



ADAMS COUNTY

COLORADO

BOARD OF COUNTY COMMISSIONERS

Eva J. Henry - District #1
Charles "Chaz" Tedesco - District #2
Erik Hansen - District #3
Steve O'Dorisio - District #4
Jan Pawlowski - District #5

STUDY SESSION AGENDA TUESDAY December 8, 2015

ALL TIMES LISTED ON THIS AGENDA ARE SUBJECT TO CHANGE.

- | | | |
|-------------------|---------------------|--|
| 12:30 P.M. | ATTENDEE(S): | Heidi Miller |
| | ITEM: | Executive Session Pursuant to C.R.S. 24-6-402(4)(b) and (e) for the Purpose of Receiving Legal Advice and Negotiation Discussions Regarding Memorandums of Understanding for Oil and Gas Applications |
| 1:00 P.M. | ATTENDEE(S): | Norman Wright / Kristin Sullivan |
| | ITEM: | Synergy Oil & Gas Discussion and COGCC Rulemaking Update |
| 1:30 P.M. | ATTENDEE(S): | Norman Wright / Joelle Greenland |
| | ITEM: | CDBG 2016/2017 Funding Recommendations |
| 2:00 P.M. | ATTENDEE(S): | Ed Finger |
| | ITEM: | Community Corrections Operations |
| 2:30 P.M. | ATTENDEE(S): | Nancy Duncan / Theresa Wilson / Pernell Olson / Raylene Taylor |
| | ITEM: | 2016 Budget Discussion |
| 3:00 P.M. | ATTENDEE(S): | Jeanne Shreve |
| | ITEM: | Regional Transportation Projects |
| 3:30 P.M. | ATTENDEE(S): | Todd Leopold |
| | ITEM: | Administrative Item Review / Commissioner Communications |

(AND SUCH OTHER MATTERS OF PUBLIC BUSINESS WHICH MAY ARISE)

AGENDA IS SUBJECT TO CHANGE



STUDY SESSION AGENDA ITEM

DATE OF STUDY SESSION: December 8 th , 2015
SUBJECT: Synergy Oil and Gas Discussion and Rulemaking Update
FROM: Norman Wright, Director of Community and Economic Development
AGENCY/DEPARTMENT: Community and Economic Development
ATTENDEES: Norman Wright, Kristin Sullivan, Jen Rutter
PURPOSE OF ITEM: To provide information and status update on current projects/activities
STAFF RECOMMENDATION: No recommendation; this is a status update

BACKGROUND:

In the arena of Oil and Gas operations, two major activities are of particular interest to the County: the potential application for a Large UMA Facility known as "Wadley Farm", which is a project under development by Synergy Resources Corporation and the COGCC rulemaking hearings that have been underway since November. Both activities have potential impact to the County and both are still very much in a state of development where information changes frequently and no certain outcomes are known.

As a result, staff from the Community and Economic Development department will provide an update with the latest information on both fronts. In summary, there is no new information regarding the Wadley Farm submittal as of October 3rd when a Study Session was last held on the topic. Meanwhile, with the COGCC rulemaking hearings, the only update thus far is that of the seven topics under consideration, only two have been fully vetted at this point. Additional hearings are being scheduled for December 7th and a time-to-be-determined in mid-January. Staff will provide brief notes on what has been discussed thus far. No official actions have been taken.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Community and Economic Development

ATTACHED DOCUMENTS:

There are no attachments

FISCAL IMPACT:

Either mark X if there is no fiscal impact or provide the following information for the recommended action:

Fund(s):	
Cost center(s):	
Self-generated / dedicated revenues:	\$
Annual operating costs:	\$
Annual net operating (cost) / income:	\$
Capital costs:	\$
Expenditure included in approved operating budget:	\$
Expenditure included in approved capital budget:	\$
New FTEs requested:	

Additional Note:

There is no fiscal impact. This is an update on existing legislative and regulatory efforts.

