



**ADAMS COUNTY**  
COLORADO

**Community & Economic Development Department  
Planning & Development**

4430 S. Adams County Pkwy., 1st Floor, Suite W2000B  
Brighton, CO 80601-8218  
Phone: 720.523.6800  
Website: [adcogov.org](http://adcogov.org)

# TEMPORARY USE PERMIT FOR FIREWORKS SALES

All Temporary Use Permit Applications for fireworks sales shall be submitted by the last business day in May (4-05-02-05-02). Please include this page with your submittal. Submittal instructions are at the top of page 2. More information about checklist items can be found on page 2.

Development Application Form

Ownership Authorization

Written Explanation

Local Fire Department Approvals

Water, Sanitation, Utilities, and Trash Documentation

Access Permit Documentation

Site Plan (see pg. 5)

State of Colorado Department of Public Safety License

Certificate of Insurance with Adams County Government as the Beneficiary

<b>Fees Due When Application is Deemed Complete</b>	
Temporary Use Permit	\$1,100

# Temporary Use Permit for Fireworks Sales Guide to Development Application Submittal

All applications shall be submitted electronically to [epermitcenter@adcogov.org](mailto:epermitcenter@adcogov.org). If the submittal is too large to email as an attachment, the application may be sent as an unlocked Microsoft OneDrive link. Alternatively, the application may be delivered on a flash drive to the One-Stop Customer Service Center. All documents should be combined in a single PDF. Once a complete application has been received, fees will be invoiced and payable online at [www.permits.adcogov.org](http://www.permits.adcogov.org).

---

## Ownership Authorization

- A copy of the lease agreement or a formal letter from the property owner.

## Written Explanation

- Clear and concise description of the operations of the facility. The explanation shall include hours of operations, size of any tent or structures, construction materials of any tent or structure, drawings (including dimensions) of all signage being proposed. Please review Section 4-05-02-05-12 and demonstrate compliance with structure exit requirements.

## Local Fire Department Approval

- A stamped site plan from the applicable fire district and approval letter.

## Water, Sanitation, Utilities, and Trash Documentation

- If no public water or sewer is available on the site, you must provide an explanation as to how water and sanitation will be provided.
- If public water or sewer is available on the site, you must provide a written statement from the utility provider indicating service will be provided.
- Proof of a handwashing or sanitation station or sanitizer.
- A copy of any contracts demonstrating trash services.
- A written statement from the appropriate from any electric or gas provider indicating that they serve the property. Alternatively, a copy of the current bill from a utility provider can suffice.
- If an electrical generator is used, indicate the location on your site plan.

## Proof of Taxes Paid:

- All taxes on the subject property must be paid in full. Please contact the Adams County Treasurer's Office or <http://www.adcotax.com/treasurer>

## Access Permit

- Documentation of an approved

access (driveway). Depending on the roadway, this could be from a City, County, or State. To determine who has jurisdiction of each roadway, please e-mail [cedd-eng@adcogov.org](mailto:cedd-eng@adcogov.org) and provide the roadway name and general location.

## Site Plan Showing Proposed Development:

- Include streets, driveways, parking areas, existing structures, proposed structures, wells, septic systems, easements, utility lines, the location of clear areas (required by Section 4-05-02-05-10), location of any signs or attraction devices, proposed structure setbacks to property lines and buildings, location of exits on the proposed structures, location of trash and storage containers, parking spaces, propane tanks, and electrical generators.

## State of Colorado Department of Public Safety License

- A copy of the public safety license issued by the State of Colorado.

## Certificate of Insurance:

- Please provide a certificate of insurance in the amount of \$1,000,000 and have Adams County listed as additional insured.



## DEVELOPMENT APPLICATION FORM

### Application Type: Temporary Use Permit for Fireworks Stands

PROJECT NAME:

#### APPLICANT

Name(s):  Phone #:

Address:

City, State, Zip:

2nd Phone #:  Email:

---

#### OWNER

Name(s):  Phone #:

Address:

City, State, Zip:

2nd Phone #:  Email:

---

#### TECHNICAL REPRESENTATIVE (Consultant, Engineer, Surveyor, Architect, etc.)

Name:  Phone #:

Address:

City, State, Zip:

2nd Phone #:  Email:

---

**DESCRIPTION OF SITE**

Address:

City, State, Zip:

Area (acres or square feet):

Tax Assessor Parcel Number

Existing Zoning:

Existing Land Use:

Proposed Land Use:

Have you attended a Conceptual Review? YES  NO

If Yes, please list PRE#:

I hereby certify that I am making this application as owner of the above described property or acting under the authority of the owner (attached authorization, if not owner). I am familiar with all pertinent requirements, procedures, and fees of the County. I understand that the Application Review Fee is non-refundable. All statements made on this form and additional application materials are true to the best of my knowledge and belief.

