



**Adams County**  
**Local Emergency Planning Committee (LEPC)**  
**April 25, 2016**

**Minutes**

Attendees List: Please see attached.

Thank you to the *South Adams County Water and Sanitation District* for providing lunch!

The meeting was called to order by Abel Montoya at 11:00 am and was followed by introductions of attendees.

The February 22, 2016 meeting minutes were unanimously approved after a motion to approve by Blair Corning and a 2<sup>nd</sup> by Rob Martinez.

**New Business – Abel Montoya**

Abel opened the meeting by discussing the restructuring of the Office of Emergency Management in Adams County Government. The Office of Emergency Management has been moved from a department reporting to the County Manager to being under the Neighborhood Services, which is a division of the Community & Economic Development Department. Eric Gunther is the Manager of Neighborhood Services and was introduced to the group. Heather McDermott, Director, and Jeff Newsome, Training and Exercise Coordinator have both taken other positions within Adams County Government. Richard Atkins, OEM Coordinator, and Dawn Riggs, OEM Administrative Assistant, will continue to support the LEPC.

**Legislative/Regulatory Update – Christine Francescani**

The revised regulations 6 CCR 1010-6, Rules and Regulations Governing Schools in the State of Colorado includes a requirement for the development of a chemical hygiene plan. Schools have the option to develop their own or use an available template. The chemical hygiene form and guidance document is available at [www.colorado.gov/cdphe/schools](http://www.colorado.gov/cdphe/schools)

Senate Bill 16-183 was introduced earlier this month. It is mostly intended as clarification of the jurisdiction that Public Utilities Commission *does not* have. The Commission certifies and regulates basic emergency service providers and the transfer of 911 calls to a public safety answering point; there is no regulation of voice over internet protocol services or commercial mobile radio services. The Bill is currently stalled in the Senate.

## Continuing Business

- a. Hazard Vulnerability Assessment Update – Richard discussed the fact that the list was introduced previously in an attempt to rank the Risk Management Program (RMP) facilities in order for the LEPC to begin the process for emergency planning. These RMP facilities were categorized as such based on certain chemicals that meet or exceed the minimum quantity of those chemicals. In an attempt to rank these RMP facilities, the additional criteria included the number of schools, access and functional need facilities, fire/police/medical facilities, major highways, railroads, and the number of other Tier II facilities in the area, and also the RMP facility's worst case scenario, among other things.
- b. Public Education & Outreach – currently looking for feedback from LEPC members on what to focus on next. A survey will be available by the June meeting.
- c. Tier II Reporting – facilities are currently required to submit their reports to CDPHE by March 1<sup>st</sup> of each year. CDPHE reviews the submittals for completeness and accuracy and then makes them available for local LEPC's to download. Adams County has downloaded the data sets for the facilities in the county and will review the map coordinates, fire districts, and list of chemicals for accuracy. If they are incorrect they will be sent back to the facility for corrections. Once the necessary corrections have been made, the complete data set will be sent to each Fire Dept/District.
- d. Facility Emergency Planning – Data Management – Richard discussed the types of the spill reports that have been received in the past month. This included chemical spills, sewage spills, equipment failure spills, and tank battery/oil pipeline spills. If you are interested in any of this information send an email to Richard ([ratkins@adcogov.org](mailto:ratkins@adcogov.org)) to request it.

## Old Business

Per the by-laws, the LEPC Board is still in need of two (2) hospital representatives. If you represent a hospital or other medical-type facility, and are interested in serving on the Executive Board, fill out the on-line application located on the Adams County website.

A copy of the current By-Laws was recently sent to the members/group for comment. To be considered an LEPC General Member you must actually attend meetings on a regular basis. There was some discussion about voting rights. Currently, only Executive Board positions are allowed to vote. Some felt that Regular Members should also be allowed to vote.

### **Presentation: *Klein Water Treatment Facility Emergency Response Plans, presented by Blair Corning, Environmental Manager***

Blair discussed the Water Treatment facility which provides 15 million gallons/day of treated water. There are 18 staff, 8 are involved in the actual water treatment process. The facility is

considered a RMP because they store several tanks of chlorine gas on-site. Chlorine is the most efficient chemical to use for water sanitization. The staff are currently focusing on increased training and drills (in the event of a chlorine release), increased outreach to both citizens and first responders, and communication system improvements. There will be a table-top exercise on Friday (4/29/16), followed by an Open House of the facility from 1-3pm. LEPC Members are encouraged to attend the Open House.

**Presentation: *LEPC 101, presented by Carol Way, LEPC Assistant, Colorado Emergency Planning Committee***

Carol shared her extensive background as a teacher and how she ended up in her current position. She presented some of what she believes should be “Golden Rules” for all LEPC’s:

- Be part of a community-wide, all-hazards planning effort which ultimately produces a community EOP that includes HazMat;
- Actively promote or conduct a Community-Right-to-Know effort so that members of the public are 1) better aware of the hazards in their community, and 2) better understand their own preparedness obligations and opportunities; and,
- Use Federal programs that are available to you such as the HMEP Grant which provide monies for various hazard mitigation uses to the LEPC.

**Additional Announcements:**

Jon Brown from Sinclair Oil mentioned that they would be having an exercise in September to simulate a spill into the South Platte River and to deploy a boom on the river. The date is **TBD** and the location will be at 124<sup>th</sup> Avenue and Brighton Road on the South Platte River.

The next meeting will be on June 27, 2016, from 11:00 am to 1:00 pm, the location will be determined at a later date based on the potential agenda/activities planned.

**Adjourn**

The meeting was adjourned at 1:07 pm.

**NOTE: IF YOU WOULD LIKE TO VOLUNTEER FOR A PRESENTATION OR TO SHOWCASE YOUR BUSINESS AND SPONSOR LUNCH FOR THE NEXT MEETING PLEASE CONTACT RICHARD.**

Meeting minutes respectfully submitted by Deanne Kelly, Tri-County Health Department, LEPC Secretary