

Office of Emergency Management
4430 South Adams County Parkway
3rd Floor, Suite C3425
Brighton, CO 80601
PHONE 720.523.6600
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www.adcogov.org

# Adams County Local Emergency Planning Committee (LEPC) February 23, 2015 Minutes

Attendees List:

Please see attached.

Thank you to *Darian Eliassen* with *Stewart & Stevenson* for providing lunch!

The meeting was called to order by Pat Conroy, Chair at 11:00 am. Introductions of attendees were done and Richard Atkins, the new Adams County LEPC coordinator was asked to give an overview of his background.

The December 15, 2014 meeting minutes were unanimously approved.

### Legislative/Regulatory Update - Christine Francescani

Christine discussed the State's new regulations requiring that all schools (public, private & charter) have a Chemical Hygiene Plan and inventory all of the on-hand chemicals on an annual basis. This regulation would become effective in 2016.

There is also a bill under consideration that would change assault charges from 3<sup>rd</sup> Degree to 2<sup>nd</sup> Degree Assault when the assault involves an emergency medical care provider.

The Colorado Oil and Gas Conservation Commission's ("COGCC") Emergency Response Plan has been distributed and could possibly become an Annex to ESF 10. The plan outlines the COGCC's role in an oil and gas emergency and sets forth communication contacts for local governments and other entities.



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#### **Continuing Business**

#### 1. Hazard Assessment – Exploring Options

Heather McDermott - discussed the challenges and suggestions for Tier II Reporting. Adams County currently has 472 facilities that submit reports. This only includes facilities, no pipelines. All facilities are currently in the GIS system but there was a question of what is the best way for the LEPC to get hazard assessment information.

Pat Conroy – provided a demo of the Community Hazard Vulnerability Assessment Tool that the hospital uses. It is entirely done in a spreadsheet format, is interchangeable and can be made to fit our needs (customizable). The assessment tool is totally free and available to anyone. The tool is currently being used by hospitals but can be customized to work for facilities, etc.

Matt Stewart – Peac Software, gave a presentation on their software program. Many fire departments and hazmat teams previously acquired this software as part of a UASI Grant. The software includes plume modeling, reactivity of chemicals, and can add emergency contacts for a particular facility. The software is NOT web-based, it would need to be stored on a server. Five teams in the metro area currently have the program. All data must go thru Peac to be loaded into the system and it cannot be imported from an Excel spreadsheet. You cannot add facilities to the program yourself, it must be done by Peac. There is an annual charge to update the data annually. It was estimated that the cost would be about \$1,000.00 for maintenance for 470 facilities located in Adams County. And another \$2,595 for one year of updates or \$3,345.00 for 3 years of updates. This would be for a single license, additional licenses would be more. A workgroup



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will be formed to further discuss/investigate this software program for the LEPC.

Abel Montoya – discussed the Planning Permit Review Process. Currently land use cases go through a public hearing whereas building permits are typically handled administratively. Land use cases often participate in a Conceptual Review Meeting where a checklist application is referred to others. In the case of facilities that are storing hazardous materials, Abel would like to share this information with the LEPC members and allow them to comment or ask questions about these facilities. The Land Use Public Hearing process takes about 90 days and includes a 21 day public comment period. During pre-application, mapping of the site location would take place.

Richard Atkins – discussed the ESF-10 Plan Annex and the upcoming Tabletop Exercise on March 10, 2015 to look at the plan and make sure it actually works. The Tabletop will be from 1-3 pm on March 10<sup>th</sup> at Adams County.

Stewart & Stevenson – had a short discussion about their company. They are headquartered in Houston with a local facility in Commerce City which employees about 75 people. They are an engine and engine-driven equipment manufacturer and much of their equipment is used in the oil and gas industry. The local facility in Commerce City mostly deals with sales and rentals of equipment including pumps.

#### **New Business:**

There was no new business

**Additional Comments** 



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Lisa Ciazza from Aurora announced that the Aurora LEPC is working on outreach to businesses to include Tier II submittal and they are working on community evacuation plans.

Rob Martinez from Westminster Fire announced that the final version of the LEPC brochure should be available for the next scheduled meeting.

Pat Conroy announced that CDPHE will be holding four large field/hospital evacuation drills in early summer, 2015.

The next Adams County LEPC meeting is scheduled for April 27, 2015 from 11am – 1pm at the Adams County Government Center building

#### Adjourn

The meeting was adjourned at 13:00

## NOTE; IF YOU WOULD LIKE TO PROVIDE LUNCH FOR THE APRIL 27<sup>th</sup> MEETING PLEASE CONTACT RICHARD ATKINS

Meeting minutes respectfully submitted by Deanne Kelly, Tri-County Health Department, LEPC Secretary

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