



# ADAMS COUNTY

**COLORADO**

BOARD OF COUNTY COMMISSIONERS

Eva J. Henry - District #1  
Charles "Chaz" Tedesco - District #2  
Erik Hansen - District #3  
Steve O'Dorisio - District #4  
Jan Pawlowski - District #5

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## STUDY SESSION AGENDA TUESDAY August 23, 2016

*ALL TIMES LISTED ON THIS AGENDA ARE SUBJECT TO CHANGE.*

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<b>10:30 A.M.</b>	<b>ATTENDEE(S):</b>	<b>Tri-County Health Department</b>
	<b>ITEM:</b>	<b>Fiscal Year 2017 Budget Request</b>
<b>11:30 A.M.</b>	<b>ATTENDEE(S):</b>	<b>Abel Montoya / Rachel Bacon</b>
	<b>ITEM:</b>	<b>Todd Creek Town Hall</b>
<b>12:00 P.M.</b>	<b>ATTENDEE(S):</b>	<b>Norman Wright / Eric Guenther</b>
	<b>ITEM:</b>	<b>Adams County Ordinance No. 6 – Pet Animal Licensing and Control</b>
<b>12:30 P.M.</b>	<b>ATTENDEE(S):</b>	<b>Dave Ruppel / Jviation</b>
	<b>ITEM:</b>	<b>Air &amp; Spaceport Update</b>
<b>1:30 P.M.</b>	<b>ATTENDEE(S):</b>	<b>Jeff Robbins</b>
	<b>ITEM:</b>	<b>Oil &amp; Gas Update</b>
<b>3:30 P.M.</b>	<b>ATTENDEE(S):</b>	<b>Nancy Duncan / Pernell Olson / Raylene Taylor</b>
	<b>ITEM:</b>	<b>3<sup>rd</sup> Budget Amendment</b>
<b>4:00 P.M.</b>	<b>ATTENDEE(S):</b>	<b>Todd Leopold</b>
	<b>ITEM:</b>	<b>Administrative Item Review / Commissioner Communications</b>
<b>4:30 P.M.</b>	<b>ATTENDEE(S):</b>	<b>Bryan Ostler / Cathy Greer</b>
	<b>ITEM:</b>	<b>Executive Session Pursuant to C.R.S. 24-6-402(4)(b) for the Purpose of Receiving Legal Advice Regarding Personnel Matter</b>

(AND SUCH OTHER MATTERS OF PUBLIC BUSINESS WHICH MAY ARISE)

\*\*\*AGENDA IS SUBJECT TO CHANGE\*\*\*



## STUDY SESSION AGENDA ITEM

<b>DATE:</b> August 23, 2016
<b>SUBJECT:</b> FY 2017 Proposed Budget
<b>FROM:</b> John M. Douglas, Jr., M.D.
<b>AGENCY/DEPARTMENT:</b> Tri-County Health Department (TCHD)
<b>ATTENDEES:</b> Eleven attendees: John M. Douglas, Jr., M.D., Executive Director; Tom Butts, Deputy Director; Michele Askenazi, Director of Emergency Preparedness and Response; Jill Bonczynski, Director of Nutrition; Ronnae Brockman, Executive Assistant; Bob Flores, Director of Administration and Finance; Brian Hlavacek, Director of Environmental Health; Jeanne North, Director of Nursing; Stacy Weinberg, Director of Epidemiology, Planning and Communication; and Patty Buckle, Controller, Kurt Williams, Budget Analyst
<b>PURPOSE OF ITEM:</b> To present our proposed FY 2017 budget to the Board of County Commissioners
<b>STAFF RECOMMENDATION:</b> TCHD requests that the Commissioners consider approving our requested population and county per capita rate increases.

### **BACKGROUND:**

TCHD is the district health department serving Adams, Arapahoe, and Douglas Counties. Approximately 25% of the revenues to support our programs are based on county per capita support. These funds then allow us to leverage the other 75% of our support via other sources of funding (eg, state, federal, other grants, fees, Medicaid billing) to provide a comprehensive set of public health services for residents of our three counties as mandated by state statute. We make similar requests to each of the three Board of County Commissioners in the August preceding the new fiscal year.

### **AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

Tri-County Health Department  
Finance

### **ATTACHED DOCUMENTS:**

PowerPoint presentation entitled, "Tri-County Health Department 2017 Proposed Budget"

**FISCAL IMPACT:**

Please check if there is no fiscal impact . If there is fiscal impact, please fully complete the section below.

**Fund:**

**Cost Center:**

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			3,244,298
Add'l Operating Expenditure not included in Current Budget:			164,330
Current Budgeted Capital Expenditure:			0
Add'l Capital Expenditure not included in Current Budget:			0
<b>Total Expenditures:</b>			3,408,628

**New FTEs requested:**                     YES    X  NO

**Future Amendment Needed:**         YES    X  NO

**Additional Note:**

Our budget request is similar for all three counties and is based on a population-based increase of 2.5% to match projected population growth and a per capita rate increase of \$0.15 (from \$6.61 to \$6.66). The rationale for the increased funding is to strengthen organizational core capacity and maintain high quality of services for the community by supporting:

- A 5% market/merit pool increase for General Fund supported staff
- Health insurance increase for General Fund supported staff
- Rent increases for offices in an increasingly tight commercial real estate market
- A new IT position to serve as a Senior Network Security Administrator to increase network security and optimize our IT staff:other staff ratio

**APPROVAL SIGNATURES:**

  
\_\_\_\_\_  
Todd Leopold, County Manager

\_\_\_\_\_  
Raymond H. Gonzales, Deputy County Manager

\_\_\_\_\_  
Ed Finger, Deputy County Manager

**APPROVAL OF FISCAL IMPACT:**

  
\_\_\_\_\_  
Manny Rivera  
Budget / Finance

# Tri-County Health Department 2017 Proposed Budget

John M. Douglas, Jr., MD  
Executive Director  
Tri-County Health Department

Adams County Commissioners  
August 23, 2016

# Overview

- Recent highlights
- New funding support for high priority programs
- FY17 Budget request

# TCHD 2015 Annual Report



### Select Public Health Services Provided in 2015

<b>Communicable Disease Control:</b>	
Disease outbreak investigations – incidents	81
Communicable disease investigations – individuals	1,400
<b>Environmental Health Services:</b>	
Childcare center inspections	808
Land use plan reviews	375
Pounds of household hazardous waste recycled	594,884
Public swimming pool/spa inspections	858
Restaurant/retail food establishment inspections	10,513
Septic system permits	484
<b>Healthcare Access:</b>	
Medicaid/CHP+ applications	1,110
Medicaid linkage and educational interactions	27,729
<b>Nursing Services:</b>	
Family Planning program clients/visits	8,818 / 14,820
Immunizations given	25,278
Nurse-Family Partnership clients/visits	878 / 7,738
Women's cancer screenings	2,314
<b>Nutrition Services:</b>	
Breastfeeding peer counseling contacts	11,253
Community nutrition class attendees	4,328
WIC food vouchers – retail value	\$19,714,735
WIC – Total clients/contacts	24,021 / 112,843
<b>Public Health Communications:</b>	
Health alerts sent/network recipients	27 / 4,812
Twitter followers	1,374
Website visits	213,831
<b>Tobacco Prevention and Cessation:</b>	
Students impacted by new tobacco-free policies	170,000
Youth-created media campaign impressions	11,785,455
<b>Vital Records:</b>	
Birth certificates	24,887
Death certificates	87,314

# Response to restaurant-associated E. coli

- Following several problematic inspections, intensive attempts to educate staff (3/16)
- Outbreak E. coli 0:157 (6/9/16)
  - 4 cases
  - 1 child hospitalized
- Response following outbreak
  - Restaurant temporarily closed
  - Re-opened w frequent inspections
  - Letter of non-compliance
  - Enforcement hearing

DP Family of teen sickened with E.coli at Pho 75...



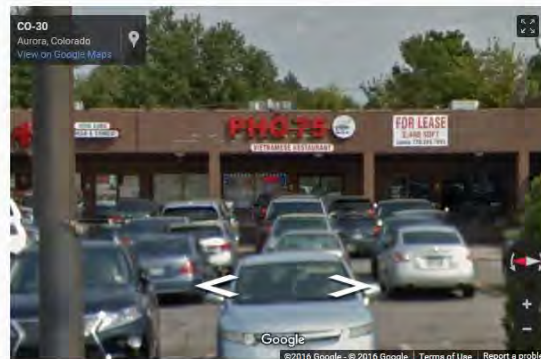
## E.coli victim sues over outbreak at Vietnamese restaurant in Aurora

Illnesses came three months after health officials trained Pho 75 workers on food safety



By DAVID MIGOYA | dmigoya@denverpost.com

PUBLISHED: June 16, 2016 at 4:19 pm | UPDATED: June 16, 2016 at 4:25 pm



The family of a 14-year-old Denver boy hospitalized weeks ago after ingesting E.coli-tainted food filed suit Thursday in Arapahoe County against the Vietnamese restaurant where he ate, alleging a pattern of recklessness in how food is prepared and handled.

 SIGN UP FOR NEWSLETTERS AND ALERTS

 SUBMIT YOUR NEWS TIPS OR PHOTOS

### MOST POPULAR

1

Colorado town finds THC in its water, warns residents not to drink or bathe in it

2

Actually, Libertarian Gary Johnson could win the presidency

3

Poll: Was Trump's speech a success?

4



# Responding to Measles in TC area

- Toddler identified with measles mid-July
- Colorado at risk of broader spread due to low vaccination rates
- Response: 41 staff from TCHD worked with 5 other partners to
  - Identify and interview exposed persons (306)
  - Assure/provide preventive medication (35) or quarantine (1)
  - Notify public (press release, interviews, social media)
    - TV viewership 197,000

## Why We Worry About Measles, And Why You Should Too — As In Now

July 18, 2016 7:16 PM

Filed Under: Encephalitis, Immunizations, Measles, Pneumonia, Tri-County Health Department, Vaccinations



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Views Sports Business Entertainment Lifestyle Opinion Politics Cannabist Classifieds Search

Trending: Sand Dunes land deal Mother of Colorado Trail dies United's new business class Missing Littleton woman Trump defends wife's speech Van Miller contract

Beaver Creek's Only All-Suite Hotel HOW TO GET THE LOWER LODGE CORES BEAVER CREEK RESERVE NOW Find an availability

NEWS

### Possible measles exposure in south metro area of Denver


People who have been to exposed areas are encouraged to call their doctors



By NATALIE MUNIO | nmunio@denverpost.com  
PUBLISHED: July 18, 2016 at 5:44 pm | UPDATED: July 19, 2016 at 8:26 am

The Tri-County Health Department issued a warning for possible exposure to a baby with measles who has been at various locations

 SIGN UP FOR NEWSLETTERS AND ALERTS

 SUBMIT YOUR NEWS TIPS OR OPINIONS

# Norovirus Year-round

- Contamination of pool resulting in broad exposure and 50+ ill persons
- Response
  - Pool closed until proper disinfection
  - Testing of ill persons confirmed norovirus

## Popular Highlands Ranch swimming pool closed until at least Tuesday after kids got sick

Westridge Recreation Center children's pool closed



BY: Marc Stewart

POSTED: 8:59 PM, Jun 20, 2016

UPDATED: 10:38 PM, Jun 20, 2016

TAG: highlands ranch | pool | sickness | westridge recreation center | pool closed

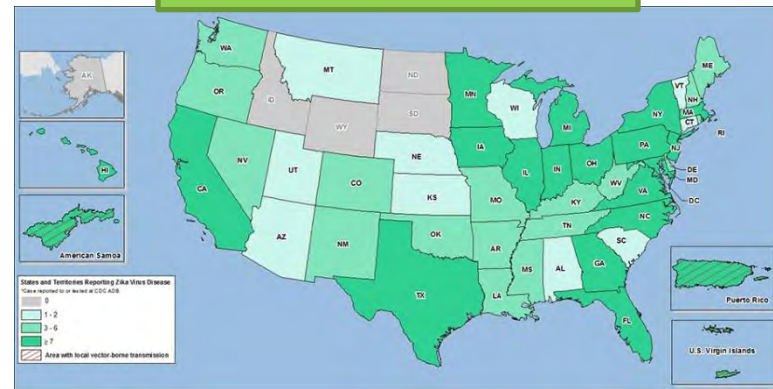


Autoplay: On

# Concerns over Zika

- Largely a concern among pregnant travelers
- Transmission in CO
  - Mosquito very unlikely
  - Role of sexual transmission unclear
  - 1 case in care provider of ill person
- Primary TCHD focus public and provider education

Human Cases of Zika 2015-16

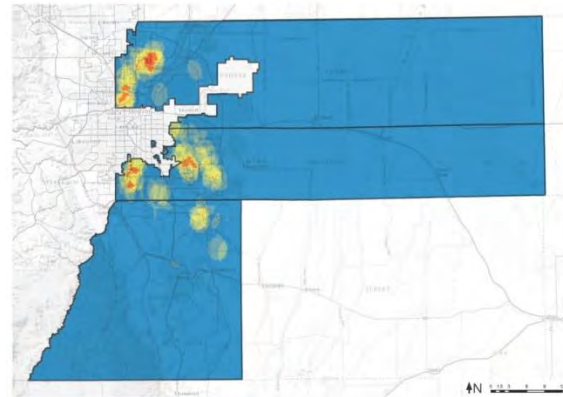


Distribution of Aedes mosquitoes in US



# Adams-Arapahoe Opioid Prevention Partnership

- Coalition of partners across the two counties
- Primary areas of focus aligned with CO Task Force on Prevention of Prescription Opiate Overdose



Local Opioid Prevention Partnerships – Adams and Arapahoe Counties

## Strategic Framework for Local Level Opioid Prevention Work

Youth Prevention	Public Awareness	Provider Education	Safe Disposal	Naloxone	Treatment
<ul style="list-style-type: none"> <li>• Primary Prevention</li> <li>• Coalitions</li> <li>• Schools</li> </ul>	<ul style="list-style-type: none"> <li>• Safe Use</li> <li>• Safe Storage</li> <li>• Safe Disposal</li> <li>• Prevention</li> </ul>	<ul style="list-style-type: none"> <li>• Prescribing Practices</li> <li>• PDMP</li> </ul>	<ul style="list-style-type: none"> <li>• State Program</li> <li>• DEA Events</li> <li>• Other disposal options</li> </ul>	<ul style="list-style-type: none"> <li>• Increased Access</li> <li>• Increased Utilization</li> </ul>	<ul style="list-style-type: none"> <li>• Increased Access</li> <li>• Reduced Stigma</li> </ul>



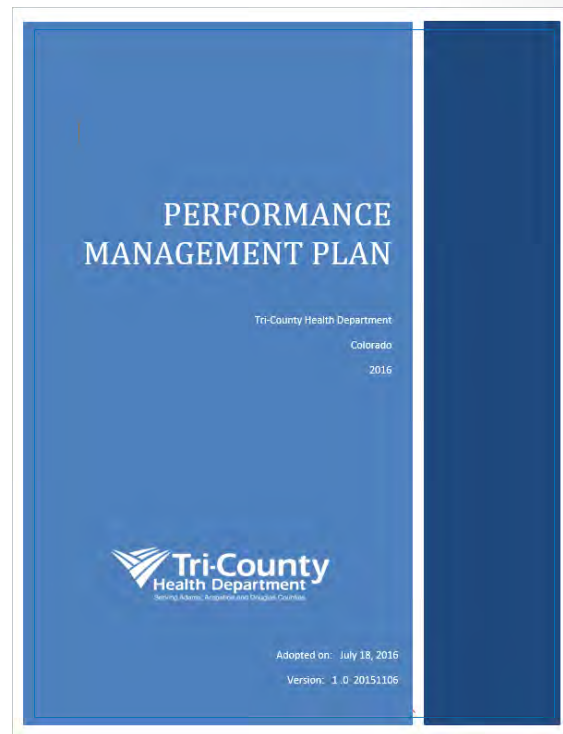
# Organizational Improvement: Enhanced Facilities

- Westminster office
  - Upgrade in space quality for WIC, Nursing
- Englewood: security upgrades
- N. Broadway: renewed lease
- S. Aurora: assessing new facility S. Aurora
- Douglas Co
  - New space under consideration

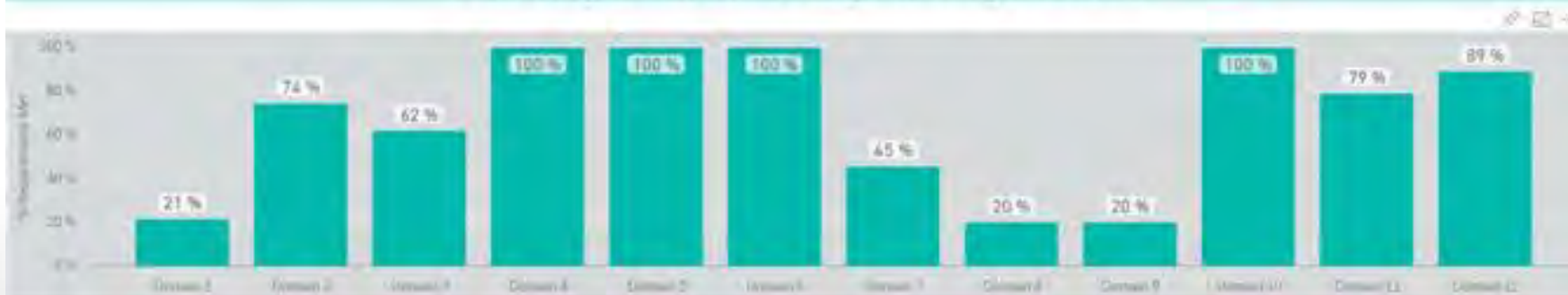


# Organizational Improvement: Performance Management, Accreditation

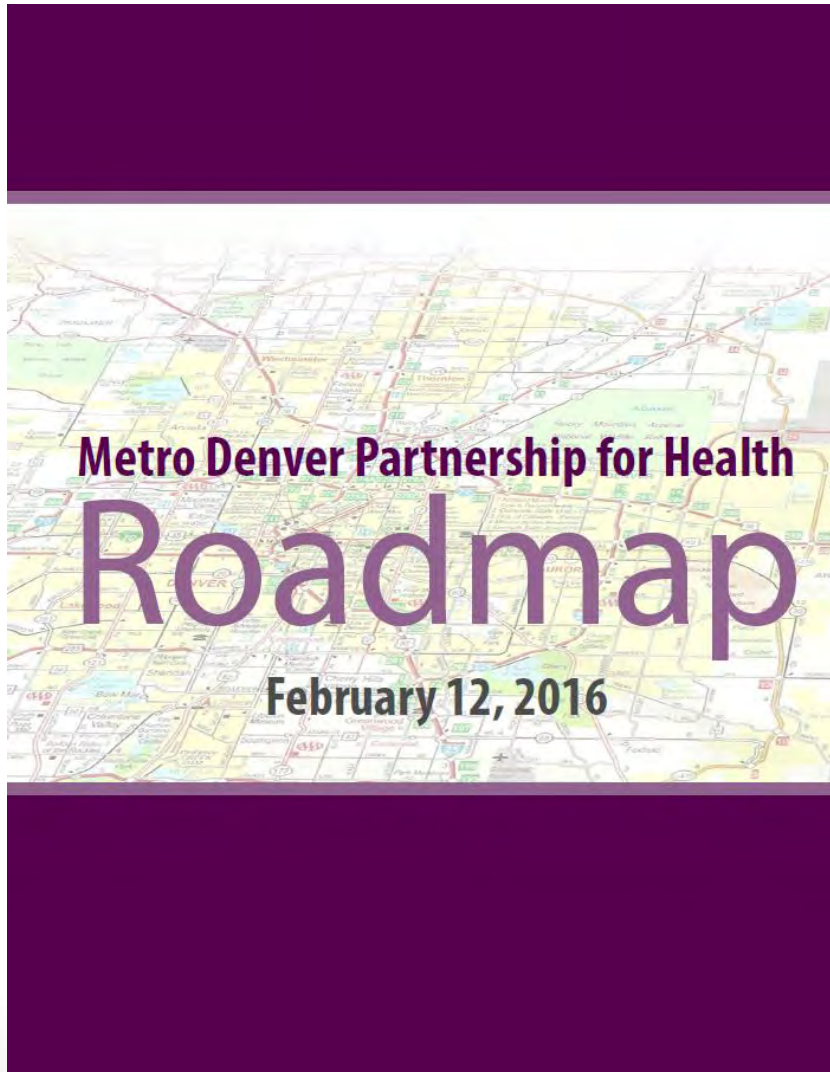
- Performance Management
  - New coordinator for PM/QI
  - PM plan completed
- Public health accreditation on target for
  - Application submission 1/17
  - Site visit summer 2017



PHA Requirements Completed By Domain



# Enhanced Partnerships: Regional Public Health Collaboration



- Growing collaboration with other Metro area Health Depts
  - Boulder
  - Broomfield
  - Denver
  - Jefferson
  - TCHD
- Key areas of focus
  - Data Sharing
  - Healthy Eating Active Living
  - Behavioral Health
  - Partner Alignment

