (una año) - \$10
- Moquillo, El Parvovirus, Canino, FVRCP para gatos - \$10
- Microchips gracias a HomeAgain - \$20
- Renovar de guianza (solo para gatos y perros) - \$5
- Licencia para el Condado de Adams no licenciada - \$25 (para perros intactos) gratis/volvo perros esterilizados/castrados

NO SE ACEPTA LOS CHEQUES.

- Miércoles, 15 de abril, 3-6 p.m.
- Miércoles, 22 de abril, 3-6 p.m.
- Miércoles, 13 de mayo, 3-6 p.m.
- Miércoles, 20 de mayo, 3-6 p.m.
- Miércoles, 10 de junio, 3-6 p.m.
- Miércoles, 17 de junio, 3-6 p.m.



2,553 people reached

Boost Post

Like Comment Share

Jan Green, Linda Valdez, Kay Dalton, Thomas Kuroki and 55 others like this.

28 shares

Write a comment

Linda Valdez Shared
Like Reply April 13 at 9:35pm

Jennifer Taylor Dodson Think I may bring our new girl for microchip
Like Reply April 12 at 10:27am

https://www.facebook.com/adamscountyanimalkelter

Adams County Animal Shelter Adoption Center CO

You added 2 new photos

Tank will steal your heart with his big blue eyes! He is a ten year old neutered male Siberian Husky. This is one gentle giant but still has plenty of pep in his step. For more information on Tank (A1U3347) give us a call at 303.266.3284 or stop down to the Adams County Animal Shelter www.wccogco.org/animalshelter/

4.7 stars • 14 reviews

Craig Haly — 4.5 The only place I completely trust to adopt an animal from. Caring staff, knowledgeable leadership, friendly employees. [View photo](#)

Laurie Abige Simpson — 4.5 I was at the shelter yesterday, it was definitely hard on me to see all these beautiful puppies just needing love and... [See More](#)

Adams County Government, CO

The Feline Fix, a program of Divine ...

9NEWS (KUSA)

14,329 people reached

Adams County Animal Shelter Adoption Center CO, Teresa Bulford, Diane Adams, Shawna Lint Homes and 155 others like this

117% increase in total reach since April 12th
Engagement up 86%

Two posts per day on Facebook
Mix of new adoptions, available animals and interest stories
Active twitter presence, too!

IGA discussions with municipalities

Increased intake fees
(from \$110 to \$160)

Increased boarding fees
(from \$7 to \$10)

Improved procedure for court
holds

Improved procedure for other
“special” intakes



*Also included: Cities of
Bennett, Lochbuie, and
Federal Heights

Food and Supply Contracts

Previous years, food received solely as donations from partner stores.

Causes inconsistent diet and nutrition, leads to health issues

Also in previous years, supplies purchased on ad-hoc basis using staff P-Cards

Causes delays in inventory management and creates greater expense with lack of contract and bulk pricing.

Actions for the next two months

- Hire Animal Shelter Director
 - Fill existing vacancies elsewhere
 - Finalize food and supply contract options
 - Continue success with our marketing efforts
 - Create new success with community engagement
-

Request

Form a task force to develop a community engagement strategy.

Include community representatives from our partner cities.



STUDY SESSION AGENDA ITEM

DATE OF STUDY SESSION: May 5, 2015
SUBJECT: Performance Management Update
FROM: Nick Kittle
AGENCY/DEPARTMENT: Performance Innovation and Sustainability
ATTENDEES: Nick Kittle
PURPOSE OF ITEM: Update
STAFF RECOMMENDATION: Informational only

BACKGROUND:

Update related to the performance management process, current status and update of future path.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

All departments are participating in the process

ATTACHED DOCUMENTS:

Adams County Performance Measures PPT

FISCAL IMPACT:

Either mark X if there is no fiscal impact or provide the following information for the recommended action:

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New FTEs requested:	

Additional Note:

Update on progress on organizational performance measurement. A vendor was recently selected for the formal Performance Management system.

