

BOARD OF COUNTY COMMISSIONERS FOR
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION CONCERNING THE ADAMS COUNTY COMMUNITY SERVICES BLOCK
GRANT PROJECT FUNDING FOR 2014/15

Resolution 2014-133

WHEREAS, the Federal government has established the Community Services Block Grant Program (CSBG) to provide a range of services and activities designed to have an impact on the causes of poverty in local communities; and

WHEREAS, U.S Department of Health and Human Services (HHS) allocates Community Services Block Grant funds to the State of Colorado, Department of Local Affairs through an annual formula allocation; and

WHEREAS, Adams County is eligible to receive an estimated \$389,261 for the 2014/2015 funds from the State of Colorado, Department of Local Affairs, as well as reallocation of \$160,000 of funds from 2013/14 program year; and

WHEREAS, the Adams County Community Services Advisory Council held a meeting on February 6, 2014 to review and recommend proposed Community Services Block Grant projects for 2014/2015 and the remainder of 2013/14 to the Board of County Commissioners; and

WHEREAS, legal notice was published in the Northglenn-Thornton Sentinel and the Denver Post newspapers during the week of December 16, 2013 to provide an opportunity for public comment regarding the CSBG project funding recommendations; and

WHEREAS, a Study Session was held on February 24, 2014 to present recommendations for Commissioner funding consideration and a Public Hearing will be held in March 2014, for the approval of the these project awards; and

WHEREAS, much of this information is regular and routine, and the Board of County Commissioners wishes to designate authorized representatives as signatories for any non-contractual documents as required by the various funding sources.

NOW THEREFORE, BE IT RESOLVED by the Adams County Board of County Commissioners, County of Adams, and State of Colorado, that the following Community Services Block Grant project awards be approved for PY2014/14 and PY2013/14; and

Agency	PY2014/15
ACCESS Housing, Inc.	\$48,000
Almost Home, Inc.	\$25,000
Arapahoe House	\$10,000
Brighton Housing Authority	\$25,000
Catholic Charities	\$15,000

Children's Outreach Project	\$30,000
Growing Home, Inc.	\$41,000
Lutheran Social Services of Colorado	\$20,000
Project Angel Heart	\$35,000
The Senior Hub	\$34,224
Admin & Linkages	\$106,037
TOTAL PY 2014/15	\$389,261
ACCESS Housing, Inc.	\$5,000
Children's Outreach Project	\$30,000
Project Angel Heart	\$25,000
Admin & Linkages	\$100,000
TOTAL PY2013/14	\$160,000

Be it further resolved, that the Chairman of the Adams County Board of County Commissioners be authorized to sign the Community Service Block Grant Work Plan and all related agreements upon approval as to form by the County Attorney's office; and

Be it further resolved, that the Community Development Administrator be designated as the Authorized Official for all related reports, forms, and information for the Community Service Block Grants.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Henry _____ Aye
Tedesco _____ Aye
Hansen _____ Aye
Commissioners

STATE OF COLORADO)
County of Adams)

I, Karen Long, County Clerk and ex-officio Clerk of the Board of County Commissioners in and for the County and State aforesaid do hereby certify that the annexed and foregoing Order is truly copied from the Records of the Proceedings of the Board of County Commissioners for said Adams County, now in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said County, at Brighton, Colorado this 17th day of March, A.D. 2014.

County Clerk and ex-officio Clerk of the Board of County Commissioners
Karen Long:



By:



Deputy

Norman Wright
DIRECTOR

Claire Mannato
ADMINISTRATOR



Neighborhood Services Department
Community & Neighborhood
Resources Division
4430 South Adams County Parkway
1st Floor, Suite W6204
Brighton, CO 80601-8205
PHONE 720.523.6200 FAX 720.523.6996
www.adcogov.org

April 14, 2014

Stephanie Morey, CSBG Grants Manager
Colorado Department of Local Affairs
Division of Local Government
1313 Sherman Street, Room 521
Denver, CO 80203

Dear Ms. Morey,

Adams County is pleased to submit a budget report for the 2014/15 program year for the award amount of \$409,846. This is the third and final year for the CSBG Grant Agreement #L12CSBG01 between the State of Colorado, Department of Local Affairs and Adams County. The total amount of funding through this grant agreement totals \$1,341,425.01.