APPROVAL SIGNATURES:

APPROVAL OF FISCAL IMPACT:



Todd Leopold, County Manager



Budget / Finance



Raymond H. Gonzales, Deputy County Manager

Ed Finger, Deputy County Manager



STUDY SESSION AGENDA ITEM

DATE OF STUDY SESSION: December 8, 2015
SUBJECT: 2016/2017 CDBG Funding Recommendations
FROM: Norman Wright, Community & Economic Development Director
AGENCY/DEPARTMENT: Community Development
ATTENDEES: Norman Wright and Joelle Greenland
PURPOSE OF ITEM: Discussion of the Community Development Block Grant (CDBG) funding recommendations for PY2016/2017. Board approval is required at a public hearing in accordance with U.S. Department of Housing and Urban Development (HUD) regulations and the County's Citizen Participation Plan prior to recommendations being submitted to HUD in the County's 2016 Annual Action Plan.
STAFF RECOMMENDATION: Approve the 2016/2017 CDBG funding recommendations at the December 15, 2015 hearing for subsequent submittal to HUD in the County's 2016 Annual Action Plan.

BACKGROUND:

The CDBG program, administered by HUD provides funds to local jurisdictions and non-profit agencies to improve the physical, economic, and social conditions in Adams County. Funds are intended to provide decent housing, suitable living environments and economic opportunities for low to moderate income persons. The primary purpose of CDBG funds is for projects referred to as "bricks and mortar" such as housing, public facilities, and improvements or for economic development projects.

Adams County is designated by HUD as an Urban County, and has been administering CDBG funds for the Town of Bennett, unincorporated Adams County and the cities of Brighton, Commerce City, Federal Heights and Northglenn. In July 2015, HUD accepted the renewal of the IGA with these municipalities to participate in the Urban County. In late October, HUD advised Commerce City that it mistakenly did not notify Commerce City back in the spring of 2015 of its eligibility to be its own entitlement based on its population meeting the threshold of 50,000. On November 6, 2015, HUD contacted the County to discuss the situation, and the County advised HUD that it was not opposed to Commerce City becoming its own entitlement. However, the County requested that an answer be provided by November 25, 2015 in order for it to meet its Urban County HUD requirements for PY2016. On November 24, 2015, Commerce City verbally advised the County of its intent to be its own entitlement under the HUD CDBG program. Therefore, it will be proceeding with terminating the IGA with the County related to its involvement with the Urban County and will not be receiving a 2016 CDBG allocation through the Urban County.

Funding for PY 2016/2017 is based on estimates from CDBG funds awarded in 2015 (\$1,625,647) less Commerce City's anticipated allocation (\$400,000) for a total of \$1,225,647. HUD notifies grantees of actual amounts in early 2016. Using the \$1,225,647, and subtracting out the allowable 20% for administration costs, the estimated award for projects for PY2016/2017 is \$980,518 (see below for calculations). In addition, \$421,000 (partly from Adams County's 2015 allocation and unprogrammed funds from previous years) needs to be reprogrammed to projects in 2016. Therefore, the total 2016/2017 CDBG Funding is projected to be \$1,425,588.

2016-2017 Estimated CDBG Funding	\$ 1,225,647
2016-2017 ACCD Program Administration (20%)	\$ 245,129
Available 2016-2017 CDBG Funds	\$ 980,518
2015 Adams County Reprogrammed Funds	\$ 421,000
Other 2015 Unprogrammed Funds	\$ 24,070
Total 2016-2017 CDBG Funding	\$ 1,425,588

Based on the Urban County formula, allocations for the Urban County members for PY2016/2017 are as follows:

Jurisdiction	2016 Allocation
City of Northglenn	\$205,347
City of Brighton	\$186,363
City of Federal Heights	\$72,878
Town of Bennett	\$12,978
Unincorporated A.C.	\$502,952

2016/2017 PROJECT RECCOMENDATIONS:

Based on guidance from HUD, ACCD staff determined the best use of Adams County's allocation of CDBG funds. All recommendations will meet HUD national objectives, as well as the County's goals and objectives outlined in its 2015-2019 Consolidated Plan adopted in May, 2015 by the Board. The Consolidated Plan is a strategic plan that governs the use of federal housing and community development funds with three main objectives: 1) Housing; 2) Community and Economic Development; and 3) Senior and Prioritized Populations. The following are CDBG project recommendations for PY 2016/2017:

City of Northglenn (ADA Sidewalks)	\$ 205,347
City of Brighton (Minor Home Repair)	\$ 186,363
City of Federal Heights (Code Enforcement)	\$ 58,000
City of Federal Heights (Minor Home Repair)	\$ 14,878
Town of Bennett (Public Facilities/Park)	\$ 306,000
Adams County Transportation Department (ADA Sidewalks)	\$ 475,000
Adams County (Minor Home Repair)	\$ 180,000
Total	\$ 1,425,588
Town of Bennett (Food Bank/Reserve Project)	\$ 79,240

City of Northglenn: \$205,347

Install new ADA compliant sidewalks in low to moderate income neighborhoods throughout the City to improve overall mobility and accessibility to residents. Such accessibility will include access to other residential areas as well as connections to neighborhood services in commercial areas and public facilities. Infrastructure improvements reduce neighborhood blight and decline while improving streetscapes for areas that are beyond their intended lifecycle.

City of Brighton: \$186,363

Minor Home Repair Program (MHR) to individual homeowners with low-to-moderate income throughout the City. The program will address essential home repairs that are in danger of failure or that could lead to health, safety, or sanitation issues. ACCD staff will administer the MHR program for the City retaining 20% of the City's allocation or approximately \$37,000.

City of Federal Heights: \$58,000

Salary for an inspector for the City's Rental Housing Inspection Program to promote affordable, safe, sanitary, and healthy rental housing for residents. With an aging rental stock of approximately 2,500 rental units, this has been a successful city- wide program to bring the units into code compliance. The program has actively reduced deteriorating neighborhoods and slum/blight concerns.

City of Federal Heights: \$14,878

Minor Home Repair Program (MHR) to individual homeowners with low-to-moderate income throughout the City. The program addresses repair issues that are in danger of failure or that could lead to health, safety, or sanitation issues. ACCD staff will administer the MHR program for the City retaining 20% of the City's allocation or approximately \$2,800.

Town of Bennett: \$306,000

Fund the replacement of Centennial Park which was identified by the Town of Bennett in 2009 as a high priority for replacement after seeking community input on current and future park facility needs. Centennial Park is currently non-ADA compliant, poses public safety risks, and does not meet the needs of the current neighborhood users. The town believes the park will become a community resource and asset for this primarily very low income neighborhood.

Town of Bennett: \$79,240 (Reserve Project)

This project is a reserve project if the Centennial project falls through. The Town of Bennett's food bank is in need of new equipment to improve the capacity of the food storage by installing new commercial grade refrigerators and freezers. In addition, a new generator will ensure the protection of food during power outages. Funding of the project will expand the ability of the food bank to serve both senior and low to moderate income populations.

Unincorporated Adams County: \$475,000

Install new sidewalks in the Berkeley neighborhood to improve overall mobility and accessibility of the residential neighborhood established in 1916 located within the southwestern corner of unincorporated Adams County. The project objectives are to enhance the overall historic neighborhood of Berkeley with ADA accessibility connectivity including ADA compliant sidewalks and the addition of ADA pedestrian ramps. Residents of Berkeley have expressed the need to provide pedestrian connectivity at numerous 2014 and 2015 community and town hall meetings. In addition, it would address the need for complete sidewalks as identified as a Goal in the Berkeley Neighborhood plan adopted by the County in 2008.