APPROVAL SIGNATURES:

APPROVAL OF FISCAL IMPACT:



Todd Leopold, County Manager



Theresa M. Wilson
Budget / Finance

Raymond H. Gonzales, Deputy County Manager

Ed Finger, Deputy County Manager

Adams County Performance Measures

By Nick Kittle

Process

- February 2014-Performance Innovation and Sustainability Manager Hired
- April 2014-First formal performance measurement meeting with department heads
- May 2014-Socrata and Revelstone system demos; BMP research
- June 2014-One on one department meetings on performance measures
- June 2014-First round of performance measures due from departments
- August 2014-Department Heads designate PM “leads” to improve reporting
- September 2014-First formal PM reporting due
- November 2014-Meetings with Departments to review and revise measures
- December 2014-Performance Measurement Reviews with Departments-measures revised to be more “outcome based”, not “workload based”
- January 2015-PM’s fixed and departments begin reporting
 - All goals must be tied to commissioner’s goals
 - Divisions information included
 - All goals must be identified as monthly, quarterly or annual
 - All goals must be identified as “internal” or “external”
- January-April 2015-Departments reporting on new measures
- April 2015-Socrata selected as PM reporting software

Current PM's

Row Labels	Count of #
Budget	3
Business Solutions Group	3
CC and CJ	9
Communications	6
County Attorney	9
County Manager	1
Econ Development	11
Emergency Management	4
Facility Operations	10
Finance	13
Front Range Airport	4
Human Resources	5
Human Services	81
IT	10
Neighborhood Services	43
Organization	6
Parks	40
Performance Innovation and Sustainability	2
Planning	17
Sheriff	2
Transportation	10
Grand Total	289

Current PM's

Row Labels	Count of #
Goal 1-Education and Economic Prosperity	69
Goal 2-High performing, fiscally sustainable government	114
Goal 3-Quality of Life	36
Goal 4-Safe and Reliable Infrastructure	27
Goal 5-Supportive Human Services	43
Grand Total	289

Row Labels	Count of #
Annually	71
Bi-Annually	6
Monthly	137
Quarterly	75
Grand Total	289

PM Examples

Department	Commissioner's Goal	Performance Measure	Jan-15	Feb-15	Mar-15
Front Range Airport	Goal 2-High performing, fiscally sustainable government	Takeoffs/Landings	5,932	5,785	8,155
Front Range Airport	Goal 2-High performing, fiscally sustainable government	Fuel Sales in Gallons	37,372	30,790	32,899
Front Range Airport	Goal 2-High performing, fiscally sustainable government	Fuel Sales Revenue	\$ 83,884	\$ 63,223	\$ 88,490
Front Range Airport	Goal 2-High performing, fiscally sustainable government	Ground Lease Revenue	\$ 432,883	\$ 6,103	\$ 25,290

Department	Commissioner's Goal	Performance Measure	Jan-15	Feb-15	Mar-15
Facility Operations	Goal 2-High performing, fiscally sustainable government	Total kWh of county facilities	1,632,208	1,355,849	1,398,748
Facility Operations	Goal 2-High performing, fiscally sustainable government	Total gallons of water used in county facilities	1,138,070	3,286,800	3,026,380
Facility Operations	Goal 2-High performing, fiscally sustainable government	Total Therms of gas used in County facilities	48,154	31,607.42	98,499

Department	Commissioner's Goal	Performance Measure	Jan-15	Feb-15	Mar-15
Human Services	Goal 5-Supportive Human Services	**Timely Assessment Completion	86.0%	84.0%	95.0%
Human Services	Goal 5-Supportive Human Services	**Timeliness Of Initial Response	80.0%	79.0%	89.0%
Human Services	Goal 5-Supportive Human Services	Timeliness Of Reunification	82.6%	75.0%	84.0%

