

BOARD OF COUNTY COMMISSIONERS FOR
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION APPROVING EXPENDITURE AUTHORIZATION (EA) REQUEST WITH THE COLORADO DEPARTMENT OF LABOR AND EMPLOYMENT TO INCREASE THE PROVISION OF MISCELLANEOUS EMPLOYMENT AND TRAINING FUNDS TO THE ADAMS COUNTY WORKFORCE AND BUSINESS CENTER IN THE AMOUNT OF \$1,421,592.00

Resolution 2014-156

WHEREAS, Adams County has been designated sub state grantee by the Colorado Department of Labor and Employment for the purposes of managing and administering money received pursuant to the Workforce Investment Act of 1998 (WIA), Pub. L 105-220, 29 U.S.C. 2801, et.seq; and,

WHEREAS, funds for WIA and other miscellaneous employment and training funds have been received by the Colorado Department of Labor and Employment, which has further distributed these funds to the WIA Local Workforce Investment Regions in the State, including Adams County; and,

WHEREAS, Adams County wishes to continue to serve Adams County citizens with quality employment and training programs through its Adams County Workforce and Business Center; and,

WHEREAS, the EA has previously been approved as to form by the County Attorney's Office; and,

WHEREAS, the Director of the Human Services Department will be designated as Authorized Representative and Certifying Officer to execute all non-contractual documents necessary to carry out the grant application; and,

WHEREAS, much of this information is regular and routine, and the Board of County Commissioners wishes to designate authorized representatives as signatories for any non-contractual documents as required by the various funding sources.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners, County of Adams, State of Colorado, that the Expenditure Authorization (EA) with the Colorado Department of Labor and Employment, a copy of which is attached hereto, and incorporated herein by this reference, be hereby approved.

BE IT FURTHER RESOLVED that the Chairman is authorized to execute said EA.

BE IT FURTHER RESOLVED that the Human Services Director be authorized to execute any non-contractual documents associated with the grant agreement.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Henry	_____	Aye
Tedesco	_____	Aye
Hansen	_____	Excused

Commissioners

STATE OF COLORADO)
County of Adams)

I, Karen Long, County Clerk and ex-officio Clerk of the Board of County Commissioners in and for the County and State aforesaid do hereby certify that the annexed and foregoing Order is truly copied from the Records of the Proceedings of the Board of County Commissioners for said Adams County, now in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said County, at Brighton, Colorado this 31st day of March, A.D. 2014.

County Clerk and ex-officio Clerk of the Board of County Commissioners
Karen Long:



By:



Deputy

INFORMAL EXPENDITURE AUTHORIZATION (EA) MODIFICATION

Name of Project/Grant: PY13 AD New Customer Modification
NFA#: n/a

This document serves as approval by the Workforce Region Director for the modifications described below and becomes an addendum to the original, executed EA. The NFA for funding changes, if applicable, is attached.

On behalf of the Adams County Workforce Region:

- I accept the funding changes provided in the attached NFA.
 I request and approve this Informal EA modification.

By:  4-14-14
Charles "Chaz" Tedesco Date
Chair, Board of County Commissioners

By:  3-13-14
Terry Kish, Chair Date
Local Workforce Investment Board

By:  3-11-14
Chris Kline Date
Director, Human Services Department

APPROVED AS TO FORM
COUNTY ATTORNEY



I. The following table(s) shows changes to the Budget for these funds:

Insert **EITHER** an updated Budget Information Summary Table (BIST) which shows changes in or out **OR** a Discretionary Grant Budget Chart that shows the changes in the budget with Strikethrough of the original line items and **BOLD** of the new budgeted amounts.

Funding Stream: FY14 Adult	Period of Performance: 10/1/13 - 6/30/15		
	Revised Period of Performance:		
Original Allocation:	\$1,036,317.00		Vax #2326
Original Program Budget:	\$932,685.00	Original Admin Budget:	\$103,632.00
Transfer In (+):	\$385,275.00	From Fund Year and Name:	FY14 DW
Transfer Out (-):	(\$00.00)	To Fund Year and Name:	
Cost Category	Approved Current Budget	Transfer In/Out (+/-) Or Adjustment (+/-)	Revised Budget
Admin	\$103,632.00		\$103,632.00
Program	\$932,685.00		\$932,685.00
DW-Admin (transfer in)	\$38,527.00		\$38,527.00
DW-Program (transfer in)	\$346,748.00		\$346,748.00
Total Program	\$1,421,592.00		\$1,421,592.00

There are no changes to the budget.

II. EA MODIFICATION(S):

- A. This EA Increases the amount of funding.
- B. This EA Decreases the amount of funding. *(Attach a copy of the NFA Consent Letter/email signed by the Local Workforce Region Director or County Official).*
- C. This EA Modifies the Budget
 - 1. The Purpose and Rationale for this modification is:
- D. This EA modifies the Budget Line items for the Discretionary Grant as shown in the Discretionary Grant Budget Chart above.
- E. This EA includes a transfer between the Adult and Dislocated Worker/25% Enhanced Dislocated Worker funding streams.
- F. This EA Modifies the Statement of Work
 - 1. The Purpose and Rationale for this modification is:
This modification reduces the number of new participants for the current program year.
The WBC has not experienced the anticipated drop-out rate between sign-up of participant

and training expenditure for the participant. This has resulted in higher training dollars being spent on fewer participants, resulting in the need to reduce the participant count for this PY.

