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Adams County
Local Emergency Planning Committee (LEPC)
February 22, 2016

Minutes

Attendees List: Please see attached.

Thank you to **Suncor Energy** for providing lunch!

The meeting was called to order by Abel Montoya, Chair, at 11:10 a.m. Introductions of attendees were done, and the December 2015 Meeting Minutes was unanimously approved. Two new Executive Board Members were recognized: Anthony Congram and Blair Corning. The Chair also recognized four Board Members whose terms have expired: Brett Burrough, Patrick Conroy, Johanna Crawford, and Josh Rogers.

Since a quorum of the Executive Board was in attendance, formal elections of 2016 LEPC Board Officers were held and unanimously agreed to: Chair - Abel Montoya, Vice Chair – Rob Martinez, Secretary – Deanne Kelley.

Legislative/Regulatory Update – Christine Francescani

At the end of December 2015, [The Fire and Emergency Manufacturers and Services Association \(FEMSA\)](#) put new rules into effect on permitting and the transportation of explosives via cargo tank and multi-purpose bulk truck. These new rules were discussed.

Notification requirements for [High Hazard Flammable Trains \(HHFT\)](#) are now in effect requiring that railroads notify the State Emergency Planning Committee whenever a HHFT is passing through the state. In Colorado, the [Colorado Emergency Planning Committee \(CEPC\)](#), upon receiving the notification, must then notify any political subdivision of the state, or public agency responsible for emergency response if the HHFT is passing through their jurisdiction. Any agency wanting to be added to the notification list must submit their request to the CEPC.

Continuing Business

Hazard Vulnerability Assessment Update – Heather McDermott will host an “Overview on Oil and Gas Permitting Process” on Thursday, February 25, from 10 a.m. to noon, in Platte River A, at the Adams County Government Conference Center. This fire-agency stakeholder meeting will allow participants the opportunity to give feedback and ask questions of the attorney hired to advise Adams County on the oil and gas permitting process.

Abel asked that the [Oil & Gas Presentation](#) from the Public Hearing in early February be made available to LEPC members. Heather will follow-up with Kristin Sullivan.

As a result of the LEPC’s request for a risk assessment, listing the hazmat facilities in Adams County, Heather presented a spreadsheet showing a risk assessment of the [RMP](#) facilities in the county. Criteria to rank the facilities included the number of schools, adult-care facilities, and critical locations

(major highways, police stations, fire stations, shelters) in the vicinity of each facility that would be impacted by a worst-case scenario hazardous material incident. Also taken into account was a “cascading effect” and the total population affected by a possible hazardous-materials incident at the RMP facilities. Suncor is first on the list, with the Klein Water Treatment Plant second. The goal of the LEPC is to have a qualified representatives from each facility on the RMP list speak at an LEPC meeting to outline their facility’s emergency-action plan and address specific emergency preparedness questions from Adams County’s Office of Emergency Management (OEM) on behalf of the LEPC, over the next year.

A question was asked about making the RMP list and hazardous-materials information for these facilities available on our website. Heather answered that this information is confidential to the specific facilities and is not available on the County’s website. Adams County does not release RMP data. Such data would need to be provided by the facility directly. If someone wanted the County to provide Tier II information on a facility, a written request with the facility’s name and address would need to be submitted.

Abel indicated that he would like to make generic maps of hazardous-material locations in the county available through the “[Making Connections in Southwest Adams County](#)” project. Heather responded that prior consultations with the County attorney resulted in the creation of general maps with generic information that are available to the contractors on this project; however, once the project is finished, the maps must then be destroyed.

A question was asked as to why Phillips 66 was not on the RMP list. They were referred to Environmental Protection Agency (EPA) representatives on the committee for clarification.

Heather advised that the responsibility of the County and the LEPC for RMP facilities includes doing emergency community planning around known hazardous-materials facilities. By law, individual LEPC members are under limited liability protection and not personally responsible for emergency planning. OEM works closely with the Adams County Community and Economic Development Department (Neighborhood Services) to try to identify the best way for the LEPC to be involved in the permitting processes in order to take existing hazardous-materials facilities into account during community development. Adams County has also developed a Comprehensive Emergency Preparedness Plan to include FEMA all-hazards risks and also Tier II facilities. The facilities are responsible for informing the County/LEPC of changes made to their facilities in order to assist with effective community emergency planning.

ESF 10 Annex Update – The ESF 10 Hazardous Material Annex is required to be reviewed every year. The next review will take place in May of 2016 and will be discussed in the June LEPC Meeting.

Public Education & Outreach Update –

- The [Adams County LEPC Website](#) has been updated. Please review when you are able.
- The [LEPC Brochure](#) has been printed and copies are available from OEM and also on the LEPC Website.
- Richard Atkins, LEPC Coordinator, will be inviting subject-matter experts to give presentations at the LEPC meetings. To that end, Carol Way, LEPC Assistant to the CEPC, is scheduled to give a presentation at the next meeting.
- Richard has been in contact with all of the RMP facilities currently on the list. A standing status update on these facilities will be added to the Agenda.

Facility Emergency Planning Update – Richard reported that Adams County is participating in the single-point submission process for Tier II reporting with the Colorado Department of Public Health

and Environment. The Tier II data submittal deadline is March 1, and the CDPHE will put the data collected on a website for counties and fire districts to download. The data is projected to be available from the State in April; however, a more likely date would be May. Once Adams County OEM has downloaded and vetted the Tier II data, they will push the information out to the appropriate fire districts (June). The State has asked the facilities to provide better map data, and the letter OEM sent to the facilities in Adams County reiterated the need for correct county designation, correct fire district, complete addresses, appropriate latitude/longitude coordinates, contact information, and chemical lists.

Spill Reporting - Twelve spill reports have been received since the last LEPC meeting. Most of the spills are the result of transportation issues and/or deal with non-standard chemicals. There were no repetitive spills, and only two affected the stormwater system or waterway. There was one oil/gas spill, which was reported as an on-site leak which was repaired and cleaned up.

Presentation

Jeff Osetek, Suncor Energy Emergency Response Coordinator, gave a presentation on Suncor's Emergency Response Plan. The presentation included information on their emergency management teams, which consist of volunteer staff members that are certified and trained in fire, medical, hazmat and rescue situations. Suncor has two fire stations, one off-site and one on site, with fully equipped rescue and command vehicles, foam trucks/totes, and oil-spill trailers equipped with oil-containment booms. Suncor maintains their own fire/water system with tie-ins to Denver Water and South Adams County Fire. They have developed emergency contingency plans and conduct quarterly drills (on-shift and tabletop). Their emergency response team trains twice monthly. A question was asked as to whether Suncor is capable of providing emergency equipment to a fire district if asked. They confirmed that their equipment (foam, etc.) could be provided to first responders if needed. The best way to request assistance from Suncor is through their 24-hour emergency phone number.

New Business

There are currently two vacancies on the Executive Board that need to be filled with local hospital representatives. OEM extended the deadline to submit applications. A list of requirements and the application are posted on the [Adams County LEPC Website – LEPC Membership Tab](#). Please let Richard know if you have any suggestions for filling these vacancies.

Additional Announcements

Heather asked that the members review the [LEPC By-Laws](#), especially the voting-rights section, to make sure that there is balanced representation on the Executive Board. The By-Laws are posted on the LEPC section of the Adams County LEPC Website. Let Richard know if you have suggestions for changes, so they can be sent out to the membership for review.

The next Adams County LEPC meeting is scheduled for April 25, 2016, from 11 a.m. to 1 p.m. Location will be determined at a later date.

Adjourn

The meeting was adjourned at 12:50 p.m.