



ADAMS COUNTY

COLORADO
BOARD OF COUNTY COMMISSIONERS

Eva J. Henry - District #1
Charles "Chaz" Tedesco - District #2
Erik Hansen - District #3
Steve O'Dorain - District #4
Jan Pawlowski - District #5

**STUDY SESSION AGENDA
TUESDAY
November 22, 2016**

ALL TIMES LISTED ON THIS AGENDA ARE SUBJECT TO CHANGE.

- | | | |
|-------------------|---------------------|---|
| 10:00 A.M. | ATTENDEE(S): | Nancy Duncan |
| | ITEM: | 4th Amendment to 2016 Budget |
| 10:30 A.M. | ATTENDEE(S): | Jeanne Shreve |
| | ITEM: | 2017 Regional Transportation Projects |
| 11:00 A.M. | ATTENDEE(S): | Todd Leopold |
| | ITEM: | Administrative Item Review / Commissioner Communications |
| 11:30 A.M. | ATTENDEE(S): | Heidi Miller |
| | ITEM: | Executive Session Pursuant to C.R.S. 24-6-402(4)(a) and (e) to Discuss the Transfer or Sale of Real Property and to Instruct Negotiators Accordingly |
| 12:00 P.M. | ATTENDEE(S): | Sean Braden |
| | ITEM: | Adams County Facilities Tour |

(AND SUCH OTHER MATTERS OF PUBLIC BUSINESS WHICH MAY ARISE)

AGENDA IS SUBJECT TO CHANGE



STUDY SESSION AGENDA ITEM

DATE: November 22, 2016
SUBJECT: Fourth Amendment to the 2016 Budget Report
FROM: Nancy Duncan, Budget Manager
AGENCY/DEPARTMENT: Budget Office
ATTENDEES: Budget Office Staff
PURPOSE OF ITEM: Review requested amendment items with the Board of County Commissioners and answer any questions regarding these items.
STAFF RECOMMENDATION: After review of the Fourth Amendment, to adopt the 2016 Fourth Amendment at a future Public Hearing.

BACKGROUND:

This is to amend the 2016 Adams County Adopted Budget.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

County Manager's Office and Budget Office

ATTACHED DOCUMENTS:

2016 4th Budget Amendment Summary
2016 4th Budget Amendment Detail

FISCAL IMPACT:

Please check if there is no fiscal impact. If there is fiscal impact, please fully complete the section below.

Fund: _____

Cost Center: _____

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			_____

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			_____

New FTEs requested: YES NO

Future Amendment Needed: YES NO

Additional Note:

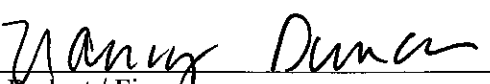
Due to the length of the amendment, please see attached Amendment Summary and Detail for fiscal impact.

APPROVAL SIGNATURES:

APPROVAL OF FISCAL IMPACT:




Todd Leopold, County Manager



Nancy Duncan
Budget / Finance

Raymond H. Gonzales, Deputy County Manager



Bryan Ostler, Interim Deputy County Manager

Exhibit A - Amendments

Fourth Amendment to the 2016 Budget
 Resolution No. TBD
 For Adoption on: December 6, 2016
 Study Session on: November 22, 2016



Purpose of Resolution:

A resolution to amend the 2016 Budget. Summary information by Fund and Department is listed below. Additional detailed information is attached for consideration and review.

Fund	Department	Expenditure Amount	Revenue Amount	Use of Fund Balance	FTE
GENERAL FUND	County Manager's Office-Justice Services	\$75,000	\$0	\$75,000	-
	Deputy County Manager-Administrative Services-Finance	125,000	-	125,000	-
	Deputy County Manager-Operations-Intergovernmental/Legislative	14,500	-	14,500	-
	Sheriff's Office	252,474	252,474	-	-
	Transportation-GF	625,000	500,000	125,000	-
ROAD & BRIDGE FUND	Transportation	248,600	-	248,600	5.00
	Transportation	600,000	-	600,000	-
	Transportation	175,000	-	175,000	-
	Transportation	2,700,000	-	2,700,000	-
GOLF COURSE FUND	Golf Course	46,000	-	46,000	-
FLEET MANAGEMENT FUND	Fleet	-	600,000	(600,000)	-
	Fleet	600,000	-	600,000	-
Total Appropriation		\$5,461,574	\$1,352,474	\$4,109,100	5.00

