

Adams County Community Services Block Grant Advisory Council Meeting Minutes

Meeting Name	CSBGAC Regular Meeting	Date	September 11 th , 2020
Location	Via Zoom Meeting	Time	8:30 am- 10:00 am
In Attendance	Low-Income Representatives:		
	Emily Fleishmann, Chair	Present	
	George Maxey	Absent	
	Pamela Spivey	Absent	
	Public Representatives:		
	Stacy Woolley	Absent	
	Lee Jones	Present	
	Nina Myers	Present	
	Private Representatives:		
	Leslie Carrico	Present	
	John Morse	Present	
	Lily Maddux, Vice-chair	Present	

TOPIC	COMMENTS:
<p>I. Welcome</p> <p>a. Meeting called to order at 8:35 a.m., roll call via introductions.</p> <p>b. Quorum was present.</p>	<p>Lead: Chair, Emily</p>
<p>II. Business</p> <p>a. Approval of Minutes for December 13th, 2019 <i>Motion to approve minutes, seconded and unanimously approved.</i></p> <p>b. Elections: CSBG Specialist noted that per bylaws, elections were to take place in our annual March meeting, however, due to the pandemic, the meeting was cancelled. The current Chair and Vice-chair stated they were interested in continuing in the position, unless someone else was interested. No one was interested. <i>Motion to approve elections, seconded and unanimously approved.</i></p> <p>c. The Community Needs Assessment, developed by OMNI Institute and the Community Action Plan were reviewed (documents were sent out previously via email). Leslie asked if the Community Needs Assessment could be shared with other key stakeholder, like cities within Adams County. CSBG Specialist would send out via email for members to share. <i>Motion to approve Community Needs Assessment, seconded and unanimously approved.</i> <i>Motion to approve the recommendation of the Community Action Plan to the Board of County</i></p>	<p>Org. Standard: 3.5, 2.3 and 8.7</p>

<p><i>Commissioners, seconded and unanimously approved.</i></p> <ul style="list-style-type: none"> d. The CSBG Specialist would send the Financial Report to the members via email, since the report was not updated. NOTE: Report sent 9/17/2020 to members for review. e. The bylaws were briefly reviewed, however, the board wanted additional time to review and submit any changes. NOTE: Bylaws sent 9/17/2020 to members for review. f. CSBG Specialist reminded members to submit their signed conflict of interest policy form via email. g. The CSBG Annual Report, which includes total # served and outcomes, was reviewed by members. Discussions were had on some areas where #'s seemed lower than expected. CSBG Specialist shared that the original goals were not 'labeled' in the correct category. Higher outcomes were seen in the correct categories. CSBG Specialist mentioned report was challenging to review. h. Due to the CSBG Specialist's computer screen freezing, the Strategic Plan would be emailed to the members as well. NOTE" Report sent 9/17/2020 to members for review. i. Finally, the Adams County 2019 audit link was shared for members to review. 	<p>Org. Standard: 5.9</p> <p>Org. Standard: 5.4</p> <p>Org. Standard: 5.6</p> <p>Org. Standard: 9.3</p> <p>Org. Standard: 6.5</p> <p>Org. Standard: 8.3</p>
<p>III. Next meeting - Scheduled for December 11th, 2020 at 8:30 a.m.</p>	
<p>IV. Adjourn</p> <ul style="list-style-type: none"> a. Meeting adjourned at 9:20 a.m. 	