Adams County has been receiving Community Service Block Grant (CSBG) funds to reduce the effects of poverty in local communities from the Colorado Department of Local Affairs since approximately 1974. These funds are utilized throughout Adams County to support a range of services and activities both within the Neighborhood Services Department's Community & Neighborhood Resources Division, and through the support of local non-profit organizations providing direct service delivery within the local communities.

Adams County is committed to supporting these programs and agencies that work to reduce the level of poverty. Thank you for your support in these efforts.

Sincerely,



Charles "Chaz" Tedesco
Chair, Board of County Commissioners

BOARD OF COUNTY COMMISSIONERS

Eva J. Henry
DISTRICT 1

Charles "Chaz" Tedesco
DISTRICT 2

Erik Hansen
DISTRICT 3

2012-2015 Community Services Block Grant (CSBG)

Adams County 2014

CSBG Grantee Budget for Adams County Community & Neighborhood Services

April 11, 2014

COST CATEGORY	Total Cost	Amount Paid by CSBG	COST DESCRIPTION
DIRECT PERSONNEL COSTS Linkages Program Staff Salary & Fringe Costs:	\$27,025	\$27,025	Linkages will pay the direct time allocation costs of the Program Staff (salary and benefits), who will be responsible for day to day oversight of the CSBG program training & technical assistance components, managing & coordinating the Adams County Transit Programs and the Human Services Agency Grant Program, and for conducting outreach to low-income neighborhoods and connecting those in need to available resources. These activities provide direct service delivery to agencies in Adams County, including support, technical assistance and compliance monitoring. The program will also be adding a Neighborhood Liaison to our staff this year to increase participation and coordination in Adams County Neighborhoods.
DIRECT OPERATING COSTS Direct Operating Cost: - Mileage Reimbursement -Transportation and Travel -Business Meetings Education and Training -Legal Notices -Other Professional Services	\$1,000 \$1,000 \$1,500 \$1,500 \$1,600 \$5,000 \$38,625	\$1,000 \$1,000 \$1,500 \$1,500 \$1,600 \$5,000 \$38,625	This is the cost incurred for direct service delivery of the CSBG program and includes 100% of expenses for transportation and travel, business meetings, education and training, mileage reimbursement for program and volunteer staff, other professional services (e.g. technical assistance, grantee assessments, and consultants), design costs for brochures, and legal notices.
TOTAL DIRECT COSTS	\$81,349	\$81,349	Administrative and indirect cost associated with this line item cover the cost of services needed to perform the duties of the grant, but not through direct service delivery. This includes a portion of salary and benefits for the Administrator, Grant Tech, Administrative Coordinator and the Fiscal Grants Analyst.
INDIRECT PERSONNEL COSTS ACCD Indirect Program Staff Salary & Fringe Costs:	\$2,500 \$500 \$2,447 \$500 \$200 \$500 \$87,996	\$2,500 \$500 \$2,447 \$500 \$200 \$500 \$87,996	Administrative & Indirect costs cover the overall activities & operations of Adams County Community and Neighborhood Resources. These costs include subscriptions, building usage, operating supplies, printing, postage and the use of telephones and internet.
INDIRECT OPERATING COSTS -Operating Supplies -Subscriptions -Building Usage -Telephone and Data -Postage -Printing	\$126,621	\$126,621	
TOTAL INDIRECT COSTS	\$87,996	\$87,996	
TOTAL DIRECT AND INDIRECT COSTS	\$126,621	\$126,621	

2012-2015 Community Services Block Grant (CSBG)

