

BOARD OF COUNTY COMMISSIONERS FOR  
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION TO APPROVE EXPENDITURE AUTHORIZATION (EA) REQUEST PER  
GRANT AGREEMENT WITH THE COLORADO DEPARTMENT OF LABOR AND  
EMPLOYMENT TO INCREASE THE PROVISION OF MISCELLANEOUS  
EMPLOYMENT AND TRAINING FUNDS TO THE ADAMS COUNTY WORKFORCE  
AND BUSINESS CENTER, THE TOTAL AMOUNT OF \$15,000.00, SPECIFICALLY FOR  
THE FOLLOWING:

**Resolution No. 2014-010**

FY14 Local Veterans Employment Representative	\$3,000.00
FY14 Disabled Veterans Outreach Program	\$12,000.00
<b>TOTAL</b>	<b>\$15,000.00</b>

WHEREAS, Adams County has been designated sub state grantee by the Colorado Department of Labor and Employment for the purposes of managing and administering money received pursuant to the Workforce Investment Act of 1998 (WIA), Pub. L 105-220, 29 U.S.C. \_ 2801, etseq., and,

WHEREAS, funds for WIA and other miscellaneous employment and training funds have been received the Colorado Department of Labor and Employment, who have further distributed these funds to the WIA Local Workforce Investment Regions in the State, of which Adams County is one; and,

WHEREAS, Adams County desires to continue to serve Adams County Citizens with quality employment and training programs through its Adams County Workforce and Business Center; and,

WHEREAS, the EA has previously been approved as to form by the County Attorney's office; and,

WHEREAS, The Director of the Human Services Department will be designated as Authorized Representative and Certifying Officer to execute all non-contractual documents necessary to carry out the grant application; and

WHEREAS, much of this information is regular and routine, and the Board of County Commissioners wishes to designate authorized representatives as signatories for any non-contractual documents as required by the various funding sources; and,

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Adams, State of Colorado, that the Expenditure Authorization (EA) with the Colorado Department of Labor and Employment, a copy of which is attached hereto, and incorporated herein by this reference, be hereby approved.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Henry \_\_\_\_\_ Aye  
Tedesco \_\_\_\_\_ Aye  
Hansen \_\_\_\_\_ Aye

Commissioners

STATE OF COLORADO     )  
County of Adams         )

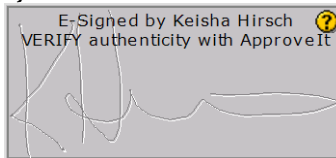
I, Karen Long, County Clerk and ex-officio Clerk of the Board of County Commissioners in and for the County and State aforesaid do hereby certify that the annexed and foregoing Order is truly copied from the Records of the Proceedings of the Board of County Commissioners for said Adams County, now in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said County, at Brighton, Colorado this 6<sup>th</sup> day of January, A.D. 2014.

County Clerk and ex-officio Clerk of the Board of County Commissioners  
Karen Long:



By:



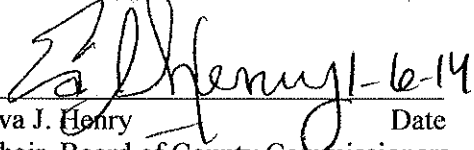
Deputy

**EXPENDITURE AUTHORIZATION (EA)**

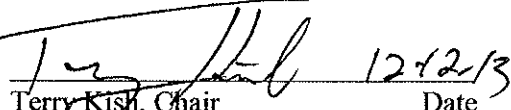
This Expenditure Authorization (EA) covers the following Funding Streams:

Workforce Region: Adams			WDP Agreement CMS#54592
Funding Source	Period of Performance	Vax #	\$ Amount
FY14 Local Veterans Employment Representative (LVER) – Operating	10/1/13 to 9/30/14	2392	\$3,000.00
FY14 Disabled Veterans Outreach Program (DVOP) - Operating	10/1/13 to 9/30/14	2401	\$12,000.00
<b>Total NFA</b>			<b>\$15,000.00</b>

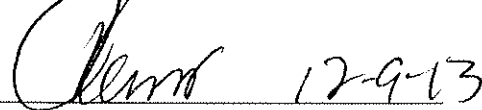
This Expenditure Authorization has been reviewed and approved by the following parties and will be incorporated into the Workforce Development Programs (WDP) Agreement as an attachment and is subject to the provisions of the executed WDP Agreement referenced above. This Expenditure Authorization is not valid until it has been approved by the State Controller or designee.