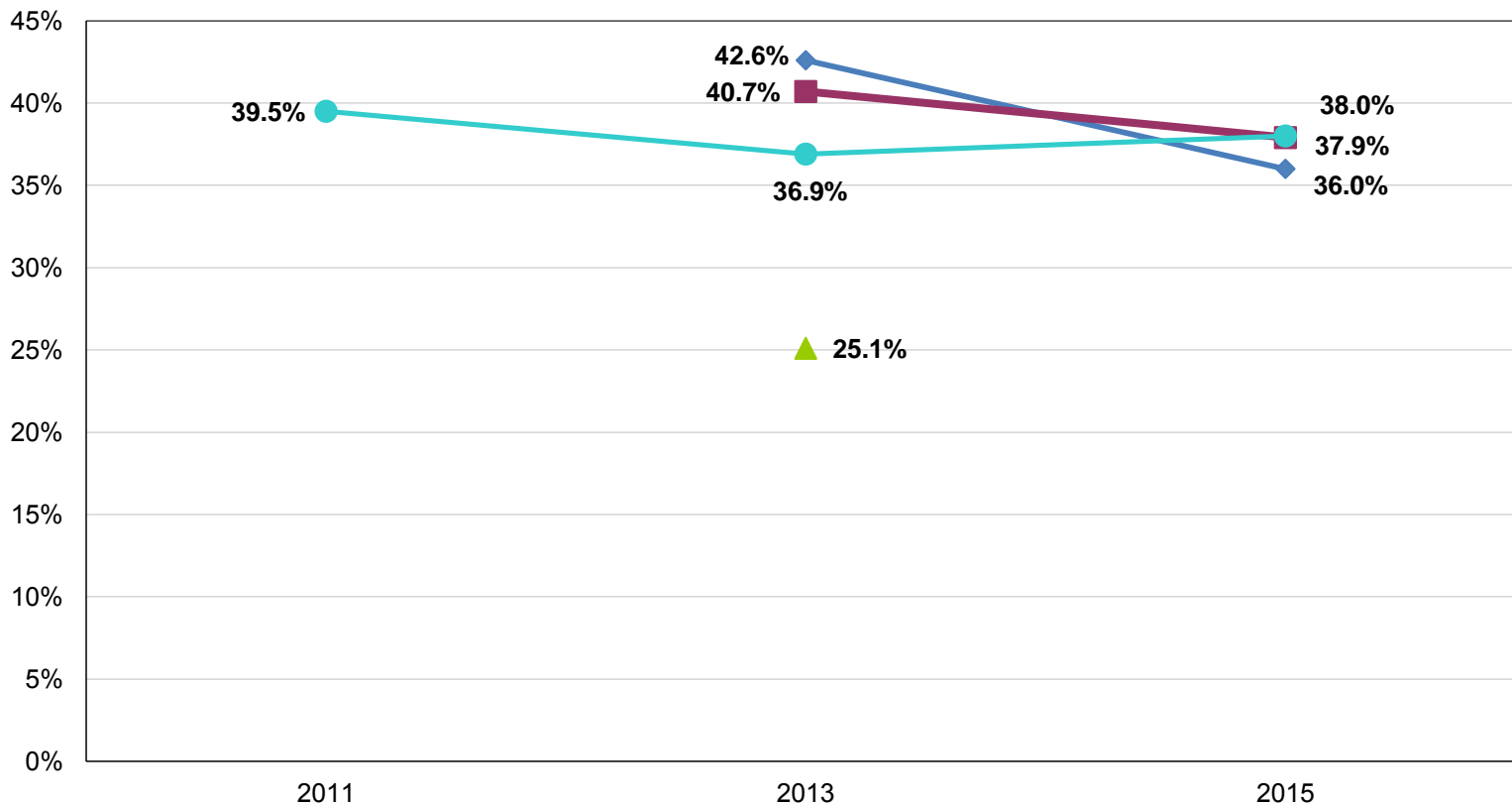
# Healthy Kids Colorado Survey Overview

- History
  - Conducted since 1995 in Colorado
  - Expanded in 2013 from ~1,000 to ~14,000 high school students so data now available by Health Statistics Region if selected schools choose to participate
- Methods
  - Survey administered in fall of every odd year
  - Data available by summer of next even year
  - Any student can opt out of survey
  - Some schools require active parental consent Content
- 2015 data recently available



# Trends in Marijuana Use

Marijuana Use: High School students who used marijuana one or more times during their life, 2011-2015

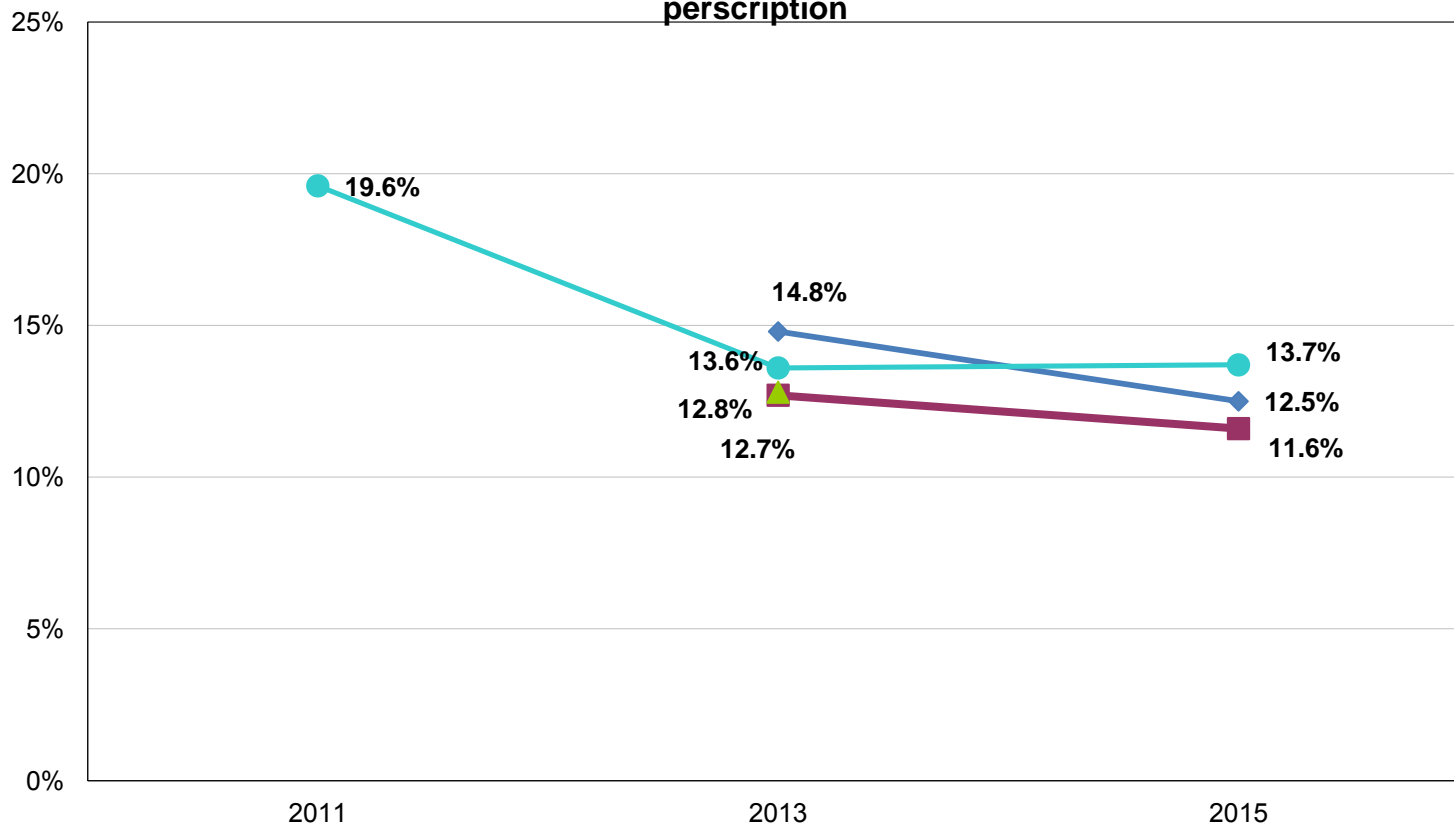


Source: Health Statistics Section,  
CO Dept of Public Health & Environment;  
Health Kids Colorado Survey

—◆— Adams —■— Arapahoe —▲— Douglas —●— Colorado

# Trends in Recreational Prescription Drug Use

High school students who have taken a prescription drug (e.g., oxycontin, percocet, vicodin, codeine, adderall, ritalin, or xanax) without a doctor's perscription



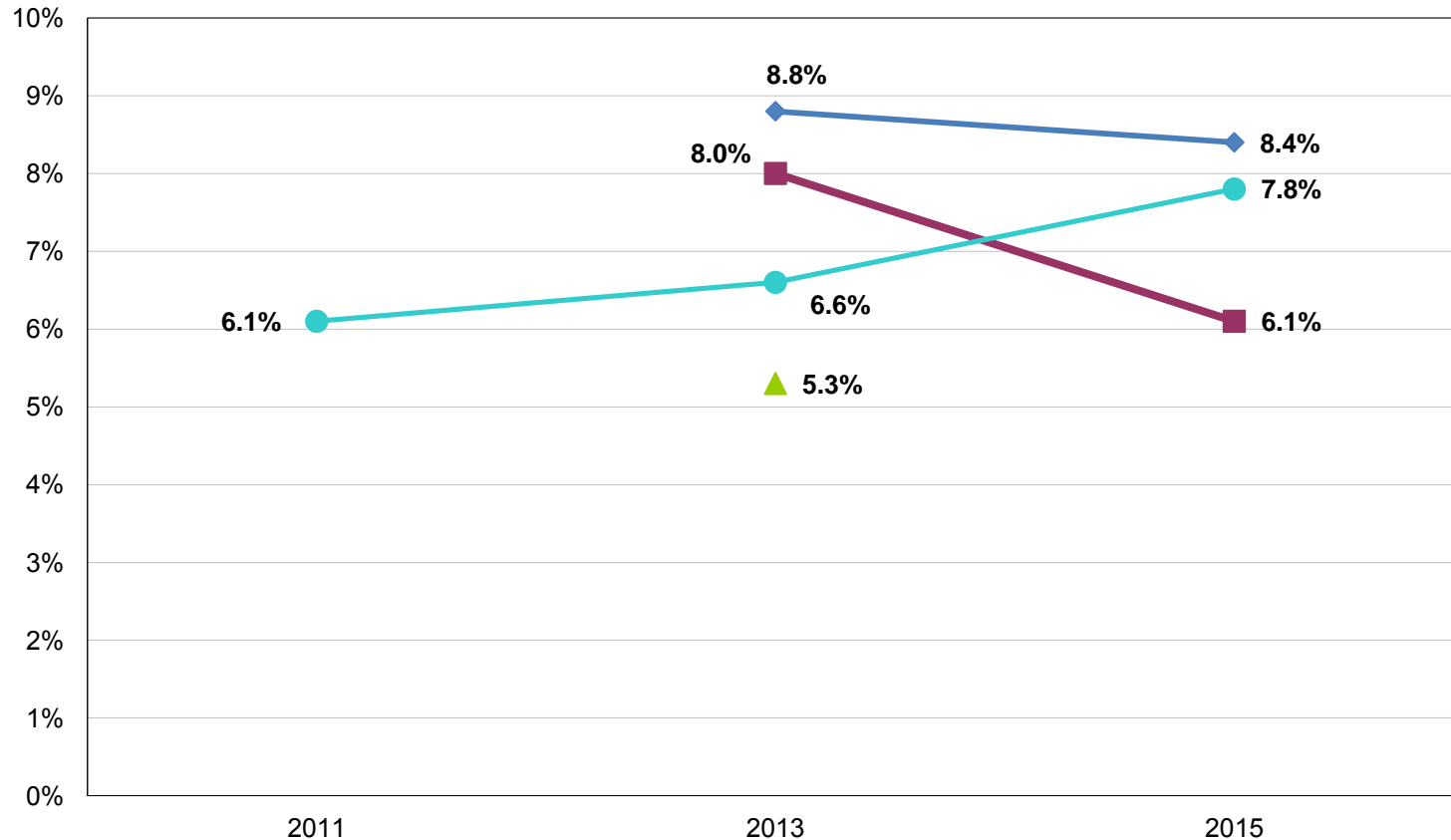
Source: Health Statistics Section,  
CO Dept of Public Health & Environment;  
Health Kids Colorado Survey

◆ Adams    ■ Arapahoe    ▲ Douglas    ● Colorado

Note: The decrease between 2011 and 2013 for Colorado is statistically significant.

# Trends in Attempted Suicide

High school students who actually attempted suicide one or more times during the past 12 months



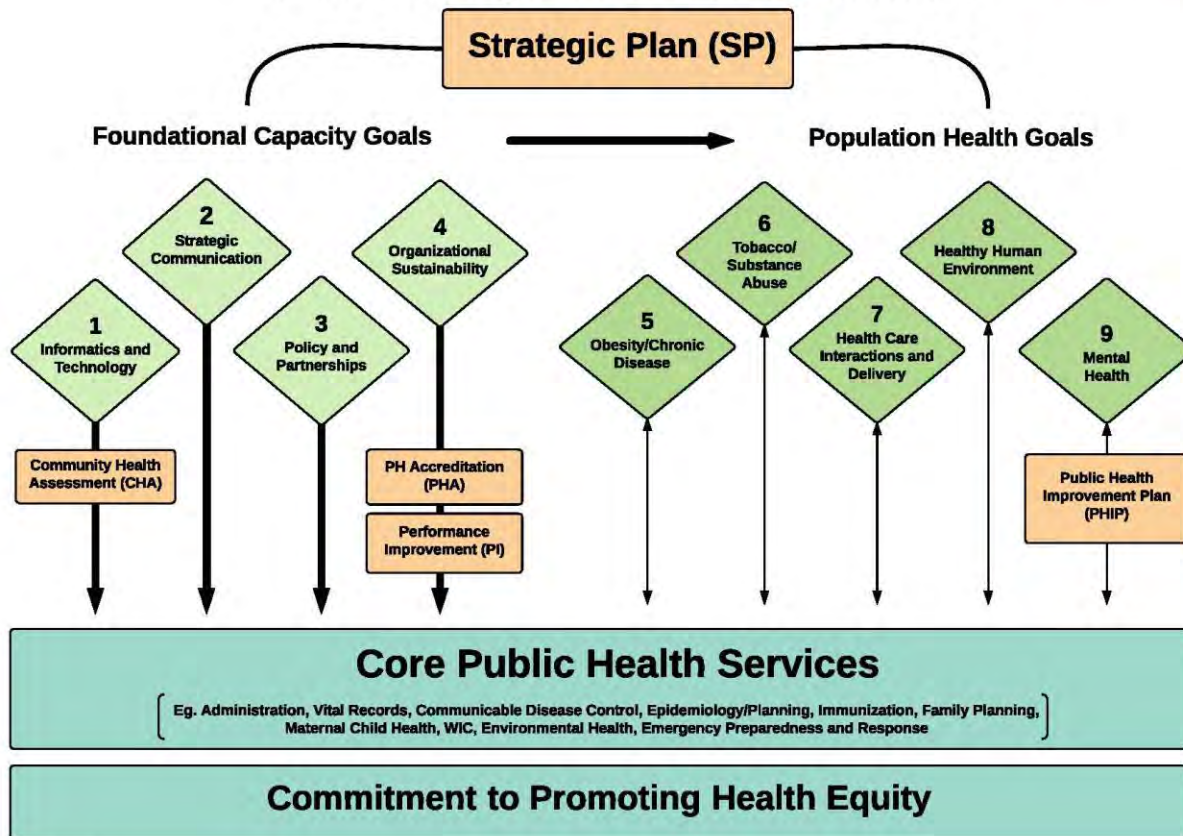
Source: Health Statistics Section,  
CO Dept of Public Health & Environment;  
Health Kids Colorado Survey

—◆— Adams    —■— Arapahoe    —▲— Douglas    —●— Colorado

# New Funding Support for High Priority Programs



## TCHD Strategic Initiatives Framework



Rev. 10/2015



# Increased Support for Restaurant Inspection Program (HB16-140)

- 50% increase in fees over 3-years (30% in 2017, 10% in 2018 and 10% in 2019)
  - ~ \$400,000 in added revenue, ~4.5 FTE in 2017
  - Program support from fees will increase from 40% to 50%
- Requires CDPHE to develop uniform system for communicating inspection results to the public
  - Statewide workgroup developing updated rating system
- Requires CDPHE and LHD's to meet certain targets within the FDA Voluntary National Retail Food Regulatory Program Standards

# Substance Abuse Prevention

- Substance Abuse Prevention Coalition, Douglas Co
- Communities that Care Youth Substance Abuse Prevention, Arapahoe County
- Aurora Syringe Exchange Program



## **Aurora Syringe Exchange Program Community Stakeholder Meeting**

**Tuesday, April 5, 2016**

**11:00 am – 1:00 pm**

**Colfax Community Network**

**1585 Kingston Street, Aurora, CO 80010**

Please join TCHD to discuss considerations around a possible syringe exchange program in Aurora. Syringe exchanges are one of the most effective strategies to prevent HIV and Hepatitis C infections among people who inject drugs, and also provide a great opportunity for counseling and drug overdose prevention. Community input is critical as we consider issues about establishing such a program!

Lunch will be served  
RSVP by March 29 to Masayo Nishiyama RN • 720-200-1442



# Addressing Mental Health as a Public Health Issue

- State Innovation Model Local Public Health Agency grant
- Collaboration with Metro area LPHAs
- 3-year grant to
  - Address mental health stigma
  - Enhance screening, referral, treatment
- SIM-funded Regional Health Connectors
  - TCHD coordinating network of one in each county
  - Purpose: connect clinics & health systems with other community resources

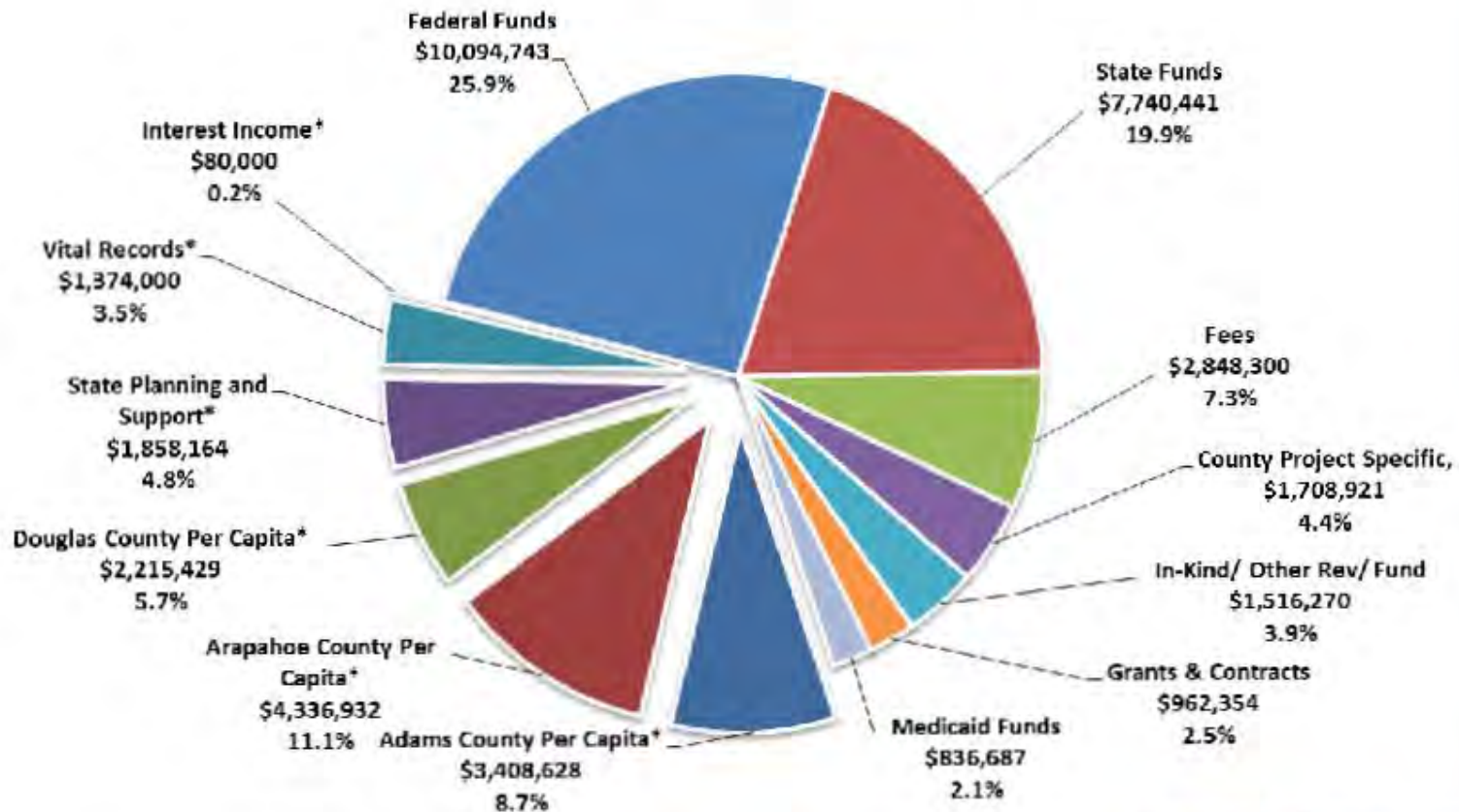


June 2016

# Tri-County Health Department, 2017 Budget Request



## FY 2017 Proposed Sources of Revenues Total of \$ 38,980,869



\* Source is General Revenue

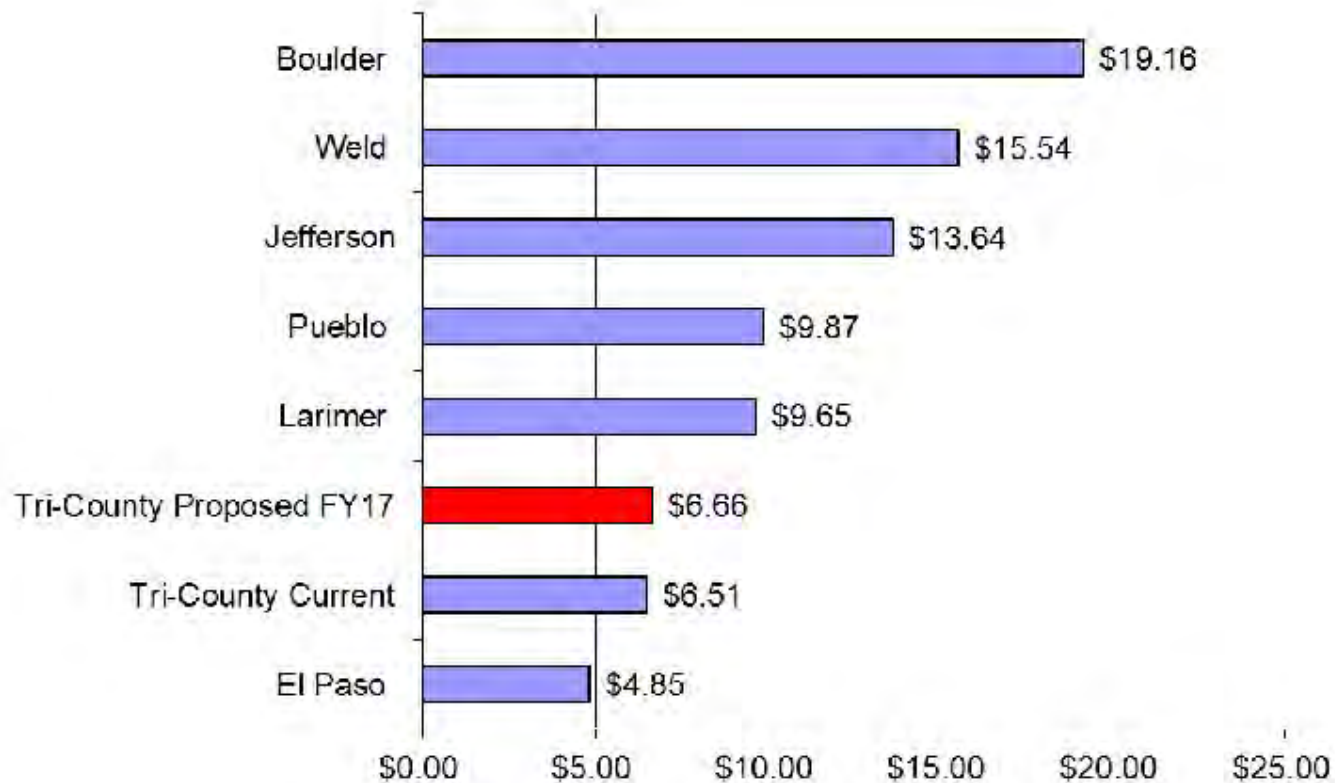
# Overview: 2017 Request for County General Funds