Name:

Date:

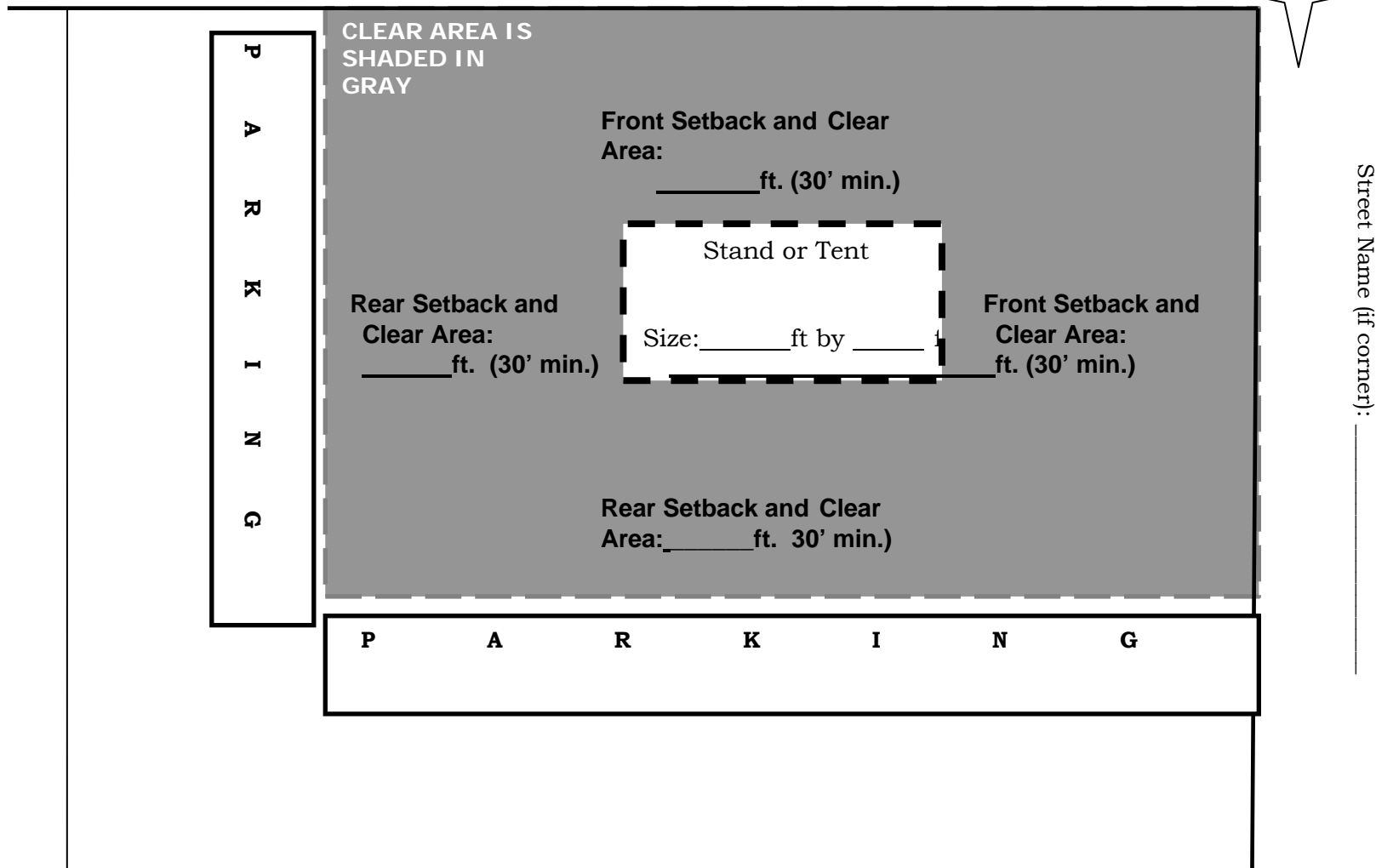
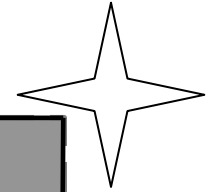
Owner's Printed Name

Name:

Owner's Signature

# EXAMPLE OF A FIREWORKS SITE PLAN – DO NOT USE

Street Name: \_\_\_\_\_



Setbacks and Clear Areas are measured from the anchor point of a tent or the supporting wall of a stand. Please fill in the dimensional measurements/setbacks on the above drawing. Place an "N" on the point of the star which faces north. Draw in any detached storage facilities and indicate their associated setbacks and clear areas (Minimum of 30 feet in any direction). Include the location of banners, flags, propane tanks, and trailers. The minimum separation between the stand or tent and a building, flammable liquids, or fuel dispensing operations is 50 feet.

## Adams County Fireworks Stand/Tent Requirements

I, the owner of a fireworks stand/tent, have received, read, and understand all information and handouts regarding requirements by Adams County for a fireworks stand/tent in unincorporated Adams County. I have also contacted the appropriate fire protection district and certify that I have read and understand their regulations.

---

Signature of Stand Owner

---

Stand Address

---

Signature of Stand Owner

---

Phone No. of Stand Owner

---

Date

