

# Adams County Community Services Block Grant Advisory Council Meeting Minutes

<b>Meeting Name</b>	<b>CSBGAC Regular Meeting</b>	<b>Date</b>	September 1, 2017
<b>Location</b>	Adams County Human Services 7190 Colorado Blvd. A-STAT Room Commerce City, CO 80022	<b>Time</b>	8:30 am- 10:30 am
<b>In Attendance</b>	<ul style="list-style-type: none"> <li>• Pamela Spivey, Chair - Low Income Sector</li> <li>• Randy McCall – Private Sector</li> <li>• Emily Fleischmann, Vice Chair - Private Sector</li> <li>• Nina Myers - Public Sector</li> <li>• Sue Bozinovski - Adams County Human Services</li> <li>• Julianna Nelson - Adams County Human Services</li> <li>• Esther Ramirez - Adams County Human Services</li> </ul>		
<b>Not in Attendance</b>	<ul style="list-style-type: none"> <li>• Damian Gonzales - Private Sector</li> <li>• Bonnie Sauer - Low Income Sector</li> <li>• Megan Herrera - Low Income Sector</li> <li>• Lee Jones - Public Sector</li> <li>• Steve Cervantes - Public Sector</li> </ul>		

TOPIC	COMMENTS:
<p><b>I. Welcome</b> Meeting called to order at 8:40 a.m., roll call via sign-in sheet. No quorum present.</p> <p><b>II. Business</b> <b>a. Approval of Minutes</b> Motion to approve minutes, seconded and unanimously approved by a combination of voting at meeting and email.</p>	
<p><b>Business Cont.</b> <b>b.</b> Financial and Program reports were reviewed. The financial report includes the percentages of each agency's spend down status for 2017. A spenddown plan was requested from Almost Home and Lutheran Family Services per the last CSBGAC meeting. Those plans were reviewed. We will continue to monitor Lutheran Family Services' enrollment numbers and report back to the CSBGAC. Randy suggested CSBG staff to complete an Almost Home monitoring visit to follow up on their spenddown plan for the 2017 funds. Esther will set up the visit and will invite Council members.</p> <p>Sue and Julianna suggested that the CSBGAC could assist in monitoring the sub grantee agencies. Some council members stated they would be able to accompany CSBG staff to monitor and meet with the agencies to be more</p>	<p><b>Org. Standard: 5.9 and 8.7</b></p>

<p>proactive rather than reactive. The CSBGAC would also like to schedule tours at the new sub grantee agency locations.</p> <p><b>c.</b> The Council had the opportunity to review the Strategic Plan and the Community Action Plan. Staff went over the outcomes and goals for each sub grantee. Adams County CSBG staff will not be presenting at a Study Session, we will be presenting at a Public Hearing September 19, 2017 at 9:30 a.m. the Government Center (Brighton).</p> <p>Motion to approve the Strategic Plan and the Community Action Plan, seconded and unanimously approved by a combination of voting at meeting and email.</p> <p><b>d.</b> Council reviewed the 2018 budget categories: sub grantee, direct and indirect. Sue went over the various Community Enrichment Projects within the County and how those would be funded – some projects will be internal and other will be partnering with other agencies with the community needs in mind and to ensure most funding is used for services to the community. Sue shared that efforts under the Community Enrichment Initiative will work together with CSBG efforts. CSBGAC is interested in attending the Community Enrichment Committee. Staff will send meeting information once we have that date.</p> <p><b>e.</b> Community Support Manager updates:</p> <ul style="list-style-type: none"> <li>▪ Sue shared that Adams County has transferred the A-LIFT program and Community Transit Policy Council to the Regional Affairs Department.</li> <li>▪ Adams County has hired Ray Gonzales as the new County Manager.</li> <li>▪ Sue shared that there will be a boards’ recognition in November.</li> <li>▪ October 5<sup>th</sup> – we will have a ribbon cutting ceremony at our new Human Services Center.</li> <li>▪ <b>Emily and Randy requested a future agenda item re: increase visibility for Adams County CSBG Program and a list of non-profits that were funded by Community Enrichment Agency Grants.</b></li> </ul>	<p><b>Org. Standard: 6.1</b></p> <p><b>Org. Standard: 8.9</b></p>
<p><b>III. Next meeting:</b> October 13, 2017 @ our new Human Services Center 11860 Pecos St. Westminster 80234</p>	
<p><b>IV. Adjourn</b></p> <p>a. Meeting adjourned at 10:40 a.m.</p>	