- Overall county budget increase (4.9%) \$464,644
  - Population based increase of 2.5% to match three-county population increase of 36,912 people \$240,297
  - Per capita rate increase of \$0.15 (2.3%) from \$6.51 in FY 16 to \$6.66 in FY 17 \$224,347
- Overall proposed Tri-County Health Dept. budget (4.2% increase) \$ 38,980,869

# Summary: Proposed County Per Capita Appropriation

<u>County</u>	<u>FY 2016 Adopted</u>	<u>FY 2017 Proposed</u>	<u>Change</u>
<b>Adams</b>	\$3,244,298	\$3,408,628	\$164,330
<b>Arapahoe</b>	\$4,147,820	\$4,336,932	\$189,112
<b>Douglas</b>	\$2,104,227	\$2,215,429	\$111,202
<b>Total</b>	\$9,496,345	\$9,960,989	\$464,644

# Per Capita Rates for Front Range Local Health Departments FY 2016



# TCHD Per Capita Rate History 2006 - 2017



# Proposed Use of New FY17 County General Funds

• Salary market/merit pool increase for General Fund-supported employees (5%)*	\$175,000
• Health Insurance Increase*	\$ 92,000
• Rent Increase*	\$ 74,000
• Senior Network Security Administrator	\$115,000
• <b>TOTAL</b>	<b>\$456,000</b>

\*These figures represent ~25% (the county funded portion) of overall agency costs in these categories

# Context Regarding Salary Market and Merit Pool Increase

- For 5 years (2011-16), TCHD increases have lagged behind counties
  - Adams: 17-19.5%
  - Arapahoe: 14.5%
  - Douglas: 14.3%
  - TCHD: 12.0%
- TCHD Staff Turnover
  - 2011 14.2%
  - 2012 19.5% (*end of CPPW grant*)
  - 2013 13.5%
  - 2014 14.7%
  - 2015 18.1%

# Context Regarding Proposed Budget Increases

- New position: Senior Network Security Administrator
  - Expand IT capacity (from current IT: staff ratio of 1:100 to 1: 80) to enhance program efficiency and system security
- Health Insurance increase
  - 9% for 2016-17 (Less than 1% in recent prior years)
- Office rental increase
  - 19% for FY17



# Consequences Without Budget Increase

Category	Amount	Consequence
Merit increase 5%	\$175K	Less competitive salaries risk continued high employee turnover, increased hiring and training costs, customer service impacts
Health Insurance Increase	\$92K	Cost increase to employees, with less competitive benefits, contributes to higher employee turnover
Senior Network Security Administrator	\$115K	Insufficient staff support and risk to network systems
Rent Increase	\$74K	Consequence of current real estate market; Other operating costs/items would need to be deferred /reduced

# Summary: Looking Ahead

- TCHD has well-recognized track record in provision of core public health services
  - Evidenced by 18 NACCHO Model Practice awards over past decade
  - Will be enhanced by Public Health Accreditation
- New Strategic Plan is allowing us to
  - Strengthen core services
  - Improve health of our communities by strengthening foundational capacities and prioritizing key population health issues
- Our county governments will continue to be key partners as we seek to maximize our impact

# Questions



## STUDY SESSION AGENDA ITEM

<b>DATE:</b>	August 23, 2016
<b>SUBJECT:</b>	Todd Creek Town Hall
<b>FROM:</b>	Abel Montoya, Director
<b>AGENCY/DEPARTMENT:</b>	Office of Long Range Strategic Planning
<b>ATTENDEES:</b>	Abel Montoya, Rachel Bacon, Rebecca Zamora, Lori Wisner, Carolina VanHorn
<b>PURPOSE OF ITEM:</b>	Information
<b>STAFF RECOMMENDATION:</b>	Information

### **BACKGROUND:**

Provide information regarding Todd Creek Neighborhood area topics and activities for the Town Hall meeting on 8/24

### **AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

Transportation, Community and Economic Development, Parks and Open Space

### **ATTACHED DOCUMENTS:**

Report

**FISCAL IMPACT:**

Please check if there is no fiscal impact . If there is fiscal impact, please fully complete the section below.

**Fund:**

**Cost Center:**

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			<hr/>

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
<b>Total Expenditures:</b>			<hr/>

New FTEs requested:  YES  NO

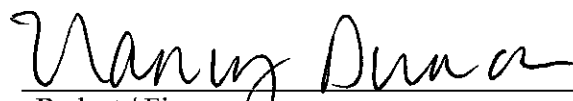
Future Amendment Needed:  YES  NO


**Additional Note:**

**APPROVAL SIGNATURES:**

**APPROVAL OF FISCAL IMPACT:**

  
\_\_\_\_\_  
Todd Leopold, County Manager

  
\_\_\_\_\_  
Budget / Finance

  
\_\_\_\_\_  
Raymond H. Gonzales, Deputy County Manager

\_\_\_\_\_  
Ed Finger, Deputy County Manager

# Todd Creek Town Hall Snapshot



Created by: Office of Long Range Strategic Planning

08/24/16





## Special Thanks

This report was made possible due to the collaborative efforts between the following Adams County Departments, their staff and the Office of Long Range Strategic Planning. Many thanks to: Parks and Open Space, Community and Economic Development, and Transportation.





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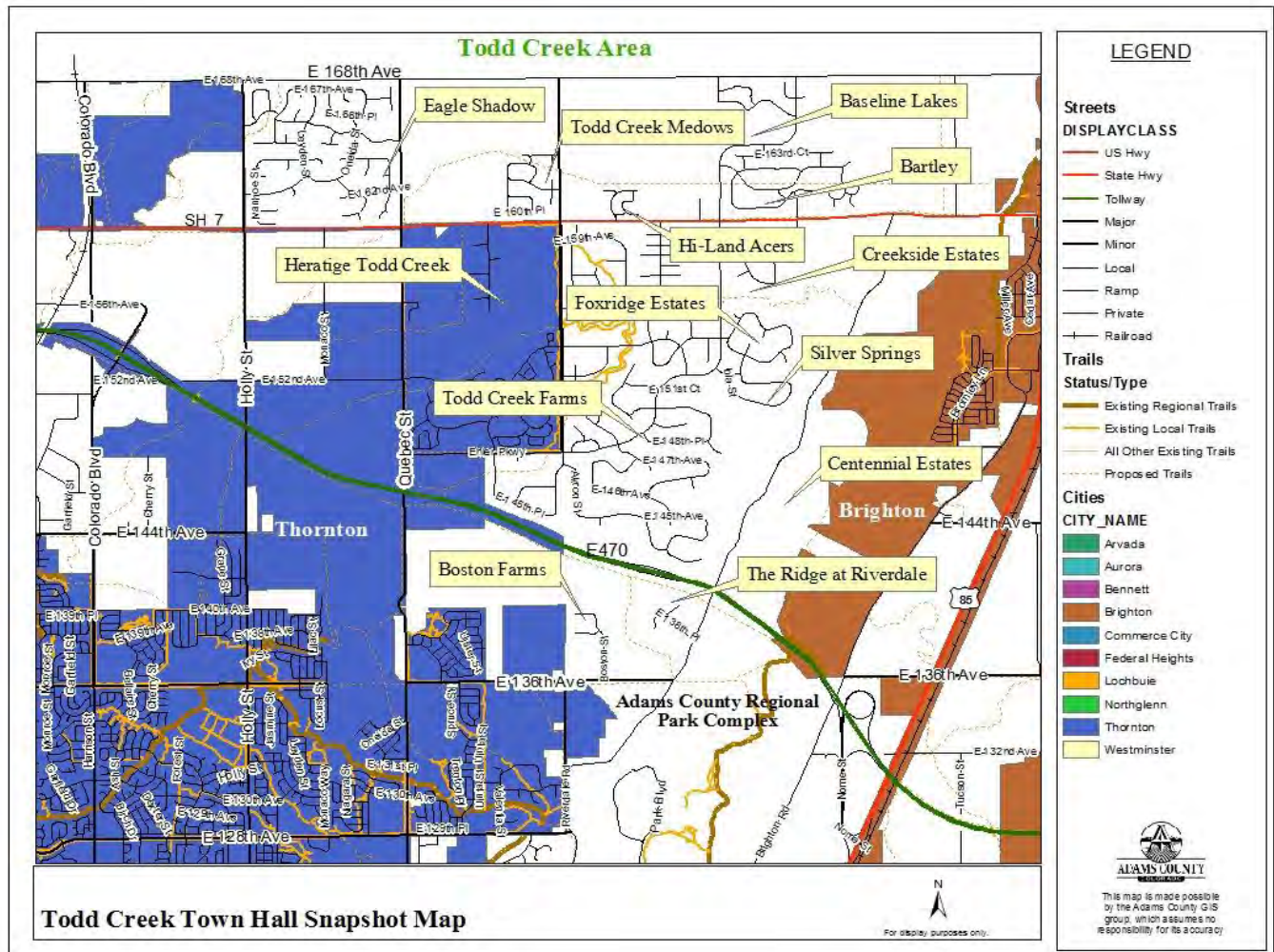
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# Todd Creek Area and Neighborhoods



# Todd Creek



## Identified Neighborhoods:

**Description:** The Todd Creek area encompasses approximately, the area between 136<sup>th</sup> avenue to 168<sup>th</sup> avenue and roughly Holly Street to Riverdale Road. For this Town Hall post cards were sent out to 12 neighborhoods located in the area. This report will give a comprehensive overview of what the county is currently addressing in the Todd Creek area.

- Eagle Shadow Residents
- Todd Creek Meadows Residents
- Todd Creek Farms Residents
- Hi-Land Acres Residents
- Creekside Estates Residents
- Foxridge Estates Residents
- Silver Springs Residents
- Centennial Estates Residents
- Baseline Lakes Residents
- Bartley Residents
- The Ridge at Riverdale Residents
- Boston Farms Residents

# Todd Creek Area Demographics

Todd Creek Adams County



4,073

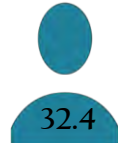


490,000

Population



40.7



32.4

Median Age



438,717



189,400

Mean Home Value



95,132



56,633

Household Income



26.7 Min.



28.5 Min.

Avg. Commute Time

References:

Todd Creek Information Source:  
(Todd Creek City Data, 2016)

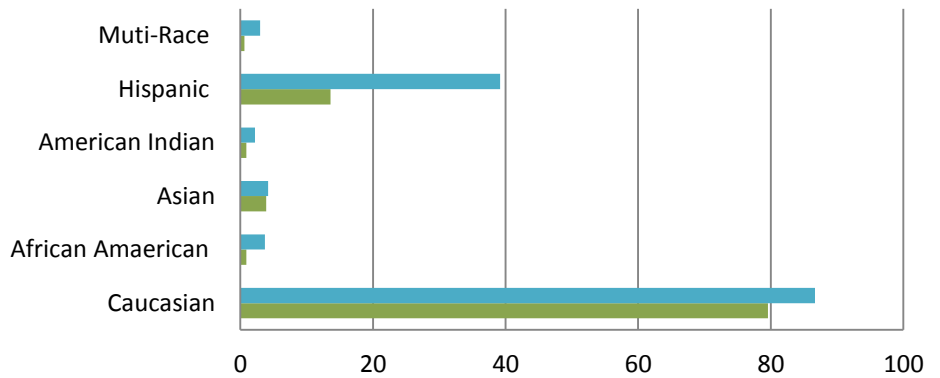
Adams County Data:  
DRCOG Report on Adams County Website  
Census Data on Adams County Website

18%  
18%  
11%  
10%  
8%  
7%  
6%

Healthcare & Social Assistance  
Manufacturing  
Retail Trade  
Professional, Scientific & Technical Services  
Educational Services  
Public Administration  
Wholesale Trade

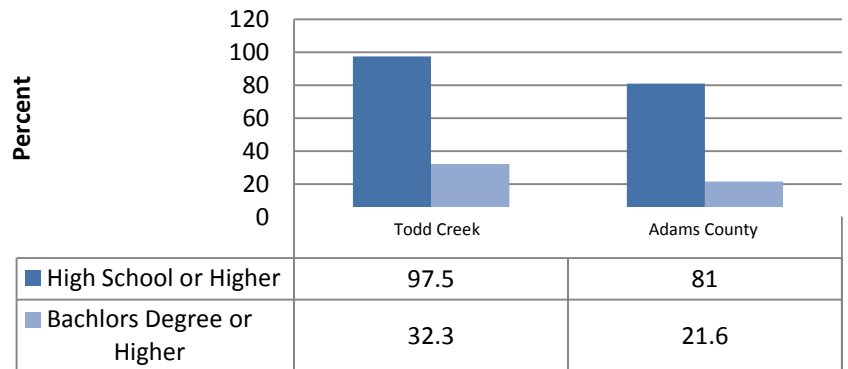
Manufacturing 31%  
Construction 16%  
Retail Trade 10%  
Transportation 9%  
Wholesale Trade 6%  
Professional, Scientific & Technical Services 5%  
Information 4%

## Demographic Comparison Chart



	Caucasian	African Aamaerican	Asian	American Indian	Hispanic	Muti-Race
Ad.Co	86.7	3.7	4.2	2.2	39.2	3
T.C.	79.6	0.9	3.9	0.9	13.6	0.6

## Educational Comparison Chart



## Todd Creek Population Breakdown by Employment





# Crime Statistics



On	Category	#
<input checked="" type="checkbox"/>	<u>Property</u>	248
<input checked="" type="checkbox"/>	<u>Violent</u>	49
<input checked="" type="checkbox"/>	<u>Traffic</u>	763
<input checked="" type="checkbox"/>	<u>Proactive Policing</u>	6
<input checked="" type="checkbox"/>	<u>Noise</u>	0
<input checked="" type="checkbox"/>	<u>Disorder</u>	357
<input checked="" type="checkbox"/>	<u>Other</u>	440

most significant events that occurred on 08/09/2015 through 08/08/2016



Reference: Adams County Sheriff's Crime Stats Finder on Adams County Website





# Community and Economic Development



## Current Top Three Projects in Todd Creek

Continued administration of the county's oil and gas development regulations.

Ongoing build-out of subdivisions in the area.

Review of additional residential development proposals.

## Specific Locations on Todd Creek Projects

Oil and gas activity is scattered throughout this area

Residential development is concentrated on the north and south sides of Highway 7.

## Community Trends

Plugging and abandoning of traditional, vertical oil and gas well. Replacement with multi-pad well sites that are horizontally drilled. For a quick view of the number of existing and plugged oil and gas wells, see PDF "Density Map- Todd Creek Area" (*Appendix A*).

Due to the economic downturn that began in 2008, there were many platted subdivisions that were not fully built out. Many of those are in the construction stage as there is additional demand for new homes in the area. Minor changes are sometimes needed for subdivisions that were platted 7-10 years ago. The Community and Economic Development Department has worked with developers and residents in the area to facilitate the completion of many of these subdivisions.

## Logistics and Opportunities

- A total of 189 buildings permits have been issued in this area in 2016, with 27 of those for new homes within the Riverside Subdivision.
- See the attached document for current and recent land use cases. (*Appendix B*)
- 35 total code enforcement cases in 2015, the majority of which were grass, junk, and debris or occasional notices for garage sales in excess of the two allowed per year. 24 total cases thus far in 2016 with 9 cases active at this current point in time.

## Oil and Gas Summary

One Administrative Use by Special Review application has been submitted since the County's new regulations were adopted on March 22, 2016. The application is currently in the review process. The proposed site is in the Shook subdivision (see attached) and the operator is Petroshare. The neighborhood meeting for this site occurred on May 24, 2016 at Riverdale Golf Course. *(Note this will probably be concluded by Aug. 24<sup>th</sup>)*

Ward Petroleum has sites in this area *(See Appendix A)*. The Riverdale location is currently being drilled. The Todd Creek Farms site is in the beginning stages of our local process.

Extraction Oil & Gas has one location in this area that is going through the State permitting process. They have an MOU with the County, but have not obtained nor applied for a site-specific permit yet.

Great Western has one location in this area that has approved State permits. They have an MOU with the County, but have not obtained nor applied for a site-specific permit yet. *(See Appendix A for maps and spreadsheets.)*

The Oil and Gas Liaison started in July 2016. His name is Christopher Simmons and he can be reached at (720) 523-6891.

The Oil and Gas Inspector position was approved by the BOCC on March 22, 2016. An IGA is currently being negotiated with the COGCC that will allow the Adams County Inspector to work hand in hand with their Field Inspection Team. The County hopes to have the Inspector hired by the end of the year.

## Marijuana Summary

The closest facility to Todd Creek is 6995 Imboden, in Commerce City. This cultivation facility

is roughly 28 miles away from Todd Creek.

### Summary of Marijuana Establishment within Unincorporated Adams County:

#### Retail

- 3 permits issued, 3 licenses issued

#### Manufacturing

- 2 permits issued, 1 license issued

#### Cultivation

- 2 permits issued, 0 licenses issued

#### Testing

- 0 permits issued, 0 licenses issued

*(See general information for complete list)*



# Parks and Open Space





## Current Top Three Projects in Todd Creek:

**Willow Bay Open Space Acquisition.** Parks and Open Space is submitting two grant applications this fall for funding and the acquisition is being negotiated with the seller. If acquired, the Willow Bay property would be a publicly accessible open space where we may allow on-water, non-motorized recreation, picnicking, hiking, fishing, and wildlife watching.

**Regional Park and Fairgrounds Master Plan.** Parks and Open Space is creating a new master plan to address issues such as access, circulation, future facilities, recreation, and expansion of the grounds south to 120<sup>th</sup> Avenue.

**The South Platte Regional Trail** is nearing completion throughout unincorporated Adams County. By the end of the summer, the trail segment between 104<sup>th</sup> and 120<sup>th</sup> Avenues will be completed and open to the public. Users will then be able to walk or ride from 136<sup>th</sup> Avenue and Brighton Road all the way to Chatfield Reservoir. The City of Brighton has secured funding and is working to complete the remainder of the trail through Adams County.

### Top 3 Project Locations:

- **Willow Bay** is just north of E-470 and west of Brighton Road.
- **The Regional Park and Fairgrounds** is located at 9755 Henderson Road.
- **The South Platte Regional Trail** is along the South Platte River, between 104<sup>th</sup> and 120<sup>th</sup> Avenues.

## Logistics and Opportunities

The Willow Bay Open Space Acquisition would present new opportunities for residents to visit open space, picnic, walk, and possibly recreate on-water in non-motorized watercraft (paddleboards, kayaks, canoes, etc.). Positive impacts could be increased health from outdoor recreation activities.

The Regional Park and Fairgrounds Master Plan will create a vision for the future of the facility. All interest groups as well as the general public will be engaged in the process, so any potential impacts (positive or negative) will be weighed as recommendations are made.

The South Platte Regional Trail would present more accessible opportunities for residents to recreate in Adams County. This trail connects the Regional Park and Fairgrounds to metro Denver as far as Chatfield Reservoir. Increased health from outdoor recreation could be a potential positive impact from this project.

## Future Plans

In connection with the Willow Bay acquisition, there may be an opportunity to build a portion of the Second Creek Trail that would eventually traverse the Brighton area into Commerce City.

The City of Brighton is working extensively on park and open space projects at Ken Mitchell Lakes, and on finishing the Adams County section of the South Platte River Trail. When these projects are completed, Todd Creek residents will have easy access to a multitude of high quality recreation areas.

## Community Trends

We take care of a few weed complaints on public land in the Todd Creek area. Because Adams County's park and open space facilities are concentrated further south, we have little interaction with these residents.

## Biggest Success Thus Far

The completion of the South Platte River Trail (in unincorporated Adams County) has been many, many years in the making and has been our number one requested connection. We anticipate this section will be fully open in the coming months. In addition, the expansion of the Regional Park and Fairgrounds was a successful effort in the past year. A parcel of land that borders the facility on the north was purchased to buffer the facility and protect the valuable natural resources associated with the property.

# Department of Transportation



## Current Top Three Projects in Area

The **street maintenance program** is an ongoing program throughout Adams County to address proactive maintenance throughout the community.

One of several County improvements the Transportation Department oversees includes the **seal program**. The seal program is currently being implemented in this area including chip seal on the roadway.

YourGov citizen reporting activities which encompasses the entire County including these identified neighborhoods which helps to identify but is not limited to potholes, bridge concerns, trash/debris, as well as any transportation-related issue.

## Locations of Projects

- 2011 Chip Seal - Eagle Shadow / Silver Springs / The Ridge At Riverdale
- 2012 Chip Seal - Baseline Lakes / Havana / 164<sup>th</sup> Avenue / Lima St
- 2013 Streets Paving – Creekside Estates / Twin Lakes Estates / Hi Land Acres / Todd Creek Farms
- 2014 Bridge Repair – Ehler Pkwy over Todd Creek / Yosemite over Todd Creek / Yosemite & SH 7 / Riverdale Road north of E-470
- 2015 Street Paving – Hi Land Acres / Todd Creek Farms / Yosemite (Ehler to SH 7)
- 2016 Seal Project – Eagle Shadow / Todd Creek Meadows
- 2016 Street Paving – Riverdale Road (SH 7 to approx. 150<sup>th</sup> Avenue) / Holly Street (SH 7 to 152<sup>nd</sup> Avenue)

## Gravel Maintenance Program

As seen from the aerial views, the majority of the roads are paved. The roads that are gravel within the public right-of-way are maintained and handled through our gravel maintenance program.



## Community Impacts During Projects

Road closures do occur during crack seal, resurfacing and repaving. Residents are adequately notified prior to improvements occurring in the area.

## Future Plans in Todd Creek

The goal of the Transportation Department is to provide ongoing preventative maintenance as well as addressing and identifying potential improvement areas within the neighborhood. Each year, county roadways are assessed and an Overall Condition Index is determined. This annual assessments allows us to identify roadways in need of maintenance and ensure the overall roadway network is properly maintained.

## Community Trends

Residents are thrilled with the ability to submit any Transportation Department related request through the “YourGov” app, which ensures their concerns are documented and addressed in a timely fashion.

## Statistics

There have been 16 “YourGov” requests in this area. All have been addressed.

## Successes

We are able to produce proactive as well as reactive response to concerns and requests in the area through our annual assessment program as well as the citizen utilization of the YourGov app. We have also been very active in these communities implementing ongoing roadway seal and paving projects.

## Stormwater Update

We have over \$300,000,000 worth of storm drainage projects that should be addressed in the County. These funds have been utilized with communications between the Board of County Commissioners and the County Manager’s Office. In the Transportation Department, we attempt to balance the high-priority, high-impact projects in the most needed areas with the amount of funds provided by citizens. To the best of our knowledge, the homeowners in this area are contributing to the stormwater utility fund. The Transportation Department is unaware of any issues or actions. Citizens are welcome to share their issues or requests using the highly-acclaimed YourGov app.





# Office of Long Range Strategic Planning

# Agritourism Tour Stops



## The District Plan Tour (*Neighboring Community Plan*)

In March, 2016 in partnership with the City of Brighton, Adams County passed The District Plan. “This plan helps decision makers guide investment in the area for compatible residential, commercial, and industrial development, as well as farmland conservation, and local food and agritourism promotion” (Executive Summary, 2016).