Going Forward

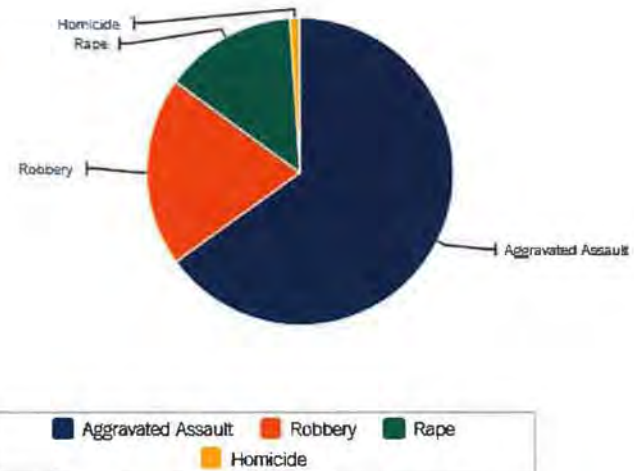
- Selected Socrata as vendor-\$49,000 per year
- Example: San Mateo



Healthy and Safe Community: Reduce Crime



Chart 1: Violent Crimes in FY 2013-14



Explore the data

Going Forward

- Socrata has easy to use indicators and requires clear “goal statements” for each measure



Going Forward

- Begin Socrata Implementation upon contract completion
- Used by State of Colorado, Hawaii, Washington, Los Angeles, Cook County, San Mateo, Kansas City, Seattle and others
- Set-up is 2-3 months
 - Possible integration with Accela, Cartegraph, JDE, etc
- Clear goal development with departments-2 months
- Entering historic data for 2015-1 month
- Customizing dashboards and open data opportunity as well
- Fully functional performance management dashboards available by September/October 2015
- Begin integration with budget process 2016

Questions?



STUDY SESSION AGENDA ITEM

DATE: May 5, 2015
SUBJECT: 2016 Budget Kick Off
FROM: Nancy Duncan, Senior Budget Analyst
AGENCY/DEPARTMENT: Budget Office
ATTENDEES: Budget Office Staff (Nancy Duncan, Theresa Wilson, Pernell Olson)
PURPOSE OF ITEM: To begin meetings for 2016 Budget Process with the Board of County Commissioners.
STAFF RECOMMENDATION: This is informational only – no decision or approval is required.

BACKGROUND:

The Annual Budget Process begins each year in May. This meeting is to present information to the Board of County Commissioners to begin that process. The Budget Staff will be presenting dates and preliminary information for the 2016 Budget Process.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

County Manager's Office and Budget Office

ATTACHED DOCUMENTS:

2016 Budget Kick Off PowerPoint Presentation

FISCAL IMPACT:

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New FTEs requested:	

Fiscal impact is summarized at the fund level and detailed at the spending agency level in supporting documentation. Given the length, those documents are attached for full disclosure of fiscal impact.

APPROVAL SIGNATURES:

APPROVAL OF FISCAL IMPACT:



Todd Leopold, County Manager



Nancy Dunbar
Budget / Finance

Raymond H. Gonzales, Deputy County Manager

Ed Finger, Deputy County Manager

Adams County's 2016 Budget Kick Off

May 5, 2015



Key Dates for 2015 Budget Development

- May 5 and 19 – Preliminary Budget Study Sessions
- June 1 – Budget entry open to Elected Officials and Departments
- June 26 – Budgets due to Budget Office
- August 21 – Assessor certification of assessed valuations
- October 13 – Presentation of County Manager’s Preliminary Budget at Public Hearing
- October 16 and 22 – Review of Preliminary Budget with Board of County Commissioners, County Manager, Deputy County Managers, and Budget Staff
- October 17-30 – Elected Officials meet with Board of County Commissioners, if requested by Elected Official
- November 5 – Wrap up meeting with Board of County Commissioners, County Manager, Deputy County Managers, and Budget Staff
- December 8 – Public Hearing for 2016 Budget Adoption
- December 15 – Adoption and appropriation of 2016 Adams County Budget
- December 15 – Adoption of Fee Schedules and Certifications of Mill Levies



