

Adams County Community Services Block Grant Advisory Council Meeting Minutes

Meeting Name	CSBGAC Regular Meeting	Date	July 21, 2017
Location	Adams County Human Services 7190 Colorado Blvd. Basement #3 Commerce City, CO 80022	Time	8:30 am- 11:30 am
In Attendance	<ul style="list-style-type: none"> • Bonnie Sauer - Low Income Sector • Megan Herrera - Low Income Sector • Randy McCall – Private Sector • Emily Fleischmann, Vice Chair - Private Sector • Lee Jones - Public Sector • Nina Myers - Public Sector • Steve Cervantes - Public Sector • Sue Bozinovski - Adams County Human Services • Julianna Nelson - Adams County Human Services • Esther Ramirez - Adams County Human Services 		
Not in Attendance	<ul style="list-style-type: none"> • Pamela Spivey, Chair - Low Income Sector • Damian Gonzales - Private Sector 		

TOPIC	COMMENTS:
<p>I. Welcome Meeting called to order at 8:44 a.m., roll call and quorum present.</p> <p>II. Approval of Agenda Motion to approve agenda, seconded and unanimously approved.</p> <p>III. Business</p> <p>a. Approval of Minutes Motion to approve minutes, seconded and unanimously approved.</p>	<p>Lead: Vice-chair, Emily</p>
<p>Business Cont.</p> <p>b. Esther handed out financial and program reports for council to review. Agency reports (that included the number of clients they had proposed, the number of clients they served each year, year to date for 2017 and what they have spent down) were reviewed. Esther made council aware of Almost Home’s spenddown status and of Lutheran’s clients served year to date in 2017. A decision was made to request a spenddown plan from Almost Home and a service plan from Lutheran. Randy commented that at future grant proposals, current agency status reports would be helpful before to take that into consideration. Emily suggested that agency reports be reviewed quarterly.</p> <p>c. Sue and Esther went over the Community Needs Assessment – the internal piece</p>	<p>Org. Standard: 5.9 and 8.7</p>

<p>completed by the Community Enrichment Committee as well as the external piece completed by Joining Vision and Action. Sue stated information about the Community Enrichment is on Facebook and our County website.</p> <p>Motion to approve Community Needs Assessment, seconded and unanimously approved.</p> <p>d. Council received and reviewed plans from agencies that submitted a plan for the request of re-allocated funds. Council selected agency to recommend to the BOCC to receive those funds.</p> <p>Motion to approve re-allocation of funds from Center for People with Disabilities to Project Angel Heart, seconded and unanimously approved.</p> <p>e. The Council was notified of the location of the County’s Comprehensive Annual Financial report (County audit), which is located in the county’s website: http://www.adcogov.org/comprehensive-annual-financial-report-cafr. The CSBG program was not audited, therefore there were no findings.</p> <p>f. CSBG applications were reviewed and there was discussion around each agency’s project, funding request, etc. The Council developed recommendations on sub grantees to be funded for the Board of County Commissioners.</p> <p>Motion to approve sub grantee recommendations to the Board of County Commissioners, seconded and unanimously approved.</p>	<p>Org. Standard: 1.3, 3.5, 6.4</p> <p>Org. Standard: 8.9</p> <p>Org. Standard: 8.3, 8.4</p> <p>Org. Standard: 1.1, 6.1, 6.2, 6.3, 8.9</p>
<p>IV. Next meeting: The next scheduled meeting dates are August 11th and September 8th however, staff will be at the state conference on August 11th and the Human Services Department will be moving locations September 8th. A poll will be sent to the Council to come up with a date to meet.</p>	
<p>V. Adjourn</p> <p>a. Meeting adjourned at 11:40 a.m.</p>	