On June 29<sup>th</sup>, the office of Long Range Strategic Planning hosted a Taste of Innovation Bus Tour. Participants had the chance to visit several successful business and agricultural sights leading the way in agritourism in Adams County as well as neighboring counties, sample a variety of local foods, talk with local experts currently involved with local food and agritourism, examine existing systems in Adams County important for agritourism and local food system networks, explore current development, and help shape a pilot tour for future business owners and developers. Those on the tour had the opportunity to discuss what agritourism can look like for Adams County and next steps for The District Plan’s implementation.



Learn More:

<http://www.co.adams.co.us/index.aspx?nid=1420>



## Aerotropolis

- HDR is currently completing the Visioning Study
- Collaborative is creating a moving forward plan.
- Visit for more information all above topics visit CDOT:  
<https://www.codot.gov/projects/aerotropolis>

## Todd Creek Area Snapshots



Eagle Shadow  
163rd and Olive



Todd Creek Meadows  
162<sup>nd</sup> and Xenia



Todd Creek Meadows  
(Across the Road)  
161<sup>st</sup> and Yosemite



Baseline Lakes  
168<sup>th</sup> and Larkspur



Bartley Area  
161<sup>st</sup> and Lola St



Foxridge Estates  
East 151<sup>st</sup> Drive



Boston Farms  
Boston St and 138<sup>th</sup> Ct.





The Ridge at Riverdale  
E136th Way and Spruce  
Way



The Ridge at Riverdale  
Area  
E 138<sup>th</sup> Drive and  
Spruce St.



Centennial Estates Area  
Rivendale Road  
(138<sup>th</sup> Area)

# General Information





# Marijuana Information

**Table A**  
**Category: Retail**

1 <sup>st</sup> Site (Green Solutions)							
Address	Zoning	Setbacks	Ownership	Construction Type	Conceptual Review Meeting	Building Submitted	Building Permit Approved
6681 Federal	C-5	Yes	Lease	Interior remodel only	3/25/15	4/28/15	6/8/15
2 <sup>nd</sup> Site (Starbuds)							
1455 Cortez	C-4	Yes	Lease	Interior remodel only	3/4/15	5/15/15	6/17/15
3 <sup>rd</sup> Site (Native Roots)							
620 E. 58 <sup>th</sup>	I-1	Yes	Lease	Interior remodel only	5/1/15	7/1/15	7/31/15

**Table B**  
**Category: Cultivation**

1 <sup>st</sup> Site (Fleurasion)							
Address	Zoning	Setbacks	Ownership	Construction Type	Conceptual Review Meeting	Building Submitted	Building Permit Approved
5919 Broadway	I-2	Yes	Lease	Interior remodel only	5/13/2015	6/11/15	7/31/15
2 <sup>nd</sup> Site (SMMS LLC)							
6995 Imboden	A-3	Yes	Own	New building	4/8/15	6/18/15	7/31/15

\*Closest to Todd Creek Area: Approximately 28 miles away.

**Table C**  
**Category: Marijuana Infused Products (MIPS)**

1 <sup>st</sup> Site (Jett Cannabis)							
Address	Zoning	Setbacks	Ownership	Construction Type	Conceptual Review Meeting	Building Submitted	Building Permit Approved
5919 Broadway	I-2	Yes	Lease	Interior remodel only	5/27/2015	6/17/15	7/31/15
2 <sup>nd</sup> Site (Kebar LLC)							
5995 Washington	I-1	Yes	Lease	Interior remodel only	11/16/15	12/17/15	1/28/16

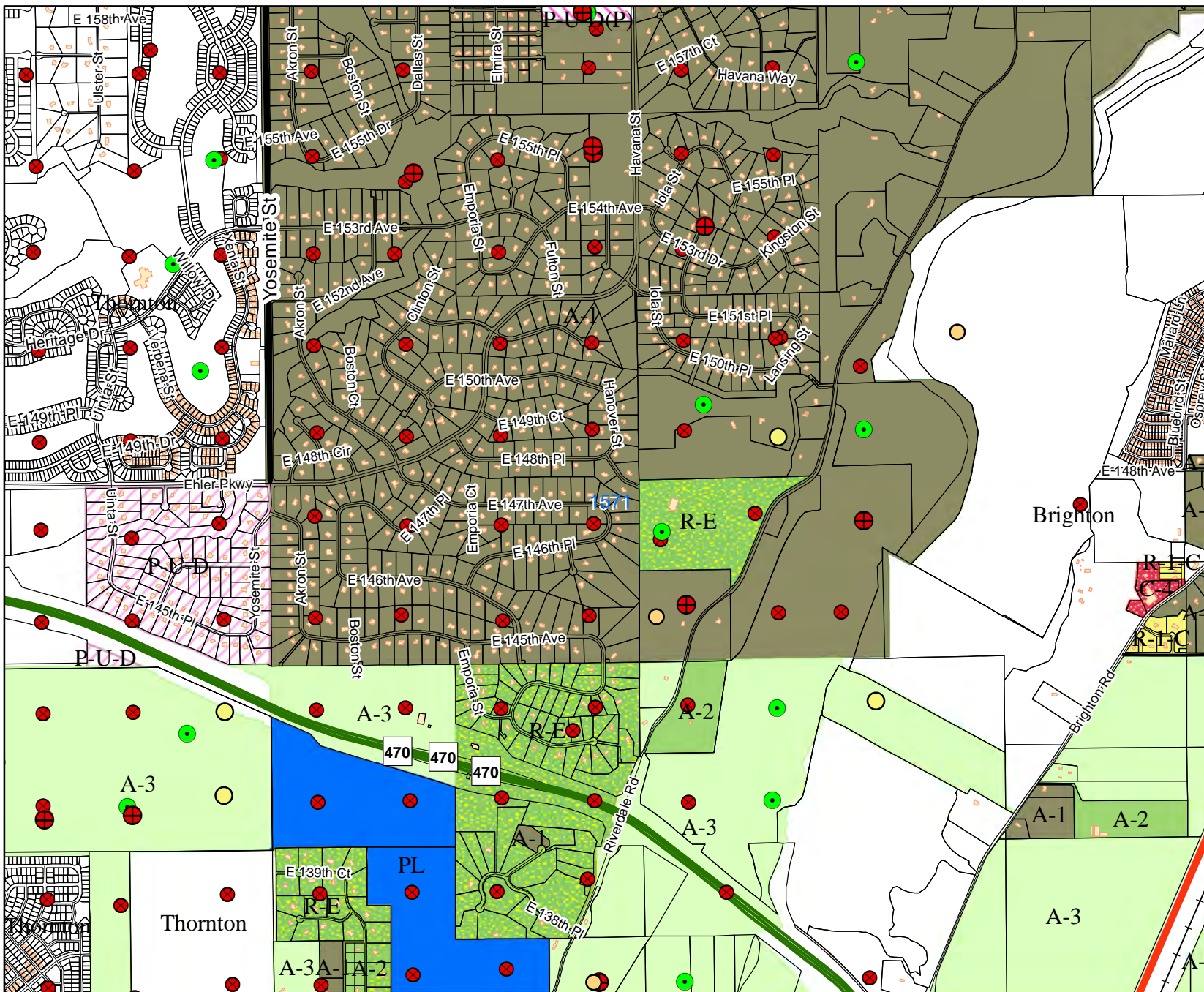


# Appendix A



# Oil and Gas Information

Well Name	Operator	Total Wells Planned Pad	In UMA?	Location Description	Addresses	Parcel Number	Occupied Building Unit	High Occupancy Building Unit	Nearest School	Date Submitted to COGCC	Comment Period Start	Comment Period End	COGCC Permit Status	MOU?	If MOU, USR?	Date letter(s) sent to residences w/in 1/2 mile
Todd Creek Farms	Ward Petroleum	12	Yes	East of 150th and Hanover St	14995 Riverdale Rd	0157114000028	545	5,280+	8,520	10/3/2014	10/31/2014	11/20/2014	Approved 8/5/2015	Yes	No	6/19/14, 8/6/14, 8/8/14, 10/7/14, 10/30/14
Kortum	Great Western	25	No	East of Quebec and South of E-470	14390 Quebec St	0157121000017	915	5,280+	7,068	7/6/2015	7/20/2015	8/11/2015	Approved 9/30/2015	Yes	No	6,9,15, 6/22/15, 7/21/15, 11/3/15
Ward Riverdale	Ward Petroleum	18	Yes	East of 148th and Hanover St	14781 Riverdale Rd	0157114300001	568	5,280+	8,727	8/19/2015	8/26/2015	9/17/2015	Approved 12/13/2015	Yes	N/A	2/9/15, 2/16/15, 8/31/15
Seltzer	Extraction Oil & Gas	13	No	SW corner of 168th and Yosemite St	XX	0157014100005	956	5,280+	20,293	3/1/2016	3/7/2016	3/27/2016	In Process	Yes	No	3/9/16
Shook	PetroShare	14	No	NW corner of Hwy 7 and Havana St	XX	0157103400001	895	5,280+	15,315	3/16/2016	3/24/2016	4/13/2016	In Process	Yes	Pending	3/30/16



## Legend

### Wells

### Facility Status

-  Active Location
-  Abandoned Location
-  Plugged & Abandoned
-  Producing
-  Shut In
-  Temporarily Abandoned

# Todd Creek Farms Area

































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### LEGEND

-  Special Zoning Conditions
-  Section Numbers
-  Railroad
-  Major Water
-  Zoning Line
-  Sections
- Zoning Districts**
-  A-1
-  A-2
-  A-3
-  R-E
-  R-1-A
-  R-1-C
-  R-2
-  R-3
-  R-4
-  M-H
-  C-0
-  C-1
-  C-2
-  C-3
-  C-4
-  C-5
-  I-1
-  I-2
-  I-3
-  CO
-  PL
-  AV
-  DIA
-  P-U-D
-  P-U-D(P)
-  Airport Noise Overlay

**North Site - Todd Creek Farms (Ward Petroleum) - 12 wells**

**South Site - Riverdale (Ward Petroleum) - 18 wells**

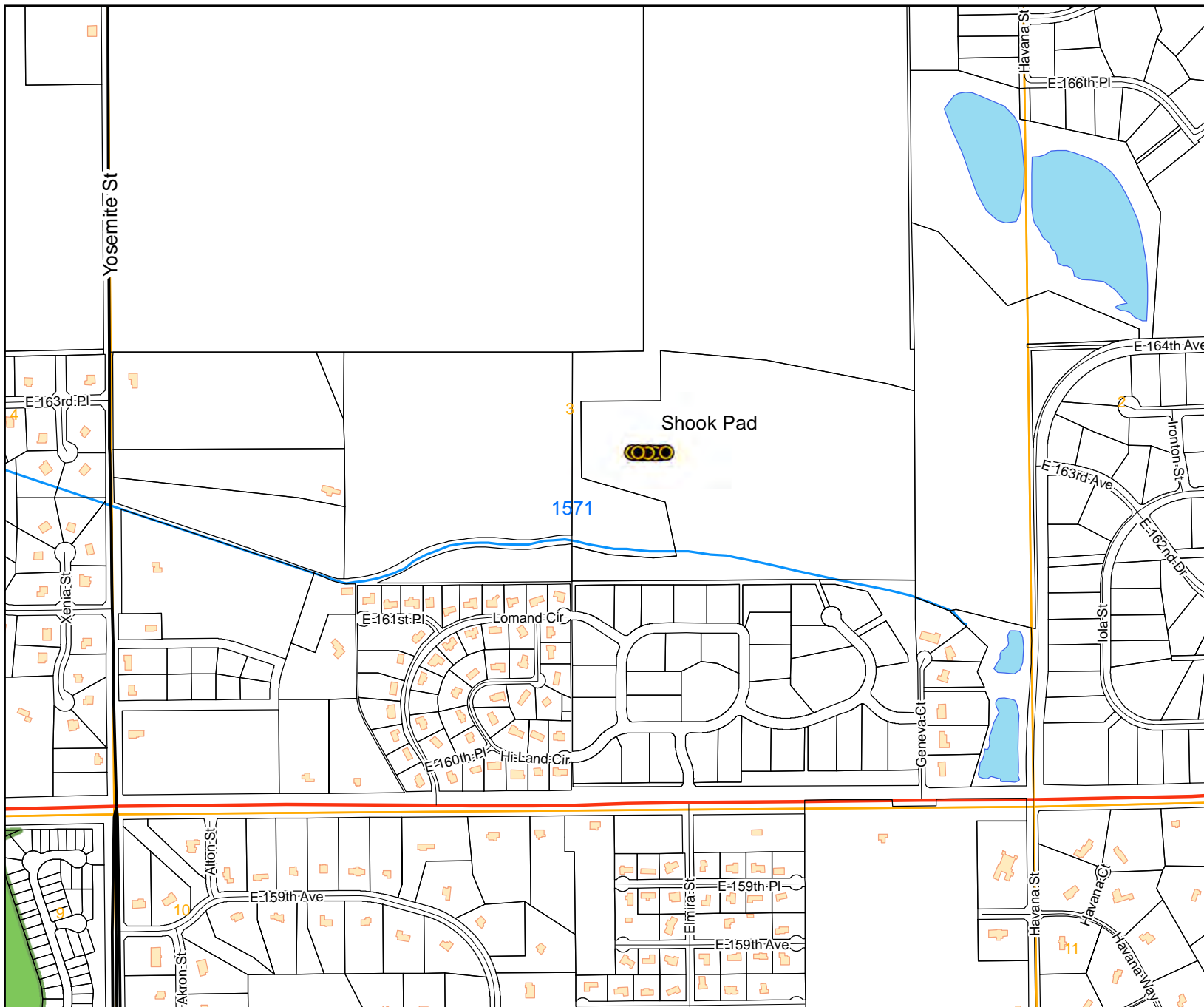


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































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### LEGEND

-  Special Zoning Conditions
-  Section Numbers
-  Railroad
-  Major Water
-  Zoning Line
-  Sections
- Zoning Districts**
-  A-1
-  A-2
-  A-3
-  R-E
-  R-1-A
-  R-1-C
-  R-2
-  R-3
-  R-4
-  M-H
-  C-0
-  C-1
-  C-2
-  C-3
-  C-4
-  C-5
-  I-1
-  I-2
-  I-3
-  CO
-  PL
-  AV
-  DIA
-  P-U-D
-  P-U-D(P)
-  Airport Noise Overlay

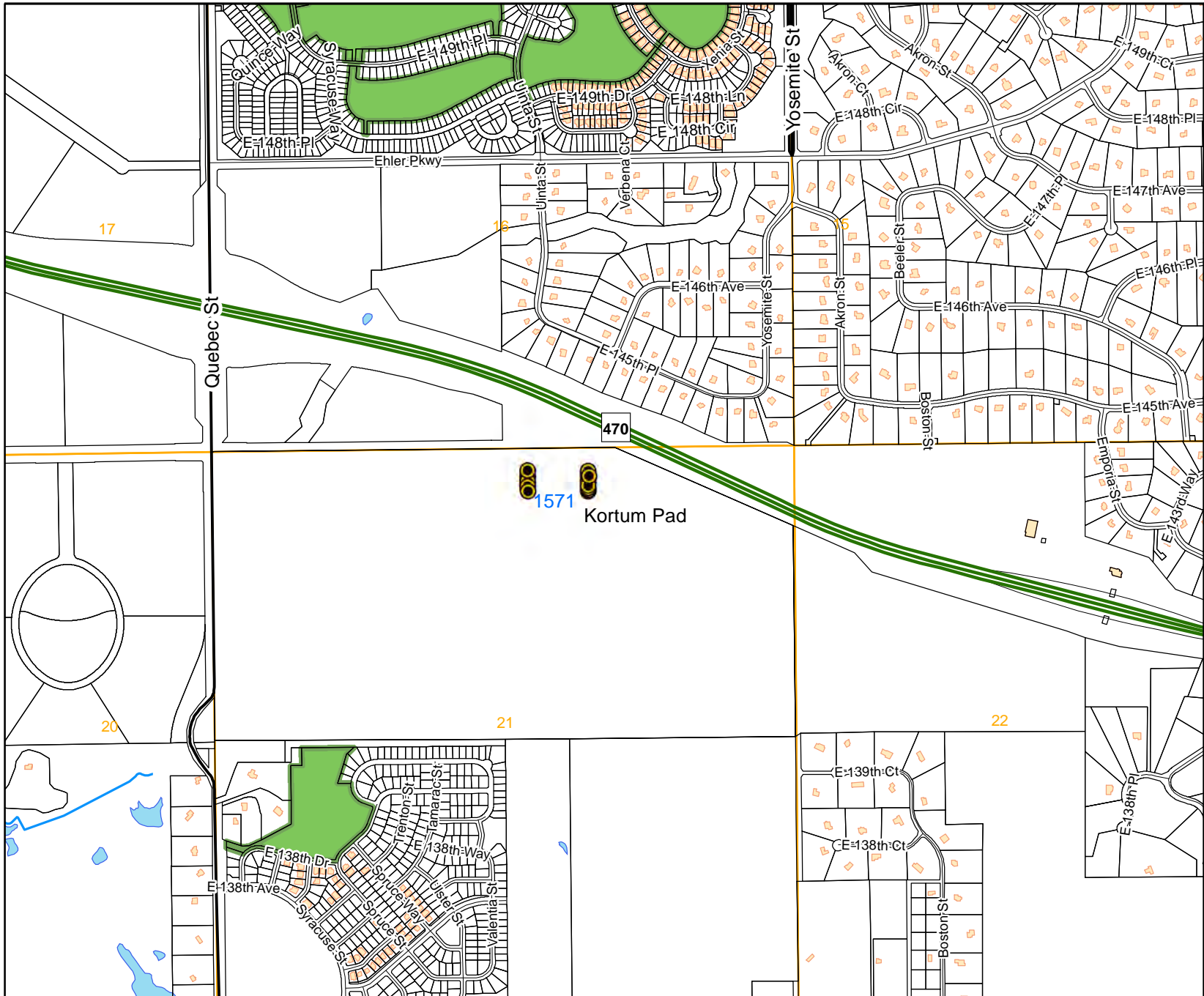
**Shook (PetroShare) - 14 wells**








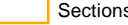


























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**LEGEND**

-  Special Zoning Conditions
-  Section Numbers
-  Railroad
-  Major Water
-  Zoning Line
-  Sections
- Zoning Districts**
-  A-1
-  A-2
-  A-3
-  R-E
-  R-1-A
-  R-1-C
-  R-2
-  R-3
-  R-4
-  M-H
-  C-0
-  C-1
-  C-2
-  C-3
-  C-4
-  C-5
-  I-1
-  I-2
-  I-3
-  CO
-  PL
-  AV
-  DIA
-  P-U-D
-  P-U-D(P)
-  Airport Noise Overlay

**Kortum (Great Western) - 25 wells**



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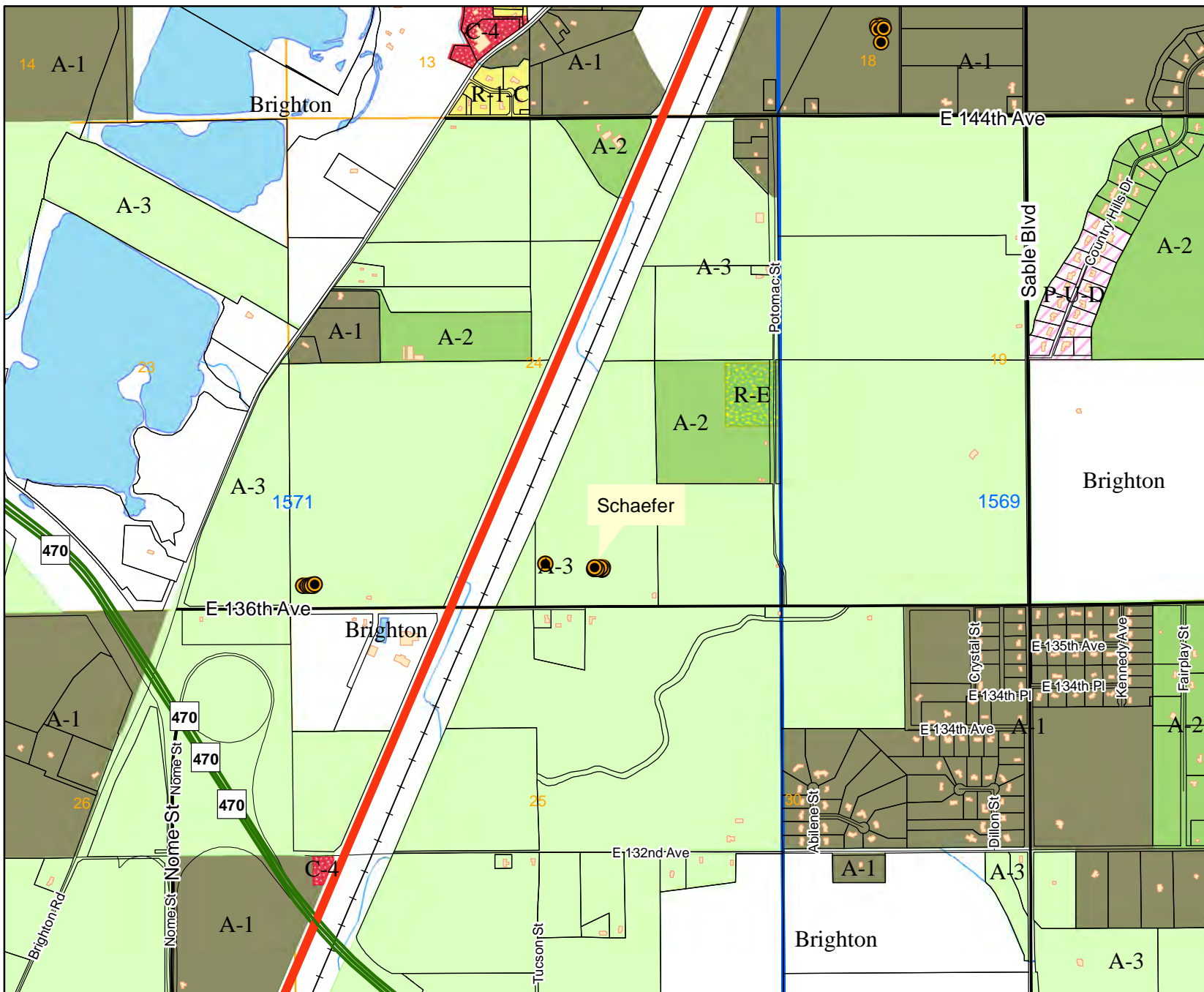
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# Appendix B

Current land use cases in the Todd Creek Area

Project No.	Address	Type of Request
<b>VSP2016-00031(Banallo Variance)</b>	16530 Kearney Ct, Brighton	A variance of 34 feet to allow an accessory structure to be constructed 60 feet from the front property line where a minimum setback of 94 feet is required.
<b>VSP2016-00025 (Swantoski Variance)</b>	16080 Ivanhoe St. Brighton	A variance of 81 feet from the minimum 122 feet required front setback to construct an accessory structure.
<b>VSP2016-00032 (Norris Variance)</b>	16291 Verbena St, Brighton	A variance of 10 feet from the minimum 20 feet side setback required in the R-E zone district.
<b>PRE2016-00059</b>	Section 24, Township 1, Range 67 (see attached map)	Conceptual Review Meeting for possibility of drilling 16 wells
<b>PRE2016-00060</b>	Section 14, Township 1, South of Range 67 West (see attached map)	Conceptual Review Meeting for possibility of drilling 12 wells



### LEGEND

- ★ Special Zoning Conditions
- 3 Section Numbers
- Railroad
- Major Water
- Zoning Line
- Sections
- Zoning Districts**
- A-1
- A-2
- A-3
- R-E
- R-1-A
- R-1-C
- R-2
- R-3
- R-4
- M-H
- C-0
- C-1
- C-2
- C-3
- C-4
- C-5
- I-1
- I-2
- I-3
- CO
- PL
- AV
- DIA
- P-U-D
- P-U-D(P)
- Airport Noise Overlay

**Map 4**  
**Ward Petroleum - Schaefer**

PRE2016-00059



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## STUDY SESSION AGENDA ITEM

<b>DATE OF STUDY SESSION:</b> 8-23-2016
<b>SUBJECT:</b> Adams County Ordinance No. 6 - Pet Animal Licensing and Control
<b>FROM:</b> Eric Guenther, Manager of Neighborhood & Emergency Services
<b>AGENCY/DEPARTMENT:</b> Community & Economic Development
<b>ATTENDEES:</b> Norman Wright, Eric Guenther
<b>PURPOSE OF ITEM:</b> Review updated ADCO Ordinance No. 6.
<b>STAFF RECOMMENDATION:</b>

### **BACKGROUND:**

Insert relevant information pertaining to the requested action including a general description of the existing program and / or service, any changes or impacts that will occur as a result of this action as well as any other history or helpful information.