By:  1-6-14  
 Eva J. Henry Date  
 Chair, Board of County Commissioners

By: \_\_\_\_\_  
 William B. Dowling, Director Date  
 Division of Employment and Training  
 Colorado Dept. of Labor and Employment

By:  12-2-13  
 Terry Kish, Chair Date  
 Local Workforce Investment Board

By: \_\_\_\_\_  
 Date  
 Title: \_\_\_\_\_

By:  12-9-13  
 Chris Kline Date  
 Director, Human Services Department

By: \_\_\_\_\_  
 Date  
 Title: \_\_\_\_\_

**ALL CONTRACTS MUST BE APPROVED BY THE STATE CONTROLLER**

CRS 24-30-202 requires that the State Controller approve all state contracts. This contract is not valid until the State Controller, or such assistant as he may delegate, has signed it. Subject to the provisions of the executed WDP Agreement, the contractor is not authorized to begin performance until the contract is signed and dated below. If performance begins prior to the date below, the State of Colorado may not be obligated to pay for the goods and/or services provided.

STATE CONTROLLER:  
 ROBERT JAROS, CPA, MBA, JD

By \_\_\_\_\_

Date \_\_\_\_\_

APPROVED AS TO FORM  
 COUNTY ATTORNEY



NFA# 14-03

**I. BUDGET CHARTS:**

Workforce Region: <b>Adams</b>			<b>WDP Agreement CMS#54592</b>
<b>Funding Source</b>	<b>Period of Performance</b>	<b>Vax #</b>	<b>\$ Amount</b>
FY14 Local Veterans Employment Representative (LVER) – Operating	10/1/13 to 9/30/14	2392	\$3,000.00
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<b>Total NFA</b>			<b>\$15,000.00</b>

**II. BUDGET INFORMATION:**

- A.  This EA includes a transfer between the Adult and Dislocated Worker/25% Enhanced Dislocated Worker funding streams.
- B.  This EA covers a Discretionary Grant.
1.  The Line Item Budget for this Discretionary Grant is included in the Approved Grant Proposal which is attached to this EA (required).
2.  The Line Item Budget for this Discretionary Grant is as follows:

Budget Line Items	Planned Expenditures
Salaries, Fringe Benefits, Travel	
Equipment	
Supplies	
Subcontracting arrangements	
Operating/Overhead	
Direct Training	
Program Related Supportive Services	
Other Participant Related Services	
<b>Total Cumulative Expenditures</b>	

**III. STATEMENT OF WORK:**

**Project Contact Information:**

For each funding stream listed on this EA, complete the chart below.

Program Name	Region Project Coordinator	CDLE Project Coordinator
LVER	Laura Barribo (720) 523-6903	Name: Elaine Edon Phone: (303)318-8937
DVOP	Laura Barribo (720) 523-6903	Name: Elaine Edon Phone: (303)318-8937

**A.  The Statement of Work for this EA is as follows:**

- Describe the services, program activities, and/or training that will be provided using these funds. Identify whether the primary focus is participant services, program planning, capacity building, supportive services, training, etc., and/or if there are specific intended outcomes.

The LVER and DVOP operating funds shall be used to cover operating costs covering the State LVER and DVOP staff working in the Adams County local workforce region.

- Program Integration. If this is a discretionary grant, describe how this discretionary grant is leveraged by and integrated with other workforce development and/or other partner programs. Include a description of the value added as a result of this leveraging and integration.
- If this EA includes a transfer between the Adult and Dislocated Worker/25% Enhanced Dislocated Worker funding streams, explain the impact of this transfer on program activities and performance outcomes for each program (e.g. how will the participant numbers or carry in numbers change, what will the impact be on the program versus administrative budgets, projected quarterly expenditures, etc.).

