



## ICENOGLE SEAVER POGUE

January 14, 2021

Board of County Commissioners  
Adams County Colorado  
4430 S. Adams County Pkwy.  
5th Floor, Suite C5000A  
Brighton, CO 80601-8204  
(Via Email: [commissioners@adcogov.org](mailto:commissioners@adcogov.org))

Adams County Assessor  
Adams County Colorado  
4430 S. Adams County Pkwy., Ste. 2100  
Brighton, Colorado 80601  
(Via Email: [assessor@adcogov.org](mailto:assessor@adcogov.org))

Adams County Treasurer  
Adams County Colorado  
4430 S. Adams County Pkwy., Ste. C2436  
Brighton, Colorado 80601  
(Via Email: [Treasurer@adcogov.org](mailto:Treasurer@adcogov.org))

Adams County Clerk and Recorder  
Adams County Colorado  
P.O. Box 5012  
Brighton, Colorado 80601  
(Via Email: [clerk@adcogov.org](mailto:clerk@adcogov.org))

Division of Local Government  
(Via E-Portal)

**Re: Box Elder Water and Sanitation District**

To Whom It May Concern:

In compliance with Sections 32-1-809 and 32-1-104(2), C.R.S, please find enclosed the 2021 Transparency Notices for Box Elder Water and Sanitation District in satisfaction of the January 15, 2021 deadline.

If you have any questions or if I can be of further assistance, please contact our office.

Sincerely,

ICENOGLE SEAVER POGUE, P.C.

A handwritten signature in blue ink that reads "Stacie L. Pacheco".

Stacie L. Pacheco  
Paralegal

Stacie L. Pacheco | [SPacheco@isp-law.com](mailto:SPacheco@isp-law.com) | Direct 303.867.3000

4725 S. Monaco St., Suite 360 | Denver, CO 80237 | 303.292.9100 | fax 303.292.9101 | [www.isp-law.com](http://www.isp-law.com)

**SPECIAL DISTRICT TRANSPARENCY NOTICE - 2021**

Pursuant to section 32-1-809, Colorado Revised Statutes

This information must be provided<sup>1</sup> to the eligible electors of the district between November 15, 2020 and January 15, 2021.

Name of special district	Box Elder Water and Sanitation District	
Address and telephone number of district's principal business office	Alan D. Pogue, General Counsel Icenogle Seaver Pogue, P.C. 4725 South Monaco Street, Suite 360 Denver, CO 80237 303-292-9100 APogue@ISP-Law.com	
Name and telephone number of manager or other primary contact person for district	Alan D. Pogue, General Counsel Icenogle Seaver Pogue, P.C. 4725 South Monaco Street, Suite 360 Denver, CO 80237 303-292-9100 APogue@ISP-Law.com	
Time and place designated for regular board meetings	Second Tuesday of March, June, September, and December at 2:00 p.m. Southwestern Property Corp. 7979 East Tufts Avenue, Suite 1125 Denver, Colorado 80237	
Posting place designated for meeting notice (as per §24-6-402(2)(c), C.R.S.)	The fence post nearest to the intersection of East 56 <sup>th</sup> Avenue and Hudson Road in Commerce City, Colorado	
Research and Retrieval of Public Records Notice per C.R.S. 24-72-205(6)	Fee: \$33.58 per hour after the first hour (no charge for the first hour)	
District mill levy	42.000 mills, for levy in year 2021	
Total ad valorem tax revenue received by district during 2020 (Note if unaudited or otherwise incomplete.)	\$32,664 (estimated and unaudited)	
Names and Contact Information of Board Members  (Check applicable boxes for a Board Member whose seat will be on the ballot at the next regular election.)	(1) Board Chair Name: <b>Mark Campbell</b> Contact Info: 7979 E Tufts Ave, Ste 1125, Denver, Colorado 80237; 720-881-2835 <input checked="" type="checkbox"/> This office will be on the May 2022 ballot. <input type="checkbox"/> Two-year term <input checked="" type="checkbox"/> Three-year term	(2) Name: <b>Virginia Duncan</b> Contact Info: 7979 E Tufts Ave, Ste 1125, Denver, Colorado 80237; 720-881-2835 <input checked="" type="checkbox"/> This office will be on the May 2022 ballot. <input type="checkbox"/> Two-year term <input checked="" type="checkbox"/> Four-year term
	(3) Name: <b>Kellie Campbell</b> Contact Info: 7979 E Tufts Ave, Ste 1125, Denver, Colorado 80237; 720-881-2835 <input checked="" type="checkbox"/> This office will be on the May 2022 ballot. <input type="checkbox"/> Two-year term <input checked="" type="checkbox"/> Four-year term	(4) Name: <b>Terryl Jensen</b> Contact Info: 7979 E Tufts Ave, Ste 1125, Denver, Colorado 80237; 720-881-2835 <input type="checkbox"/> This office will be on the May 2022 ballot. <input type="checkbox"/> Two-year term <input checked="" type="checkbox"/> Three-year term
	(5) Name: <b>VACANT</b> <input checked="" type="checkbox"/> This office is on the May 2022 ballot. <input checked="" type="checkbox"/> Two-year term <input type="checkbox"/> Three-year term	
Date of next regular election	May 3, 2022	

Self-nomination forms to be a candidate for district board member may be obtained from and should be returned to the Designated Election Official (or Board Chair or Secretary if no DEO).

The Self-nomination forms for the next regular election must be received by the district by:

**February 25, 2022, no later than 3:00 p.m.**

Applications for absentee voting or for permanent absentee voter status are available from and must be returned to the Designated Election Official.

Designated Election Official	Stacie L. Pacheco, Designated Election Official Icenogle Seaver Pogue, P.C. 4725 South Monaco Street, Suite 360 Denver, CO 80237 303-292-9100 SPacheco@ISP-Law.com	
District election results will be posted on these websites:	Department of Local Affairs: <a href="http://www.dola.colorado.gov/lgis">www.dola.colorado.gov/lgis</a>	District or other website: N/A

**File copy of this Notice with:**

- Clerk and Recorder of each county in which the District is wholly or partially located;
- Assessor of each county in which the District is wholly or partially located;
- Treasurer of each county in which the District is wholly or partially located;
- Board of County Commissioners of each county in which the District is wholly or partially located;
- Governing body of any municipality in which the District is wholly or partially located;
- Division of Local Government; and
- District's principal business office (make available for public inspection).

<sup>1</sup> Notice must be provided in one or more of the following manners:

- a) Mail notice separately to each household where one or more eligible electors of the special district resides (Note: Districts with overlapping boundaries may combine mailed notices, so long as the information regarding each district is separately displayed and identified);
- b) Include notice as a prominent part of a newsletter, annual report, billing insert, billing statement, letter, voter information card or other notice of election, or other informational mailing sent by the district to the eligible electors;
- c) Post notice on district's official website (Note: You must also provide the Division of Local Government ([www.colorado.gov/dola](http://www.colorado.gov/dola)) with the address of your district's website in order to establish a link on the DLG's site;
- d) Post notice on website of the Special District Association of Colorado ([www.sdaco.org](http://www.sdaco.org)) (Note: Your district must be an SDA member. Send notice to SDA by mail or electronic transmission); or
- e) For a special district with less than one thousand eligible electors that is wholly located within a county with a population of less than thirty thousand, posting the notice in at least three public places within the limits of the special district and, in addition, posting a notice in the office of the Clerk and Recorder of the county or counties in which the district is located. Such notices shall remain posted until the Tuesday succeeding the first Monday of the following May.