If this subject has been presented at a previous study session, please provide the date.  
Brief summary of previous study session.

It is critical to update County Ordinances on a regular basis to maintain best practices. Ordinance No. 6 helps to ensure that Animal Management Officers are able to balance education and enforcement measures regarding pet animals. Changes have been made to the graduated fine schedule for violations of Ordinance No. 6.

### **AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

List any County departments or other entities that are involved with this request.

Neighborhood Services - Animal Control

### **ATTACHED DOCUMENTS:**

List any attached resolutions, contracts, agreements, presentations or other supporting documents.

Adams County, Colorado, Ordinance No. 6 - Pet Animal Licensing and Control.

**FISCAL IMPACT:**

Either mark X  if there is no fiscal impact or provide the following information for the recommended action:


Fund(s):
Cost center(s):
Self-generated / dedicated revenues:
Annual operating costs:
Annual net operating (cost) / income: _____
Capital costs: _____
Expenditure included in approved operating budget:
Expenditure included in approved capital budget:
New FTEs requested:

**Additional Note:**

List any supplemental information regarding fiscal impact.

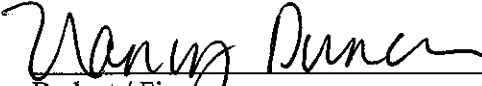
**APPROVAL SIGNATURES:**

  
\_\_\_\_\_  
Todd Leopold, County Manager

  
\_\_\_\_\_  
Raymond H. Gonzales, Deputy County Manager

\_\_\_\_\_  
Ed Finger, Deputy County Manager

**APPROVAL OF FISCAL IMPACT:**

  
\_\_\_\_\_  
Nancy Duncan  
Budget / Finance

**ADAMS COUNTY, COLORADO**  
**ORDINANCE NO. 6**  
**PET ANIMAL LICENSING AND CONTROL**

**RESOLUTION APPROVING ORDINANCE NO. 6: PET ANIMAL LICENSING AND CONTROL**

WHEREAS, the Board of County Commissioners is expressly authorized by § 30-15-101, *et seq.*, C.R.S., as amended, to adopt a resolution establishing reasonable regulations and restrictions concerning the control, licensing, and impoundment of dogs and other animals; and,

WHEREAS, the Board of County Commissioners is also expressly authorized by § 30-15-401(1)(e), C.R.S., as amended, to adopt an ordinance for the control of unleashed or unclaimed animals; and,

WHEREAS, the Board of County Commissioners adopted “Ordinance No. 6: Pet Animal Licensing and Control” on September 13, 2004, which established regulations and procedures for the control and licensing of dogs and other animals in the unincorporated areas of the County; and,

WHEREAS, Adams County Animal Management (“ACAM”) has recommended that Ordinance No. 6 be revised to incorporate regulations that better enable ACAM to regulate the licensing and control of dogs and other animals; and,

WHEREAS, the Board of County Commissioners concurs with the recommendations of ACAM, and finds that the licensing and regulation of dogs and other animals within the territory of unincorporated Adams County is a matter of local concern that is necessary for the protection of the health, safety, and welfare of the citizens of Adams County.

NOW, THEREFORE, BE IT ORDAINED, by the Board of County Commissioners, County of Adams, State of Colorado, that, upon the effective date of the new ordinance, “Ordinance No. 6: Pet Animal Licensing and Control” adopted on September 13, 2004, shall be rescinded in its entirety and superseded and replaced by a new “Ordinance No. 6: Pet Animal Licensing and Control,” which shall become effective as of the date set forth herein; and,

BE IT FURTHER ORDAINED that this Ordinance shall be recorded and published in accordance with § 30-15-405, C.R.S., as amended and shall come before the Board of County Commissioners for adoption on \_\_\_\_\_; and,

BE IT FINALLY ORDAINED that a copy of this Ordinance shall be posted on the Adams County website.

## ARTICLE I: DEFINITIONS

Pursuant to § 2-4-101, C.R.S., as amended, all words and phrases contained in this Ordinance shall be read in context and construed according to the rules of grammar and common usage, unless otherwise particularly defined herein.

- 1-1. **“Adams County Animal Shelter/Adoption Center (ACASAC)”** means the animal shelter owned and operated by Adams County for the impoundment of animals, pursuant to § 30-15-101(1)(a)(IV), C.R.S., as amended, and the Pet Animal Care and Facilities Act, § 35-80-101, *et seq.*, C.R.S., as amended.
- 1-2. **“Adams County Animal Management (ACAM)”** means the work unit within the Adams County Department of Community and Economic Development, tasked with the duties and responsibilities associated with the management, control, and enforcement of pet animal issues.
- 1-3. **“Animal”** means any living dumb creature.
- 1-4. **“Animal Management Officer”** means any employee of Adams County who is engaged in pet animal control. Pursuant to § 30-15-105 and § 29-7-101 C.R.S., as amended, any Adams County employee engaged in animal control, however titled or administratively assigned, may issue citations or summonses and complaints enforcing this Ordinance and shall be included in the definition of a “peace officer” under § 18-3-201(2), C.R.S., as amended, as it pertains to assaults upon peace officers.
- 1-5. **“Animal in heat”** means a female dog or other animal during its regular recurrent period of estrus (heat) or ovulation.
- 1-6. **“Barking Dog”** means any dog, whether on or off the dog owner’s premises, that disturbs the peace of any person by loud, habitual, and persistent barking, howling, yelping, whining, or other utterance.
- 1-7. **“Bodily injury”** means any physical injury that results in severe bruising, muscle tears, or skin lacerations requiring professional medical treatment or any physical injury that requires corrective or cosmetic surgery, or any other injury as defined in § 18-9-204.5(2)(a), C.R.S., as amended.
- 1-8. **“Caretaker”** means any person who harbors an animal or has the custody, charge, care, or possession of a pet animal, including the owner of the animal.
- 1-9. **“Confined”** means caged or restrained in a manner that prevents or precludes escape.

- 1-10. **“Control”** means:
- (a) Physical restraint of an animal by means of a leash, cord, or chain or confinement of a animal within the boundaries of the real property of its owner or caretaker; or
  - (b) Physical or verbal command, domination, or regulation of animals, such as working livestock, retrieving wild game in season with a licensed hunter, assisting law enforcement officers, or being trained for any of these pursuits; or
  - (c) Prevention of noise or disturbance that constitutes a violation of section 5-11, below.
- 1-11. **“Dog or domestic dog”** means any animal of the genus and species Canis Familiaris or that is related to the wolf.
- 1-12. **“Excessive pet animal feces”** means any accumulation of feces from one or more pet animals in sufficient quantity to generate odors off the premises of the owner or caretaker.
- 1-13. **“Harboring”** means occupying any premises on which an animal is kept or to which an animal customarily returns for food and care. Persons harboring an animal shall be subject to the provisions of this Ordinance as it applies to animal owners and caretakers.
- 1-14. **“Impound”** means to take custody of and hold an animal at the ACASAC.
- 1-15. **“Licensed facility”** means a dog kennel, boarding, or breeding facility duly regulated, inspected, and licensed by any federal or state governmental entity, including the United States Department of Agriculture and the Colorado Department of Agriculture.
- 1-16. **“Livestock”** means cattle, swine, sheep, goats, and such horses, mules, asses, and other animals used in the farm or ranch production of food, fiber, or other agricultural products.
- 1-17. **“Owner”** means any person who is eighteen (18) years of age or older, or the parent or guardian of any child under the age of eighteen (18) years, that has, possesses, controls, harbors, keeps, has a financial interest in, or has custody of an animal, including a vicious animal as the term is defined in this Ordinance.
- 1-18. **“Person”** means any individual human being or any firm, corporation, or other organization.
- 1-19. **“Pet animal”** means:
- (a) Any animal owned or kept by a person for companionship or protection or for sale to others for such purposes, pursuant to § 30-15-101(3), C.R.S., as amended.

(b) The definition of “pet animal” does not include feral cats, wildlife, livestock used for any purposes or that is stray as defined in § 35-44-101, C.R.S., as amended, or animals that are owned or bought and sold through the efforts of those that are licensed, inspected, or both, by the United States Department of Agriculture, the Colorado Department of Agriculture, or both.

- 1-20. **“Provocation”** means threatening, tormenting, teasing, or striking an animal.
- 1-21. **“Rabies vaccination tag”** means a valid metal tag issued by a licensed veterinarian evidencing a current rabies vaccination.
- 1-22. **“Running-at-large”** means an animal that is not on the property of its owner or caretaker or is not under the control of a person.
- 1-23. **“Altered Dog”** means a dog from which the reproductive organs have been removed (spayed or neutered).
- 1-24. **“Unaltered dog”** means a dog that is six (6) months of age or older and is not spayed or neutered.
- 1-25. **“Vicious or dangerous animal”** means:
- (a) Any pet animal that has inflicted bodily injury upon or has caused the death of a person, another animal, or livestock; or
  - (b) Any pet animal that has demonstrated tendencies that would cause a reasonable person to believe the animal may inflict bodily injury upon or cause the death of any person, another animal, or livestock; or,
  - (c) Any pet animal that has engaged in or been trained for animal fighting as described and prohibited in § 18-9-204, C.R.S., as amended; or
  - (d) A dangerous dog, as defined in § 18-9-204.5, C.R.S., as amended.
- 1-26. **“Wildlife”** means living things and especially mammals, birds, fishes, and reptiles that are neither human nor domesticated.

## **ARTICLE II: DUTIES OF ANIMAL MANAGEMENT OFFICERS**

- 2-1. Pursuant to § 30-15-102(3), C.R.S., as amended, Animal Management Officers shall have the duty and authority to enforce all sections of this Ordinance as it pertains to pet animals, including issuing, signing, and serving summonses and complaints and making all administrative determinations as required by this Ordinance.
- 2-2. It shall be lawful for an Animal Management Officer to enter upon private property to capture an animal to be impounded for violation of this Ordinance if:

- (a) The Animal Management Officer has obtained a search warrant; or
  - (b) The Animal Management Officer has obtained the consent of the owner or resident of the property; or
  - (c) The Animal Management Officer is in pursuit of an animal that has been running-at-large, except that the Animal Management Officer shall not enter into any enclosed building or structure on private property without a search warrant or the consent of the owner or resident of the property upon which the enclosed building or structure is located.
- 2-3. Nothing in this Ordinance shall be construed to prevent any Animal Management Officer from taking whatever action is reasonably necessary to protect his or her person or members of the public from injury by any animal.

**ARTICLE III: RECORDS**

- 3-1. It shall be the duty of ACAM to keep, or cause to be kept, accurate, detailed, and complete records of all summonses, complaints, warnings, and violations issued under this Ordinance.

**ARTICLE IV: LICENSING OF DOGS**

- 4-1. Owners of dogs that are six (6) months of age or older shall cause such dogs to be licensed by ACASAC. Each dog license shall be valid for a period of three hundred sixty-five (365) days from the date of issuance and shall be renewed annually.
- 4-2. To obtain a dog license, the owner must present to ACASAC a valid rabies vaccination certificate indicating the dog has been vaccinated against rabies by a licensed veterinarian.
- 4-3. The fees for licensing shall be established annually by resolution of the Board of County Commissioners and shall be assessed as follows:
- (a) Spayed and neutered dogs. The annual licensing fee for spayed and neutered dogs shall apply upon presentation to ACASAC of valid proof from a licensed veterinarian that the dog has been neutered or spayed. Unaltered dogs may be licensed for this fee if ACASAC finds, in its sole discretion, that there is a valid medical reason precluding the dog from being spayed or neutered.
  - (b) Unaltered dogs. The annual licensing fee for dogs that do not meet the criteria established under section 4-3(a) shall be the fee established for unaltered dogs.

(c) Exemption for licensed facility owners. Owners of licensed facilities shall be exempt from paying licensing fees but shall be subject to all other provisions of this Ordinance.

## **ARTICLE V: PROHIBITED OR UNLAWFUL ACTS**

5-1. **Rabies vaccinations required.** *Dog owners shall be strictly liable for violations of this section, regardless of the actions of any non-owner caretakers.*

(a) Vaccination required. The owner or custodian of any dog or cat shall have such dog or cat vaccinated against rabies by a licensed state veterinarian, unless such owner or custodian presents to the animal management officer a written statement from a state licensed veterinarian that vaccination against rabies would be detrimental to the health of such dog or cat. Such vaccination shall be performed on or before the appropriate anniversary date of the initial vaccination as determined by the compendium of animal rabies control § 25-4-615(2), C.R.S. Any person who acquires within the county a dog or cat shall have such dog or cat vaccinated within 30 days of such acquisition or within 30 days after the dog or cat reaches six months of age, whichever occurs later.

(b) Unlawful to possess unvaccinated dog or cat. It is unlawful for any person to possess any dog or cat which has not been vaccinated for rabies as provided for in subsection (a) of this section or which cannot be identified as having a current certificate of vaccination

(c) It shall be unlawful for a dog to be off of the property of its caretaker without wearing its current rabies vaccination tag, which shall be affixed to the dog by means of a collar or harness.

(d) It shall be unlawful for a dog to have affixed to it a license/rabies tag other than its own.

5-2. **Licensing.** *Dog owners shall be strictly liable for violations of this section, regardless of the actions of any non-owner caretakers.*

(a) It shall be unlawful for a dog that is age six (6) months or older to not be licensed as prescribed herein.

(b) It shall be unlawful for a dog to be off of the property of its caretaker without wearing its current county license tag, which shall be affixed to the dog by means of a collar or harness.

(c) It shall be unlawful for a dog to have affixed to it a license/rabies tag other than its own.

5-3. **Accumulation of excessive pet animal feces prohibited.** It shall be unlawful for an owner or caretaker of any pet animal to permit excessive pet animal feces to accumulate.



5-4. **Animals-at-large prohibited.**

(a) It shall be unlawful for the owner or custodian of any animal to permit the same to run, go, or be at large on any street or public place within the county, or upon the premises of any other person, without prior written permission of such other person.

(b) Exception: This section shall not apply to areas designated by the county as dog training areas or off leash dog park sites. At such sites, owners or custodians may allow dogs to run, go, or be at large off leash, subject to the conditions listed below. Violation of any of these conditions shall constitute a violation of this section:

1. Owners and custodians shall not bring their dogs into an off-leash site, or remain at the site with their dogs, after sunset or before sunrise.
2. Owners and custodians shall keep their dogs leashed when entering or leaving the fenced enclosure of the off-leash site and must have a visible leash with them at all times.
3. Dogs must be accompanied by a person at least eighteen (18) years of age when inside the enclosure.
4. Children under the age of 18 must be supervised by a person eighteen (18) years or older.
5. Owners and custodians shall not allow their dogs to chase or harass wildlife or other dogs.
6. Owners and custodians shall not leave their dogs unattended.
7. Owners and custodians shall immediately remove their dog's waste.
8. Pinch (prong) and spike collars must be removed prior to entering the enclosure.
9. No more than two (2) dogs per owner or custodian are allowed.
10. Owners/custodians shall not bring any of the following dogs into the off-leash site:
  - Dangerous or aggressive dogs;
  - Female dogs in heat;
  - Dogs without a current vaccination tag attached to the collar worn by the dogs;
  - Dogs without a current identification tag attached to the collar worn by the dog or a traceable microchip;
  - Unvaccinated dogs;
  - Dogs known to be ill or exhibiting signs of illness; or
  - Dogs not under voice command, unless in areas at the site designated for training.
11. Any person who brings a dog to an off-leash dog park or dog training site designated by the county shall be treated as the owner or custodian of the dog for purposes of this section.
12. Anyone entering an off-leash dog park or dog training site designated by the county assumes the risk of injury and property damage caused by their

own dog, other dogs, other persons, or any of the facilities at the site. By entering this site, every person agrees to release the County of Adams and its employees from liability for injuries or property damage caused by any act or omission of the county or its employees. The owner or custodian assumes liability for any injury or property damage to persons or other dogs caused by their dog.

**5-5. Animals prohibited from causing damage.**

(a) It shall be unlawful for the owner or custodian of any animal to permit said animal, with or without the direct knowledge of that owner or custodian, to destroy, damage, or injure any shrubbery, plants, flowers, grass, lawn fence, structure, part of any structure, other domestic animal, or anything whatsoever upon any private property owned or occupied by a person other than the owner or custodian of such animal. The owner or custodian may not permit or allow their animal to come into contact with a motor vehicle owned by someone other than the owner or custodian of the animal in such a way so as to cause damage to the motor vehicle when said motor vehicle is on property other than that of the animal owner or custodian. Any animal permitted to engage in the activities prohibited by this section may be impounded as provided in section 7-1.

(b) Any animal found trespassing or found causing damage to property as described in subsection (a) of this section may be humanely restrained by the owner or occupant of such property, or by such owner's or occupant's agent, for a reasonable time, during which time such owner, occupant, or agent shall notify animal management of his possession of the animal, release the animal to the owner or custodian, release the animal at the site of its capture, or transport the animal to the animal shelter.

**5-6. Animals in heat must be confined.** Any unspayed dog in the stage of estrus (heat) shall be confined during such time in a house or secure and enclosed building, and said area of enclosure shall be so constructed that no male dog may gain access to the confined animal. The Animal Management Officer shall order any unspayed dog that is in the state of estrus and that is not properly confined, or any such dog that is creating a neighborhood nuisance to be removed to a boarding kennel, to a veterinary hospital, or to the animal shelter. All expenses incurred as a result of the confinement shall be paid by the owner or custodian.

**5-7. Dangerous dog (unlawful ownership), Damages/destroys property of another, Bodily injury to person, Serious bodily injury to person, Injury/death to an animal is prohibited.**

(a) It shall be unlawful for any person to unlawfully, own, possess, harbor, keep, have a financial/property interest in, have custody/control over a dangerous dog and said dog cause bodily injury to a person, serious bodily injury to a person, injury/death of a domestic animal, or damage/destruction of property of another. This is reserved for restitution of more than one thousand dollars (\$1,000) involving injury.

(b) Notice and Payment for cost of care of pet animals pursuant to § 18-9-202-5, C.R.S. The purpose of this notice and payment is to provide for the cost of impoundment, care, and provisions of identified pet animal(s) in the custody of ACASAC for a period of 30 days, including the day on which the pet animal(s) was taken into custody.

5-8. **Cruelty to animals prohibited.** Pursuant to § 18-9-202, C.R.S., it shall be unlawful for any person to knowingly, with criminal negligence, cause and procure the over-driving, over-working, torturing, tormenting, deprivation of necessary sustenance, unnecessary and cruel beating, needless mutilation, needless killing, carrying in and upon a vehicle in a cruel manner, engage in sex act with or otherwise mistreat and neglect an animal, or with criminal negligence cause and procure the over-driving, over-working, tormenting, deprivation of necessary sustenance, unnecessary and cruel beating, needless mutilation, needless killing, carrying in and upon a vehicle in a cruel manner, engage in sex act with or otherwise mistreat and neglect an animal.

(a) Neglect of animals is prohibited. It shall be unlawful for the owner or custodian of any animal to deprive such animal(s) of adequate nutrition, potable water available at all times, proper protection from the elements and extremes in temperature, opportunity for exercise, adequate veterinary care, grooming, socialization, or otherwise neglect such animal in any manner as to endanger its health or cause it to suffer.

(b) Abandonment of animal is prohibited. It shall be unlawful to intentionally abandon any animal.

(c) An Animal Management Officer, having authority to act under this section, may take possession of and impound an animal that the Animal Management Officer has probable cause to believe is a victim of a violation of subsection (a) of this section, or is a victim of a violation of § 18-9-204, C.R.S., and as a result of the violation is endangered if it remains with the owner or custodian. If, in the opinion of a licensed veterinarian, an animal impounded pursuant to this Section 5-8 is experiencing extreme pain or suffering, or is severely injured past recovery, severely disabled past recovery, or severely diseased past recovery, the animal may be euthanized without a court order.

5-9. **Habitual violations of ordinance prohibited.** It shall be a separate unlawful offense for an owner or caretaker of any animal to be convicted of violating this Ordinance three (3) or more times during any consecutive twelve (12) -month period of time.

5-10. **Interference with an Animal Management Officer prohibited.** It shall be unlawful for any person to knowingly interfere with, hinder, or obstruct an Animal Management Officer in the performance of his or her duties under this Ordinance.

5-11. **Barking, Howling, or Other Unreasonable Animal Noise Prohibited.**

(a) Any person who owns or keeps a dog commits a class two (2) petty offense if such dog individually makes, or in combination with another dog or dogs together make, any noises or disturbances by barking, howling, yelping, whining or other utterance that is audible beyond the premises on which the dog is kept, for a consecutive period in excess of twenty (20) minutes during the day (7 A.M. to 9 P.M.) or for a consecutive period in excess of ten (10) minutes during the night (9:01 P.M. to 6:59 A.M.), and/or a cumulative period in excess of one-hundred twenty (120) minutes during any twenty-four (24) hour period.

(b) No summons and complaint for a violation of this Section 5-11 shall be issued unless at least one written warning, signed by the Animal Management Officer and at least one complainant, has been issued to an owner or keeper of the dog or dogs that have exceed the noise limits. Such written warning shall contain the date and time when the violation occurred and a brief explanation of the nature of the noise complaint. Once a written warning has been issued, a summons and complaint may be issued for any violations that have occurred seven (7) days after the written warning without the necessity of an additional warning.