Fund Summary	Expenditure Amount	Revenue Amount	Use of Fund Balance	FTE
GENERAL FUND	\$1,091,974	\$752,474	\$339,500	-
ROAD & BRIDGE FUND	3,723,600	-	3,723,600	5.00
GOLF COURSE FUND	46,000	-	46,000	-
FLEET MANAGEMENT FUND	600,000	600,000	-	-
Total Appropriation	\$5,461,574	\$1,352,474	\$4,109,100	5.00

AMENDMENTS

**Fourth Amendment to the 2016 Budget
Resolution No.
For Adoption: December 6, 2016
Study Session: November 22, 2016**



Department - (Division)	Source of Funding (Carryover, Fund Balance, Grant, Miscellaneous Revenue)	Expenditure Amount	Revenue Amount	Use of Fund Balance	Ongoing (X)	Reason for Amendment	FTE
GENERAL FUND							
County Manager's Office-Justice Services	Fund Balance	\$75,000	\$0	\$75,000		This will be used to procure an independent contractor to assist in a CJCC Strategic Plan and also to purchase an additional OJBC membership. This was approved in AIR on August 16, 2016.	
Deputy County Manager-Administrative Services-Finance	Fund Balance	125,000	0	125,000		A Local Financing Study will identify how to pay for and manage investments that create the most improved quality of life, dispersed equity, and highest return on investment and expand on the County's understanding of the capacity for financing projects through both traditional and innovative funding strategies. The study will also examine the public support for different financing strategies and support. Local Financing Study- Study Session 10/21/2016	
Deputy County Manager-Operations-Intergovernmental/Legislative	Fund Balance	14,500	0	14,500		Via Mobility Services will provide rural transportation to mobility challenged residents of Adams County. This request is for the County Match. Federal & Local Funding of \$44,500 has already been received.	
Sheriff's Office	Grant Revenue	252,474	252,474	0		This is a continuation of a Sheriff's Office Grant which has been received since 2013. The grant amount was unknown until recently. This grant runs until July 2017 and is for Jail Based Behavioral Health Services (JBBHS). This is a contract with Community Reach Center.	
Transportation-GF	Federal Grant	625,000	500,000	125,000		Per the IGA done February 10, 2015 (Original IGA 06/6/10), this will allow for the pass-through DRCOG Grant of \$500,000 with a County contribution of \$125,000 for the Little Dry Creek Pedestrian Bridge. The amount was originally budgeted in 2014, but not carried forward as the design was not complete.	
TOTAL GENERAL FUND		\$1,091,974	\$752,474	\$339,500			0.0
ROAD & BRIDGE FUND							
Transportation	Fund Balance	\$248,600	\$0	\$248,600	X	These five (5) FTE will allow for increased service level on non-paved roads. Approved in Study Session on October 18, 2016.	5.0
Transportation	Intrafund Transfer	600,000	0	600,000		Two (2) additional Motor Graders for the additional FTE were approved in Study Session on October 18, 2016.	
Transportation	Fund Balance	175,000	0	175,000		Complete Streets provides a connected and safe community to walk, bicycle, use transit, and travel in vehicles. The creation of a Complete Streets Policy will direct planners, engineers, and developers using a variety of new street typologies that accommodate modes of transportation. Complete Streets Study -Study Session 10/21/2016.	
Transportation	Fund Balance	2,700,000	0	2,700,000		The 2016 Adopted Budget included installment payments for the payment of the I-25 Soundwalls. The decision was made in Study Session to make the full payment instead of installment payments. This will allow for the full payment to be made in 2016.	
TOTAL ROAD & BRIDGE FUND		\$3,723,600	\$0	\$3,723,600			5.0