Preliminary Assumptions for 2016

- Operating and Maintenance Budgets (exclusive of personnel) are flat in the preliminary assumptions.
- Proposed Property Tax revenues were increased 15% for 2016.
- Capital Projects in the General Fund are assumed to be \$6.5M in the out years using a five year average. Road & Bridge Capital Projects are assumed to be \$3.5M in the out years using a three year average.
- Marijuana Sales Tax revenue is included in the General Fund revenues.
- There are no additional FTEs included in the preliminary assumptions.



Total Compensation Projections for 2016

- 2015 Consumer Price Index Forecast - 2.6%*
(Denver-Boulder-Greeley)
- 2016 Salary Projections (Denver-Boulder)
 - Average Merit Increase – 2.9%**
 - Average Structure (Range) Increase – 1.4%**
 - Average Total Increase – 4.3%
- 2016 General Average Health Insurance Increase – 7.5%***

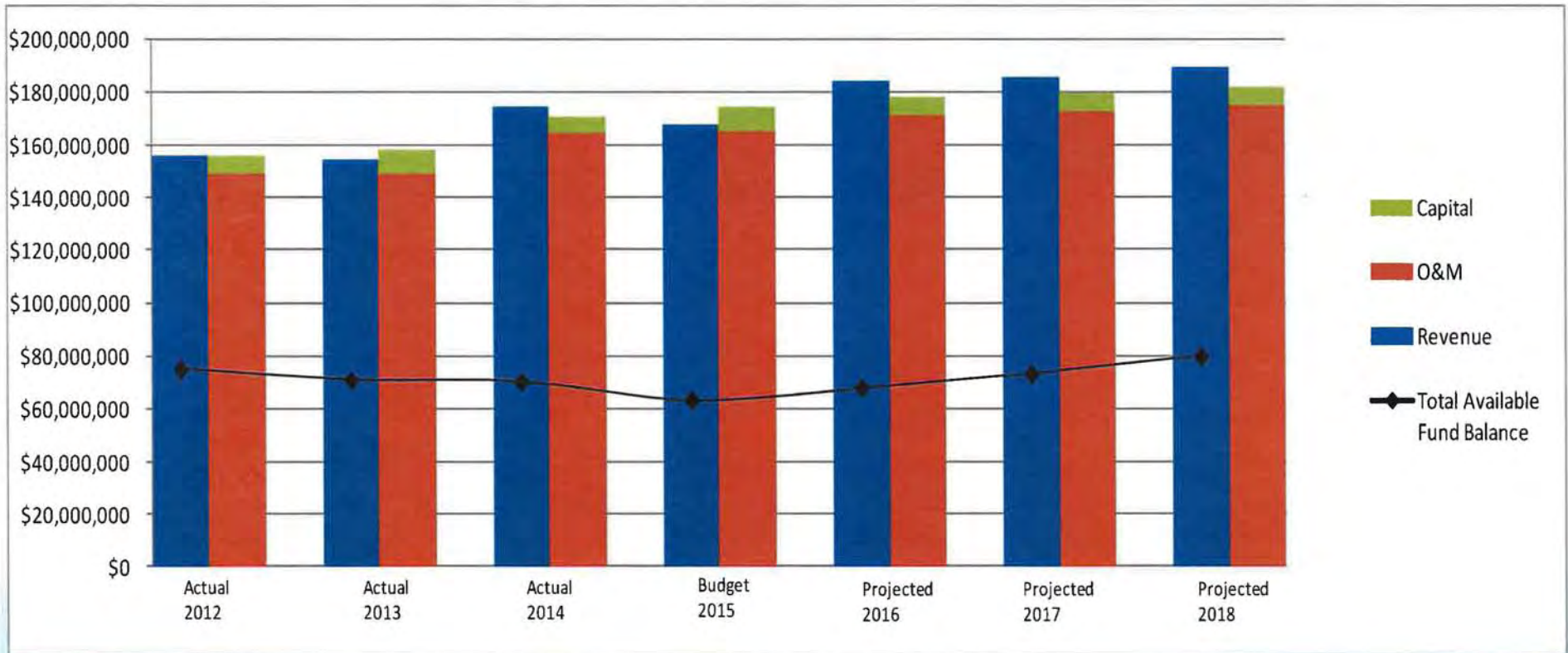
*Colorado Legislative Council

**Mountain States Employers Council

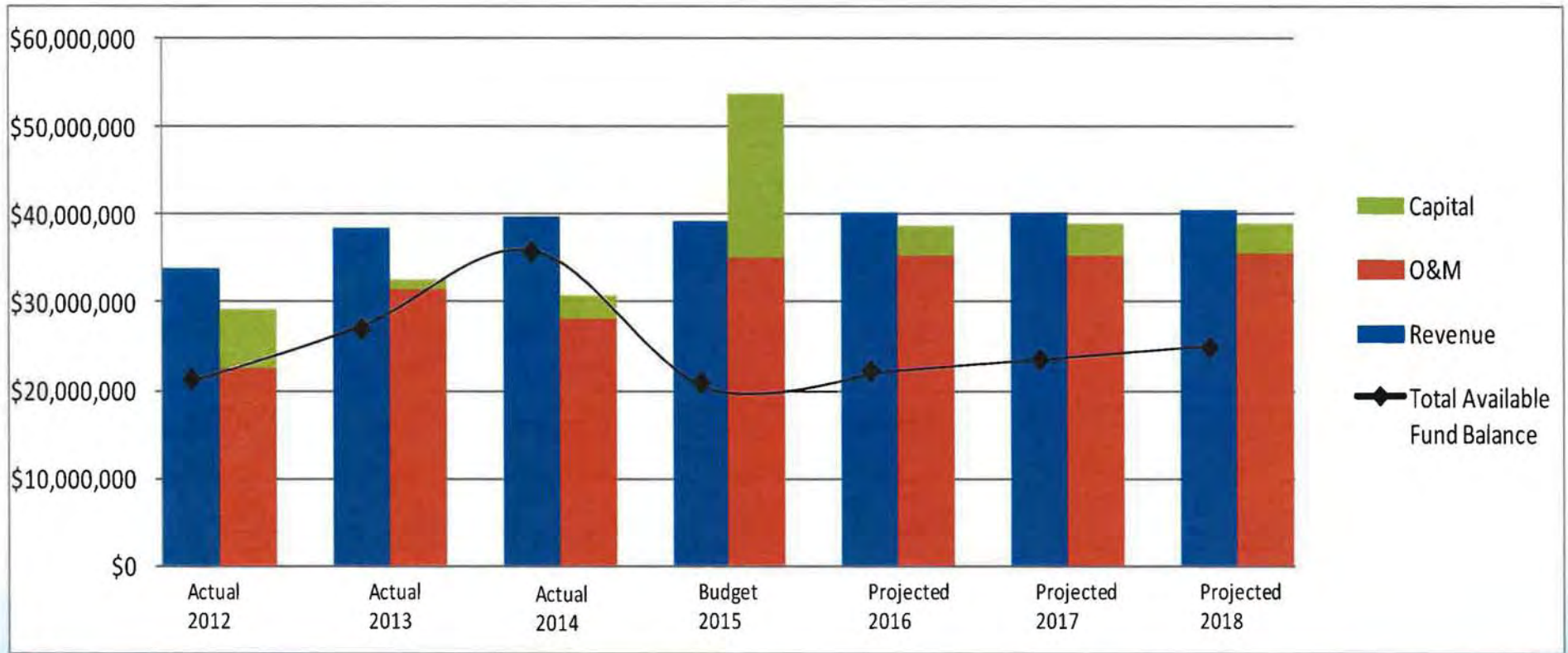
***Arthur J. Gallagher & Co.