(c) No summons and complaint shall be issued, nor shall there be a conviction for a violation of this Section 5-11, unless there are two (2) complaining witnesses from separate households who have signed such complaint; except that only one (1) complaining witness shall be required to sign the complaint under either of the following circumstances:

(1) An Animal Management Officer or Deputy Sheriff has personally investigated the complaint of a single complainant and observed the nature and duration of the noise created by the dog(s) and can testify as to such observations, or

(2) A complainant has presented to the Animal Management Officer or Deputy Sheriff at the time of the complaint other credible and admissible corroborative evidence of the alleged violation such as a video recording with a date stamp.

5-12. **Provocation of animals prohibited.** It shall be unlawful for any person to engage in provocation of an animal.

5-13. **Unsafe tethering.** It shall be unlawful for the owner or custodian of any animal to tether any animal in such a manner that the animal may become entangled and unable to reach shelter or water, or in such a manner that the animal may be injured, strangled, or otherwise caused to suffer.

(a) It shall be unlawful to tether any animal on any property other than that of the owner or custodian without prior written permission of the property owner or occupant, or to allow any animal tethered on the property of the owner or custodian to have access to property other than that of the animal owner or custodian.

(b) Any injured animal on public property or property other than that of the owner or custodian without permission of the property owner or occupant shall be removed by the Animal Management Officer and given any stabilizing veterinary treatment deemed reasonable under shelter guidelines, pending notification of the owner or custodian. The owner or custodian of such animal shall be liable for all veterinary expenses and impoundment fees.

**ARTICLE VI: PENALTIES FOR VIOLATIONS**

- 6-1. Pursuant to § 30-15-102(1), C.R.S., as amended, any violation of this Ordinance shall be a class two (2) petty offense and shall be punishable by a fine of not more than one thousand dollars (\$1,000), or by imprisonment in the county jail for not more than ninety (90) days, or by both such fine and imprisonment for each separate offense.
- 6-2. Pursuant to § 30-15-402, C.R.S., as amended, Animal Management Officers, and/or any arresting law enforcement officers, are hereby authorized to assess penalties for violations of this Ordinance in accordance with the penalty assessment procedures of § 16-2-201, C.R.S., as amended, and as otherwise specified herein.
- 6-3. Accordingly, a graduated fine schedule for violations of this Ordinance shall be imposed as follows:

<b>VIOLATION</b>	<b>SECTION OF ORDINANCE</b>	<b>NUMBER OF OFFENSES</b>	<b>FINE</b>
Failure to vaccinate against rabies	§ 5-1(a)	1	\$50
		2	\$100
		3 or more	\$150
Rabies vaccination tag not affixed	§ 5-1(c)	1	\$50
		2	\$100
		3 or more	\$150
Misuse of rabies vaccination tag	§ 5-1(d)	1	\$50
		2	\$100
		3 or more	\$150
Failure to license animal	§ 5-2(a)	1	\$25
		2	\$50
		3 or more	\$100
License tag not affixed to animal	§ 5-2(b)	1	\$25
		2	\$50
		3 or more	\$100
Misuse of animal license tag	§ 5-2(c)	1	\$25
		2	\$50
		3 or more	\$100
Excessive accumulation of pet animal feces	§ 5-3	1	Warning
		2	\$50
		3 or more	\$100

Animal-at-large	§ 5-4	1	\$75
		2	\$150
		3 or more	\$300
Animal in heat and not confined	§ 5-6	1	\$100
		2	\$200
		3 or more	\$300
Vicious or dangerous animal not confined	§ 5-7	1	\$300
		2 or more	\$500
Habitual violations	§ 5-9	1 or more	\$500
Interference with an Animal Management Officer	§ 5-10	1 or more	\$1,000
Barking, Howling, or Other Unreasonable Animal Noise Prohibited	§ 5-11	1	Warning
		2	\$50
		3 or more	\$100
Provocation of an animal	§ 5-12	1	\$50
		2	\$75
		3 or more	\$100

- 6-4. The graduated fines enumerated above shall be imposed when any caretaker or other person violates this Ordinance.
- 6-5. Pursuant to § 30-15-102(3), C.R.S., as amended, whenever an Animal Management Officer has probable cause to believe a violation of this Ordinance has occurred, the officer shall issue a penalty assessment notice to the alleged offender, which shall be in the form of a summons and complaint substantially similar to the example attached hereto and incorporated herein as "Exhibit A."
- 6-6. Pursuant to § 16-2-201(2), C.R.S., as amended, the summons and complaint shall identify the alleged offender, state with specificity the sections of this Ordinance that were allegedly violated by the offender, state the applicable fine for the offense or each offense, and state that the alleged offender must pay the fine(s) by a date certain or appear to answer the charge(s) at a specified time and place. A duplicate copy of the summons and complaint shall be sent to the County Court Clerk of the 17<sup>th</sup> Judicial District.
- 6-7. Pursuant to § 16-2-201(3), C.R.S., as amended, if the person given a summons and complaint chooses to acknowledge guilt, the person may pay the assessed fine by mail within the time specified in the summons and complaint.
- 6-8. If the person given a summons and complaint chooses not to acknowledge guilt and to contest the violation(s) alleged, the person shall appear in court at the date, time, and place specified in the summons and complaint.
- 6-9. Pursuant to § 30-15-402(1), C.R.S., as amended, any person convicted of violating section 5-4 of this Ordinance shall be subject to the surcharges imposed pursuant to § 30-15-402(2), C.R.S., as amended.

## ARTICLE VII: IMPOUNDING ANIMALS

- 7-1. **Animals running-at-large.** Pursuant to §§ 30-15-101(1)(a)(IV) and (V), C.R.S., as amended, an Animal Management Officer may impound any animal not under control or found running-at-large, including dogs found without license tags, any animal that has inflicted bodily injury, any animal that appears to be sick or injured and in need of medical attention, and/or any animal otherwise in violation of this Ordinance.
- 7-2. **Disposition of animals found running-at-large.** Animals found running-at-large shall be impounded for up to five (5) business days, during which time the staff of the ACASAC shall make reasonable efforts to identify and notify the owner of the pet animal of its impoundment.
- (a) If the owner of the animal is identified and notified, the animal may be released to the custody and control of the owner or the owner's designee upon payment in full of the costs incurred by the ACASAC in boarding and caring for the pet animal.
- (b) If the ACASAC staff is unable to identify or notify the owner of a pet animal of its impoundment, after making reasonable efforts to do so for at least five (5) business days, the pet animal may be made available for adoption or may be humanely euthanized at the sole discretion of the manager of the ACASAC.
- (c) If an impounded animal is determined by the Director or their designee of the ACASAC to be critically injured or ill, and it is deemed by the Director or their designee to be in the best interests of the animal for it to be humanely euthanized, such euthanization may occur immediately at the sole discretion of the Director or their designee.
- (d) If the owner of an animal is identified after the animal is adopted or euthanized, the owner shall be liable for the costs of board and care during the animal's impoundment.
- 7-3 **Animals that inflict bodily injury.** Any animal that is suspected of having bitten or that bites a person causing bodily injury shall be immediately impounded for a minimum of ten (10) days from the date of the suspected bite or bites to be observed for symptoms of rabies. The impoundment can be in home quarantine or impoundment at the ACASAC if a serious bodily injury occurs. During the impoundment period, the animal shall not be placed for adoption, placed in foster care, or returned to its owner or caretaker. The owner of the pet animal shall be liable for the costs of board and care incurred by the ACASAC during the period of impoundment.

The provisions of § 25-4-601, *et seq.*, C.R.S., as amended, concerning rabies control, shall be applicable to such incidents of impoundment. Pursuant to § 18-9-202.5, C.R.S, the purpose of this notice and payment is to provide for the cost of



impoundment, care and provision of identified animal(s) in the custody of the impound agency for a period of at least 30 days, including the day on which the animal(s) is/are taken into custody.

- 7-4 **Disposition of animals that inflict bodily injury.** An animal that bites a person causing bodily injury may be euthanized following the minimum period of impoundment, unless otherwise ordered by a court of competent jurisdiction.
- 7-5. **Disposition of unclaimed animals.** Any animal that remains impounded and unclaimed for a period of forty-eight (48) consecutive hours following notification of its owner of its impoundment, or following a court hearing at which violation of this Ordinance was at issue, shall become the property of the ACASAC. The animal may thereafter be adopted or humanely euthanized in accordance with the policies of the ACASAC, but the owner of the animal shall not thereby be discharged from liability for the costs associated with the board and care of the animal during its impoundment.

### **ARTICLE VIII: ADDITIONAL PROVISIONS**

- 8-1 **Validity of ordinance.** Pursuant to § 18-9-204.5(5)(b), C.R.S., as amended, nothing in § 18-9-204.5, C.R.S., as amended, shall be construed to abrogate Adams County's authority to adopt animal management and licensing ordinance and to impose penalties for violations of such ordinance as provided by law.
- 8-2. **No liability associated with enforcement.** Pursuant to § 30-15-104, C.R.S., as amended, the Board of County Commissioners, Animal Management Officers, employees at the ACASAC, and any other persons authorized to enforce this Ordinance, shall not be held responsible for any accident or subsequent disease that may occur to any animal in connection with the administration of this Ordinance.
- 8-3. **Disposition of fines.** Pursuant to § 30-15-103, C.R.S., as amended, all fines and licensing fees collected by the County for violations of this Ordinance shall be paid into the treasury of the County, and deposited into the County's general fund, as such fines and fees are collected.
- 8-4. **Limitation on suits.** Pursuant to § 30-15-409, C.R.S., as amended, prosecutions for the commission of any violation of this Ordinance shall be barred one (1) year after the commission of the offense.
- 8-5. **Severability.** If any section, paragraph, clause, or provision of this Ordinance shall be adjudged to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect any of the remaining sections, paragraphs, clauses, or provisions of this Ordinance, it being the intention that the various parts hereof are severable.
- 8-6. **Effective Date.** Pursuant to § 30-15-405, C.R.S., as amended, this Ordinance shall take effect thirty (30) days after its final publication.

STATE OF COLORADO vs. \_\_\_\_\_ Date and Time of Violation: \_\_\_\_\_

Defendant (Last Name) \_\_\_\_\_ (First) \_\_\_\_\_ (Middle) \_\_\_\_\_ Date of Birth (Mo.) \_\_\_\_\_ (Day) \_\_\_\_\_ (Yr.) \_\_\_\_\_

Defendant Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Phone Number \_\_\_\_\_

Driver's License Number \_\_\_\_\_ Type/Class \_\_\_\_\_ State \_\_\_\_\_ Race \_\_\_\_\_ Sex \_\_\_\_\_ Weight \_\_\_\_\_ Height \_\_\_\_\_ Hair \_\_\_\_\_ Eyes \_\_\_\_\_

Animal Description \_\_\_\_\_ Breed \_\_\_\_\_ Sex \_\_\_\_\_ Color \_\_\_\_\_ Age \_\_\_\_\_ Location of Violation \_\_\_\_\_

C.R.S. 18-9-202(1)(a) (M-1) CRUELTY TO ANIMALS

\_\_\_\_\_ (Defendant), did unlawfully, {{(knowingly) (with criminal negligence)}} cause and procure the {{(over-driving) (overloading) (over-working) (torturing) (tormenting) (deprivation of necessary sustenance) (unnecessary and cruel beating) (carrying in and upon a vehicle in a cruel manner)}} {engage in sex act with} or with criminal negligence cause and procure the {{(over-driving) (overloading) (over-working) (tormenting) (deprivation of necessary sustenance) (unnecessary and cruel beating) (needless mutilation) (needless killing) (carrying in and upon a vehicle in a cruel manner)}} {engage in sex act with} or otherwise mistreat and neglect an animal, or caused and procured it to be done; to wit: (animal description) \_\_\_\_\_

C.R.S. 18-9-202(1)(a) (M-1) (CRUELTY) NEGLECT OF ANIMALS

\_\_\_\_\_ (Defendant), having the charge and custody of an animal, to wit: \_\_\_\_\_ did unlawfully, {{(knowingly) (with criminal negligence)}}, fail to provide said animal with {{(proper food) (drink) or (protection from the weather)}} or abandoned said animal.

C.R.S. 18-9-202(1)(b) (M-1) CRUELTY TO ANIMALS (ABANDONMENT OF DOG/CAT)

\_\_\_\_\_ (Defendant), intentionally abandoned a {{(dog) (cat)}}.

- C.R.S. 18-9-204.5 DANGEROUS DOG (UNLAWFUL OWNERSHIP)
- DAMAGES/DESTROYS PROPERTY OF ANOTHER (3)(b)(III)(B.5) (1PO)
- BODILY INJURY TO PERSON (3)(b) (M-3)
- SERIOUS BODILY INJURY TO PERSON (3)(c) (M-1)
- INJURY/DEATH TO DOMESTIC ANIMAL (3)(e)(I) (M-3)

\_\_\_\_\_ (Defendant), unlawfully {{(owned) (possessed) (harbored) (kept) (had a financial/property interest in) (had custody/control over)}} a dangerous dog and said dog caused {{(bodily injury to a person) (serious bodily injury to a person) (injury/death of a domestic animal)}} {damage/destruction of property of another} to wit: \_\_\_\_\_

You are Summoned and Ordered to Appear to Answer Charges as Stated Below in:

ADAMS COUNTY COURT at 1100 Justice Center Drive in Brighton, Colorado on \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_ M

WITHOUT ADMITTING GUILT, I HEREBY PROMISE TO APPEAR AT THE TIME AND PLACE INDICATED ABOVE

DEFENDANT \_\_\_\_\_

THE UNDERSIGNED HAS PROBABLE CAUSE TO BELIEVE THAT THE DEFENDANT COMMITTED THE OFFENSE(S) AGAINST THE PEACE AND DIGNITY OF THE PEOPLE OF THE STATE OF COLORADO AND AFFIRMS THAT A COPY OF THIS SUMMONS & COMPLAINT FORM WAS DULY SERVED UPON THE DEFENDANT.

AGENT - PRINT LAST NAME \_\_\_\_\_

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_ AGENT \_\_\_\_\_

02027

**AGENCY RECORDS - 4**

ATTITUDE            GOOD     VERY GOOD     POOR     VERY POOR

SPECIAL CONDITIONS:

OFFICER NOTES AND OBSERVATIONS: (What, Where, How, Defendant's Attitude)

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## **DEFENDANT - 2**

### **THIS IS A LEGAL DOCUMENT - READ BOTH SIDES**

#### **SPECIAL REQUIREMENTS FOR MINORS:** (Persons Under 18 Years Of Age)

If you are required to appear in Court, you must be accompanied by a parent or guardian.

---

**READ CAREFULLY THE INSTRUCTIONS WHICH APPLY TO THE TYPE OF SUMMONS OR PENALTY ASSESSMENT CHECKED ON THE REVERSE SIDE.**

#### **INSTRUCTIONS - SUMMONS (Offense)**

The citation you have received is a Summons and requires your appearance in Court at the time, place, and date shown. Failure to appear in Court on or before the time and date shown constitutes a separate offense of "Failure to Obey a Summons" and a warrant will be issued for your arrest.





## STUDY SESSION AGENDA ITEM

<b>DATE:</b> August 23, 2016
<b>SUBJECT:</b> Air & Spaceport Update
<b>FROM:</b> Dave Ruppel, Airport Director
<b>AGENCY/DEPARTMENT:</b> Front Range Airport
<b>ATTENDEES:</b> Dave Ruppel, Hilary Fletcher, Jim Miklas, Gloria Bovillon, and Todd Leopold
<b>PURPOSE OF ITEM:</b> Air & Spaceport Update
<b>STAFF RECOMMENDATION:</b>

### **BACKGROUND:**

aviation is currently developing the Master Plan for Front Range Airport and is prepared to brief the BoCC on the Forecast section and provide highlights about the FAA standards regarding facility requirements and alternatives.

### **AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

County Attorney's office

### **ATTACHED DOCUMENTS:**

PowerPoint Presentation

**FISCAL IMPACT:**

Please check if there is no fiscal impact . If there is fiscal impact, please fully complete the section below.

**Fund:**

**Cost Center:**

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			<hr/>

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
<b>Total Expenditures:</b>			<hr/>

New FTEs requested:             YES             NO

Future Amendment Needed:     YES             NO

**Additional Note:**

**APPROVAL SIGNATURES:**

**APPROVAL OF FISCAL IMPACT:**

  
\_\_\_\_\_  
Todd Leopold, County Manager

  
\_\_\_\_\_  
Wang Dun  
Budget / Finance

\_\_\_\_\_  
Raymond H. Gonzales, Deputy County Manager

\_\_\_\_\_  
Ed Finger, Deputy County Manager





**JVIATION**

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Why do we Master Plan airports?

Master planning is the process of developing a long-term vision for an airport's future. It involves assessing the current state of the airport, identifying potential growth opportunities, and creating a strategic plan to guide development over the next 20-30 years. This process is essential for ensuring that the airport remains a safe, efficient, and sustainable hub for the community.

**The Master Planning Process**

- 1. Visioning
- 2. Assessment
- 3. Strategy Development
- 4. Implementation

Master planning is a multi-step process that begins with visioning, where stakeholders define the long-term goals and objectives for the airport. This is followed by an assessment of the current state of the airport, including its infrastructure, operations, and financial performance. The next step is strategy development, where a plan is created to address the identified needs and opportunities. Finally, implementation involves putting the plan into action through various projects and programs.

**Public Involvement**

- Public involvement is a key component of the master planning process. It ensures that the needs and concerns of the community are taken into account throughout the planning process.
- Public involvement can take many forms, including public meetings, surveys, and focus groups.
- Effective public involvement requires clear communication, transparency, and a commitment to listening to the community's input.



Why do we Master Plan airports?

Master planning is essential for ensuring that the airport remains a safe, efficient, and sustainable hub for the community. It involves assessing the current state of the airport, identifying potential growth opportunities, and creating a strategic plan to guide development over the next 20-30 years.



**WELCOME**



**JVIATION**



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Why do we Master Plan airports?

...

**The Master Planning Process**

- 1. Identify the need for a master plan
- 2. Assemble a master planning committee
- 3. Conduct a needs assessment
- 4. Develop a vision statement
- 5. Conduct a strategic analysis
- 6. Develop a master plan
- 7. Implement the master plan
- 8. Monitor and evaluate the master plan

**Public involvement**

- Public involvement is a key component of the master planning process.
- It helps to ensure that the master plan reflects the needs and desires of the community.
- It also helps to build support for the master plan and to ensure that it is implemented successfully.



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# Why do we Master Plan airports?



The Master Plan is a *20 year plan* to understand the needs of current and future users of the airport. This is important to ensure that *safe and orderly development* of the airport occurs in a manner that is *reflective of the community's values* and goals. This plan is developed through a *purposeful, inclusive and educational* process.

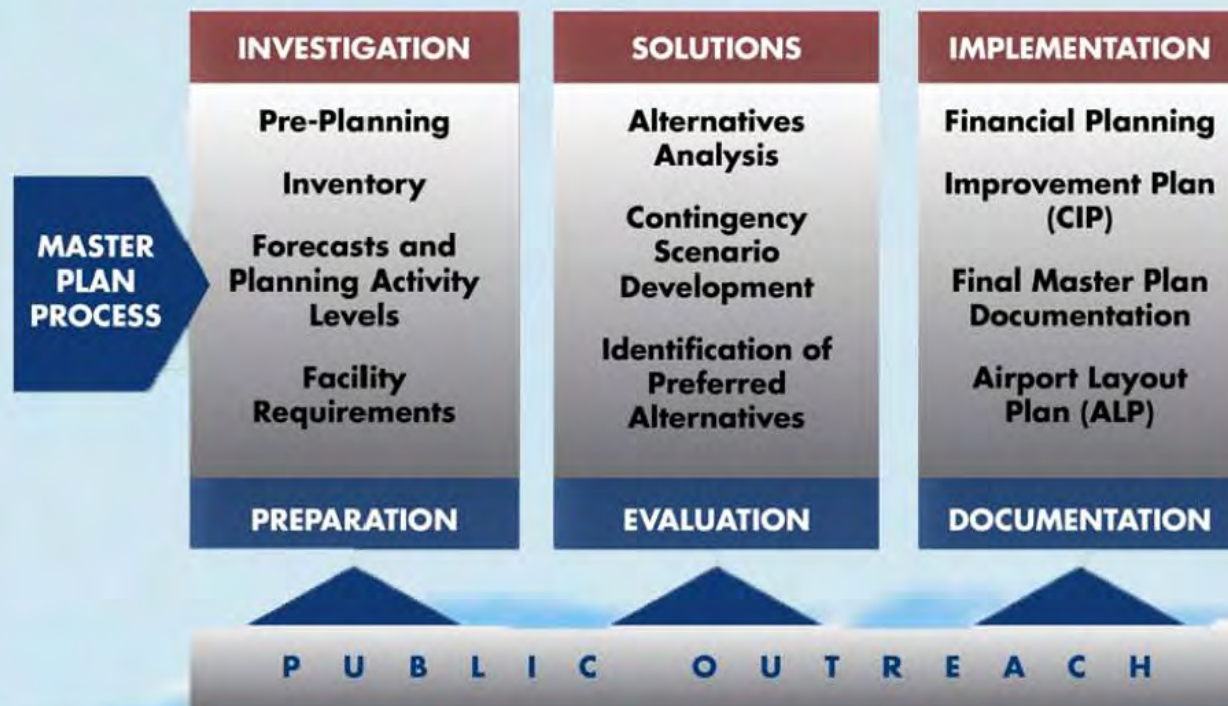


The Master Plan is a *20 year plan* to understand the needs of current and future users of the airport. This is important to ensure that *safe and orderly development* of the airport occurs in a manner that is *reflective of the community's values* and goals. This plan is developed through a *purposeful, inclusive and educational* process.

