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Adams County
Local Emergency Planning Committee (LEPC)
December 15, 2014
Minutes

Attendees List: Please see attached.

Thank you to *Troy Swain* with *PDC Energy* for providing lunch!

Pat Conroy, Chair was unable to attend the meeting so Abel Montoya, Committee Vice- Chair called the meeting to order at 11:04 and asked Heather for any updates she wanted to share before she had to leave for another meeting. Heather announced that they have hired a new Coordinator who will begin work on January 20, 2015. His name is Richard Atkins and he is from Oklahoma.

Introductions were completed followed by approval of the October meetings after a motion by Karl Smalley, and a 2nd by Rob Martinez.

Legislative/Regulatory Update – Christine Francescani

There were no regulatory updates. If anyone hears of new regulatory information or have questions on regulations as they pertain to operating an LEPC please forward these questions to Heather McDermott (hmcdermott@adcogov.org) or Richard Atkins (ratkins@adcogov.org) after January 20th. Emergency Management will work with the County Attorney to bring these questions to the table for the LEPC.

Continuing Business – Abel & Heather

- a. Abel gave an update of the status of the County Oil & Gas MOU and IGA Status. There was a meeting with the operators on December 5th. The public hearing is scheduled for December 16th but in order to allow more time for the operators to comment on the proposal, it will be recommend to continue the public hearing



on January 6, 2015. If you have questions or comments about the MOU and IGA you can send inquiries to the Planning Commission prior to the hearing or contact Abel (amontoya@adcogov.org) for additional information.

- b. Heather provided an update on the Goals/Status Report which is now listed in order of priority based on the survey.
 1. The framework for conducting the HVA was scheduled to be discussed by Pat Conroy and has been tabled until the next meeting since Pat was not in attendance. Heather proposed that a simple model be utilized that rates facilities on a point score. The point score would be based on the quantity and type of hazardous material along with the number of critical infrastructure affected within the zone of the facility. The higher the score of the facility, the greater the priority to address community planning.

A question was presented about how the County ensures that where a facility poses little or no threat now because there is no infrastructure located around it, how do we ensure a buffer zone is maintained around the facility in the future? *Action Item: Abel and Heather will present at the next meeting on the Planning Department Review process and propose ideas for better integration of the LEPC.*

2. ESF 10 HazMat Annex – the annex will be reviewed in conjunction with a table top exercise January – April 2015. More information about the table top to follow after the 1st of the year.
3. Public Education & Outreach – Rob Martinez provided a final draft of the LEPC brochure he has been working on. If you have suggested edits please provide them to Rob Martinez (rmartinez@cityofwestminster.us). Once the brochure contact



information is finalized the Adams County PIO Department will provide a new and improved look to the content. The brochure will be made available to all the agencies and cost sharing for printing will be discussed if necessary.

4. Spill Mitigation - Information was provided on the on-line spill mitigation reporting process and desire to map and identify frequent flyers. Question was raised as to whether online reporting should be mandatory. This was overall discouraged as simply getting the information provides a baseline of information that the LEPC should not discourage. *Action Item: Heather will work with new coordinator and Planning Dept. to present to the LEPC on proposed process for mapping and sharing spill report info.*
5. Facility Emergency Planning – This goal would consist of visiting facilities and helping them to develop or update their Spill Mitigation Plans. This is a difficult task as the Tier II software is largely ineffective for purposes of analyzing data effectively or for exporting data effectively. The County is researching ways to address this and the topic will be addressed further once the new coordinator is on board.

There was also some discussion about holding Pipeline meetings in front of the LEPC. It was decided that Adams County will work with the industry to schedule an annual update at an upcoming LEPC meeting. It was suggested that these updates could be scheduled annually for a specific monthly meeting.

Jon Brown with Sinclair Oil reported that the terminal located at 96th Avenue and I-76 will be building a butane storage tank in 2015.

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New Business:

There was no new business

Presentations:

A presentation by Pat Conroy from the state LEPC conference was postponed until a later date as was the presentation from Marilyn Losoya regarding the Koppers Denver Community Advisory Panel.

Nancy Prince from COGCC presented on the Colorado Oil & Gas Spill Reporting, Response and Remediation program. There is a lot of specific information that can be found on their website at www.cogcc.state.co.us

Additional Comments

Lisa Ciazza from Aurora announced that the Aurora LEPC meeting is scheduled for Wednesday, December 17th from 10am to 11:30 (meeting invite forwarded previously). Businesses and partners located in Aurora are encouraged to attend and RSVP to Lisa at (lciazza@auroragov.org).

Adams County LEPC meetings will be every other month, the next meeting is scheduled for February 23, 2015. A location and lunch host is needed.

Adjourn

The meeting was adjourned at 13:20

NOTE; IF YOU WOULD LIKE TO HOST OR PROVIDE LUNCH FOR THE FEBRUARY 23RD MEETING PLEASE CONTACT PAT CONROY

Meeting minutes respectfully submitted by Deanne Kelly, Tri-County Health Department, LEPC Secretary

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