

**BOARD OF COUNTY COMMISSIONERS FOR
ADAMS COUNTY, STATE OF COLORADO**

RESOLUTION TO APPROVE EXPENDITURE AUTHORIZATION (EA) REQUEST PER GRANT AGREEMENT WITH THE COLORADO DEPARTMENT OF LABOR AND EMPLOYMENT TO INCREASE THE PROVISION OF MISCELLANEOUS EMPLOYMENT AND TRAINING FUNDS TO THE ADAMS COUNTY WORKFORCE AND BUSINESS CENTER, THE TOTAL AMOUNT OF \$1,070,092.00, SPECIFICALLY FOR THE FY13 YOUTH PROGRAM, AS BELOW DESCRIBED:

Resolution No. 2014-109

Original Allocation:	\$1,070,092.00		
Original Program Budget:	\$963,083.00	Original Admin Budget:	\$107,009.00
Cost Category	Approved Current Budget	Changes In/Out (+/-)	Revised Budget
Admin	\$107,009.00		\$107,009.00
Out-of-School	\$577,850.00	(\$254,462.00)	\$323,388.00
In-School	\$385,233.00	\$254,462.00	\$639,695.00
Total Program	\$1,070,092.00	\$0.00	\$1,070,092.00

WHEREAS, Adams County has been designated sub state grantee by the Colorado Department of Labor and Employment for the purposes of managing and administering money received pursuant to the Workforce Investment Act of 1998 (WIA), Pub. L 105-220, 29 U.S.C. _ 2801, etseq., and,

WHEREAS, funds for WIA and other miscellaneous employment and training funds have been received the Colorado Department of Labor and Employment, who have further distributed these funds to the WIA Local Workforce Investment Regions in the State, of which Adams County is one; and,

WHEREAS, Adams County desires to continue to serve Adams County Citizens with quality employment and training programs through its Adams County Workforce and Business Center; and,

WHEREAS, the EA has previously been approved as to form by the County Attorney's office; and,

WHEREAS, The Director of the Human Services Department will be designated as Authorized Representative and Certifying Officer to execute all non-contractual documents necessary to carry out the grant application; and

WHEREAS, much of this information is regular and routine, and the Board of County Commissioners wishes to designate authorized representatives as signatories for any non-contractual documents as required by the various funding sources; and,

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Adams, State of Colorado, that the Expenditure Authorization (EA) with the Colorado Department of Labor and Employment, a copy of which is attached hereto, and incorporated herein by this reference, be hereby approved.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Henry _____ Aye
Tedesco _____ Aye
Hansen _____ Aye

Commissioners

STATE OF COLORADO)
County of Adams)

I, Karen Long, County Clerk and ex-officio Clerk of the Board of County Commissioners in and for the County and State aforesaid do hereby certify that the annexed and foregoing Order is truly copied from the Records of the Proceedings of the Board of County Commissioners for said Adams County, now in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said County, at Brighton, Colorado this 24th day of February, A.D. 2014.

County Clerk and ex-officio Clerk of the Board of County Commissioners
Karen Long:



By:



Deputy

INFORMAL EXPENDITURE AUTHORIZATION (EA) MODIFICATION

Name of Project/Grant: PY13 Youth Modification
NFA#: Not applicable

This document serves as approval by the Workforce Region Director for the modifications described below and becomes an addendum to the original, executed EA. The NFA for funding changes, if applicable, is attached.

On behalf of the Adams County Workforce Region:

- I accept the funding changes provided in the attached NFA.
- I request and approve this Informal EA modification.

By: Charles "Chaz" Tedesco 3-26-14
Date
Chair, Board of County Commissioners

By: Terry Kish 2-20-14
Date
Terry Kish, Chair
Local Workforce Investment Board

By: Chris Kline 2-20-14
Date
Chris Kline
Director, Human Services Department

APPROVED AS TO FORM
COUNTY ATTORNEY
 D. Ernst

I. The following table(s) shows changes to the Budget for these funds:

Insert **EITHER** an updated Budget Information Summary Table (BIST) which shows changes in or out **OR** a Discretionary Grant Budget Chart that shows the changes in the budget with Strikethrough of the original line items and **BOLD** of the new budgeted amounts.

Workforce Region: Adams County			
Funding Stream: FY13 Youth		Period of Performance: 7/1/13 - 6/30/14	
Revised Period of Performance:			
Original Allocation:	\$1,070,092.00	Vax #2327	
Original Program Budget:	\$963,083.00	Original Admin Budget:	\$107,009.00
Cost Category	Approved Current Budget	Changes In/Out (+/-)	Revised Budget
Admin	\$107,009.00		\$107,009.00
Out-of-School	\$577,850.00	Blank (\$254,462.00)	\$577,850.00 \$323,388.00
In-School	\$385,233.00	Blank \$254,462.00	\$385,233.00 \$639,695.00
Total Program	\$1,070,092.00	Blank \$0.00	\$1,070,092.00

II. EA MODIFICATION(S):

A. **This EA Increases the amount of funding.**

B. **This EA Decreases the amount of funding.** *(Attach a copy of the NFA Consent Letter/email signed by the Local Workforce Region Director or County Official).*

C. **This EA Modifies the Budget**

1. The Purpose and Rationale for this modification is: Budget numbers have been modified to adequately align with the needs of Adams County youth. There is a greater percentage of need for IS youth verses OS youth and the budget has been modified to provide the necessary support. The Quarterly Expenditure chart has been modified to reflect the impact of increased enrollment of the In School participants.