# The Master Planning Process...

## Key Features

- Planning is not prejudicial - *no predetermined outcomes*
- Plan must be based on current conditions, community input and forecasts





# Public Outreach



- **Planning Advisory Committee**
- **Stakeholder Meetings**
- **Focus Groups**
- **Community Meetings**
- **FAA/CDOT collaboration**

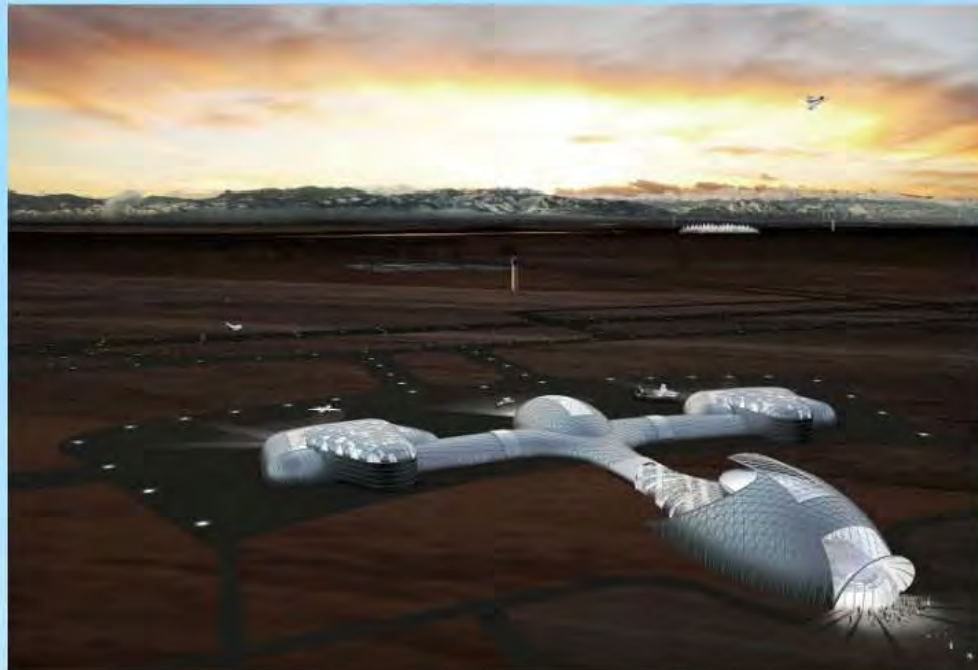
- **User and business surveys**
- **Project brochure**
- **Project website**
- **Media releases**
- **Social media updates**
- **Civic & local government outreach**





## ***What is Relationship Between Spaceport and the Master Plan?***

- **The Master Plan is focused on aircraft & facilities & the need to accommodate them**
- **The Spaceport Plan is completed – the application will be filed shortly**
- **This Master Plan will not re-examine the Spaceport but work to ensure elements of both plans are not in conflict**
- **Further study of the Spaceport Plan is not eligible under the FAA grant**



## **Our inventory of existing conditions *includes*:**

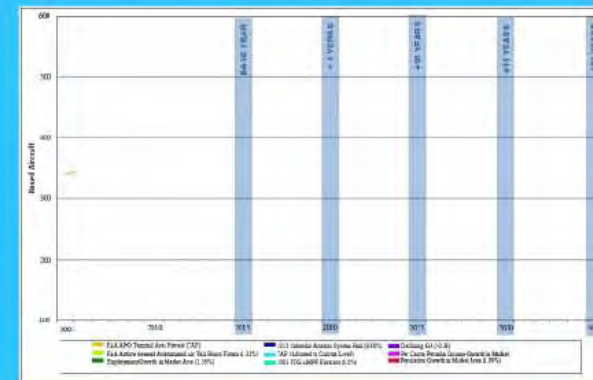
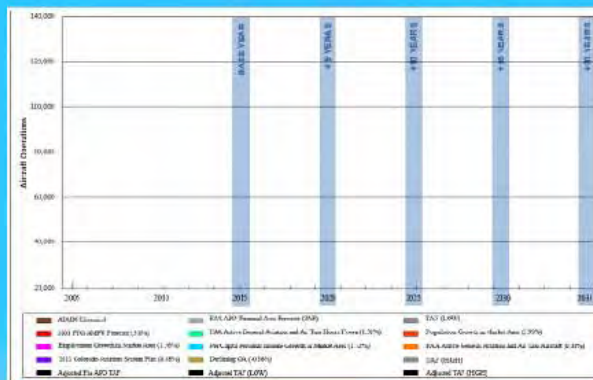
- **Airfield Facilities**
  - **Runways, taxiways, NAVAIDS**
- **Landside Facilities**
  - **Terminal building, hangars, aprons, tiedowns, cargo/other operations, Air Traffic Control Tower (ATCT), snow removal equipment (SRE), airfield maintenance, fuel farm, etc.**
- **Airspace**
- **Airport setting**
  - **Socioeconomic, land use, future development initiatives, area geopolitical topics**
- **Environmental setting**
- **Other data**
  - **Operational data, financial data**



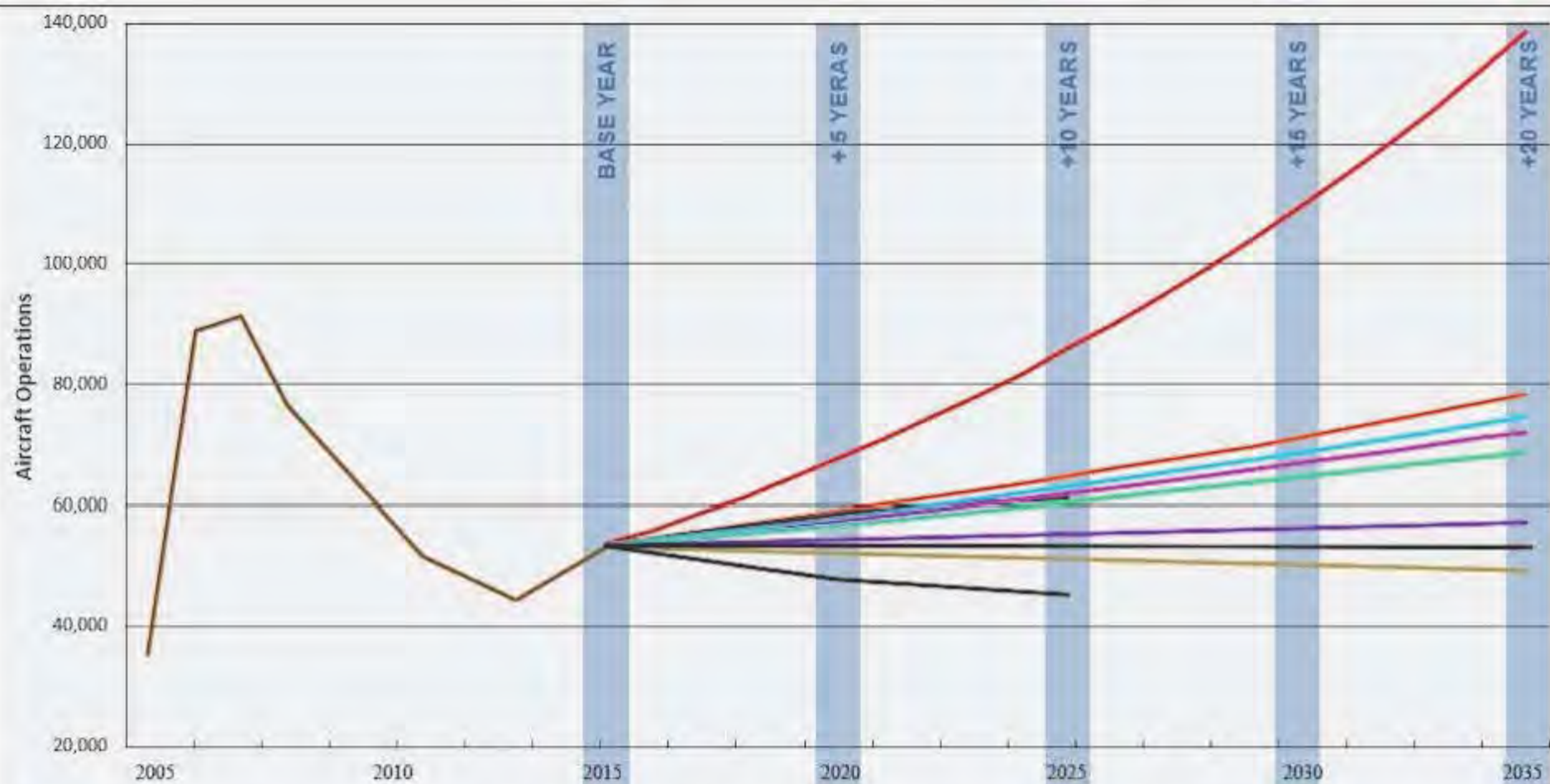
# Aviation Forecasts

## Art vs. Science

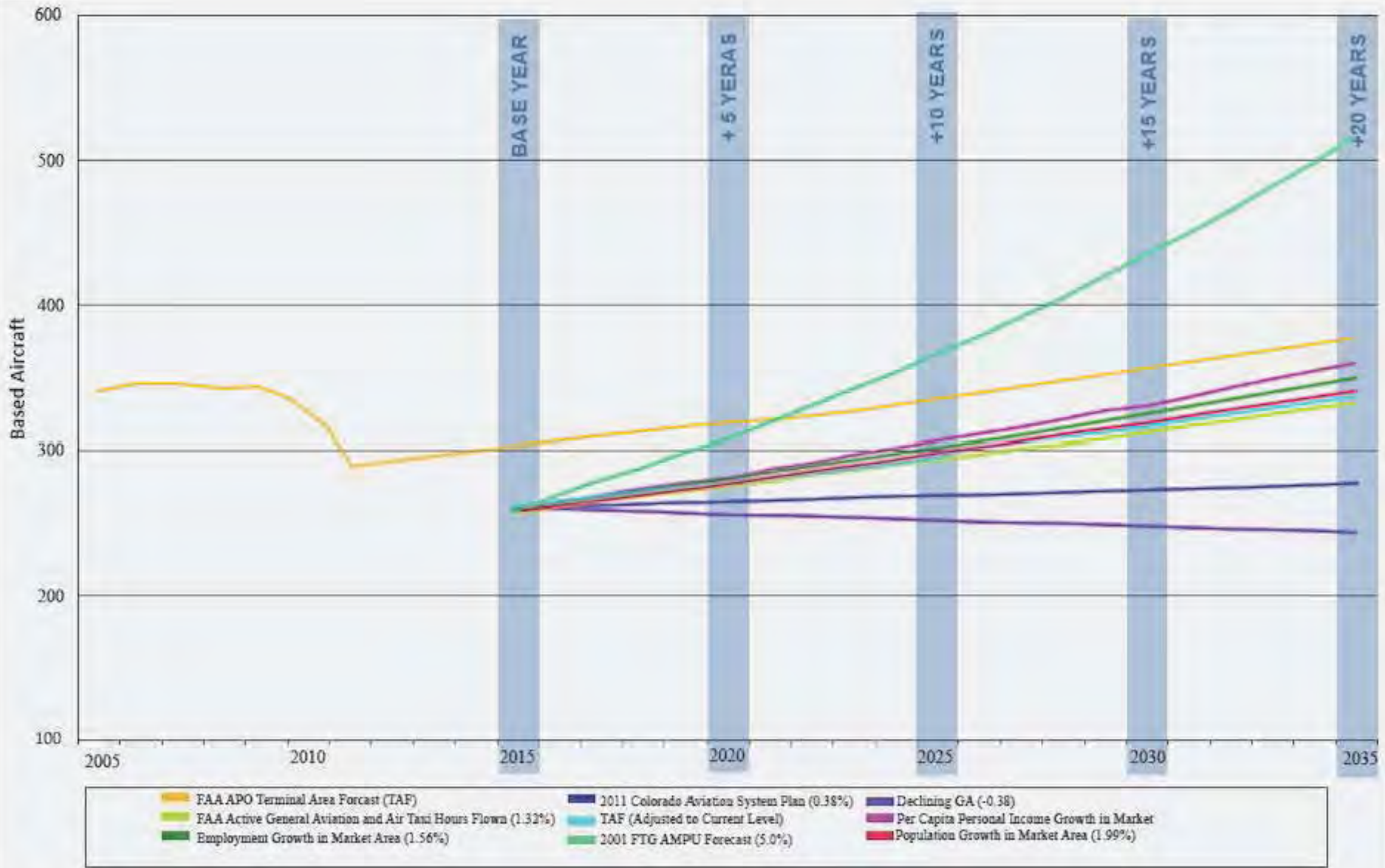
- ❑ demographic and economic factors
- ❑ national and regional aviation outlooks and trends
- ❑ forecasting methodologies
- ❑ forecasting aviation activity measures and metrics
- ❑ review of historical and existing forecasts
- ❑ aircraft operations forecast
- ❑ based aircraft forecast
- ❑ critical design aircraft



**FTG's aviation forecasts must be officially accepted by the FAA and therefore must be *reasonable and defensible***



- |  |  |   |
|--|--|---|
| ATADS Historical                           | FAA APO Terminal Area Forecast (TAF)                         | TAF (LOW)   |
| 2001 FTG AMPU Forecast (5.0%)              | FAA Active General Aviation and Air Taxi Hours Flown (1.32%) | Population Growth in Market Area (1.99%)                  |
| Employment Growth in Market Area (1.56%)   | Per Capita Personal Income Growth in Market Area (1.72%)     | FAA Active General Aviation and Air Taxi Aircraft (0.38%) |
| 2011 Colorado Aviation System Plan (0.38%) | Declining GA (-0.38%)  | TAF (HIGH)  |
| Adjusted Faa APO TAF                       | Adjusted TAF (LOW)   | Adjusted TAF (HIGH)                                       |





# Airport Facility Requirements

## Aviation Demand Capacity Analysis

	2015	2020	2025	2035
CAPACITY-ASV	270,000	270,000	270,000	270,000
DEMAND: AIRCRAFT OPERATIONS	66,577	67,831*	74,397*	90,633*
% OF CAPACITY	24.7%	25.1%	27.7%	33.6%

\*FORECASTED, PER CHAPTER 3

## Design Standard Classifications

	EXISTING	FUTURE	ULTIMATE
AIRCRAFT APPROACH CATEGORY (AAC)	C	C	C
AIRPLANE DESIGN GROUP (ADG)	II	II	IV
RUNWAY VISUAL RANGE (RVR)	2400	2400	2400
RUNWAY DESIGN CODE (RDC)	C-II 2400	C-II 2400	C-IV 2400
AIRPORT REFERENCE CODE (ARC)	C-II	C-II	C-IV
TAXIWAY DESIGN CODE (TDC)	NA*	2	3

\*SOURCE: FAA AC 150/5300-13A  
THE TDC CLASSIFICATION WAS NOT ESTABLISHED AT THE TIME OF THE COMPLETION OF FTG'S EXISTING ALP

RUNWAY DESIGN CODE (RDC)			
<b>A-I</b> (Small Aircraft Only)	 Cessna 150	 Beech Baron	<b>A-I</b>
<b>B-I</b>	 King Air 200	 Citation III	<b>B-II</b>
<b>B-III</b>	 Fokker F28	 Gulfstream III	<b>C-II</b> FTG
<b>D-II</b>	 Gulfstream IV	 Airbus 319	<b>C-III</b>
<b>D-IV</b>	 Boeing 757	 Boeing 787	<b>D-V</b>



# Summary of Facility Requirements with *No Action Required*

- Airfield
    - Airfield Demand Capacity - operations do not exceed 60% of the Annual Service Volume
  - Airport Design Capacity
  - Navigation Aids (NAVAIDs)
  - Landside
    - Terminal Building
    - Landside Access and Parking
  - Airport Support Facilities
    - Fuel Storage Facilities
    - Deicing Facilities
    - Utilities
- Evaluation Criteria:***
- Safety/Operational Factors
  - Environmental Factors
  - Economic Considerations
  - Implementation Feasibility

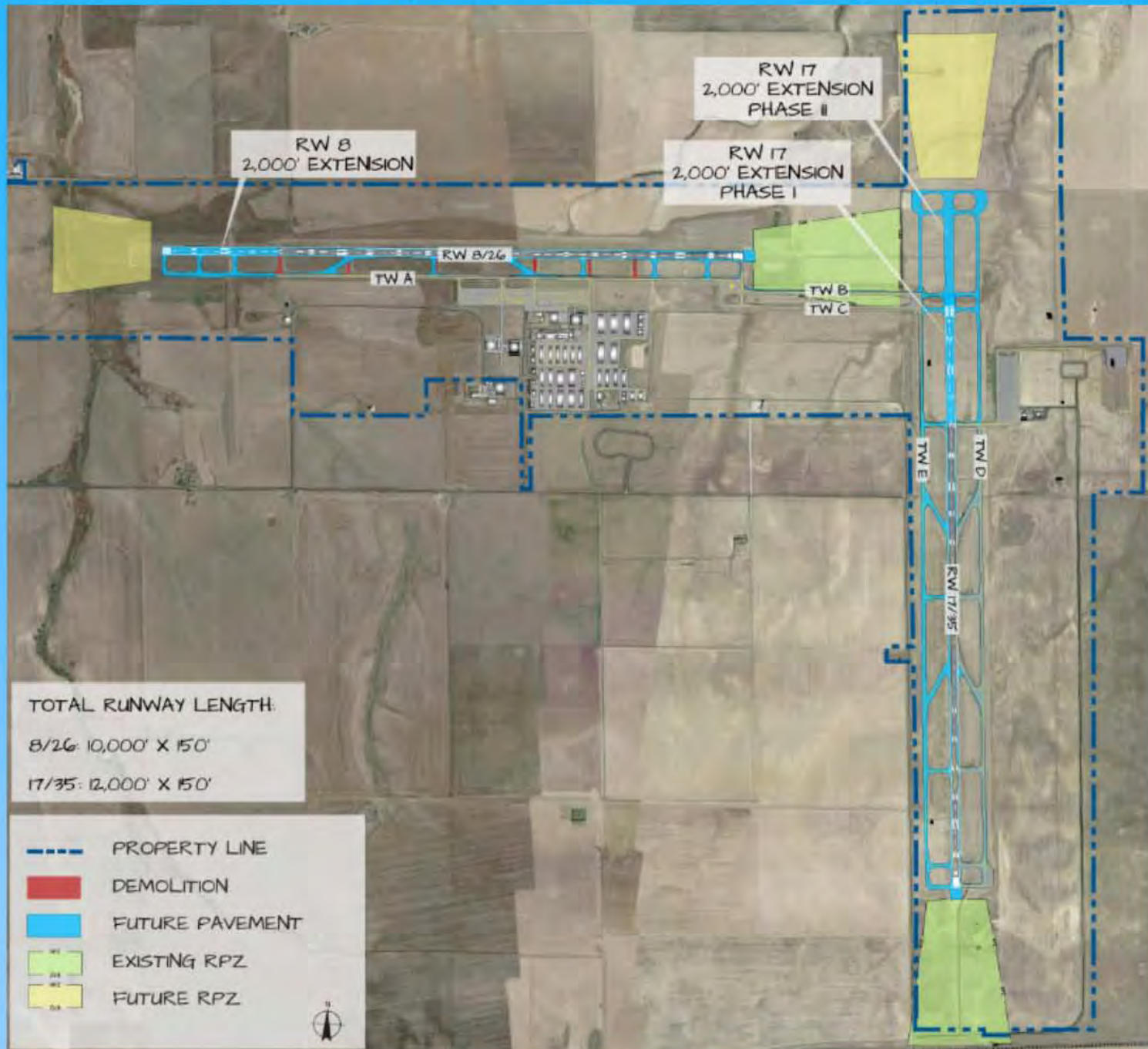




## ***Recommended*** Airfield Facility Requirements Improvements

<b>FACILITY</b>	<b>IDENTIFIED REQUIREMENT</b>
<b>AIRFIELD FACILITY REQUIREMENTS</b>	
<b>RUNWAY</b>	<ul style="list-style-type: none"> <li>• Preserve potential runway extensions and widening in Ultimate ALP</li> <li>• Add blast pads to Ultimate ALP</li> </ul>
<b>TAXIWAY SYSTEM</b>	<ul style="list-style-type: none"> <li>• Eliminate direct access from apron to runway via taxiways A5, A6 and D7</li> <li>• Update fillet standards</li> <li>• Resolve potential operational conflicts on Taxiway E</li> <li>• Preserve potential taxiways in Ultimate ALP</li> </ul>
<b>AIRFIELD PAVEMENT</b>	<ul style="list-style-type: none"> <li>• Investigate existing pavement strength of Runway 17/35</li> <li>• Investigate potential selected strengthening of taxiways to support Runway 17/35</li> </ul>
<b>AIRFIELD VISUAL AIDS</b>	<ul style="list-style-type: none"> <li>• Install MITLs on Taxiway A, Taxiways A3-A9, Taxiway B, Taxiway C, Taxiways C1-C2, and Taxiways e and E7</li> </ul>
<b>NAVIGATION AIDS (NAVAIDS)</b>	<ul style="list-style-type: none"> <li>• NO ACTION REQUIRED</li> </ul>
<b>OBSTRUCTION REMOVAL</b>	<ul style="list-style-type: none"> <li>• Data to be incorporated into the ALP set</li> </ul>
*SOURCE: JVIATION	

# **Runways:** To be included in the Ultimate Airport Layout Plan (ALP)



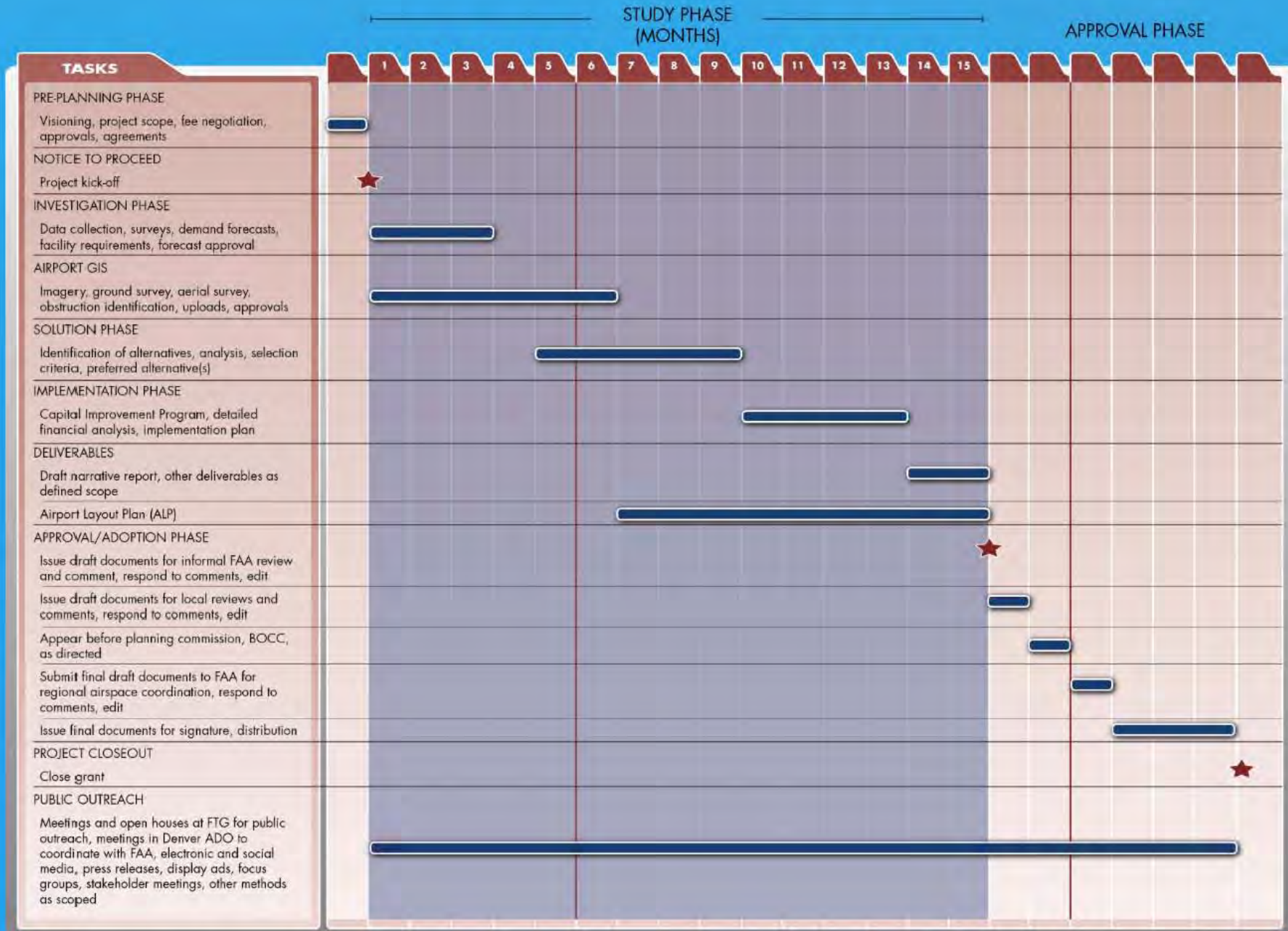


# *Landside Facility Requirements Summary*

<b>FACILITY</b>	<b>IDENTIFIED REQUIREMENT</b>
<b>LANDSIDE FACILITY REQUIREMENTS</b>	
<b>AIRCRAFT HANGAR REQUIREMENTS</b>	<ul style="list-style-type: none"><li>• Prepare for short-term T-Hangar development</li><li>• Preserve/refine hangar development modules</li></ul>
<b>AIRCRAFT PARKING APRONS</b>	<ul style="list-style-type: none"><li>• Redesign transient apron</li></ul>
<b>AIRPORT SUPPORT FACILITY REQUIREMENTS</b>	
<b>AIRPORT SECURITY</b>	<ul style="list-style-type: none"><li>• Construct security fence and perimeter road</li><li>• Install access control</li><li>• Establish Airport Security Committee</li></ul>
<b>ARFF/SRE FACILITIES</b>	<ul style="list-style-type: none"><li>• Construct an SRE/maintenance building of 6,400 sq.ft.</li></ul>