**B.  The Statement of Work for this EA is included in the attached Discretionary Grant Proposal.**

Refer to page numbers:	
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**C.  The Performance Outcomes for this EA are identified in the Program Charts in Section VII of this EA.**

**D.  The Performance Outcomes for this EA are included in the attached Discretionary Grant Proposal or are included in D.1. below in an Alternative Performance Outcomes Chart required by the specific discretionary grant.**

Refer to page numbers:	
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- If the Performance Outcomes are not identified in the Program Charts or in the attached approved Discretionary Grant proposal, describe the performance outcomes that shall be completed with these funds and insert the Alternative Performance Outcomes Chart here.

**IV. EA MODIFICATION(S):**

- A.  **This EA Increases the amount of funding.**
- B.  **This EA Decreases the amount of funding.**
- C.  **This EA Modifies the Budget**
- 1. The Purpose and Rationale for this modification is:

- D.  **This EA modifies the Budget Line items for the Discretionary Grant as shown in the Table Below:**

Budget Line Items	Planned Expenditures
Salaries, Fringe Benefits, Travel	
Equipment	
Supplies	
Subcontracting arrangements	
Operating/Overhead	
Direct Training & Program Related Supportive Services	
Other Participant Related Services	
<b>Total Cumulative Expenditures</b>	

- E.  **This EA Modifies the Statement of Work**
- 1. The Purpose and Rationale for this modification is:
- 2. The Impact of this modification on the Delivery of Services, Program Activities, and Training is:
- F.  **Changes to the Performance Outcomes** are shown in the modified Program Charts in Section VII of this EA or here in the Alternative Performance Outcomes Chart required by the specific discretionary grant.

**V. OTHER PROGRAM REQUIREMENTS OR SPECIFIC FUNDING PROVISIONS**

The services provided and work performed as described in this EA document shall be completed pursuant to the terms and conditions of the WDP Agreement and any Federal and State laws and requirements, including, but not limited to, Federal guidance documents, relevant State-issued Policy Guidance Letters, Program Information and Operations Manuals, and/or specifications identified in the Notice of Fund Availability (NFA) or in the funding provisions below.

- A.  **The following Additional Funding Provisions apply to this EA:**  
*(Add NFA funding provisions here).*
- B.  **This EA includes the following subcontracting arrangements for delivery of services:**  
*(See definition in the EA PGL Attachment A).*
- C.  **This EA includes the following Other Internal Financial Resources to support this initiative/discretionary grant:** *(See definition in the EA PGL Attachment A).*

D.  This EA includes the following Other External Financial Resources to support the initiative/discretionary grant: (See definition in the EA PGL Attachment A).

E.  There is a Cost Sharing/Match Requirement for this Grant.

Cost Sharing/Matching/Leverage Summary Table			
Name of Collaborating Entity	Planned Contribution(s)	Match Source (Federal/State/Private)	Type of Leverage (Cash, In-kind, Staff Time, Materials/Supplies, Other)

**VI. PROJECTED QUARTERLY EXPENDITURES – CUMULATIVE FOR PY13**

**Funding Stream: FY14 LVER- OPERATING**

Expenditures	2nd Quarter Projections October 1 to December 31, <b>2013</b>	3rd Quarter Projections January 1 to March 31, <b>2014</b>	4th Quarter Projections April 1 to June 30, <b>2014</b>	4th Quarter Projections July 1 to September 30, <b>2014</b>
Administration	\$750.00	\$1,500.00	\$2,250.00	\$3,000.00
Program				
Total	\$750.00	\$1,500.00	\$2,250.00	\$3,000.00

**Funding Stream: FY14 DVOP-OPERATING**

Expenditures	2nd Quarter Projections October 1 to December 31, <b>2013</b>	3rd Quarter Projections January 1 to March 31, <b>2014</b>	4th Quarter Projections April 1 to June 30, <b>2014</b>	4th Quarter Projections July 1 to September 30, <b>2014</b>
Administration	\$3,000.00	\$6,000.00	\$9,000.00	\$12,000.00
Program				
Total	\$3,000.00	\$6,000.00	\$9,000.00	\$12,000.00