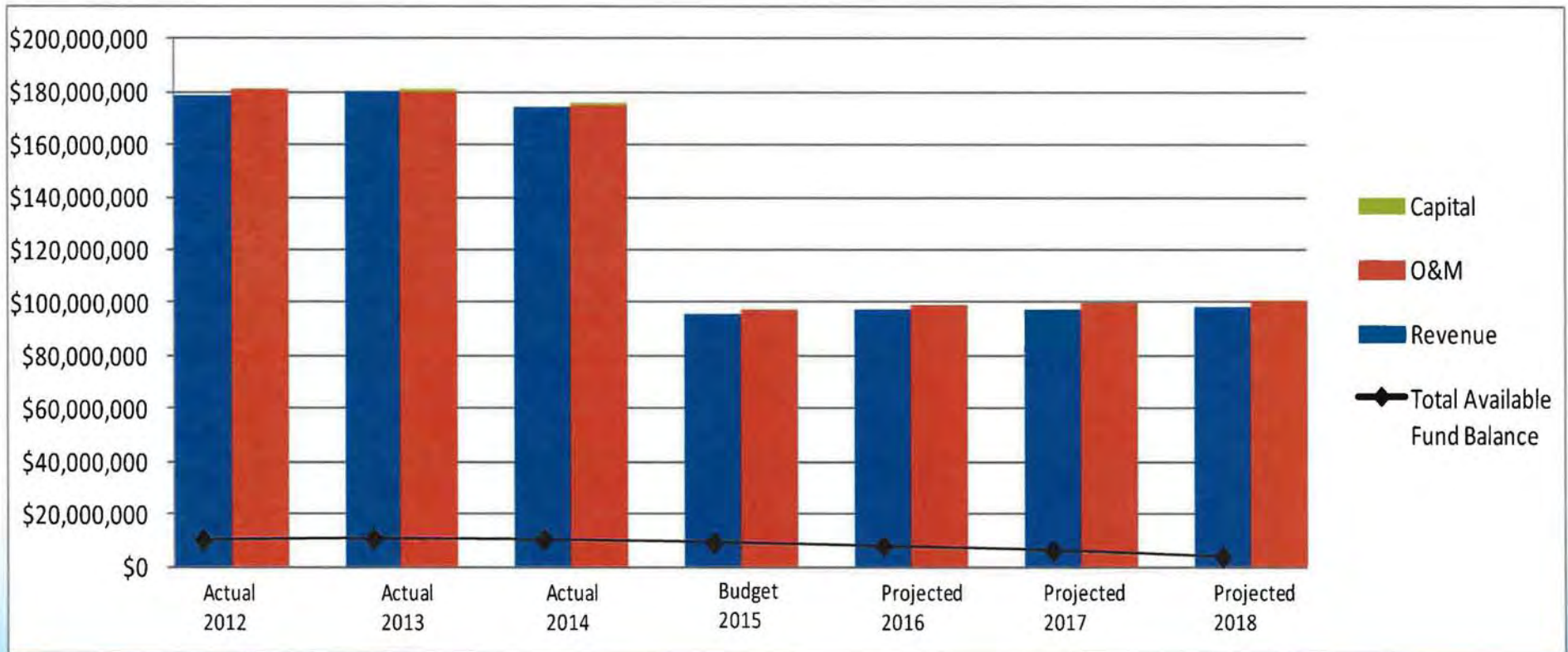
General Fund Snapshot



Road & Bridge Fund Snapshot



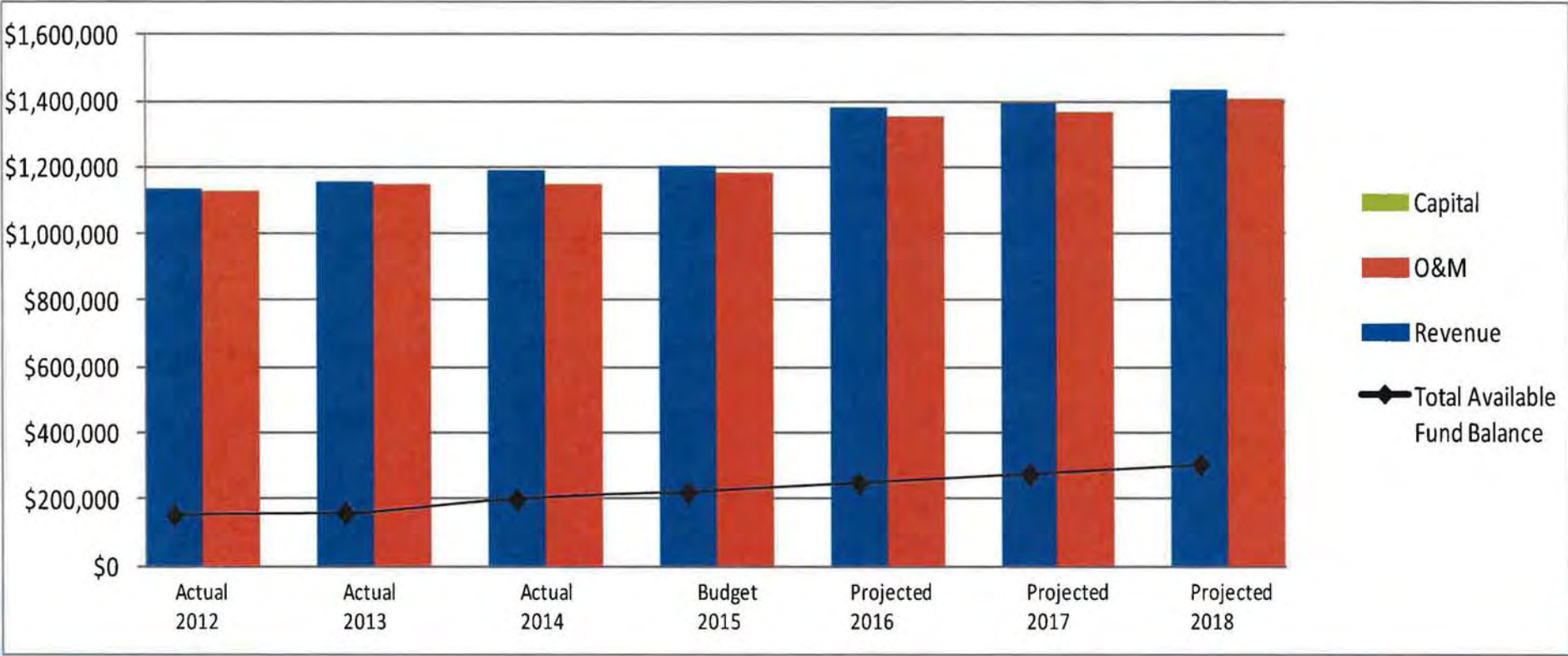
Social Services Fund Snapshot



Beginning with the 2015 Adopted Budget, Adams County changed the policy for pass-through Food Assistance benefits. This aligns budgetary practices with other local jurisdictions.



Developmentally Disabled Fund Snapshot



ADAMS COUNTY
COLORADO

Moving Forward

Human Resources will be presenting a status report regarding benefits at the May 12th Study Session.

Discussion Items for May 19th Study Session:

- JDE Budget Module and Budget Process Improvements.
- Fund Balance Policy.
- Preliminary Revenue Projections.
- Mill Levy Allocations.
- What other items would you like to see/discuss at the May 19th meeting to help meet the Board of County Commissioner's goals and objectives for the 2016 Budget?