Unincorporated Adams County, Minor Home Repair: \$180,000

MHR Program to individual homeowners with low-to-moderate income throughout unincorporated Adams County. The program addresses essential repair issues that are in danger of failure or that could lead to health, safety, or sanitation issues. ACCD staff will administer the MHR program for the County retaining 20% of County's allocation or approximately \$36,000.

ATTACHED DOCUMENTS:

2016/2017 CDBG PPT Presentation

FISCAL IMPACT:

Either mark X if there is no fiscal impact or provide the following information for the recommended action:

Fund(s):	
Cost center(s):	
Self-generated / dedicated revenues:	\$
Annual operating costs:	\$
Annual net operating (cost) / income:	\$
Capital costs:	\$
Expenditure included in approved operating budget:	\$
Expenditure included in approved capital budget:	\$
New FTEs requested:	0

Additional Note:

No impact to general funds as all CDBG funding is 100% funded by HUD.

APPROVAL SIGNATURES:



Todd Leopold, County Manager



Raymond H. Gonzales, Deputy County Manager

Ed Finger, Deputy County Manager

APPROVAL OF FISCAL IMPACT:



Budget / Finance

A presentation to the BoCC regarding

2016-2017 CDBG Funding Recommendations

Adams County Community Development



ADAMS COUNTY
COLORADO

Background

The Community Development Block Grant (CDBG), administered by the U.S. Department of Housing and Urban Development (HUD), provides local jurisdictions and non-profit agencies funding to improve the physical, economic and social conditions for low to moderate income populations in accordance with the County's 2015-2019 Consolidated Plan and 2016 Annual Action Plan to meet HUD national objectives.

2015-2019 Consolidated Plan Objectives

<i>Housing</i>	<i>Community and Economic Development</i>	<i>Seniors and other Prioritized Populations</i>
<ol style="list-style-type: none"> 1. Rental housing is available for income qualified persons 2. Affordable housing is located in areas easily adjacent to services 3. Affordable housing is available to purchase 4. Aging housing stock is rehabilitated and/or repaired for income qualified persons 	<ol style="list-style-type: none"> 1. More job services and job creation for Adams County residents 2. Public facilities and community resources are created and enhanced to support low to moderate-income populations 3. Invest strategically in neighborhoods to assist in revitalization 	<ol style="list-style-type: none"> 1. Prioritized populations have housing options 2. Services available for at-risk children 3. Education about housing and service options 4. Housing and services options near transit 5. Integration of prioritized populations into the community

HUD National Objectives

- *Benefiting Low- and Moderate-Income Persons (70%)*
- *Preventing or Eliminating Slums or Blight*
- *Meeting Urgent Needs*

Estimated 2016-2017 CDBG Funding

- PY 2016-2017 funding is based on estimates from PY 2015-2016 (\$1,625,647), less \$400,000* or \$1,225,647
- Reduced by 20% ACCD Program Administration allowance
- Additional 2015 reprogrammed monies will be allocated to 2016-2017 CDBG funding

2016-2017 Projected CDBG Funding**	\$1,225,647
2016-2017 ACCD Program Administration (20%)	(\$245,129)
Available 2016-2017 CDBG Funds	\$980,518
2015 Adams County Reprogrammed Funds	\$421,000
Other 2015 Unprogrammed Funds	\$ 24,070
Total 2016-2017 CDBG Funding	\$1,425,588

*City of Commerce City leaving Urban County to become its own Entitlement

**HUD notifies grantees of actual amounts in early 2016

Urban County Allocations

Jurisdiction	2016 Allocation
Town of Bennett	\$12,978
City of Brighton	\$186,363
City of Federal Heights	\$72,878
City of Northglenn	\$186,363
Unincorporated Adams County	\$205,347

2016-2017 CDBG Funding Recommendations

Jurisdiction	Project Description	Project Amount	Priority Type
City of Northglenn	ADA Sidewalks	\$205,347	Infrastructure
City of Brighton	Minor Home Repair	\$186,363	Housing
City of Federal Heights	Code Enforcement	\$58,000	Infrastructure
City of Federal Heights	Minor Home Repair	\$14,878	Housing
Town of Bennett	Neighborhood Park	\$306,000*	Public Facilities
Adams County Transportation Department	ADA Sidewalks	\$475,000	Infrastructure
Adams County Community Development	Minor Home Repair	\$180,000	Housing
Total CDBG Funding Allocation		\$1,425,588	
Reserve Project			
Town of Bennett	Community Food Bank	\$79,240	Public Facilities

*The Town of Bennett has received less than \$50,000 in the past decade.