\*SOURCE: JVIATION

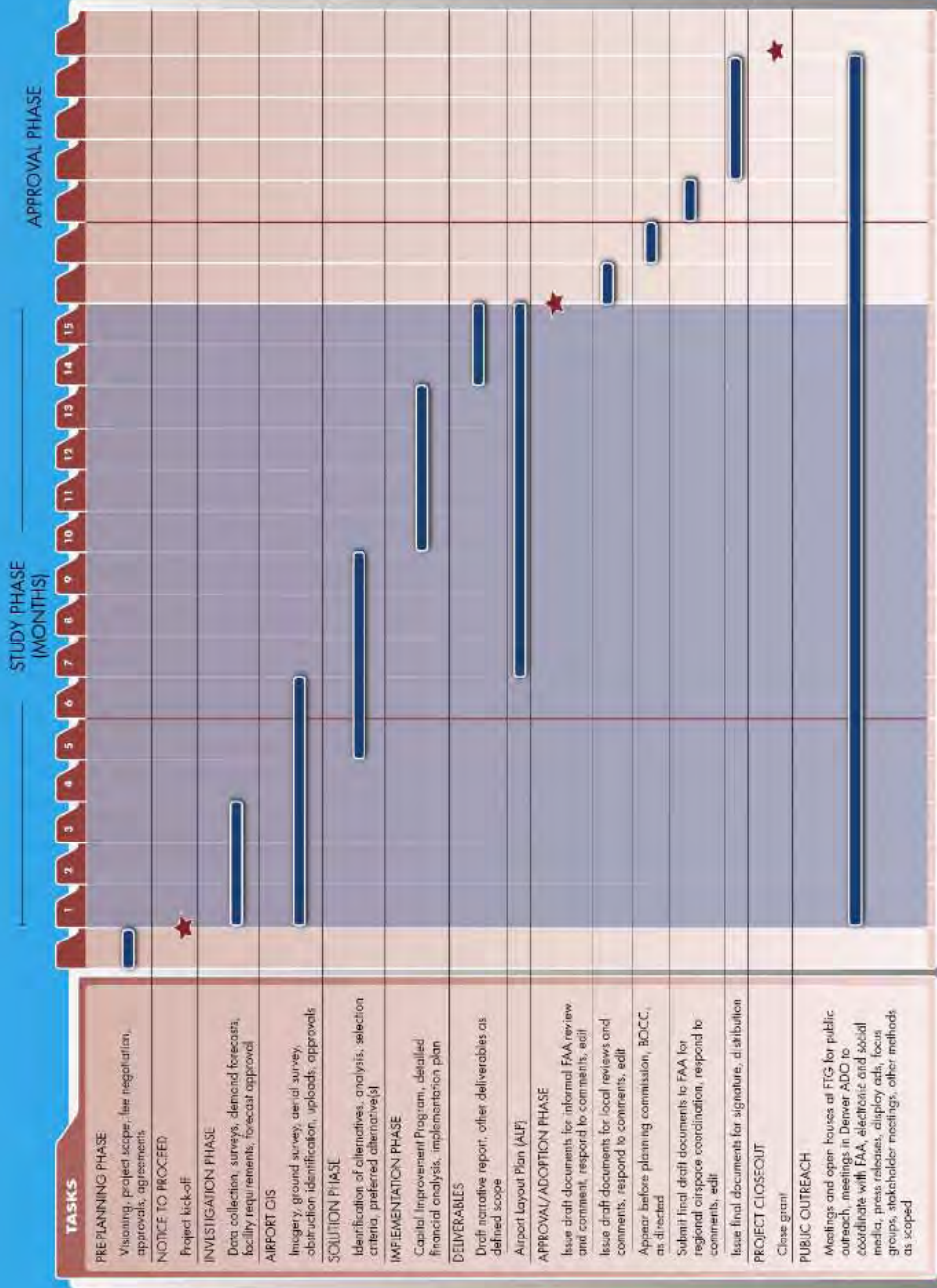
# Project Timeline



\* This schedule is preliminary and subject to adjustment following the project scoping process.



# Project Timeline



\* This schedule is preliminary and subject to adjustment following the project scoping process.

## Next Steps

- Draft Chapters are online at [www.ftg-airport.com](http://www.ftg-airport.com)
- PAC meeting is Friday August 26th & comments are due September 16, 2016
- Next PAC meeting topic will be Land Use Plan & Financial Plan
- Work will be initiated on the Airport Layout Plan

*Flying*



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## STUDY SESSION AGENDA ITEM

<b>DATE:</b> August 23, 2016
<b>SUBJECT:</b> Oil and Gas Update
<b>FROM:</b> Norman Wright, Director of Community & Economic Development
<b>AGENCY/DEPARTMENT:</b> Community & Economic Development and County Attorney
<b>ATTENDEES:</b> Jeff Robbins, Norman Wright, Kristin Sullivan, Jen Rutter, Christopher Simmons
<b>PURPOSE OF ITEM:</b> To provide an update to the Board on the hiring of the Oil & Gas Liaison, discussion on the IGA with the COGCC regarding the inspector position, oil and gas activity in the County, and the AUSR permit process
<b>STAFF RECOMMENDATION:</b> Discussion and direction

### **BACKGROUND:**

On March 22, 2016, the Adams County Board of County Commissioners approved oil and gas regulation amendments, which, among other things, ensure a site-specific review for all wells associated with its Memorandum of Understanding permitting process. At the same time, two new full-time employee positions were approved that would provide additional resources to regulate oil and gas development in the unincorporated areas of the County. These positions were an Oil & Gas Liaison to increase public outreach and administer the new regulations and an Oil & Gas Inspector to provide additional resources to ensure operator compliance with both state and county regulations. On July 18, 2016, Christopher Simmons began working as the Adams County Oil & Gas Liaison. During his first month, he has met with a variety of stakeholder groups and participated in the Colorado Oil and Gas Conservation Commission (COGCC) Local Government Designee (LGD) training in anticipation of the official transfer of the LGD role. Staff will provide an update on the outreach meetings that have been held to date.

Over the past several months, County staff and COGCC staff have met on several occasions to discuss and draft a proposed Intergovernmental Agreement (IGA) between the County and the COGCC. The purpose of this IGA is to outline the responsibilities of each entity as it relates to hiring a local oil and gas inspector. Staff would like to provide an update on the status of the inspector IGA. This was presented initially to the Board on August 16, 2016 and staff will provide updates since that initial discussion.

The county has seen a decline in COGCC permit application notifications in 2016, likely due to the current price of oil. Since the adoption of the regulation amendments in March, one operator has applied for the site-specific Administrative Use by Special Review (AUSR) permit. Staff has met with several operators who wished to discuss their permitting options with regard to future oil and gas facilities. Some new operators have approached staff about entering into an MOU with the Count, but none have requested to move forward formally yet. Staff will also provide a general update on oil and gas activity throughout the county.

**AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

Community & Economic Development Department  
County Attorney

**ATTACHED DOCUMENTS:**

N/A



**FISCAL IMPACT:**

Please check if there is no fiscal impact . If there is fiscal impact, please fully complete the section below.

**Fund:**

**Cost Center:**

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			<hr/>

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
<b>Total Expenditures:</b>			<hr/>

New FTEs requested:  YES  NO

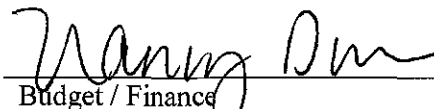
Future Amendment Needed:  YES  NO


**Additional Note:**

**APPROVAL SIGNATURES:**

**APPROVAL OF FISCAL IMPACT:**

  
\_\_\_\_\_  
Todd Leopold, County Manager

  
\_\_\_\_\_  
Nancy Orr  
Budget / Finance

  
\_\_\_\_\_  
Raymond H. Gonzales, Deputy County Manager

\_\_\_\_\_  
Ed Finger, Deputy County Manager



## STUDY SESSION AGENDA ITEM

<b>DATE:</b> August 23, 2016
<b>SUBJECT:</b> Third Amendment to the 2016 Budget Report
<b>FROM:</b> Nancy Duncan, Budget Manager
<b>AGENCY/DEPARTMENT:</b> Budget Office
<b>ATTENDEES:</b> Budget Office Staff
<b>PURPOSE OF ITEM:</b> Review requested amendment items with the Board of County Commissioners and answer any questions regarding these items.
<b>STAFF RECOMMENDATION:</b> After review of the Third Amendment, to adopt the 2016 Third Amendment at a future Public Hearing.

### **BACKGROUND:**

This is to amend the 2016 Adams County Adopted Budget

### **AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

County Manager's Office and Budget Office

### **ATTACHED DOCUMENTS:**

2016 3<sup>rd</sup> Budget Amendment Summary  
2016 3<sup>rd</sup> Budget Amendment Detail

**FISCAL IMPACT:**

Please check if there is no fiscal impact. If there is fiscal impact, please fully complete the section below.

**Fund:**

**Cost Center:**

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			<hr/>

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
<b>Total Expenditures:</b>			<hr/>

New FTEs requested:             YES             NO

Future Amendment Needed:     YES             NO

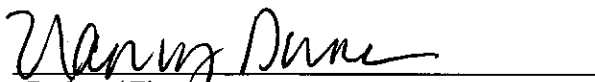
**Additional Note:**

Due to the length of the amendment, please see attached Amendment Summary and Detail for fiscal impact.

**APPROVAL SIGNATURES:**

**APPROVAL OF FISCAL IMPACT:**

  
\_\_\_\_\_  
Todd Leopold, County Manager

  
\_\_\_\_\_  
Nancy Dune  
Budget / Finance

\_\_\_\_\_  
Raymond H. Gonzales, Deputy County Manager

\_\_\_\_\_  
Ed Finger, Deputy County Manager

# Exhibit A - Amendments

**Third Amendment to the 2016 Budget**  
**Resolution No. TBD**  
**For Adoption on August 30, 2016**  
**Study Session: August 23, 2016**



**Purpose of Resolution:**

A resolution to amend the 2016 Budget. Summary information by Fund and Department is listed below. Additional detailed information is attached for consideration and review.

Fund	Department	Expenditure Amount	Revenue Amount	Use of Fund Balance	FTE
GENERAL FUND	Assessor	\$59,507	\$0	\$59,507	1.00
	Clerk & Recorder	25,000	25,000	-	2.00
	Community Corrections	25,000	-	25,000	-
	Community & Economic Development	60,000	-	60,000	-
	Community & Economic Development	178,500	-	178,500	2.00
	Customer Experience Operations	34,000	-	34,000	-
	Facilities - HSC Operations	153,600	-	153,600	3.00
	Facilities - FlatRock	100,000	-	100,000	-
	Facilities - FlatRock	76,165	-	76,165	-
	Justice Services	99,900	99,900	-	-
	Sheriff's Office	9,220	9,220	-	-
	Sheriff's Office	46,800	46,800	-	-
	Transportation	125,000	-	125,000	-
	Transportation	2,600,000	-	2,600,000	-
ROAD & BRIDGE FUND	Transportation	650,000	-	650,000	-
	Transportation	100,000	-	100,000	-
	Transportation	200,000	-	200,000	-
OPEN SPACE SALES TAX FUND	Parks & Open Space-Open Space	1,475,000	-	1,475,000	-
CONSERVATION TRUST FUND	Conservation Trust	20,000	-	20,000	-
FLEET MANAGEMENT FUND	Fleet	500,000	-	500,000	-
	Fleet	84,000	-	84,000	-
STORMWATER UTILITY FUND	Stormwater - CIP	2,799,476	2,530,645	268,831	-
	Stormwater - Administration	133,000	-	133,000	-
INSURANCE FUND	Insurance Benefits & Wellness	38,000	-	38,000	-
FRONT RANGE AIRPORT FUND	Airport - Airport Administration	-	186,465	(186,465)	-
	Airport - Airport FBO	200,000	200,000	-	-
	<b>Total Appropriation</b>	<b>\$9,792,168</b>	<b>\$3,098,030</b>	<b>\$6,694,138</b>	<b>8.00</b>

Fund Summary	Expenditure Amount	Revenue Amount	Use of Fund Balance	FTE
GENERAL FUND	\$3,592,692	\$180,920	\$3,411,772	8.00
ROAD & BRIDGE FUND	950,000	-	950,000	-
OPEN SPACE SALES TAX FUND	1,475,000	-	1,475,000	-
CONSERVATION TRUST FUND	20,000	-	20,000	-
FLEET MANAGEMENT FUND	584,000	-	584,000	-
#REF!	2,932,476	2,530,645	401,831	-
INSURANCE FUND	38,000	-	38,000	-
FRONT RANGE AIRPORT FUND	200,000	386,465	(186,465)	-
<b>Total Appropriation</b>	<b>\$9,792,168</b>	<b>\$3,098,030</b>	<b>\$6,694,138</b>	<b>8.00</b>

# AMENDMENTS

**Third Amendment to the 2016 Budget  
Resolution No. TBD  
For Adoption on August 30, 2016  
Study Session: August 23, 2016**



Department - (Division)	Source of Funding (Carryover, Fund Balance, Grant, Miscellaneous Revenue)	Expenditure Amount	Revenue Amount	Use of Fund Balance	Ongoing (X)	Reason for Amendment	FTE
<b>GENERAL FUND</b>							
Assessor	Fund Balance	\$59,507	\$0	\$59,507	X	Adams County is experiencing rapid growth based on the number of incoming deeds and subdivision plats. It has become apparent another GIS Technician would be beneficial in meeting the deadlines set by Colorado State Statutes.	1.0
Clerk & Recorder	Clerk and Recorder Technology Fund	25,000	25,000	0		To complete the project of digitalization of historical documents, the Clerk & Recorder is requested 2 Project Designated FTEs. Currently these are temp workers. The increase would allow the same employees to complete the project. The term for these Project Designated FTEs would end on September 30, 2018.	2.0
Community Corrections	Fund Balance	25,000	0	25,000		Purchase of mattresses, pillows, office furniture, dining furniture, and kitchen appliances for the initial opening of the Phoenix Center - Phase I. Rent beginning in mid 2017 will off set the initial expenditure. Approved in AIR on August 9, 2016.	
Community & Economic Development	Fund Balance	60,000	0	60,000		In conjunction with Transportation, Road & Bridge Fund, the BoCC approved a legal review of the Land Development Code for a total of \$202,000. Community & Economic Development is requesting an additional \$60,000 to supplement \$42,000 already included in the 2016 Budget. Road & Bridge will be requesting \$100,000 in this same amendment.	
Community & Economic Development	Fund Balance	178,500	0	178,500	X	In March 2016, the BoCC approved an additional 2.0 FTEs in Community & Economic Development to enhance the county's involvement in the regulation of oil and gas development. This amendment to the budget will cover salaries and benefits, as well as a vehicle and computer for the new FTEs.	2.0
Customer Experience Operations	Fund Balance	34,000	0	34,000		Quality of Life Survey is done bi-annually by Adams County. The RFP came in higher than the budgeted amount of \$27,000. Approved in AIR on July 19, 2016.	
Facilities - HSC Operations	Fund Balance	153,600	0	153,600	X	Requesting three (3) Building Maintenance Techs for the new Human Services Center to go on line Mid-2017	3.0
Facilities - FlatRock	Fund Balance	100,000		100,000		This drainage project was approved in 2015 by the BoCC. The budget is being carried over into 2016.	
Facilities - FlatRock	Fund Balance	76,165	0	76,165		This posse project was approved in 2015 by the BoCC. The budget is being carried over into 2016.	
Justice Services	Grant Revenue	99,900	99,900	0		Justice Services received a JAG Grant. This will allow for the expenditures associated with the grant.	
Sheriff's Office	Grant Revenue	9,220	9,220	0		The State of Colorado reimbursed the county for the purchase of Peace Officer Standards and Training (POST) equipment.	
Sheriff's Office	Grant Revenue	46,800	46,800	0		Justice Assistance Grant (JAG) which reimburse for cell phone data extraction devices, personal protective equipment, a small trailer, and equipment for the bomb robot.	
Transportation	Fund Balance	125,000	0	125,000		In January, 2015, Adams County and the City of Westminster approved an Intergovernmental Agreement for pedestrian crossing improvements. This is the county's match for Little Dry Creek.	
Transportation	Fund Balance	2,600,000	0	2,600,000		An additional amount is being appropriated to the Hoffman Drainage Project. The opportunity to partner with Regional Rail Partners to expedite the project was made available. This was approved by the BoCC on May 31, 2016.	

**TOTAL GENERAL FUND** **\$3,592,692** **\$180,920** **\$3,411,772** **8.0**

Department - (Division)	Source of Funding (Carryover, Fund Balance, Grant, Miscellaneous Revenue)	Expenditure Amount	Revenue Amount	Use of Fund Balance	Ongoing (X)	Reason for Amendment	FTE
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**ROAD & BRIDGE FUND**

Transportation	Fund Balance	\$650,000	\$0	\$650,000		This is to expand the gravel road maintenance program. Approved in Study Session on May 31, 2016.	
Transportation	Fund Balance	100,000	0	100,000		In conjunction with Community & Economic Development, the BoCC approved a legal review of the Land Development Code for a total of \$202,000. Transportation, Road & Bridge Fund, is requesting \$100,000 in this same amendment. Community & Economic Development is requesting an additional \$60,000 to supplement \$42,000 already included in the 2016 Budget.	
Transportation	Fund Balance	200,000	0	200,000		This is an additional funding request for right of way legal negotiations at W 60th Avenue. At budget adoption, litigation was not anticipated.	
<b>TOTAL ROAD &amp; BRIDGE FUND</b>		<b>\$950,000</b>	<b>\$0</b>	<b>\$950,000</b>			<b>0.0</b>

**OPEN SPACE SALES TAX FUND**

Parks & Open Space-Open Space	Fund Balance	\$1,475,000	\$0	\$1,475,000		Transfer for the Clear Creek Trailhead (\$200K) and the 120th Pedestrian Bridge (\$1.475M) to complete two miles of fencing, small segment of trail, and miscellaneous items to complete.	
<b>TOTAL OPEN SPACE SALES TAX FUND</b>		<b>\$1,475,000</b>	<b>\$0</b>	<b>\$1,475,000</b>			<b>0.0</b>

**CONSERVATION TRUST FUND**

Conservation Trust	Fund Balance	\$20,000	\$0	\$20,000		The Rotella Park project is being completed in 2016. This amount will cover the last part of the project.	
<b>TOTAL CONSERVATION TRUST FUND</b>		<b>\$20,000</b>	<b>\$0</b>	<b>\$20,000</b>			<b>0.0</b>

**FLEET MANAGEMENT FUND**

Fleet	Fund Balance	\$500,000	\$0	\$500,000		Purchase of a Bomb Truck approved on July 19, 2016 Study Session.	
Fleet	Fund Balance	84,000	0	84,000		Replacement of two (2) Sheriff's Office vehicles that were totaled in early 2016.	
<b>TOTAL FLEET MANAGEMENT FUND</b>		<b>\$584,000</b>	<b>\$0</b>	<b>\$584,000</b>			<b>0.0</b>

**STORMWATER UTILITY FUND**

Stormwater - CIP	Grant Revenue	2,799,476	2,530,645	268,831		The Kenwood Dahlia Outfall project is receiving funding from the State of Colorado CDBG Disaster Recovery Fund for the 2013 Flood. This will be used for the project.	
Stormwater - Administration	Fund Balance	133,000	0	133,000		On July 12, 2016, the BoCC approved moving forward with Intergovernmental Agreements with Urban Drainage and Flood Control District (UDFCD) for South Platte River, Clear Creek, Second Creek, and 54th and Pecos. This amount covers Adams County's contribution.	
<b>TOTAL STORMWATER UTILITY FUND</b>		<b>\$2,932,476</b>	<b>\$2,530,645</b>	<b>\$401,831</b>			<b>0.0</b>

**INSURANCE FUND**

Insurance Benefits & Wellness	Fund Balance	\$38,000	\$0	\$38,000	X	This was approved on July 12, 2016 in Study Session. Adams County is going to be using Hays Company as the new benefits broker.	
<b>TOTAL INSURANCE FUND</b>		<b>\$38,000</b>	<b>\$0</b>	<b>\$38,000</b>			<b>0.0</b>

Department - (Division)	Source of Funding (Carryover, Fund Balance, Grant, Miscellaneous Revenue)	Expenditure Amount	Revenue Amount	Use of Fund Balance	Ongoing (X)	Reason for Amendment	FTE
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**FRONT RANGE AIRPORT FUND**

Airport - Airport Administration	Misc Revenue	\$0	\$186,465	(\$186,465)		This is to recognize the revenue received from the Phillips Conoco Lease. The amount has already been received.	
Airport - Airport FBO	Misc Revenue	\$200,000	\$200,000	\$0		This is to add on to the Jet A Fuel Contract. FRA buys the fuel and then resells it to clients of the airport.	

**TOTAL FRONT RANGE AIRPORT FUND**

**\$200,000      \$386,465      (\$186,465)**

**0.0**

**TOTAL ALL FUNDS - 2016 THIRD AMENDMENT**

**\$9,792,168      \$3,098,030      \$6,694,138**

**8.0**