Adams County 2014

CSBG Grantee Budget for Adams County Community & Neighborhood Services

April 11, 2014

COST CATEGORY	Total Cost	CSBG Cost	COST DESCRIPTION
SUBGRANTEE COSTS			
ACCESS Housing:	\$54,670	\$48,000	Portions of salaries & benefits for case management; motel vouchers; cost of instructors and program supplies, education material for workshops and classes including GED testing fees. Time allocation sheets, payroll reports, invoices, receipts/cancelled checks, and/or other documentation will be required.
Almost Home	\$50,000	\$25,000	Portions of salaries & benefits for case management. Time allocation sheets, payroll reports and/or other documentation will be required.
Arapahoe House	\$20,000	\$10,000	Portions of salaries & benefits for case management. Time allocation sheets, payroll reports and/or other documentation will be required.
Catholic Charities:	\$31,000	\$15,000	Rent and Utility Assistance. Copies of Client Assistance Form with verification of payment received from vendor & copy of eviction notice (rent) or copy of lease (for first-month rent assistance); copy of shut-off notice for utilities will be required.
City Of Brighton Housing Authority	\$45,000	\$25,000	Costs of applicant assistance program client testing, certification expenses and outreach material. Copies of invoices, receipts/cancelled checks, training/certification requirements; and/or other documentation will be required.
Children's Outreach Project (COP)	\$1,149,531	\$30,000	Costs for applicant to give scholarships to low income parents for preschool and childcare. Childcare logs and subsidy amount documentation will be required.
Growing Home	\$61,950	\$41,000	Portion of salaries & benefits for case management. Time allocation sheets will be required.
Lutheran Family Services of Colorado	\$22,400	\$20,000	Costs for applicant include portions of salaries and benefits for case management, mileage to and from meetings or trainings, and program supplies including uniforms, tools, work shoes and GED books to help youth move into the work force and/or obtain their high school diploma/GED certificate. Time allocation sheets, mileage logs, invoices, cancelled checks and receipts of payments will be required.
Project Angel Heart	\$80,194	\$35,000	Costs of meals provided to low income individuals coping with life threatening illness. Documentation of cost of meal methodology, report of number of meals provided to Adams County low-income individuals.
The Senior Hub	\$399,422	\$34,225	Portions of salaries & benefits for program staff; mileage reimbursement; cost of meals and preparation. Copies of time allocation sheets, payroll reports; copies of cost of meal methodology, report of number of meals provided to Adams County low-income individuals, invoices, receipts/cancelled checks, and/or other back-up documentation will be required.
TOTAL SUBGRANTEE	\$1,914,167	\$283,225	
TOTAL CSBG COSTS	\$2,040,788	\$409,846	

Please except this as our CSBG budget request for funding during the 2014/15 program year.

  4.14.14

Board of County Commissioners Chair

Date

FY 2014 ALLOCATION

Single County Service Areas 2014 Funding Distribution

Region	County	2000 Poverty Population	Percent of Poverty Pop.	Total Allocation
Region 2	Lairmer	22600	5.827280439	\$294,076
	Weld	22019	5.67747292	\$286,516
Region 3	Adams	31487	8.121320085	\$409,846
	Arapahoe	27987	7.216287507	\$364,173
	Boulder	27588	6.849287863	\$335,559
	Broomfield	1588	0.409456696	\$20,663
	Clear Creek	501	0.129179978	\$6,519
	Denver	77813	20.06365987	\$1,012,519
	Douglas	3705	0.955570854	\$48,223
	Gilpin	191	0.049248255	\$2,485
	Jefferson	28802	6.91074205	\$348,753
	Region 4	El Paso	40318	10.39578517
Region 5	Park	803	0.207048947	\$10,449
	Teller	1096	0.282597317	\$14,261
Region 6	Baca	749	0.183125356	\$9,746
	Bent	0	0	\$0
	Crowley	0	0	\$0
Region 7	Kiowa	195	0.050279632	\$2,537
	Otero	0	0	\$0
	Prowers	2755	0.710360956	\$35,849
Region 8	Pueblo	20449	5.27265742	\$266,087
Region 9	Delta	3272	0.843666442	\$42,576
	Gunnison	1949	0.502539477	\$25,361
	Hinsdale	57	0.014897123	\$742
Region 10	Garfield	3206	0.826548721	\$41,717
	Mesa	11651	3.004143557	\$151,605
	Moffat	1086	0.280018874	\$14,131
	Rio Blanco	556	0.143361413	\$7,235
	Summit	3221	0.830516385	\$41,912
Region 11	Grand	0	0	\$0
	Jackson	0	0	\$0
	Pitkin	917	0.236443193	\$11,932
	Routt	1183	0.305025768	\$15,393
	Summit	2098	0.540857273	\$27,300
Region 12	Huerfano	1247	0.321531801	\$16,226
	Las Animas	2573	0.6534333	\$33,480
TOTALS		339873	87.63430463	\$4,422,497