Timeliness Ratio

- January 1st – CDBG Test Date
 - Must be at or below 1.5x Annual Allocation
- January 1, 2015 – County did not meet timeliness
- Key KPI to be timely by end of 2015
- November 30, 2015 – HUD officially acknowledges the County's timeliness status (1.42)
- December 2015 – ratio estimated to be 1.1
- KPI for 2016 estimated around 1.0

Next Steps

- November 17 – December 15, 2015
 - Public Comment Period
- December 15, 2015
 - BoCC Public Hearing
 - Begin Environmental Reviews
- Develop 2016 AAP
 - 30-day Public Comment Period
- Submit AAP to HUD late January/early February
 - 45-day HUD review period
- After AAP Approval:
 - Contracts Executed
 - Ensure Environmental clearances
 - Funding late-summer (HUD dependent)



STUDY SESSION AGENDA ITEM

DATE: December 8, 2015
SUBJECT: Community Corrections
FROM: Ed Finger, Deputy County Manager
AGENCY/DEPARTMENT: County Manager's Office, Community Corrections
ATTENDEES: Ed Finger, Deputy County Manager; Linda Angell, Community Corrections Coordinator
PURPOSE OF ITEM: To present a brief report and receive direction from the BoCC on a possible RFP for Community Corrections Operations
STAFF RECOMMENDATION: That the BoCC provide direction on a possible RFP for Community Corrections Operations

BACKGROUND:

In August, 2015 staff presented a report on operational alternatives for Community Corrections. Because of the time that has elapsed, staff intends to briefly cover the same report and discuss a potential request for proposal.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

County Manager's Office
Community Corrections

ATTACHED DOCUMENTS:

None

FISCAL IMPACT:

Either mark X X if there is no fiscal impact or provide the following information for the recommended action:

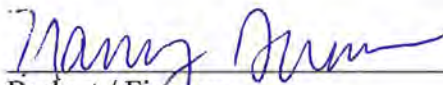
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Expenditure included in approved operating budget:	\$
Expenditure included in approved capital budget:	\$
New FTEs requested:	

APPROVAL SIGNATURES:

APPROVAL OF FISCAL IMPACT:




Todd Leopold, County Manager



Budget / Finance

Raymond H. Gonzales, Deputy County Manager



Ed Finger, Deputy County Manager

Statement of Purpose

- What are We Trying to Do:
 - Support alternative sentencing programs, including community corrections, that:
 - Are comprehensive and coordinated;
 - Reduce correctional costs and incarcerated populations;
 - Strengthen the “Continuity of Care” to increase successful rehabilitative outcomes for individuals in the criminal justice system, and provide vital programs and services for offenders; and,
 - Ensure the overall safety of the residents in Adams County.
 - Restore the operational capacity of the current community corrections system with an eye towards meeting future programmatic requirements.
 - Improve the quality and stability of future operations.

Intent

- There is more than one possible path to success. We want to make an informed, collaborative decision.
- Our intent is to incorporate and represent the interests of our many stakeholders in the county and the criminal justice system, including the Community Corrections Board.