Department - (Division)	Source of Funding (Carryover, Fund Balance, Grant, Miscellaneous Revenue)	Expenditure Amount	Revenue Amount	Use of Fund Balance	Ongoing (X)	Reason for Amendment	FTE
GOLF COURSE FUND							
Golf Course	Fund Balance	\$46,000	\$0	\$46,000		The bids for bathroom renovations at the Golf Course came in higher than originally expected. This additional amount will allow for completion of the project.	
TOTAL GOLF COURSE FUND		\$46,000	\$0	\$46,000			0.0
FLEET MANAGEMENT FUND							
Fleet	Intrafund Transfer	\$0	\$600,000	(\$600,000)		Transfer from the Road & Bridge Fund to purchase Motor Graders per BoCC. Study Session on October 18, 2016.	
Fleet	Fund Balance	600,000	0	600,000		Purchase of two (2) Motor Graders for Road & Bridge per BoCC. Study Session on October 18, 2016.	
TOTAL FLEET MANAGEMENT FUND		\$600,000	\$600,000	\$0			0.0
TOTAL ALL FUNDS - 2015 2ND AMENDMENT		<u>\$5,461,574</u>	<u>\$1,352,474</u>	<u>\$4,109,100</u>			<u>5.0</u>



STUDY SESSION AGENDA ITEM

DATE: November 22, 2016
SUBJECT: Review of 2017 Budget Requests for Regional Priorities
FROM: Jeanne M. Shreve
AGENCY/DEPARTMENT: County Manager's Office
ATTENDEES: Jeanne Shreve
PURPOSE OF ITEM: Review background for Regional Priorities and their associated budget requests for 2017
STAFF RECOMMENDATION: Review and direction from the Board on 2017 budget requests

BACKGROUND:

Adams County and its cities are working on the current set of regional transportation priorities since the ADCOG County Hearing with CDOT, DRCOG and RTD on October 9, 2014. Through our IGA for Collaborative Transportation Planning, we revisit the priority list ~ every 3-4 years and staff will begin this re-evaluation process in 2017, in anticipation of the DRCOG 'call for TIP projects' in 2018. For the Board's use, attached is the 2014 ADCOG County Hearing presentation, including talking points, to provide some context to the discussion of 2017 budget requests.

The purpose of including the 2014 ADCOG County Hearing presentation is to refresh/introduce the framework for how ADCOG staff (known as the Adams Movers Group, or 'AMG') is pursuing the next reasonable phase of each priority regional project. There are, of course, always refinements to the plan, but the AMG is generally consistent with the approach outlined in the presentation to CDOT, DRCOG and RTD.

The 2017 budget requests for regional transportation projects continues the ADCOG 2014 approach for advancing our needed multi-modal infrastructure.

Key Dates and correspondence for Elected Officials' Updates on the most current ADCOG priority list of projects:

- June 28, 2016 – 2017 Budget requests for regional projects
- 2016 -- Majority of transportation priorities bundled under general updates for Intergovernmental Relations Office
- March 3, 2015 – Study Session with Board of County Commissioners on regional transportation priorities

- October 28, 2014 – Study Session with Board of County Commissioners on ADCOG County Hearing
- October 9, 2014 – ADCOG County Hearing with RTD, CDOT and DRCOG
- September 12, 2014, memo to Executive Committee of ADCOG on upcoming County Hearing
- March 21, 2014, ADCOG Breakfast AMG presentation on 2014 Transportation Priorities
- 2014 – all Town Hall meetings, presentation focused on approaches to advancing the ‘2010’ regional priorities and that the county and its cities were currently updating the list of priorities for 2014.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Transportation Department, Budget and Finance

ATTACHED DOCUMENTS:

June 28, 2016 Budget requests slide (updated) – to be distributed on Monday
2014 ADCOG County Hearing Presentation – to be distributed on Monday

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New FTEs requested: YES NO

Future Amendment Needed: YES NO

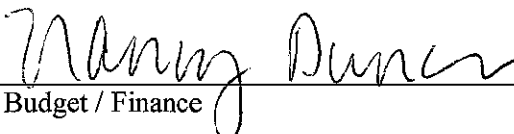
Additional Note:

APPROVAL SIGNATURES:


APPROVAL OF FISCAL IMPACT:



Todd Leopold, County Manager



Nancy Duncanson
Budget / Finance



Raymond H. Gonzales, Deputy County Manager

Bryan Ostler, Interim Deputy County Manager