Relinquished Under 5,000 Formed MCSA

FY 2014 FINAL ALLOCATION

Multi-County Service Areas 2014 Funding Distribution

Multi-County Service Areas	2000 Poverty Population	Percent of Poverty Pop.	MCSA Base Allocation	Proportional Allocation	Total Allocation
Colorado East - Region 5					
Cheyenne	244	0.50877851	\$12,500	\$1,967	
Elbert	791	1.64935986	\$12,500	\$6,375	\$288,697.00
Kit Carson	905	1.88706785	\$12,500	\$7,294	\$288,697.00
Lincoln	590	1.23024313	\$12,500	\$4,755	\$5,196,538.00
	2530	5.27544935	\$50,000	\$20,392	\$70,392
San Luis Valley CAAA - Region 8					
Conjago	1918	3.89933275	\$12,500	\$15,459	
Costilla	978	2.03284537	\$12,500	\$7,863	\$7,863
Alamosa	2892	6.23879228	\$12,500	\$24,115	\$24,115
Mineral	85	0.17723842	\$12,500	\$685	\$685
Rio Grande	1789	3.88864423	\$12,500	\$14,288	\$14,288
Saguache	1325	2.76283415	\$12,500	\$10,679	\$10,679
	9067	18.9061282	\$75,000	\$73,080	\$148,080
Upper Arkansas - Region 13					
Chaffee	1737	3.62191918	\$12,500	\$14,000	
Custer	460	0.95917261	\$12,500	\$3,708	\$3,708
Fremont	4314	8.99537085	\$12,500	\$34,771	\$34,771
Lake	981	2.06639143	\$12,500	\$7,987	\$7,987
	7502	15.6428542	\$50,000	\$60,466	\$110,466
Housing Solutions for the Southwest - Region 9					
Archuleta	1148	2.39376121	\$12,500	\$9,253	
Dolores	241	0.50252304	\$12,500	\$1,942	\$1,942
La Plata	4941	10.30278449	\$12,500	\$39,824	\$39,824
Montezuma	3836	7.9898655	\$12,500	\$30,918	\$30,918
San Juan	115	0.23979315	\$12,500	\$927	\$927
	10281	21.4375078	\$62,500	\$82,865	\$145,365
MADA					
Montross	4160	8.67425664	\$12,500	\$33,530	
Ourray	269	0.56090746	\$12,500	\$2,168	\$2,168
San Miguel	685	1.42833312	\$12,500	\$5,521	\$5,521
	5114	10.6634972	\$37,500	\$41,219	\$78,719
Northeast Colorado - Region 1					
Logan	2253	4.89786063	\$12,500	\$18,159	
Morgan	3281	6.84140289	\$12,500	\$26,445	\$26,445
Phillips	507	1.05717503	\$12,500	\$4,086	\$4,086
Sedgewick	270	0.56299262	\$12,500	\$2,176	\$2,176
Washington	555	1.1572626	\$12,500	\$4,473	\$4,473
Yuma	1244	2.59393636	\$12,500	\$10,027	\$10,027
	8110	16.9106301	\$75,000	\$65,367	\$140,367
South East MCSA					
Bent	988	2.06013595	\$12,500	\$7,963	\$7,963
Crowley	653	1.36160607	\$12,500	\$5,263	\$5,263
Otero	3713	7.74219108	\$12,500	\$29,927	\$29,927
	5354	11.1639351	\$37,500	\$43,153	\$80,653
TOTALS	47958	88.8360649	\$387,500	\$386,541	\$774,042

Federal 2014 CSBG Funds Available to Colorado		\$5,773,932.00
State Administrative Costs		\$288,697.00
Discretionary Fund		\$288,697.00
County Grants (90%)		\$5,196,538.00
Multi-County Base (off the top)		\$150,000.00
		\$5,046,538.00