Does the County want to be a Property Owner of a Community Corrections Facility ? (Previous Decision Point)

County Managed:

- **Positives**

- Facility condition control
- Better vendor transition control
- Break-even/revenue opportunity
- Eliminate alternative correctional facility uses
- CUP with no end date (if existing facility is acquired)
- Expansion capacity (if existing facility is acquired)
- Facilitates possible future transition to county operations

- **Concerns**

- Capital investment / financial risk
- Maintenance and repair

Vendor Managed:

- **Positives**

- Vendor financial liability and facility maintenance

- **Concerns**

- Control of facility condition
- Vendor transition limitations (separate owner condition)

Does the County want to have a Role in Managing the Program and Service Delivery of Community Corrections Programs ? (Pending Decision Point)

County Managed:

Positives

- Program / profit focus more balanced
- Collaborative opportunities with other entities
- Operational stability (staffing)
- Program development flexibility
- Possible revenue generation depending on size/bed space/program

Concerns

- Higher cost (staffing)
- Possible subsidy depending on size/bed space/program
- Longer program implementation timeframe

Vendor Managed:

Positives

- Developed programmatic experience and expertise
- Existing vendor community in place
- Financial liability on vendor

Concerns

- Different profit / program balance
- Reduced operational / program control

Comprehensive Strategy

- Alternative Sanctions Subcommittee
 - Opportunities to strengthen and diversify *all* alternative sanctions and diversion options within Adams County (i.e., community corrections, probation, pretrial services, juvenile services).
 - Offices involved: County Manager, Judiciary, Sheriff, Probation, Public Defender's Office, District Attorney's Office, Community Corrections, Victim Services, Criminal Justice Planning.
 - Six-month project plan.

Community Corrections Strategy

- What are We Trying to Do:
 - **Oversee community corrections, that:**
 - Reduce correctional costs and incarcerated populations;
 - Create successful rehabilitative outcomes for individuals in the criminal justice system by providing vital programs and services for offenders; and
 - Ensure the overall safety of the residents in Adams County.
 - **Restore the operational capacity of the current community corrections system with an eye towards meeting future programmatic requirements.**
 - **Improve the quality and stability of future operations.**

Analysis

- What we've done:
 - Facility analysis and purchase negotiations.
 - County-run operational staffing analysis, financial pro-forma and needs analysis.
- What other information is being / could be compiled:
 - Committee long-term alternative sanctioning strategy.
 - Staffing analysis / financial pro-forma could be fleshed out with implementation strategy.

RFP

- Previous staff recommendation to issue RFP while developing longer-term alternative sanctions strategy.
- Threshold question for today's study session:
 - Has BoCC received adequate information to make the decision to issue an RFP or not, or is additional information/analysis desired?



STUDY SESSION AGENDA ITEM

DATE: December 8, 2015
SUBJECT: 2016 Preliminary Budget Update
FROM: Nancy Duncan, Budget Supervisor
AGENCY/DEPARTMENT: Budget Office
ATTENDEES: Budget Office Staff (Nancy Duncan, Theresa Wilson, Pernell Olson, Raylene Taylor)
PURPOSE OF ITEM: To update the Board of County Commissioners on the 2016 Preliminary Budget
STAFF RECOMMENDATION: To present information regarding the progress of the 2016 Preliminary Budget and answer questions.

BACKGROUND:

Periodic meetings will be held to update the Board of County Commissioners on the progress of the 2016 Preliminary Budget.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

County Manager's Office and Budget Office

ATTACHED DOCUMENTS:

None

FISCAL IMPACT:

Either mark X if there is no fiscal impact or provide the following information for the recommended action:

Fund(s):	
Cost center(s):	
Self-generated / dedicated revenues:	\$
Annual operating costs:	\$
Annual net operating (cost) / income:	\$
Capital costs:	\$
Expenditure included in approved operating budget:	\$
Expenditure included in approved capital budget:	\$
New FTEs requested:	

Informational Only

APPROVAL SIGNATURES:

APPROVAL OF FISCAL IMPACT:



Todd Leopold, County Manager



Budget / Finance

Raymond H. Gonzales, Deputy County Manager

Ed Finger, Deputy County Manager