2. The Impact of this modification on the Delivery of Services, Program Activities, and Training is a reduction of 25 (13.8%) new participants for the program year.

- G. **Changes to the Performance Outcomes** are shown in the modified Program Charts in Section V below or here in the Alternative Performance Outcomes Chart:

(If this Informal EA modification is for a discretionary grant, include the original performance outcomes chart showing the changes in STRIKETHROUGH and BOLD.)

III. MODIFICATIONS TO THE ORIGINAL PROGRAM REQUIREMENTS OR FUNDING PROVISIONS

- A. **Additional Funding Provisions OR Changes to Funding Provisions apply to this EA.** (see attached NFA or copy applicable funding provisions here).

- B. **Changes to the subcontracting arrangements for delivery of services are as follows:**

- C. **Changes to Other Internal Financial Resources to support this EA/discretionary grant are as follows:**

- D. **Changes to Other External Financial Resources to support this EA/discretionary grant are as follows.**

- E. **Changes to the Cost Sharing/Match Requirement for this EA/discretionary grant are shown in the chart below:** (show strikethrough of old amounts and bold the new amounts)

Cost Sharing/Matching/Leverage Summary Table			
Name of Collaborating Entity	Planned Contribution(s)	Match Source (Federal/State/Private)	Type of Leverage (Cash, In-kind, Staff Time, Materials/Supplies, Other)

IV. PROJECTED QUARTERLY EXPENDITURES – CUMULATIVE FOR PY13

Changes to the Projected Quarterly Expenditures are shown in **STRIKETHROUGH and BOLD** in the Charts Below: *(add additional charts as needed)*.

Funding Stream: PY13 Adult, FY13 DW, FY14 Adult, FY14 DW, PY12/FY13 25% Enhanced DW, FY12 AD Carry-in , FY12 DW Carry-in WIA Adult (include all years of Adult funding estimated to be spent during PY13)

Expenditures	1st Quarter Projections July 1 to September 30, 2013	2nd Quarter Projections October 1 to December 31, 2013	3rd Quarter Projections January 1 to March 31, 2014	4th Quarter Projections April 1 to June 30, 2014
Administration	\$30,513.00	\$61,025.00	\$91,538.00	\$122,050.00
Program	\$360,006.00	\$720,012.00	\$1,080,017.00	\$1,440,023.00
Total	\$390,519.00	\$781,037.00	\$1,171,555.00	\$1,562,073.00
Carry In/Carry Out	\$614,186.00	N/A	N/A	\$643,786.00

*Of the above amount, \$29,571.00 is PY13 funding which was included in a previously executed EA (12-07).

V. PLANNED PARTICIPATION SUMMARY – CUMULATIVE

Changes to the Performance Outcomes are shown in **STRIKETHROUGH and BOLD** in the Charts Below:

Program and Year: **PY13 WIA Adult**

In each category, indicate the total cumulative number of Adults to be served with all years of WIA funds being spent during the current Program Year. Submit a revised chart when changes in planned participant numbers occur. Note: Performance outcomes shall not be changed for any quarter that has already been completed or is within one month of being completed.

CATEGORY	1ST QUARTER July 1 to September 30, 2013	2ND QUARTER October 1 to December 31, 2013	3RD QUARTER January 1 to March 31, 2014	4TH QUARTER April 1 to June 30, 2014
Total Participants* ¹	192	237	282	327 302
Carry In	147	Enter total carry in from first quarter here	Enter total carry in from first quarter here	Enter total carry in from first quarter here
New	45	90	135	180 155
Entered Employment Rate* ²	75.5%	75.5%	75.5%	75.5%
Employment Retention Rate* ²	87.9%	87.9%	87.9%	87.9%
Average Earnings/Wage* ²	\$18,123.78	\$18,123.78	\$18,123.78	\$18,123.78

NOTE: Only those items with an ASTERISK * above will be formally monitored based on planned versus actual numbers. All other items are for the purpose of reviewing program delivery strategies.

PLANNED PROGRAM ACTIVITIES - CUMULATIVE

CATEGORY	1ST QUARTER July 1 to September 30, 2013	2ND QUARTER October 1 to December 31, 2013	3RD QUARTER January 1 to March 31, 2014	4TH QUARTER April 1 to June 30, 2014
Training Services Participants (#) ¹	50	101	149	200
Training Completions (#) ¹	n/a	n/a	n/a	150
Training Related Placements (%) ¹	n/a	n/a	n/a	80%

NOTE:

1. CDLE uses the Connecting Colorado Activity Summary Report (AS) to track planned versus actual for this item
2. CDLE uses the Connecting Colorado WIA Common Measures Report (CO) to track planned versus actual for this item