D. **This EA modifies the Budget Line items for the Discretionary Grant as shown in the Discretionary Grant Budget Chart above.**

E. **This EA includes a transfer between the Adult and Dislocated Worker/25% Enhanced Dislocated Worker funding streams.**

F. **This EA Modifies the Statement of Work**

1. The Purpose and Rationale for this modification is:

2. The Impact of this modification on the Delivery of Services, Program Activities, and Training is:

G. **Changes to the Performance Outcomes** are shown in the modified Program Charts in Section V below or here in the Alternative Performance Outcomes Chart:

Since the PY13 EA submitted with the local plans included the old PY12 Performance Measures, these measures in the charts have been changed to reflect the PY13 Performance Measures. Participant numbers have been updated to adequately align with the quarterly expenditures.

III. MODIFICATIONS TO THE ORIGINAL PROGRAM REQUIREMENTS OR FUNDING PROVISIONS

A. **Additional Funding Provisions OR Changes to Funding Provisions apply to this EA.** *(see attached NFA or copy applicable funding provisions here).*

B. **Changes to the subcontracting arrangements for delivery of services are as follows:**

C. **Changes to Other Internal Financial Resources to support this EA/discretionary grant are as follows:**

D. **Changes to Other External Financial Resources to support this EA/discretionary grant are as follows.**

E. **Changes to the Cost Sharing/Match Requirement for this EA/discretionary grant are shown in the chart below: (show strikethrough of old amounts and bold the new amounts)**

Cost Sharing/Matching/Leverage Summary Table			
Name of Collaborating Entity	Planned Contribution(s)	Match Source (Federal/State/Private)	Type of Leverage (Cash, In-kind, Staff Time, Materials/Supplies, Other)

IV. PROJECTED QUARTERLY EXPENDITURES – CUMULATIVE FOR PY13

Changes to the Projected Quarterly Expenditures are shown in **STRIKETHROUGH and BOLD** in the Charts Below: (add additional charts as needed).

Funding Stream: WIA Youth (include all years of Youth funding estimated to be spent during PY13)

Expenditures	1st Quarter Projections July 1 to September 30, 2013	2nd Quarter Projections October 1 to December 31, 2013	3rd Quarter Projections January 1 to March 31, 2014	4th Quarter Projections April 1 to June 30, 2014
Administration	\$16,838.00	\$33,676.00	\$50,513.00 \$47,930.00	\$67,351.00 \$62,185.00
Program	\$224,238.00	\$373,730.00	\$597,968.00 \$668,407.00	\$747,460.00 \$963,083.00
Total	\$241,076.00	\$407,406.00	\$648,481.00 \$716,337.00	\$814,811.00 \$1,025,268.00
Carry In/Carry Out	\$482,462.00	N/A	N/A	\$737,741.00 \$447,468.00

V. PLANNED PARTICIPATION SUMMARY – CUMULATIVE

Changes to the Performance Outcomes are shown in **STRIKETHROUGH and BOLD** in the Charts Below:

Program and Year: PY13 All Youth Combined

In each category, indicate the total cumulative number of Youth to be served with all years of WIA Youth funds being spent during the current Program Year. Submit a revised chart when changes in planned participant numbers occur. Note: Performance outcomes shall not be changed for any quarter that has already been completed or is within one month of being completed.

CATEGORY	1ST QUARTER July 1 to September 30, 2013	2ND QUARTER October 1 to December 31, 2013	3RD QUARTER January 1 to March 31, 2014	4TH QUARTER April 1 to June 30, 2014
Total Participants* ¹	150	170	190 196	205 217
Carry In	120	Enter total carry in from first quarter here	Enter total carry in from first quarter here	Enter total carry in from first quarter here
New	30	50	70 76	85 97
Placement in Employment or Education* ²	68% 66.4%	68% 66.4%	68% 66.4%	68% 66.4%
Attainment of a Degree or Certificate* ²	69% 69.0%	69% 69.0%	69% 69.0%	69% 69.0%
Literacy & Numeracy Gains* ²	49% 48.0%	49% 48.0%	49% 48.0%	49% 48.0%
Training Services Participants (#) ¹	30	40	65	85
Training Completions (#) ¹	n/a	n/a	n/a	17
Training Related Placements (%) ¹	n/a	n/a	n/a	20%

NOTE:

Only those items with an ASTERISK * above will be formally monitored based on planned versus actual numbers. All other items are for the purpose of reviewing program delivery strategies.

1. CDLE uses the ConnectingColorado Activity Summary Report (AS) to track planned versus actual for this item (Program Code Y* which includes the program code YT for new PY13 enrollments).
2. CDLE uses the ConnectingColorado WIA Common Measures Report (CO) to track planned versus actual for this item.